



MEETING MINUTES

UTILITIES COMMISSION
FRIDAY, OCTOBER 12, 2018, 7:15 A.M.
Water Treatment Plant, 555 Lincoln St.
Large Conference Room

Members Present: C. Bova, J. Nieuwsma, E. Rosenberg, R. Shure, L. Sparrow
Members Absent: D. Everhart, D. Lanyon
Guest Present: J. Freeman
Staff Present: A. Price, D. Stoneback
Presiding Member: J. Nieuwsma

1. DECLARATION OF QUORUM

A quorum being present, Vice-Chair Nieuwsma called the meeting to order at 7:14 a.m.

2. APPROVAL OF THE SEPTEMBER 14, 2018 MEETING MINUTES

Mr. Shure moved to approve the minutes, seconded by Mr. Rosenberg. All approved.

The minutes were approved unanimously, 5-0.

3. ANNOUNCEMENTS / COMMUNICATIONS

a. Welcome

Vice-Chair Nieuwsma welcomed new Utilities Commission member, Lisa Sparrow to the meeting. He also welcomed Joel Freeman, Co-Chair of the CARP Committee and former member of the Utilities Commission to the meeting.

b. Forthcoming Public Works Agency activities relative to the Utilities Commission

Mr. Stoneback announced that a representative from the Street Light Steering Committee will give a presentation at the next Utilities Commission meeting on November 9. He said ComEd's report for the first six months of 2018 should be available for discussion at that meeting as well.

4. COMMITTEE REPORTS

a. Building energy efficiency benchmarking initiative – progress report on second year ordinance implementation

No action taken.

b. Street Lighting Study – status of consultant report and results of the October 3 Steering Committee meeting

Mr. Stoneback reported that the Steering Committee had their final meeting and they have approved the consultant, Christopher Burke's final report. There will be a public meeting on November 1 which is being advertised now.

The Steering Committee then plans to attend three Committee meetings including the Utilities Commission's meeting on November 9 to discuss the report. Then they will make a final presentation to the City Council at either the last council meeting in November or the first council meeting in December. He said that the report basically updates the 1979 report and brings it more in line with the national standard. The level of light is not quite as high in Evanston as it is in the national standard, and the conclusion was Evanston's street lights are spaced too far apart. To improve the lighting and the uniformity ratio the City would have to install more light poles.

5. STAFF REPORTS

a. Recent Electric System Outages, Basement Flooding Concerns, Water Service Interruptions, and status of 2018 improvement projects

Mr. Stoneback reported the following:

There were three power outages in September. He has been receiving the outage notifications from ComEd again and the link ComEd provides in the notification takes him to an outage map and customer list.

There were four basement backups in September, and they were all determined to be private lateral issues.

There were four water main breaks in September, two of which were on Ridgeway Avenue making a total of five water main breaks to date. Therefore, this water main is now on the list for replacement in 2020. There have been 29 water main breaks this year which is approximately the average number of breaks per year.

There were the normal amount of Sewer Service Repair permits obtained in September, and no Water Service Repair permits were obtained.

2018 Capital Improvement Projects Update:

30" Downtown Feeder Main Rehabilitation

The City is currently reviewing 90% plans submitted by the consultant on September 10. Construction is scheduled to begin in 2019, when IEPA funding is expected to become available.

Water Main Replacement

All work is complete. Final walkthroughs and punch list inspection with the City are remaining.

Emerson Wholesale Meter

Construction work related to the installation of the meter vault is complete. Evanston is ready to provide water to MGNWC as soon as they are ready to receive it. The pump station is under construction and is moving along well.

2018 Sewer CIPP Rehabilitation

Contract B has been awarded and work is expected to be completed in 2019.

Treated Water Storage Replacement

The project was advertised for bid on September 13, and a pre-bid meeting was held with potential contractors on October 1. Bids are to be opened on October 30. Once the bids are reviewed, the City expects to receive IEPA funding by January 1, 2019, at which point the contract can be formally awarded.

South Standpipe Pump Station MCC and Building Improvements

Approximately 40% of the exterior building improvements are complete.

b. Status of the Skokie rate litigation, update on Lincolnwood water contract, and update on Morton Grove Niles Water Commission water main connection and pumping station construction

Mr. Stoneback said there is nothing new to report on the Skokie rate litigation. He said that the City will be going out for an RFP to hire an engineer to design the Lincolnwood system, and MGNWC hopes to start receiving water from Evanston in December.

6. UNFINISHED BUSINESS

a. Climate Action and Resilience Plan (CARP) – consideration of a letter of support for the plan by the Utilities Commission

Mr. Freeman, Co-Chair CARP Committee, said approximately one year ago Mayor Hagerty appointed 16 members of the community to the CARP working group with the task of creating the next climate action plan for the City. He said that CARP broke up into three Task Forces, Climate Mitigation, Climate Resilience and Engagement. The Mitigation group was looking to organize ideas around how to reduce emissions that would affect climate change. The Resilience group was looking for ideas on how to prepare for changes that are likely to be imminent or occur in the future as a result of climate change. The Engagement group was organized to get the word out to various groups that climate change is on the way and looking for input. He said that over the year the Climate Action and Resilience Plan was developed and the draft was issued in early September to solicit public comment. Kumar Jensen was the primary organizer of all the public comments that were received. Those comments were reviewed, the ones that seemed pertinent or worthy of modification to the draft are now being incorporated into an updated draft that will be ready for the Health and Human Services Committee of the City Council and then hopefully for adoption by the City Council. He said one of the things he is hoping to get from the Utilities Commission is an endorsement to approve and adopt this plan by the City Council. After some discussion of the plan the consensus of the Commission was to defer their endorsement until the next Utilities Commission meeting on November 9 to give them enough time to review the plan in detail.

7. ADJOURNMENT

The meeting was adjourned at 8:21 a.m.

Respectfully submitted,
Angela Price, Administrative Lead
Public Works Agency