



CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, December 10, 2018**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 7 p.m.
City Council meeting will convene at conclusion of P&D.**

ORDER OF BUSINESS

- (I)** Roll Call – Begin with Alderman Rue Simmons
- (II)** Mayor Public Announcements and Proclamations
- (III)** City Manager Public Announcements
 - Introduction of Evanston Police Department Commanders and Sergeants
 - Retirement of Martha Logan, Community Engagement Manager
 - Retirement of Richard Eddington, Chief of Police

(IV) Communications: City Clerk

(V) Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

(VI) Special Orders of Business**SPECIAL ORDERS OF BUSINESS****(SP1) 2019 City Council Goals**

City Manager requests that City Council continue its discussion of Council goals for 2019.

For Action**(SP2) Application for Appeal to City Council of Preservation Commission Decision Denying Certificate of Appropriateness for demolition of the Harley Clarke Mansion and Coach House at 2603 Sheridan Road**

The City Council may make a motion to accept the application for appeal. If a motion is made and adopted, the City Council shall affirm, modify or reverse the decision of the Preservation Commission within forty-five (45) days. If no motion to accept the application for appeal is made, the decision of the Commission shall be final.

For Action**(VII) Consent Agenda and Report of Standing Committees:**

Administration & Public Works	-	Alderman Rue Simmons
Planning & Development	-	Alderman Wilson
Human Services	-	Alderman Fleming
Economic Development	-	Alderman Braithwaite
Rules Committee	-	Alderman Fiske

CONSENT AGENDA**(M1) Approval of Minutes of the Regular City Council Meeting of October 29, 2018, November 5, 2018, November 12, 2018 and November 19, 2018.****For Action****ADMINISTRATION & PUBLIC WORKS COMMITTEE**

(A1) Payroll – October 29, 2018 through November 11, 2018	\$ 2,965,372.47
Payroll – November 12, 2018 through November 25, 2018	\$ 2,874,863.60
Bills List – November 27, 2018	\$ 3,921,011.32
Bills List – December 11, 2018	\$23,336,386.14

For Action

(A2) Purchase of Insurance/Renewals – Property, Excess Liability & Excess Worker’s Compensation for Fiscal Year 2019

City staff recommends approval to purchase the outlined policies at a total cost of \$556,524. The policies will renew all insurance coverage for the City of Evanston for Fiscal Year 2019. Both insurance brokers are in the third year of a three-year contract award to place insurance coverages. Premium quotations received reflected the tightening of insurance markets across all sectors. There was a slight increase in cumulative total pricing for all policies by \$680, which excludes the workers compensation and the new policy for environmental liability. Funding will be from the following funds: Insurance Fund Account 605.99.7800.62615 in the amount of \$525,000; and Workers’ Compensation Fund Account 605.9978000.66044 in the amount of \$130,000.

For Action

(A3) 2018 Post Bond Issuance Report

Staff recommends the City Council review and place the 2018 Post Bond Issuance Report on file.

For Action: Accept and Place on File

(A4) Contract with Amber Mechanical Contractors, Inc., for Chandler-Newberger Center HVAC Improvements Phase II

Staff recommends City Council authorize the City Manager to execute a contract for the Chandler-Newberger HVAC Improvements Phase II Project with Amber Mechanical Contractors, Inc., (11950 S. Central Ave., Alsip, Illinois) in the amount of \$362,000.00. This project will be funded from the Capital Improvement Fund which has an available budget of \$565,000 for this project. A further breakdown of funding can be found on the corresponding transmittal memorandum.

For Action

(A5) Contract with Landmark Contractors, Inc. for Sherman Avenue Improvements

Staff recommends City Council authorize the City Manager to execute a contract award for the Sherman Avenue Improvements Project (Bid #18-50) with Landmark Contractors, Inc. (11916 W. Main Street, Huntley, Illinois 60142), in the amount of \$825,071.84. Funding is available through the Washington National TIF in the amount of \$900,000 (Account No. 415.40.4218.65515-418028). This improvement is being funded from projected savings in the Fountain Square construction project and through the use of additional available funds in the Washington National TIF fund.

For Action

(A6) Three-Year Contract with Silk Screen Express, Inc. for AFSCME Uniforms

Staff recommends the City Council authorize the City Manager to execute a purchase order in response to Bid #18-58 to award the 2019-21 AFSCME Uniform Contract to Silk Screen Express, Inc. (7611 W. 185th Street, Tinley Park, IL 60477) for a term of three years with a not to exceed amount of \$187,500.00. Funding for 2019 will be from Public Works Agency- Clothing Fund (Account 100.40.4105.65020) with a FY19 YTD balance of \$62,500.

For Action**(A7) Contract for Emergency Purchase and Installation of Equipment and Services for a Fire Suppression System at Service Center – Data Center with Phoenix Fire Systems**

Staff recommends City Council authorize the City Manager to execute an agreement for the emergency purchase of equipment and services to install a Kidde-Fenwal Novec 1230 Clean Agent Fire Suppression System at 2020 Asbury Service Center -Data Room with Phoenix Fire Systems (744 Nebraska Street, Frankfort, IL 60423) in the amount of \$ 34,945.00. This project will be funded from the Capital Improvement Fund 2018 General Obligation Bonds (Account No. 415.40.4118.65515 - 618033). This will use funding set aside for Facilities Contingency, with a budget of \$275,000 in FY 2018 and \$120,039 remaining.

For Action**(A8) Sole Source Purchase of Equipment from Dell Technologies for Data Center Operations Infrastructure Upgrade**

Staff recommends City Council authorize the sole source purchase of three Dell PowerEdge servers, two EMC storage area network appliances, and additional related equipment from Dell Technologies (1 Dell Way, Round Rock, TX, 78682) in the amount of \$141,173.44. This purchase enables IT to replace failing infrastructure in the city's data center that support critical City services. Funding is provided by Capital Improvement Fund in the amount of \$50,000 in 2018 General Obligation Bonds and \$91,173 from the 2019 Capital Improvement Fund using funding approved in the FY 2019 Adopted Budget.

For Action**(A9) 2019-2021 Renewal of Building Automation Service Agreement for HVAC Systems with Schneider Electric**

Staff recommends City Council authorize the City Manager to execute a three-year, single source service agreement for the Building Automation System (BAS) with Schneider Electric (17475 Palmer Blvd., Homewood, IL 60430) in the amount of \$36,167.00 for FYI 2019, \$37,005.00 for FYI 2020 and \$37,869.00 for FYI 2021 to cover hardware/software and service visits for HVAC systems in 16 City buildings and properties. Initially in 2019 this is about a 27% increase from 2018 due to the addition of coverage for 8 more locations. In following years 2020 and 2021 this is less than a 3% increase each year. Funding will be from the Facilities Fund (Account 100.19.1950.62509).

For Action

(A10) Second One-Year Extension for the Management and Operations of Three Self-Park Facilities with SP+ Municipal Services

Staff recommends that City Council authorize the City Manager to extend the contract for the Management and Operations of three City owned Self-Park Facilities to SP+ Municipal Services (200 East Randolph Street, Suite 5475, Chicago, IL 60601) in the amount of \$1,530,198 for 2019 with no additional extensions (RFP #15-65). Funding for the contract will be provided by the following Parking Fund accounts: Church Street Garage (505.19.7025.62400); Sherman Avenue Garage (505.19.7036.62400); and Maple Avenue Garage (505.19.7037.6240).

For Action

(A11) Resolution 111-R-18, One-Year Lease Agreement for Office Space at the Lorraine H. Morton Civic Center

Staff recommends City Council adoption of Resolution 111-R-18 authorizing the City Manager to negotiate the lease of office space with Evanston Development Cooperative (EDC) at the rate of \$324.50 per month for 12 months beginning January 2, 2019 for 275 square feet of space on the third floor of the Civic Center, Suite 3601.

For Action

(A12) Resolution 107-R-18, Eight-Month Lease Renewal with Mudlark Theatre for Space at the Noyes Cultural Arts Center

Staff recommends City Council approval of Resolution 107-R-18 authorizing the City Manager to enter into an agreement for an eight (8)-month renewal lease with Mudlark Theatre for space at the Noyes Cultural Arts Center. The monthly rental rate is \$3,183.62, which includes a 2% increase from 2018 rates.

For Action

(A13) Resolution 108-R-18, Nine-Month Lease with Evanston Children's Choir for Studio Space at Noyes Cultural Arts Center

Staff recommends City Council approval of Resolution 108-R-18 authorizing the City Manager to enter into an agreement for a nine (9)-month renewal lease with Evanston Children's Choir for studio space at the Noyes Cultural Arts Center. The monthly rent rate is \$1,362.92, which include a 2% increase from 2018 rates.

For Action

(A14) Resolution 106-R-18, Twelve-Month Lease Agreements for Studio Space at Noyes Cultural Arts Center

Staff recommends City Council approval of Resolution 106-R-18 authorizing the City Manager to enter into twenty-two (22) renewal agreements for a twelve (12) month lease for the artist leases for studios at the Noyes Cultural Arts Center. Fees include a two percent (2%) rental rate increase from 2018 rates.

For Action

(A15) Resolution 110-R-18, Amendment to the Purchase and Sale Agreement for the City-Owned Real Property Located at 1714-20 Chicago Avenue to Chicago Avenue Partners, LLC

Staff recommends City Council approval of Resolution 110-R-18, "Authorizing the City Manager to Amend the Purchase and Sale Agreement for the City-Owned Real Property Located at 1714-20 Chicago Avenue to Chicago Avenue Partners, LLC" The first amendment to the contract, executed in July 2018 established an approval period which expires at 5:00 p.m. Central Time on December 12, 2018.

For Action

(A16) Resolution 109-R-18, Authorization to Negotiate and Execute an Easement for Existing Sidewalk in the Alley Adjacent to 324 Dempster Street

Staff recommends City Council adopt Resolution 109-R-18 authorizing the City Manager to execute an easement agreement with the property owner of 324 Dempster Street for a two-and-a-half feet wide by seventy five feet long easement in the alley adjacent to property. The easement would be granted for a 50 year period.

For Action

(A17) Ordinance 121-O-18, Donation of Ambulance to the North Regional Major Crimes Task Force Organization

Staff recommends that City Council adopt Ordinance 121-O-18, directing the City Manager to donate an ambulance owned by the City to the North Regional Major Crimes Task Force, Major Crash Assistance Team. This vehicle has been determined to be surplus as a result of a new vehicle replacement being put into service.

For Introduction

(A18) Ordinance 122-O-18, Authorization to Negotiate a Redevelopment Agreement and the Sale of City Property at 2222 Oakton to Clark Street Real Estate, LLC

Staff recommends City Council approval of Ordinance 122-O-18, "Authorizing the City Manager to Negotiate a Redevelopment Agreement and the Sale of City-Owned Real Property Located at 2222 Oakton Street with Clark Street Real Estate, LLC". *A two-thirds majority of City Council is required to adopt Ordinance 122-O-18. Due to the single meeting in December, City Manager requests suspension of the Rules for Introduction and Adoption at the December 10, 2018 City Council meeting.*

For Introduction and Action

(A19) Ordinance 153-O-18, Amending City Code Section 3-4-6(E) to Allow for Sale of Alcoholic Liquor Greater than 6.76 Fluid Ounces and Wine Greater than 6.32 Fluid Ounces

Liquor License Commissioner recommends City Council adoption of Ordinance 153-O-18, amending City Code Section 3-4-6(E) to allow for sale of alcoholic liquor greater than 6.76 fluid ounces and wine greater than 6.32 fluid ounces. *Mayor Stephen H. Hagerty requests suspension of the rules for Introduction and Action at the December 10, 2018 City Council meeting.*

For Introduction and Action

(A20) Ordinance 154-O-18, Amending City Code Section 3-4-6(L) to Allow for Sale of Alcoholic Liquor Greater than 6.76 Fluid Ounces and Wine Greater than 6.32 Fluid Ounces

Liquor License Commissioner recommends City Council adoption of Ordinance 154-O-18, amending City Code Section 3-4-6(L) to allow for sale of alcoholic liquor greater than 6.76 fluid ounces and wine greater than 6.32 fluid ounces. *Mayor Stephen H. Hagerty requests suspension of the rules for Introduction and Action at the December 10, 2018 City Council meeting.*

For Introduction and Action

(A21) Ordinance 155-O-18, Amending City Code Section 3-4-3(O) to Allow for Sale of Wine Greater than 6.32 Fluid Ounces

Liquor License Commissioner recommends City Council adoption of Ordinance 155-O-18, amending City Code Section 3-4-3(O) to allow for the sale of wine greater than 6.32 fluid ounces. *Mayor Stephen H. Hagerty requests suspension of the rules for Introduction and Action at the December 10, 2018 City Council meeting.*

For Introduction and Action

(A22) Ordinance 156-O-18, Increasing the Number of Class D Liquor Licenses for Lao Sze Chuan located at 1633 Orrington Avenue

Local Liquor Commissioner recommends City Council adoption of Ordinance 156-O-18, amending Class D Liquor License from fifty-one to fifty-two for Fortune Cookie Group, Inc., d/b/a Lao Sze Chuan, 1633 Orrington Avenue. *Alderman Fiske requests suspension of the rules for Introduction and Action at the December 10, 2018 City Council meeting.*

For Introduction and Action

(A23) Ordinance 157-O-18, Increasing the Number of Class H Liquor Licenses for Colectivo Coffee located at 716 Church Street

Local Liquor Commissioner recommends City Council adoption of Ordinance 157-O-18, amending Class H Liquor License from one to two for Colectivo Coffee Roasters, Inc., d/b/a Colectivo Coffee, 716 Church Street. *Alderman Fiske requests suspension of the rules for Introduction and Action at the December 10, 2018 City Council meeting.*

For Introduction and Action

(A24) Ordinance 161-O-18, Amending City Code Section 10-11-18 and 10-11-22 – Resident Parking Only Districts

The Transportation/Parking Committee and Staff recommend City Council adopt Ordinance 161-O-18, amending City Code Section 10-11-18 Schedule XVIII(Q) and Section 10-11-22 Schedule XVIII(C), Residents Parking Only Districts, to for District S to become EVS District 3 with a review of the changes after six months to be presented to the Transportation/Parking Committee in the second half of 2019.

For Introduction

(A25) Ordinance 150-O-18 Amending Section 9-2-3 (B) of the Evanston City Code, Increasing Fire Department Transport Fees

City staff requests City Council adoption of Ordinance 150-O-18 amending Section 9-2-3 of the Evanston City Code, increasing the ambulance transport fees. Ordinance 150-O-18 was Introduced at the November 12, 2018 Administration & Public Works Committee and City Council, but was requested to return to the Committee for further discussion and final Action.

For Action

(A26) Ordinance 132-O-18, Increasing the Number of Class D Liquor Licenses for Tuko Cantina at 817 University Place

Local Liquor Commissioner recommends City Council adoption of Ordinance 131-O-18, amending Evanston City Code Subsection 3-4-6 (D) to increase the number of Class D Liquor Licenses from fifty-one (51) to fifty-two (52) and permit issuance of a Class D license to 817 University LLC, d/b/a Tuko Cantina located at 817 University Place.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Vacation Rental License for 1516 Crain Street

City staff recommends approval of a Vacation Rental License for the property located at 1516 Crain Street. The Vacation Rental meets all of the Standards and Procedures for license approval.

For Action

(P2) Ordinance 158-O-18, Extending the Time for Applicant to Obtain a Building Permit to Construct the Planned Development at 1815 Oak Avenue

Staff recommends adoption of Ordinance 158-O-18 to extend the time for commencement of construction of the Planned Development at 1815 Oak Avenue, originally approved on July 25, 2016. The Ordinance would grant a one-year extension for building permit issuance to December 10, 2019. *Alderman Braithwaite requests suspension of the rules for Introduction and Action at the December 10, 2018 City Council meeting.*

For Introduction and Action

(P3) Ordinance 139-O-18, Granting Major Variations at 1943 Sherman Avenue in the R5 General Residential Zoning District

The Zoning Board of Appeals recommends denial and staff recommends approval of Ordinance 139-O-18 authorizing major variations for a 22' rear yard setback where 22.5' is required for a three-story stair, and an increase of zero additional parking spaces where 3 additional parking spaces are required for the conversion of a single family residence to a 3-unit multiple family residence in the R5 General Residential District.

For Introduction

(P4) Ordinance 160-O-18, Granting Landmark Status to the Building and Lot of Record at 1225 Asbury Avenue

The Preservation Commission and City staff recommend approval of Ordinance 160-O-18 Designating 1225 Asbury Avenue (building and lot) as an Evanston Landmark.

For Introduction

(P5) Ordinance 112-O-18 Granting Major Zoning Relief for Building Lot Coverage, Setbacks, and Open Parking at 2626 Reese Avenue

City staff recommends adoption and the Zoning Board of Appeals recommends denial of Ordinance 112-O-18 for major zoning relief in the R1 Single Family Residential District. *This item was held in committee at the November 12, 2018 Planning and Development Committee meeting. Since the meeting the applicant has met with staff and expressed that he would submit multiple revised options to construct a single family dwelling on the lot. The applicant intends to invite neighbors to a meeting with staff where the neighbors could offer input about the revised options prior to returning to the Planning and Development Committee in January. Therefore, staff recommends that the Planning and Development Committee table this item until January 14, 2019.*

For Introduction

HUMAN SERVICES COMMITTEE

(O1) Resolution 103-R-18, Designating the Portion of Emerson Street between Wesley Avenue and Asbury Avenue with the Honorary Street Name Sign, "Nathan Haliburton, Jr. Way"

The Human Services Committee and staff recommend City Council adoption of Resolution 103-R-18, naming the portion of Emerson Street between Wesley Avenue and Asbury Avenue with the Honorary Street Name Sign, "Nathan Haliburton, Jr. Way." Three street signs are made for the honoree. One sign is installed at each end of the designated one block area and the third sign is given to the honoree. The approximate total cost to create all three signs is \$200. Funds for these honorary street name signs will come from the 2019 Public Works Agency/Traffic Operations' Materials Fund (Account 100.40.4520.65115), which has a 2019 budget of \$58,000.

For Action

(02) **Resolution 105-R-18, Adopting the City of Evanston Climate Action and Resilience Plan**

Human Services Committee and staff recommend City Council approval of Resolution 105-R-18 adopting the Climate Action and Resilience Plan and the goals therein.

For Action

(03) **Ordinance 152-O-18, Amending Title 8, Chapter 6, Food Service and Retail, Food Store Sanitation**

Human Services Committee and staff recommend City Council adopt Ordinance 152-O-18, amending Title 8, Chapter 6 of the Evanston City Code. This action will align the City Code to the State's amendment to the Illinois Food Service Sanitation Rules and Regulations which mandates the adoption of the 2017 U.S Food and Drug Administration Code, FDA, and all subsequent editions and amendments for all Illinois local health departments. The State's amendment will be effective January 2019, requiring Inspectors to conduct FDA based inspections at Evanston's licensed food establishments.

For Introduction

RULES COMMITTEE

(04) **Ordinance 140-O-18, Amending City Code Section 2-13-1, "Board Establishment and Composition" of the Animal Welfare Board**

Rules Committee and staff requests City Council adoption of Ordinance 140-O-18 amending Section 2-13-1 "Board Establishment and Composition" of the Animal Welfare Board, reducing the number of members from seven (7) to six (6), and the number of City Council members from two (2) to one (1).

For Action

APPOINTMENTS

(APP1)**For Appointment to:**

Housing & Community Dev. Act Committee - Hugo Rodriguez

Hugo Rodriguez is a 14-year resident of Evanston and is a licensed real estate broker with more than 30 years of experience. He currently serves on the Professional Standards Committee for the Chicago Association of Realtors as well as on the board of directors for Association House of Chicago, a non-profit organization providing multi-lingual programming and opportunities for educational and economic advancement. Hugo is an advocate for affordable housing and has worked with the City of Chicago on its Neighborhood Stabilization Program.

Parks, Recreation & Community Service Bd. - Daniel Featherson

Daniel Featherson is a 30-year resident of Evanston. As a managing broker with Sky High Real Estate, Daniel has considerable knowledge of the local real estate market and specializes in selling residential properties in Evanston. In addition to his work in real estate, Daniel also manages a youth football program in the city.

Parks, Recreation & Community Service Bd. - Tracy Long

Tracy Long is area vice president for Johnson Controls, a Fortune 500 company. She has lived in Evanston for more than two years, where her children are active participants in Evanston Parks, Recreation and Community Services and Library programming, including ecology camp and tennis camp. Tracy holds an MBA from the Stanford Graduate School of Business and a B.A. in Social Studies from Harvard College.

Parks, Recreation & Community Service Bd. - Edmund Moran

Edmund Moran served as Evanston's 6th Ward alderman for 18 years, from 1991 to 2009. In addition to his service on the City Council, Edmund spent many years as a manager and coach of Evanston youth baseball teams, and served as president of the Evanston Youth Hockey Association. He holds a J.D. from Loyola University Chicago Law School and a B.A. from the University of Notre Dame.

For Action**(VIII)** Call of the Wards

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(IX) Executive Session**(X)** Adjournment**MEETINGS SCHEDULED THROUGH DECEMBER 2018**

Upcoming Aldermanic Committee Meetings

12/13/2018	9:30 AM	Joint Review Board Meeting
12/18/2018	7:00 PM	Housing & Community Development Act Committee
12/19/2018	6:30 PM	M/W/EBE Development Committee
12/20/2018	6:30 PM	Equity & Empowerment Commission

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.