

CITY OF EVANSTON FY 2019 BUDGET BALANCING WORKSHEET

GENERAL FUND

11/19/2018

TOTAL BASELINE PROPOSED REVENUES (General Fund)	\$ 110,921,062
TOTAL BASELINE PROPOSED EXPENDITURES (General Fund)	\$ 115,775,575
TOTAL BASELINE SURPLUS/Deficit (General Fund - baseline)	\$ (4,854,513)
Crown Debt Service	\$ 1,000,000
Contribution to General Fund Reserve	\$ 1,500,000
Total Deficit	\$ (7,354,513)
BBWS PROPOSED REVENUE ADJUSTMENTS	\$ 4,965,808
BBWS PROPOSED EXPENSE ADJUSTMENTS	\$ (2,622,202)
TOTAL ADOPTED REVENUES	\$ 115,886,870
TOTAL ADOPTED EXPENSES	\$ 114,153,373
Contribution to General Fund Reserve	\$ 1,500,000
ADOPTED 2019 BUDGET SURPLUS (DEFICIT)	\$ 233,497
Proposed Revenue Adjustments	
Real Estate Transfer Tax Increase (over \$1.5 million)	700,000
Property Tax	
Washington-National TIF Closure Property Tax Revenue (rate unchanged)	628,759
2% Increase to City property tax Levy	820,000
Parking	
General Fund Parking Revenue	
Residential Parking Permit Rate - \$15 increase (\$15 to \$30)	100,000
Expired meter ticket increase - \$5 increase (\$20 to \$25)	90,000
Add two Parking Enforcement Officers (3/1/19) - increased ticket revenue	300,000
Street Sweeping/Towing Change - Ticket increase	300,000
Parking Fund Revenue (split 50/50 with General Fund)	
Increase hourly parking deck fees	195,000
Increase Sherman Ave. Garage monthly permit fee	74,250
Increase surface parking lot monthly permit fee - \$30 increase (\$60 to \$90)	116,640
Sunday Parking Meters - Enforced 1 pm-9 pm (starting 3/1/19)	130,000
Increased Parking Meter by Commuter Lots \$0.25 per hour (\$0.25 to \$0.50, starting 3/1/19)	56,500
Building Permits/Fees	
New Fee for Expediting Planning & Zoning Review	40,000
New Fee for Expediting Building Permits	30,000
New Business License Registration Fee	15,000
Vacation Rental Permit and Administration	80,000
Parks Revenues	
Fleetwood-Jourdain Theatre - Fundraising Revenue	10,000
Other Revenue	
Wheel Tax Increase - \$10 increase (Passenger from \$75 to \$85)	175,000
Transportation network tax increase from \$0.20 to \$0.45 per ride (exempt carpool and ADA rides)	280,000
Increase boat rack & launch fees	14,500
Increase Moving Vans Permit Fee - \$20 increase (\$100 to \$120)	7,000
Increase transfer from Water Fund for Morton Grove/Niles water sales	250,000
Contract out Crossing Guards (Increased Revenue from Parking Enforcement Officers)	200,000
Grant for Body Camera software and storage	34,000
Reduction in Vital Records revenue due to shortened hours	(16,000)
Decrease in Cell Phone citations (July 1 will transfer to Cook County)	(40,000)
Decrease in Parks Grant from YOU	(40,000)
Elimination of World Arts and Music Festival	(32,841)
Stop reimbursement of electric / telecommunications tax to school districts	40,000
Increase Film Permit Fees	8,000
Increase in Ambulance Fee (from insurance company billing)	400,000
Total Revenue Adjustments	\$ 4,965,808

Proposed Expense Adjustments**City Manager's Office**

Elimination of Cultural Arts Coordinator - Personnel cost	(125,000)
Elimination of CMO Admin Assistant	(92,570)
Elimination of Accountant	(100,000)
Elimination of Administrative Adjudication Aide (Vacant)	(58,000)
Reduction to Administrative Adjudication Judges (due to loss of cell phone citations)	(10,000)
Elimination of Budget and Finance Manager	(159,758)
Addition of Budget Coordinator position	115,000
Additional Funding for Debt Collection	30,000
Transfer to Fire Pension Fund - Lauterbach & Amen contract (pension administration)	20,000

Law Department

Elimination of Legal Analyst/Liquor License Manager	(130,565)
Addition of Paralegal	84,500

Administrative Services

Elimination of Facilities Maint Worker I (Vacant)	(78,000)
Elimination of Junior Mechanic 0.5 FTE (Vacant -- reduction of transfer to Fleet Fund)	(24,800)
Elimination of Fleet Operations Coordinator (reduction of transfer to Fleet Fund)	(100,925)
Addition of Full-Time Mechanic (additional transfer to Fleet Fund)	87,500
Elimination of Payroll / Pension Specialist	(120,000)
Addition of 0.53 FTE Payroll Clerk	44,512
Additional funding for facility & building maintenance materials	100,000
Credit monitoring employee benefit	20,000
Move funding of Management Analyst to Parking Fund	(108,537)
Increase in cost of Google renewal	50,000
Vehicle leasing (reduction of transfer to Equipment Replacement Fund)	(25,000)
Increase in cost of outdoor security camera maintenance	35,000
Contract out Crossing Guards	150,000
Add two Parking Enforcement Officers	180,000

Community Development

Reduce Planning Service Agreements and Consulting Services	(65,000)
Addition of 1 FTE Customer Service Representative	80,528
Addition of Planner 1 Position	80,528
Additional cost of reorganization for Planning & Zoning Division	5,000
Downtown Evanston reduction (General Fund portion)	(28,000)
Elimination of Storefront Modernization Program	(75,000)

Health and Human Services

Fund two Victim Advocates for 6 months only (full year currently in baseline)	(92,500)
Elimination of 1 FTE Victim advocates (vacant)	(81,000)
Addition of Contract for 24/7 crisis response to domestic violence crime victims (for 6 months)	75,000
Elimination of Vital Records Clerk	(64,000)
Elimination of Public Health Educator	(88,527)
Elimination of Assistant Director (vacant)	(160,000)
Add Senior Management Analyst Position	105,000

Police Department

Elimination of Police Commander (Vacant)	(168,387)
Elimination of Court Liaison (non-sworn, vacant)	(100,000)
Elimination of Police Video Records Specialist (Vacant)	(61,000)
Hold 4 Police Officer Positions Vacant	(444,000)
Increase in Police Overtime Budget	100,000
Increase to Animal Shelter Operating Expenses	35,000
Increase DUI Expense	15,000
COLA Increase to overtime and payout expenses	41,000
Replace Police Dog (current dog scheduled to retire in 2019)	15,000
Elimination of un-reimbursed overtime for police during NU games (football only)	
Northwestern Police Overtime - \$12,000 per game not reimbursed, 7 home in 2019	(84,000)
Northwestern Dillo Day - Police Overtime not reimbursed - \$7,000	(7,000)
Annual Body Camera software and storage	311,072

