



MEETING MINUTES

UTILITIES COMMISSION

FRIDAY, JULY 13, 2018, 7:15 A.M.
Water Treatment Plant, 555 Lincoln St.
Large Conference Room

Members Present: C. Bova, D. Everhart, D. Lanyon, E. Rosenberg, R. Shure
Members Absent: J. Nieuwsma
Staff Present: D. Stoneback
Presiding Member: D. Lanyon

1. DECLARATION OF QUORUM

A quorum being present, Chair Lanyon called the meeting to order at 7:15 a.m.

2. APPROVAL OF THE JUNE 8, 2018 MEETING MINUTES

Mr. Everhart moved to approve the minutes, seconded by Mr. Shure. All approved.

The minutes were approved unanimously, 5-0.

3. COMMITTEE REPORTS

a. Building energy efficiency benchmarking initiative – progress report on second year ordinance implementation and thoughts on further steps

Mr. Stoneback reported that Notices of Violation were developed and sent out on or about July 9. Roughly 130 of the estimated 230 properties have submitted data although some of it is incomplete. The remaining 100 buildings will be receiving Notices of Violation and will be given 30 days for compliance. Staff with intern support has been reaching out directly to property owners which have improved response rate. The primary hurdles to compliance remains identifying accurate property owner details, and this year the process Nicor Gas has set forth for properties to request data has been somewhat onerous and numerous properties have reported taking upwards of two weeks to receive data. Staff conversations with Nicor have not resulted in any changes to make the process smoother for property owners. He said that Mr. Jensen will provide a more full detailed memo for the August meeting.

b. Street Lighting Study status report

Mr. Shure said that there is a Steering Committee meeting scheduled for August 2 and he will provide the Commission with an update after the meeting. There will also be a public meeting shortly after the August 2 Steering Committee meeting.

4. STAFF REPORTS

a. Recent Electric System Outages, Basement Flooding Concerns, Water Service Interruptions, and status of 2018 improvement projects

Mr. Stoneback reported the following:

For a while Evanston was not receiving power outage notifications that had been rectified. Evanston is receiving the notifications again and recording them. As a result, he will rely heavily on the annual report ComEd provides for the data.

There were relatively few basement backups in June, all of which were determined to be private lateral issues. However, there was one blockage in the sewer main on June 21 which appeared to have been caused by two homeowners flushing Swiffer mop heads down the toilets. The homeowners were advised against this practice.

There were no water main breaks in June.

The number of Sewer Service Repair permits obtained in June was rather low and there were no Water Service Repair permits obtained.

2018 Capital Improvement Projects:

Inspection of Large Water Diameter Mains

Inspection of the 48-inch main and the 36-inch main have been completed. Final inspection reports are expected later this month.

Retail Water Meter Replacement Program

The contractor is a little behind schedule. Overall, the project is 65% complete, focusing effort in the southern portion of the City.

Emerson Wholesale Meter

Construction is scheduled to begin in August.

Lincolnwood Connection and Meter Vault

Work will begin when a new water supply agreement is executed with Lincolnwood.

Large Diameter Sewer Rehabilitation – Mulford Part 2

Construction is complete.

Large Diameter Sewer Rehabilitation – Greenleaf

The City is working to secure an IEPA loan to fund the project. Construction will begin with the receipt of the loan, which is expected in 2019.

2018 Sewer CIPP Rehabilitation

Cleaning and inspection is complete. One sewer was found to be collapsed, requiring a point repair by the City prior to lining. Lining is scheduled to begin in mid-July.

Hinman Relief Sewer Extension – Phase 2

This was completed as part of the Water Main project.

Emergency Sewer Work

The City has hired a contractor to perform a hand excavation for the city sewer repair on an easement on private property. A pre-construction meeting was held on-site with the resident. Work is scheduled to be completed in the last week of August.

Treated Water Storage Replacement

The City is preparing final loan application documents, while reviewing 100% design plans to finalize bid documents. The City met with Northwestern University on July 11 to review the plans and address any remaining issues related to overall coordination, restoration, and the easement.

South Standpipe Pump Station MCC and Building Improvements

The contract has been awarded and construction will begin this fall.

CMMS Software Implementation

The Water Plant is up and running on VueWorks Facilities is going through implementation and testing. Greenways is continuing to deploy VueWorks, and Traffic plans to start implementation in August.

All other projects are moving along well.

b. Status of negotiations with potential new wholesale water customers and updates on the Skokie rate impasse, Lincolnwood connection and Morton Grove Niles Water Commission connection plans

Mr. Stoneback reported that the Morton Grove Niles Water Commission has awarded the contract for the pipeline that goes from the Pump Station up to the meter vault and are building it as fast as possible. He also reported that Skokie has filed a federal lawsuit against Evanston. Skokie then put a stay on the state lawsuit until the federal lawsuit is resolved.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

None

7. ANNOUNCEMENTS / COMMUNICATIONS

a. Forthcoming Public Works Agency activities relative to the Utilities Commission

There were no announcements or communications.

8. ADJOURNMENT

The meeting was adjourned at 8:30 a.m.

Respectfully submitted,
Angela Price,
Administrative Lead
Public Works Agency