DESIGN AND PROJECT REVIEW COMMITTEE (DAPR) MINUTES  
August 1st, 2018


Staff Present:  J. Lasik, C. Plante

Others Present:

Presiding Member:  J. Leonard

A quorum being present, Ms. Leonard called the meeting to order at 2:32pm.

Approval of Minutes

July 25th, 2018 DAPR committee meeting minutes.

L. Biggs makes a motion to approve the minutes from July 25th, 2018, seconded by S. Mangum.

The Committee voted, 7-0, to approve the minutes of July 25th, 2018 with 1 abstention.

Old Business

1. 1108 Dodge Ave.  Recommendation to Plan Commission & ZBA

Steve Tuszynski, property owner, requests a text amendment to permit auto and recreational vehicle sales as a Permitted Use and auto storage lots, auto body repair, auto towing, and auto salvage as Special Uses in the C1 Commercial District. The applicant also requests a special use permit for auto sales with accessory auto repair and towing in the C1 Commercial District.

APPLICATION PRESENTED BY:  Uri Adler (representing Steve Tuszynski), applicant

DISCUSSION:
- U. Adler asked owner to provide elevations, floor plan, and site plan, which are not currently available.
- U. Adler stated the owner has contractor coming out to site to look at doors and glass window improvements.
- U. Adler said owner is willing to improve glass and front facade.
- J. Leonard asked when the committee will receive the plans. Applicant does not know yet.
- M. Jones cited owner specifically is improving three block windows and replacement of doors for customer and garage doors and that site plan should be received by end of week.
- J. Leonard stated there are a lack of details and therefore does not think a positive recommendation can be provided. She stated the applicant can proceed without a positive recommendation or return to DAPR with the requested details.
• U. Adler stated he would like to wait for a recommendation after more details have been provided.
• J. Leonard recommended reaching out to the alderman.

J. Leonard made a recommendation to come back to the committee once requested information is available.

**New Business:**

1. **701 Main Street/901 Custer Street**
   Preliminary and Final Review
   Julie Cowan, project artist, submits for a mounted mural on the east facing wall of the building in the B2 Business District and Main-Dempster Overlay District.

   **APPLICATION PRESENTED BY:** Julie Cowan, applicant

   **DISCUSSION:**
   • S. Mangum asked about what type of grant they received for mural. Applicant said it is a pop-up grant from the City.
   • J. Leonard asked if the alderman been notified. J. Lasik said no but has been working with the business owner and the Main-Dempster Mile.
   • Applicant said it’s a mural made up of chalkboard material that is open to the public to edit and change at any time.
   • S. Mangum asked duration of project. Applicant said usually murals stay up until October 15th.
   • S. Mangum asked if location is close to Main Street. Applicant said yes.

   L. Biggs made a motion for approval based on the condition of approval from the alderman, seconded by G. Gerdes.

   The Committee voted, 8-0, to approve based on the condition of approval from the alderman.

2. **Staff Comment Sheet**
   Discussion
   Discussion on the merits of continuing to distribute and submit separate comments sheets.

   **DISCUSSION:**
   • M. Griffith asked if the comment sheet is redundant since the comments made during the meeting are included in the minutes.
   • L. Biggs cited former Director of Community Development wanted to find a way to standardize comment submitting process.
   • G. Gerdes cited if minutes are capturing then standardized comment submitting won’t be of major importance. G. Gerdes thought comments were used for clarification for applicants and were actually sent to them.
   • J. Leonard cited that a google form could be used instead of the current method.
   • L. Biggs would like the ability to edit comments in real time thus google forms are a good tool for that.
Adjournment

S. Mangum moved to adjourn, seconded by L. Biggs. The Committee voted unanimously, 8-0, to adjourn. Meeting adjourned at 3:01 pm.

The next DAPR meeting is scheduled for Wednesday, August 8th, 2018, at 2:30 pm in Room 2404 of the Lorraine H. Morton Civic Center.

Respectfully submitted,
Torrence Gardner