



ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, November 12, 2018

6:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
James C. Lytle Council Chambers

AGENDA

- I. **DECLARATION OF A QUORUM: ALDERMAN RUE SIMMONS**
- II. **APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 22, 2018**
- III. **CONSENT CALENDAR**

All matters listed under the Item III (3), Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.

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| (A1) | Payroll – October 01, 2018 through October 14, 2018 | \$ 2,783,484.16 |
| | Payroll – October 15, 2018 through October 28, 2018 | \$ 2,909,989.58 |
| | Bills List – November 13, 2018 | \$ 4,529,828.66 |

For Action

(A2) **Three-Year Agreement with School District 202 for Salt Purchase**

Staff recommends City Council authorize the City manager to execute a three-year agreement to sell road salt to Evanston School District 202. The agreement period is from November 15, 2018 to April 15, 2021. The price of salt for the period of November 15, 2018 to April 15, 2019 is \$70.63 per ton.

For Action

(A3) **Three-Year Agreement with School District 65 for Salt Purchase**

Staff recommends City Council authorize the City manager to execute a three-year agreement to sell road salt to Evanston School District 65. The agreement period is from November 15, 2018 to April 15, 2021. The price of salt for the period of November 15, 2018 to April 15, 2019 is \$70.63 per ton.

For Action

(A4) Approval of Contracts for Water Treatment Chemicals for Use in Fiscal Year 2019

Staff recommends that City Council authorize the City Manager to execute contracts with the following four vendors to supply water treatment chemicals in response to Bid 18-44: 1) Alexander Chemical Corporation (315 Fifth Street, Peru, IL 61354) in the amount of \$167,040.00 to supply liquid aluminum sulfate (alum) and \$57,459.60 to supply chlorine; 2) Pencoco, Inc. (P.O. Box 600, San Felipe, Tx 77473) in the amount of \$119,880.00 to supply HFS acid (fluoride); 3) Polydyne Inc. (One Chemical Plant Road, Riceboro, GA 31323) in the amount of \$59,400.00 to supply polymer; and 4) Carus Group Inc., (315 Fifth Street, Peru, IL 61354) in the amount of \$134,400.00 to supply blended polyphosphate. The total of these proposed purchases is \$538,179.60. Funding for the purchase of alum, chlorine, fluoride and polymer is from the Water Fund account 510.40.4220.65015, which has a proposed budget allocation of \$525,500.00 for FY2019. Blended polyphosphate is purchased from the Water Fund account 510.40.4220.65030, which has a proposed FY2019 budget allocation of \$114,100.00.

For Action

(A5) Purchase of Directional Drilling Machine from Vermeer Midwest Inc.

Staff recommends City Council authorize the City Manager to execute a contract with Vermeer Midwest Inc. (2801 Beverly Drive, Aurora IL 60502) for the purchase of a directional drilling machine in the amount of \$99,939.00. Funding for the purchase of the directional drilling machine is from the Water Fund account 510.40.4230.65702, which has a budget allocation of \$540,000.00 and a YTD balance of \$501,868.18.

For Action

(A6) Contract with Thieneman Construction, Inc. for the Clearwell 9 Replacement Project (Treated Water Storage)

Staff recommends that City Council authorize the City Manager to execute a contract for the Clearwell 9 Replacement Project (Bid No. 18-30) with Thieneman Construction, Inc. (17219 Foundation Parkway, Westfield, IN 46074) in the amount of \$19,213,700.00, contingent upon receiving the appropriate loan funding from the Illinois Environmental Protection Agency (IEPA). It is anticipated that the IEPA will provide loan funding from the State Revolving Fund in an amount up to \$22,800,000.00 for engineering and construction of this project. With this funding, all eligible engineering and construction costs would be funded by a loan repaid over 20 years at 1.84% interest. IEPA loan funding for this work will be routed through the Water Fund, Capital Improvement (Account 513.71.7330.65515-733107), which has an FY 2019 budget allocation of \$13,400,000 for this project.

For Action

(A7) Change Order Number 4 to Agreement for Treated Water Storage Replacement Project Engineering Services with CDM Smith

Staff recommends that City Council authorize the City Manager to execute Change Order No. 4 to the agreement for the Treated Water Storage Replacement Project Engineering Services with CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) to extend the contract time to March 31, 2021 which is the end of the planned construction period and close-out activities. There is no change in contract price.

For Action

(A10) Contracts for 2018-2019 Snow Tow Program

Staff recommends that City Council authorize the City Manager to execute sixteen (16) contracts for snow towing services in an amount not to exceed \$60,000. A complete list of vendors can be found on the corresponding transmittal memorandum and attachments. Funding for snow towing contractors is provided by the Snow and Ice Control General Fund (Account 100.40.4550.62451).

For Action

(A11) Professional Services Agreement with We Got Game, LLC for City of Evanston Athletics Programs

Staff recommends City Council authorize the City Manager to execute a professional services agreement with We Got Game, LLC (3553 W. Peterson Ave #106, Chicago, IL 60659) for the City of Evanston Athletics Programs run at Robert Crown and Chandler-Newberger Centers. The agreement is for three (3) years with a mutual option to renew for two (2) additional one (1) year options. The agreement period will run from January 1, 2019 through December 31, 2021. Instruction expenses will be paid from Accounts 100.30.3035.62505 and 100.30.3030.62505. Compensation for the vendor varies based on the type of program and number of weeks the camps/programs operate, and will work within the fee structure (70% of revenue to vendor/ 30% of revenue to City).

For Action

(A12) Ordinance 131-O-18, Increasing the Number of Class U Liquor Licenses for Theo Ubique Cabaret Theatre at 721 Howard Street

Local Liquor Commissioner recommends City Council adoption of Ordinance 131-O-18, amending Evanston City Code Subsection 3-4-6 (U) to increase the number of Class U Liquor Licenses from one (1) to two (2) and permit issuance of a Class U license to Theo Ubique Theatre, d/b/a Theo Ubique Cabaret Theatre, located at 721 Howard Street.

For Introduction

(A13) Ordinance 132-O-18, Increasing the Number of Class D Liquor Licenses for Tuko Cantina at 817 University Place

Local Liquor Commissioner recommends City Council adoption of Ordinance 131-O-18, amending Evanston City Code Subsection 3-4-6 (D) to increase the number of Class D Liquor Licenses from fifty-one (51) to fifty-two (52) and permit issuance of a Class D license to 817 University LLC, d/b/a Tuko Cantina located at 817 University Place.

For Introduction

(A14) Ordinance 117-O-18, Amending Section 7-12-17 Increasing the Meter Charges and Water Rates

Staff recommends that City Council adopt Ordinance 117-O-18, which would increase the water meter charges and water rates by eleven percent (11%).

For Introduction

(A15) Ordinance 118-O-18, Amending Section 7-13-3 Decreasing the Sewer User Rates

Staff recommends that City Council adopt Ordinance 118-O-18, which would decrease the sewer user rate by 7.5%, from \$3.66 to \$3.39 per billing unit (100 cubic feet of water consumed).

For Introduction

(A17) Ordinance 130-O-18, Amending Section 7-2-6 (G), Moving Vehicle Parking and Storage Containers on Public Ways

Staff recommends that City Council adopt Ordinance 130-O-18, which would increase the fee to allow public parking spaces and/or other public right-of-way to be reserved for loading and unloading of moving vehicles and storage containers without obstructing traffic flow from \$100.00 to \$120.00 beginning January 1, 2019.

For Introduction

(A18) Ordinance 134-O-18, Amending Subsections 10-4-5-2(B)(7) and (11) "Parking in Predominately Residential Areas"

Staff recommends City Council adopt Ordinance 134-O-18, amending City Code subsections 10-4-5-2(B)(7) and (11) "Parking in Predominately Residential Areas" to amend the permit renewal date and increase the residential parking permit from \$15.00 to \$30.00.

For Introduction

(A20) Ordinance 145-O-18, Amending Various Sections of Title 10, Chapter 11, Section 12 “Parking Meter Zones”

Staff recommends City Council adopt Ordinance 145-O-18, amending various sections of Title 10, Chapter 11, Section 12 “Parking Meter Zones” adding Sunday enforcement from twelve o’clock (12:00) p.m. to nine o’clock (9:00) p.m., increasing the rate of all two (2) hour meters from one dollar (\$1.00) per hour to one dollar fifty cents (\$1.50) per hour, all long term meters from twenty-five cents (\$.25) per hour to fifty cents (\$.50) per hour and all twenty (20) minute meters from twenty-five cents (\$.25) to fifty cents (\$.50) beginning March 1, 2019 with an automatic increase to two dollars (\$2.00) per hour and fifty cents (\$.50) per fifteen (15) minutes in FY 2020. The cost of replacement stickers and reprogramming the parking meters will be paid for through the Parking Fund.

For Introduction

(A21) Ordinance 143-O-18, Amending “Schedule of License Fees” of City Code Section 10-8-3(A) – “Wheel Tax”

City staff requests City Council adoption of Ordinance 143-O-18 amending Section 10-8-3(A), “Schedule of License Fees”, increasing the annual license fees by \$10.00.

For Introduction

(A22) Ordinance 148-O-18, Amending Section 3-25-2 “Imposition of Tax” to Increase the Real Estate Transfer Tax for Transactions with a Sale Price over \$1,500,000

Staff recommends City Council adoption of Ordinance 148-O-18, amending City Code Section 3-25-2, “Imposition of Tax” to increase the Real Estate Transfer Tax for sales with a price over \$1,500,000.01. For sale prices: up to \$1.5 million the tax is \$5.00 for every \$1,000 of value; from \$1,500,000.01 to \$5 million the tax is \$7.00 for every \$1,000 of value; and prices at \$5,000,000.01 or more the tax is \$9.00 for every \$1,000 of value.

For Introduction

(A23) Ordinance 136-O-18, Expediting Planning & Zoning Review and Building Permits

Staff recommends adoption of Ordinance 136-O-18, amending Ordinance 125-O-17 regarding the City of Evanston Permit Fee Schedule. The proposal will create an application and fee schedules for expediting permit and plan review services.

For Introduction

(A24) Ordinance 135-O-18, Amending Section 3-2-4 “Hotel-Motel and Vacation Rental Tax” to Add Bed and Breakfast Establishments

Staff recommends adoption of Ordinance 135-O-18, amending Section 3-2-4 “Hotel-Motel and Vacation Rental Tax” to add Bed and Breakfast Establishments.

For Introduction

(A25) Ordinance 137-O-18, Amending Title 5, Chapter 9, Licensing of Vacation Rentals

Staff recommends adoption of Ordinance 137-O-18, amending Ordinance 50-O-13 to improve compliance with vacation rental licensing requirements. Staff proposes to increase vacation rental licensing fees to align with cost of administering the program.

For Introduction

(A26) Ordinance 141-O-18, Amending Rental Registration of Rental Residential Buildings to Include Inspection Requirements and Add Accessory Dwelling Units

Staff recommends approval of ordinance 141-O-18 Amending Rental Registration of Rental Residential Buildings to include inspection requirements and the addition of accessory dwelling units. This amends the rental registration process to include a fee of \$200 for the initial inspection and registration of existing dwelling units, including accessory dwelling units (ADUs)/coach houses, and a fine from \$75 to \$375 for renting an unregistered unit following the “amnesty period.” These changes, including the fee structure, were approved unanimously by City Council on October 29, 2018.

For Introduction

(A27) Ordinance 133-O-18, Amending Section 3-2-19, “Transportation Network Company Tax”

City staff requests City Council adoption of Ordinance 133-O-18, Amending Section 3-2-19 of the Evanston City Code, “Transportation Network Company Tax.” The Ordinance adds the definition of shared rides and solo rides, and adds a fee of forty-five cents (\$.45) per solo ride in a transportation network vehicle.

For Introduction

(A28) Ordinance 150-O-18 Amending Section 9-2-3 (B), Increasing Fire Department Transport Fees

City staff requests City Council adoption of Ordinance 150-O-18 amending Section 9-2-3 of the City Code, increasing the ambulance transport fees to \$1,500 irrespective of the type of call.

For Introduction

(A29) 2018 Holiday Parking

The Transportation & Parking Committee and staff recommend City Council approval of a free holiday validation program for parking meters and the City’s three Downtown Self-Park Garages for evenings and weekends beginning November 24, 2018 through January 5, 2018. Funding is provided by the Parking Fund. The anticipated expense for this program is estimated at \$30,000.

For Action

IV. ITEMS FOR CONSIDERATION

(A8) Change Order Number 1 to Contract with Monson Nicholas Inc. for the Service Center Parking Deck Restoration

Staff recommends approval of Change Order #1 to the contract with Monson Nicholas Inc. (714 North Yale Avenue, Villa Park, Illinois 60181) reducing the contract for the Service Center Parking Deck Restoration by \$67,576.77. The change is due to the reconciliation between the contractual quantities and the actual quantities provided for the Service Center Emergency Repairs. This will reduce the existing agreement amount from \$526,074.00 to \$458,497.23. Funding will be provided from the Capital Improvement Program (CIP) General Obligation Bonds (Account 415.40.4118.65515-617023).

For Action

(A9) Change Order Number 1 to Consulting Contract with Wiss, Janney, Elstner Associates, Inc. for Service Center Emergency Repairs

Staff recommends approval of Change Order #1 to a contract with Wiss, Janney, Elstner Associates, Inc. (330 Pingsten Road, Northbrook, IL, 60062) that will increase the agreement amount by \$19,500, from \$44,300 to \$63,800. The change is for additional services provided for the Service Center Emergency Repairs. Funding will be provided from the Capital Improvement Program (CIP) 2018 General Obligation Bonds (Account 415.40.4118.65515-617023).

For Action

(A16) Ordinance 128-O-18, Amending Title 8, Chapter 4, Municipal Solid Waste and Increasing the Sanitation Service Charges

Staff recommends City Council adoption of Ordinance 128-O-18, modifying Title 8, Chapter 4 of the City Code for Municipal Solid Waste increasing the service charges for refuse collected in 95 and 65 gallon roll out carts by 15%, the collection of refuse from condominiums by 2.3% and the charges for special pick-ups beginning January 1, 2019.

For Introduction

(A19) Ordinance 142-O-18, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 17, Schedule XVII: Parking Violation Penalties

The Transportation & Parking Committee and staff recommend City Council adoption of Ordinance 142-O-18, amending City Code Section 10-11-17, Schedule XVII, Parking Violation Penalties increasing the fine for a street sweeping violation by thirty five dollars (\$35) to seventy five dollars (\$75) with a fifty dollar (\$50.00) additional penalty if paid after the expiration of twenty-one (21) days following issuance of a final determination of liability. A policy change regarding towing procedures will accompany this change to reduce the financial hardship and inconvenience that vehicle owners currently endure as part of sweeping operations. Staff also recommends increasing the fine for an expired parking meter by five dollars (\$5) to twenty-five dollars (\$25) effective January 1, 2019 as part of the FY2019 budget proposal.

For Introduction

V. ITEMS FOR DISCUSSION

VI. COMMUNICATIONS

VII. ADJOURNMENT