



MEETING MINUTES

Mayor's Climate Action Resilience Plan (CARP) Working Group Meeting

Tuesday, November 13, 2018 at 6:30 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2404, Evanston, IL

Members Present: Bob Dean, Henry Eberhart, Joel Freeman, Jerri Garl, Vickie Jacobsen, Christopher Kucharczyk, Sarah Lovinger, Lauren Marquez-Viso, Gabriela Martin, Gaj Sivandran

Members Present via Conference Call: Jack Darin, Emily Lawrence, Mariana Oliver

Members Absent: Likwan Cheng, John Moore, Judy Pollock, Lonnie Wilson

Staff Present: Kumar Jensen, Alyson Wright

Guests: Mary Griswold

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- 1. Declaration of Quorum:** The meeting was called to order at 6:37 p.m. and a quorum was established.
 - 2. Approval of October 9, 2018 Meeting Minutes:** It was motioned to approve, a second was voiced, and minutes were unanimously approved as presented.
 - 3. Public Comment:** None
 - 4. Final Review of the Climate Action and Resilience Plan and its Appendices:**

K. Jensen provided an update on the City Council approval process for the finalized plan. A resolution will be introduced to the Human Services Committee on December 3rd and then to the full City Council on December 10th. The resolution only needs one reading at City Council to be approved.

The Working Group will read over the responsiveness summary to comments given before making it available to the public. The Working Group wants to ensure the comments are available to the public even if they did not receive a response. V. Jacobsen volunteered to revise the responsiveness summary into a publishable form. C. Kucharczyk volunteers to write a disclaimer that not all comments could be addressed, but it was still a community effort.

Handout from K. Jensen: revised Climate Action Resilience Plan with appendices. The content is close to completion, but the Plan has not been proofread and the layout and graphics have not been finalized.

The Working Group went through the plan and changed, removed, and clarified portions including the below edits:

- Remove the tree preservation ordinance on private property under Green Infrastructure on the Municipal Operations page and keep it on the Urban Canopy section
- Keep encouraging key institutions to be anchor subscribers to solar energy under the Municipal Operations page
- Revise the City's 100% renewable electricity supply for all properties in Evanston goal to be 2030 instead of 2035 so it can align with IPCC's report for policy makers and be more ambitious
- Revise Action 1b. under the Mobility and Transportation section under Climate Mitigation to "Establish an expedited process through..."
- Concerned that the performance metrics under the Outreach, Education, and Behavior section is not setting a high enough goal for individuals to reduce their carbon footprint so decided to add "at least" in front of the percentage and a sidebar to cite the context of the carbon footprint and measuring your carbon footprint individually
- Add a sentence to the introduction or a sidebar of Outreach, Education, and Behavior to talk about Emissions Scopes, particularly Scope 3.
- Send a survey to the public in the future to set the baseline of individual carbon footprints and analyze the results to determine if more outreach and education is needed
- Change "those without cars" under the Vulnerable Populations introduction to "those without access to cars"
- Change "Elevate Energy" under Partnerships since it only addresses one option and suggests an endorsement to "Partner with energy service providers"
- Change "The Rebuilding Warehouse" to "The Evanston Rebuilding Warehouse"
- Fix the error under Natural Gas in Appendix A from ">1% fugitive" to "<1% fugitive"

5. Vote on Final Recommendations to send to Human Services and City Council:

It was moved and seconded, and the plan was approved and will be sent to Human Services and City Council with the above changes at 8:18 p.m.

6. Approval of November 13, 2018 Meeting Minutes

7. Adjournment: It was moved and seconded, and the meeting was adjourned at 8:28 p.m.

Final Meeting – The Climate Action and Resilience Plan Working group will formally dissolve at the adjournment of the November 13th meeting.

Respectfully Submitted,
 Alyson Wright
 Sustainable Business Fellow, City Manager's Office