



CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, October 8, 2018**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 7 p.m.
City Council meeting will convene at conclusion of P&D.**

ORDER OF BUSINESS

- (I)** Roll Call – Begin with Alderman Rainey
- (II)** Mayor Public Announcements
 - National Community Planning Month
 - Domestic Violence Awareness Month
 - Meals at Home, 50th Anniversary
 - Fire Prevention Week, October 7-13
- (III)** City Manager Public Announcements
 - Summer Programs Report
- (IV)** Communications: City Clerk
- (V)** Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

(VI) Special Orders of Business**SPECIAL ORDERS OF BUSINESS****(SP1) Formal Request to Access Harley Clarke Mansion Prior to Preservation Commission Hearing**

Alderman Revelle recommends City Council approval for groups to obtain access to the Harley Clarke Mansion prior to the Preservation Commission hearing on October 23, 2018 in order to obtain an updated assessment of the building's condition.

For Action**(VII) Consent Agenda and Report of Standing Committees:**

Administration & Public Works	-	Alderman Rue Simmons
Planning & Development	-	Alderman Wilson
Human Services	-	Alderman Fleming
Rules Committee	-	Alderman Fiske

CONSENT AGENDA**(M1) Approval of Minutes of the Regular City Council Meetings of September 17, 2018.****For Action****ADMINISTRATION & PUBLIC WORKS COMMITTEE**

(A1) Payroll – September 3, 2018 through September 16, 2018 \$ 2,869,809.10

For Action

(A2) Bills List – October 9, 2018 \$ 7,266,054.80

BMO Credit Card Activity – Period Ending July 26, 2018 \$ 198,002.38

For Action**(A3) Amazon Credit Card Activity**

BMO Amazon Credit Card – Period Ending July 26, 2018 \$ 16,866.06

For Action

(A4) Fiscal Year 2017 Single Audit Report

Staff recommends City Council accept and place on file the Single Audit report of federal grant money received/spent by the City of Evanston for the fiscal year ending December 31, 2017.

For Action: Accept and Place on File

(A5) January 1, 2018 Actuarial Report for Police and Firefighter's Pension Funds

Staff recommends City Council accept and place on file the January 1, 2018 Actuarial Valuation Report for the Police and Firefighter's Pension funds.

For Action: Accept and Place on File

(A6) Three-Year Agreement with LifeQuest Services, Inc. to Provide Collection Agency Services

Staff recommends City Council authorize the City Manager to execute a three-year agreement with LifeQuest Services, Inc. (9200 Calumet Avenue, Munster, IN 46321) to provide collection agency services at a rate of 21%. This contract provides service to the City for a period of three years, with two additional one-year options for renewal, for a total of five years. Funding of the 21% service fee will be deducted from the recovered revenue.

For Action

(A7) Contract for Landscape Architectural and Engineering Services Related to the Garden Park Renovation Project with Teska Associates, Inc.

Staff recommends City Council authorize the City Manager to execute a contract for landscape architectural and engineering services related to the Garden Park Renovation Project (RFP No. 18-32) with Teska Associates, Inc. (627 Grove Street, Evanston, Illinois), in the amount of \$74,465.96. Funding will be provided from the Capital Improvement Program 2018 General Obligation Bonds (Account 415.40.4118.62145-518002) which included \$75,000 budgeted for these services in 2018.

For Action

(A8) Contract for the 2018 CIPP Sewer Rehabilitation Contract B with Kenny Construction

Staff recommends that City Council authorize the City Manager to execute a contract for the 2018 CIPP Sewer Rehabilitation Contract B (Bid No. 18-47) with Kenny Construction d/b/a Granite Inliner (2215 Sanders, Suite 400, Northbrook, IL 60062) in the amount of \$379,505.00. Funding for this project is from Sewer Fund (Account 515.40.4535.62461 – 418009), which has an FY 2018 budget of \$675,000 with \$425,561 remaining.

For Action

(A9) Contract for Fall Tree Purchase and Planting Services from Suburban Tree Consortium

Staff recommends that City Council authorize the City Manager to execute a contract award for the purchase and planting of 199 trees from Suburban Tree Consortium in the amount of \$69,978.00 and for the purchase of delivery of 85 trees from E. A. de St. Aubin Nursery in the amount of \$16,075.00. In all, a total of 284 trees will be purchased of which 199 will be planted for a total cost of \$86,053.00. The remaining 85 trees will be planted by Forestry employees. Funding will be from: Forestry Division General Funds, Sewer Funds, and Replant Express Funds. Further details can be found on the corresponding transmittal memorandum.

For Action

(A10) One-Year Extension for Utility Bill Printing and Mailing Services with Sebis Direct, Inc.

Staff recommends City Council authorize the City Manager to execute a one year extension for Utility Bill Printing and Mailing Services (RFP 16-12) beginning January 1, 2019 through December 31, 2019 with Sebis Direct, Inc. (6516 W 74th Street Bedford Park, IL 60638) in the amount of \$53,800.00. This request includes services for the printing and mailing of the utility bills that will occur during FY 2019. A breakdown of the funding can be found on the corresponding transmittal memorandum.

For Action

(A11) Increased Allocation for Supplemental Plan Review and Building Inspection Services Contract with SAFEbuilt, Inc.

Staff recommends City Council authorize the City Manager to increase the supplemental Building Inspection and Plan Review Services contract agreement amount from \$50,000 (budgeted at \$75,000) to a not to exceed amount of \$88,000 with SAFEbuilt, Inc. (3755 Precision Drive, Suite 140, Loveland, Colorado 80538) due to a prolonged vacancy in the Commercial Plan Reviewer position. The position has not been filled due to a shortage in the job market for individuals that qualify for this work. The proposed action is budget neutral. The current contract with SAFEbuilt was awarded on April 1, 2016. The FY 2018 Budget allocated \$75,000 in Account 100.21.2126.62464, but the proposed contract is expected to exceed the allocated budget. Additional expenses for commercial plan review services can be covered by the budgeted salary for the Commercial Plan Reviewer position in Account 100.21.2126.61010.

For Action

(A12) Sidewalk Café – Beer on Central

Staff recommends City Council approval of first-time application for a sidewalk café permit for Beer on Central, a Class K liquor establishment located at 1930 Central Street. The sidewalk café will consist of two tables with two seats each for a seating capacity of four, and will operate Tuesday-Sunday.

For Action

(A13) Five-Year Lease to Own Agreement for Eighty (80) Cale WebTerminal Pay Stations from Total Parking Solutions

Staff recommends City Council approval of a five year lease to own agreement for eighty (80) Cale WebTerminal Pay Stations from Total Parking Solutions (2721 Curtiss St, Downers Grove, IL 60515) to replace aging parking meters throughout the City. The total cost to the City will be \$1,129,000 paid out over five years at a monthly rate of \$21,500. Funding is provided by the Parking Fund Business Unit - Service Agreements/Contracts (Account 505.19.7005.62509). No upfront payments will be required, as funding will be deducted from machine revenue.

For Action

(A14) Ratify Past Practice for Eligibility of On-Street Residential Parking Permits and Direct the City Manager to Codify the City Code to Reflect the Same

Transportation/Parking Committee and Staff recommend that the City Council consider ratifying past practice for eligibility of On-Street Residential Parking Permits to include residences who were allowed to purchase a residential parking permit in 2018 that were not in the City Code and direct the City Manager to cause an ordinance to be drafted with the appropriate amendments to the City Code.

For Action

(A15) Special Event Permit Application from The Last Call Tavern Group – Northwestern University v. University of Michigan

Staff recommends approval of the special event permit application from The Last Call Tavern Group, to host a University of Michigan alumni tailgate event on September 29, 2018, at the Evanston Wilmette Golf Course on hole #3 (corner of Girard and Central Street). The tailgating will be allowed 4 hours prior to the start of the football game and conclude at the latest 2 hours after the completion of the football game. Costs for city services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator.

For Action

(A16) Professional Services Agreement with Connelly's Academy, Inc. for the City of Evanston Martial Arts Program at the Levy Center

Staff recommends City Council authorize the City Manager to execute a professional services contract with Connelly's Academy, Inc. (211 Golf Terrace, Wilmette, IL 60091) for the City of Evanston Martial Arts program run through Levy Center. The contract is for three years with a mutual option to renew for two additional one-year terms. The contract period will run from January 1, 2019 through December 31, 2021. Instruction expenses are paid from the Levy General Fund (Account 100.30.3055.62505). Compensation from the vendor is based on a percentage of resident rate revenues collected from program registrations.

For Action

(A17) Professional Services Agreement with Chicago Fencing Club for the City of Evanston Fencing Program at the Chandler-Newberger Center

Staff recommends City Council Authorize the City Manager to execute a professional services contract with Diana Unger, Chicago Fencing Club (4732 Cleveland St, Skokie, IL 60076) for the City of Evanston's Fencing program run through Chandler-Newberger Center. The contract is for three years with a mutual option to renew for two additional one-year options. The contract period will run from January 1, 2019 through December 31, 2021. Instruction expenses are paid from the Chandler-Newberger General Fund (Account 100.30.3035.62505). Compensation from the vendor is based on a percentage of resident rate revenues collected from program registrations.

For Action

(A18) Resolution 73-R-18, Agreement with the Youth Job Center to Fund the Building Career Pathways to Sustainable Employment Program

Staff recommends City Council adoption of Resolution 73-R-18 authorizing the City manager to execute the 2018 agreement with the Youth Job Center of Evanston Inc. (YJC) (1114 Church Street, Evanston, IL 60201) to provide not less than twenty disconnected and unemployed young adults who are low to moderate income Evanston residents (ages 18-25) with a career pathway plan that leads to educational/work trade certification, employment, supportive services, career counseling, educational support and transportation assistance over 24 months in an amount not to exceed \$55,200.00 for FY 2018-2019. Funding for this agreement is budgeted in Parks, Recreation and Community Services, Youth and Young Adult Engagement Division (Account 100.30.3215.62490) which has a FY 2018 budget of \$281,965.00 and a YTD balance of \$208,822.72 prior to this agreement. Costs amount to approximately \$2,760.00 per participant.

For Action

(A19) Resolution 71-R-18, Professional Services Agreement with the James B. Moran Center for Youth Advocacy

Staff recommends City Council adoption of Resolution 71-R-18 authorizing the City manager to execute an agreement between the City of Evanston and the James B. Moran Center for Youth Advocacy (1123 Emerson, Suite 203 Evanston, IL 60201) to provide legal services for not less than 15 Evanston residents to secure Certificates of Rehabilitation, expungement and criminal records sealing in an amount not to exceed \$30,000. Funding for this agreement is budgeted in Parks, Recreation and Community Services, Youth and Young Adult Engagement Division (Account 100.30.3215.62490) which has a FY 2018 budget of \$281,965.00 and a YTD balance of \$208,822.72 prior to this agreement. Costs amount to approximately \$2,000 per participant.

For Action

(A20) Resolution 77-R-18, Authorizing the City Manager to Sign Notifications of Grant Awards to Fund and Operate a Congregate Senior Meal Program

Staff recommends City Council adoption of Resolution 77-R-18, authorizing the City Manager to sign notification of grant awards to fund and operate a congregate senior meal program at the Levy Senior Center and Fleetwood-Jourdain Community Center. This is a reimbursement program in which the total amount of reimbursement the City will receive is solely dependent upon the number of lunches served and varies depending on the levels of participation. Funding for this program is budgeted in various line items in the Fleetwood-Jourdain Business Unit 100.30.3040 and Levy Center Business Unit 100.30.3055. Overall budgeted expenses for the 2018/19 program include staffing salaries, Social Security, Medicare, advertising, program supplies and food costs, which is projected at \$91,298.

For Action

(A21) Resolution 76-R-18, Authorizing the City Manager to Sign Notifications of Grant Awards to Fund and Operate the City of Evanston Long Term Care Ombudsman Program

Staff recommends City Council adoption of Resolution 76-R-18 authorizing the City Manager to sign notification of grant awards to fund and operate the Long Term Care Ombudsman Program for the City of Evanston. This is a reimbursement program in which the total amount of reimbursement the City will receive is solely dependent upon the amount of funding utilized from the total budget. The overall program has a budget of \$177,225 in Business Unit 100.30.3055 which covers all operational expenses. The maximum reimbursement amount by AgeOptions is \$55,399 for the period October 1, 2018 – September 30, 2019.

For Action

(A22) Resolution 78-R-18, Lease Agreement with United States Postal Service for Parking in City Parking Garage at 1800 Maple Avenue

Staff recommends that the City Council authorize the City Manager to enter into a lease renewal with the United States Postal Service (USPS) Facilities Real Estate Division (7029 Albert Pick Road, Greensboro, N.C., 27498-1103) for the parking of Fifty-Four (54) Postal Service vehicles in the City of Evanston's Parking Garage at 1800 Maple Street. Projected total revenue for the period from 11/1/2018 – 10/31/2020 is \$142,560.

For Action

(A23) Resolution 75-R-18, Easement Agreement for a Fence on McCormick Boulevard that Abuts 2222 Simpson

Staff recommends City Council adopt Resolution 75-R-18 authorizing the City Manager to execute an easement agreement with the property owner of 2222 Simpson Street for three foot fence easement along McCormick Blvd. The easement would be granted for a 50 year period.

For Action

(A24) Ordinance 110-O-18, Dissolving the Amended Redevelopment Project Area of the City of Evanston, Illinois and Related Matters for the Washington National Tax Increment Financing District

Staff recommends City Council adoption of Ordinance 110-O-18, dissolving the Washington National Tax Increment Finance (TIF) District effective December 31, 2018. As a part of this closure the City is required to officially notify all taxing districts regarding the dissolution and any distribution thereof of remaining funds in the TIF.

For Introduction

(A25) Ordinance 116-O-18, Agreement Between the City of Evanston and the Chicago Transit Authority for Tax Increment Financing for Future Phases of the CTA Red and Purple Modernization Program

Staff recommends City Council adopt Ordinance 116-O-18, authorizing the City Manager to execute an Intergovernmental Agreement with the Chicago Transit Authority (CTA) for the modernization of the CTA Purple Line in Evanston, with a focus on support for the Davis Street CTA station, with a local match contribution from the Washington National Tax Increment Finance district (Account 300.99.5470.65515). This is a follow-up action to the execution of a Memorandum of Understanding between the City and the CTA in June 2018.

For Introduction

(A26) Ordinance 100-O-18, Proposed Modifications to City Code Section 10-11-6, Schedule VI; Snow Routes and Snow Emergency Regulations Contained in Section 10-4-13

Staff recommends that City Council adopt Ordinance 100-O-18, amending City Code 10-4-13 (C), Snow Emergency, and the designated Snow Routes in Section 10-11-6, Schedule VI. The majority of the proposed modifications will make the City Code consistent with the current snow route map, existing snow route sign postings and staff's current operations during snow events thereby improving snow removal operations and towing/parking bans associated with declared snow emergencies.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Vacation Rental License for 1918 Jackson Avenue

City staff recommends approval of a Vacation Rental License for the property located at 1918 Jackson Avenue. The Vacation Rental meets all of the Standards and Procedures for license approval.

For Action

(P2) Vacation Rental License for 1614 Main Street, Unit A

City staff recommends approval of a Vacation Rental License for the property located at 1614 Main Street, Unit A. The Vacation Rental meets all of the Standards and Procedures for license approval.

For Action

(P3) Vacation Rental License for 1033 Cleveland Street, Unit 1

City staff recommends approval of a Vacation Rental License for the property located at 1033 Cleveland Street, Unit 1. The Vacation Rental meets all of the Standards and Procedures for license approval.

For Action

(P4) Ordinance 107-O-18, Amending Title 5, Chapter 7, "Inclusionary Housing"

The Inclusionary Housing Ordinance Subcommittee and staff recommend approval of Ordinance 107-O-18, amending Title 5, Chapter 7 of the City Code, "Inclusionary Housing."

For Introduction

(P5) Ordinance 113-O-18, Granting Major Variations at 348 Custer Avenue in the R5 General Residential Zoning District

The Zoning Board of Appeals and staff recommend approval of Ordinance 113-O-18 authorizing major variations for a lot area of 3,993 sf (existing), a lot width of 33' and to provide 3 off-street parking spaces in order to convert an existing 2-flat to a 3-dwelling unit, multifamily dwelling.

For Introduction

(P6) Ordinance 111-O-18, Granting Major Variations at 2415 Wade Street in the R2 Single-Family Residential Zoning District

The Zoning Board of Appeals and staff recommend approval of Ordinance 111-O-18 authorizing major variations for building lot coverage of 44.3%, a 19.8' front yard setback, a 0' west interior side yard setback, a 2.9' east interior side yard setback, and to provide one off-street parking space in order to construct additions to the existing single-family residence.

For Introduction

(P7) Ordinance 119-O-18, Granting Landmark Status to the Building and Lot of Record at 2010 Dewey Avenue

The Preservation Commission and City staff recommend approval of Ordinance 119-O-18 Designating 2010 Dewey Avenue (building and lot) as an Evanston Landmark.

For Introduction

(P8) Ordinance 41-O-18, Amending City Code Section 6-16, Table 16-B, "Schedule of Minimum Off Street Parking Requirements"

The Plan Commission and staff recommend City Council adopt Ordinance 41-O-18, amending the Zoning Ordinance to modify parking requirements for College/University Institutions. Staff is proposing to adjust the parking requirements for dormitories and fraternity and sorority houses. The proposed text amendment still requires more than the 1 to 16 ratio of students with parking permits to those eligible to obtain parking permits. The proposed amendment would reduce the total required parking spaces on Northwestern University's campus from 4,096 to approximately 3,493.

For Action

(P9) Ordinance 105-O-18, Amending Portions of the Zoning Ordinance Creating Brew Pubs and Craft Alcohol Production Facilities

The Plan Commission and staff recommend approval of Ordinance 105-O-18 authorizing Zoning Ordinance Text Amendments to alcohol producing uses that include allowing Brew Pubs as a Special Use in the MXE Mixed-Use Employment District.

For Action

(P10) Ordinance 108-O-18, Special Use Permit and Major Variations for a Banquet Hall and a Brew Pub, Double Clutch Brewing Company, at 2119-2125 Ashland Avenue

The Zoning Board of Appeals and staff recommend approval of Ordinance 108-O-18 authorizing Special Uses for a Banquet Hall and Brew Pub and Major Zoning Variations for a 0' front yard setback where 10' is required, a 0' interior side yard setback where 5' is required, a 0' rear yard setback where 5' is required, and to eliminate 1 required short loading dock.

For Action

(P11) Ordinance 102-O-18 Granting a Special Use for a Type 2 Restaurant, Kilwins Chocolates, at 1724 Sherman Avenue

The Zoning Board of Appeals and City Staff recommend adoption of Ordinance 102-O-18 granting a special use approval for a Type 2 Restaurant, Kilwins Chocolates in the D2 District. The applicant has complied with all zoning requirements, and meets all of the standards of a special use for this district.

For Action

ECONOMIC DEVELOPMENT COMMITTEE

(O1) Howard Street Holiday Lights

The Economic Development Committee recommends approval for the City Council to provide funding through the Howard-Ridge TIF for the installation of holiday lights in early November, and removal by early April for a total of \$9,750.40. Staff recommends utilizing the Howard-Ridge TIF Other Improvements Fund (Account 330.99.5860.65515)

For Action

APPOINTMENTS

(O2) For Appointment to:

Utilities Commission Lisa Sparrow

Lisa Sparrow is the president and chief executive officer of Utilities, Inc., a national water and wastewater utility company. She has more than 15 years of experience in the water and wastewater utility industry and is a frequent guest speaker at water and energy usage conferences. Lisa has served on the U.S. EPA National Drinking Water Advisory Council, advising the U.S. EPA on water regulations. Locally, she serves as a regional commissioner for the American Youth Soccer Organization and as a member of the Baker Demonstration School Board. Lisa holds a Bachelor of Science in Mechanical Engineering from Michigan State University and an MBA from Northwestern University.

For Action

(O3) For Reappointment to:

Parks, Recreation & Services Board John Bryan

For Action**(VIII) Call of the Wards**

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(IX) Executive Session**(X) Adjournment****MEETINGS SCHEDULED THROUGH OCTOBER 2018**

Upcoming Aldermanic Committee Meetings

10/9/2018	7:00 PM	Housing & Community Development Act Committee
10/15/2018	7:00 PM	City Council
10/16/2018	7:00 PM	Northwestern-City Committee
10/17/2018	6:30 PM	M/W/EBE Committee
10/22/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council
10/24/2018	6:00 PM	Transportation and Parking Committee
10/24/2018	7:30 PM	Economic Development Committee
10/25/2018	5:30 PM	Emergency Telephone System Board
10/25/2018	6:30 PM	Equity & Empowerment Commission
10/27/2018	9:00 AM	Special City Council - Budget

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.