



## ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, October 22, 2018

6:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston  
James C. Lytle Council Chambers

### AGENDA

- I. **DECLARATION OF A QUORUM: ALDERMAN RUE SIMMONS**
- II. **APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 8, 2018**
- III. **CONSENT CALENDAR**

*All matters listed under the Item III (3), Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.*

- |   |                 |
|---|-----------------|
| (A1) Payroll –September 17, 2018 through September 30, 2018 | \$ 2,845,633.96 |
| Bills List – October 23, 2018                               | \$ 2,298,931.21 |

#### For Action

- |   |               |
|---|---------------|
| (A2) Credit Card Activity (not including Amazon purchases) –<br>Period Ending August 26, 2018 | \$ 194,498.95 |
|---|---------------|

#### For Action

- (A6) **Change Order No. 1 to the Contract with Construction Consulting & Disbursement Services for the Water Treatment Plant Door Renovation**

Staff recommends City Council authorize the City Manager to approve Change Order No. 1 to the contract for the Water Treatment Plant Door Renovation (Bid 18-29) with Construction Consulting & Disbursement Services (5836 Lincoln Avenue, Suite 200, Morton Grove, Illinois). This change order includes a time extension for 75 days, changing the completion date from 9/15/18 to 11/29/18. There is no cost increase associated with this change order.

#### For Action

**(A8) Resolution 79-R-18, Negotiate and Execute a Parking Memorandum of Agreement with Youth & Opportunity United, Inc.**

Staff recommends City Council adoption of Resolution 79-R-18, authorizing the City Manager to negotiate and execute a parking agreement with Youth & Opportunity United, Inc., located at 1911 Church Street for usage of their parking lot for patrons using the Gibbs-Morrison Cultural Center and businesses in the Church Dodge corridor. Funding will be from the Gibbs-Morrison/Building Maintenance Material Fund (Account 100.30.3225.65050), which has an allocation of \$2,000. Staff projects an expense of approximately \$500 yearly for fall clean-up of the landscaping at the site. Snow removal will be in-kind and performed by City staff.

**For Action**

**(A9) Resolution 81-R-18, Designating the Portion of Pitner Avenue with the Honorary Street Name Sign, “Pierre Jean-Paul Way”**

The Parks, Recreation and Community Services Board recommend adoption of Resolution 81-R-18, naming the portion of Dewey Avenue between Crain Street and Greenleaf Street, with the honorary street name sign, “Pierre Jean-Paul Way”. Three street signs are made for the honoree and the approximate total cost is \$200. Funds are budgeted in the Public Service Bureau-Traffic Operations' materials fund (Account 100.40.4520.65115), which has a fiscal year 2018 budget of \$58,000 and a year to date balance of \$48,000.

**For Action**

**(A10) Resolution 98-R-18 Agreement with Ridgeville Park District for the Continuation of the Middle School Afterschool Program at Kamen Park**

Staff recommends City Council adoption of Resolution 98-R-18, authorizing the City Manager to execute a partnership agreement with the Ridgeville Park District for the continuation of the middle school afterschool program at the Kamen East Fieldhouse site. Ridgeville Park District is donating \$12,000 for operational expenses and additional in-kind services for the program.

**For Action**

**(A11) Resolution 80-R-18, A Resolution in Support of the City of Evanston and School District 65 Safe Routes to School Program**

Staff requests City Council adopt Resolution 80-R-18, a Resolution in Support of the City of Evanston and School District 65 Safe Routes to School Program. The City of Evanston seeks to obtain funding in support of Safe Routes to School Program initiative.

**For Action**

**IV. ITEMS FOR CONSIDERATION**

**(A3) Amazon Credit Card Activity – Period Ending August 26, 2018      \$      7,410.26**

**For Action**

**(A4) Third Quarter Financial Report for Fiscal Year 2018**

Staff recommends City Council accept and place on file the Third Quarter Financial Report for FY 2018.

**For Action: Accept and Place on File**

**(A5) Contract with Patrick Engineering, Inc. to Provide Engineering Services for the Main Street Improvement Project**

Staff recommends that City Council authorize the City Manager to execute a contract with Patrick Engineering, Inc. (55 East Monroe Street, Suite 3450, Chicago, IL 60603) to provide engineering services for the Main Street Improvement Project between Maple Avenue and Hinman Avenue. At this time, staff recommends award of only the initial portion of the project, Phase I preliminary engineering, in the amount of \$363,738.00. This project will be funded from the City's Capital Improvement Program (CIP) 2018 General Obligation Bonds (Account No. 415.40.4118.62145-418006), which has an FY 2018 budget of \$380,000, all of it remaining.

**For Action**

**(A7) Resolution 97-R-18, Six-Month Extension to the Cable Television Franchise Agreement with Comcast**

Staff recommends City Council adoption of Resolution 97-R-18, authorizing the City Manager to execute a 6 month extension of the Comcast Cable Television Franchise Agreement with Comcast of Illinois IV, Inc. (1585 Waukegan Road, Waukegan, IL 60035). The existing agreement expires October 24, 2018. A new franchise agreement will be negotiated for a longer term in 2019.

**For Action**

**(A12) Ordinance 114-O-18, Proposed Lease Agreement with Northwest Center Against Sexual Abuse**

Staff requests City Council adopt Ordinance 114-O-18, authorizing the City manager to negotiate a three-year lease with Northwest Center Against Sexual Abuse for office space in the Lorraine H. Morton Civic Center at the monthly rental rate of \$577.50 for an annual rent of \$6,930.

**For Introduction**

**V. ITEMS FOR DISCUSSION**

**(APW1) Pace North Shore Garage Bus Parking Expansion**

Staff requests the Administration and Public Works Committee discuss Pace Suburban Bus Service (2222 Oakton Street) and Quad Indoor Sports' (2454 Oakton Street) proposal to swap 17,800 square feet of land with the City of Evanston in order to accommodate additional parking for both facilities.

**For Discussion**

**VI. COMMUNICATIONS**

**VII. ADJOURNMENT**