



ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, February 25, 2019
6:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
James C. Lytle Council Chambers

AGENDA

- I. **DECLARATION OF A QUORUM: ALDERMAN SUFFREDIN**
- II. **APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 11, 2019**

III. **CONSENT CALENDAR**

All matters listed under the Item III (3), Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.

(A1) Payroll – January 21, 2019 through February 3, 2019 \$ 3,395,286.97

For Action

(A2) Bills List – February 26, 2019 \$ 3,840,928.39

BMO Credit Card Activity – Period Ending December 26, 2018
(without Amazon) \$ 161,281.90

For Action

(A6) **Financial Advisor Services Agreement with PFM Financial Advisors LLC**

Staff recommends the City Council waive the bidding process, approve and authorize the City Manager to execute a one-year agreement for financial advisor services with PFM Financial Advisors LLC (PFM) located at 222 N. LaSalle St. #910, Chicago, IL 60601. Financial advisor services are paid by the Debt Service, Capital Projects, and Crown Project Funds. The fee amount is included when the bond is issued.

For Action

(A7) Engagement with Chapman and Cutler, LLP for Bond Counsel

Staff recommends the City Council waive the bidding process, and approve and authorize the City Manager to execute a one-year engagement for bond counsel with Chapman and Cutler, LLP (111 West Monroe Street, Chicago, IL, 60603). Bond counsel services are paid by the Debt Service, Capital Projects, and Crown Project Funds. The fee amount is included when the bond is issued.

For Action

(A10) Resolution 14-R-19, Intergovernmental Agreement with the Board of Education of Evanston Township High School District No. 202 for Implementation of Body Worn Cameras

Staff recommends City Council adopt Resolution 14-R-19, authorizing the City Manager to execute an intergovernmental agreement with the Evanston Township High School District 202 (“ETHS”) for the implementation of body worn cameras with the existing school resource officers (the “Intergovernmental Agreement”).

For Action

(A11) Ordinance 6-O-19, Sale Contract for City Owned Real Property Located at 1729 Dodge Avenue to Evanston Township High School District No. 202

Staff recommends City Council approval of Ordinance 6-O-19 authorizing the City Manager to execute a sale contract for City-owned real property located at 1729 Dodge Avenue to Evanston Township High School District No. 202 for affordable housing. A two-thirds majority is required for adoption of this ordinance.

For Introduction

IV. ITEMS FOR CONSIDERATION

- (A3)** BMO Amazon Credit Card Activity
Period Ending December 26, 2018 \$ 3,002.02

For Action

(A4) Contract for Engineering Services for Oakton Street Water Supply Connection/Village of Lincolnwood with Greeley and Hansen, LLC

Staff recommends City Council authorize the City Manager to execute a contract for engineering services related to the Oakton Street Water Supply Connection/Village of Lincolnwood (RFP 18-59) with Greeley and Hansen, LLC (100 S Wacker Drive, Suite 1400, Chicago, IL 60606) in the amount of \$222,217.00. Funding for design will be provided from the Water Fund (Account 513.71.7330.62145 – 419003), which has a FY 2019 budget of \$240,000, of which all of it is remaining.

For Action

(A5) Contract for Engineering Services for a Water System Vulnerability Assessment and Emergency Response Plan with AECOM

Staff recommends City Council authorize the City Manager to execute a contract for engineering services related to a Water System Vulnerability Assessment and Emergency Response Plan (RFP 18-54) with AECOM (303 East Wacker Drive, Suite 1400 Chicago, Illinois 60601) in the amount of \$294,804.00. Funding for the study will be provided from the Water Fund (Account 510.40.4200.62180). This account has a FY 2019 budget allocation of \$545,000.00, all of which is remaining.

For Action

(A8) Service Provider Agreement with YWCA Evanston/North Shore

Staff recommends City Council authorize the City Manager to sign a six-month Service Provider Agreement with the YWCA Evanston/North Shore (1215 Church Street, Evanston, IL), which will cost \$75,000. The agreement will provide 24 hour domestic violence services. Funds will be provided from the Health and Human Services – Service Agreements Fund (Account 100.24.2445.62509), with a YTD budget and balance of \$75,000.

For Action

(A9) Grant Agreement with Youth Job Center to Provide Funding for a Career Partnership Manager

Staff recommends the City Council authorize the City Manager to sign a grant agreement with the Youth Job Center to provide funding in the amount of \$90,000 to help cover the costs of a Career Partnership Manager. The position will help facilitate the partnership between the Youth Job Center, the Mayor's Employer Advisory Council, Evanston Township High School and other community partners who are dedicated to supporting youth and young adults. Funding will be from the Good Neighbor Fund – Other Program Costs (Account 180.99.1800.62490), with FY18 budget of \$370,000.

For Action

V. ITEMS FOR DISCUSSION

(APW1) Wheel Tax Due Date

During the January 12, 2019 City Council meeting Alderman Suffredin made a referral requesting that staff investigate alternative dates for Wheel Tax deadlines in order to benefit Evanston residents. The current deadline of December 31 creates hardships for residents who are saving for holiday spending, and it also presents logistical challenges for those who travel during the end of the year. Staff recommends moving the wheel tax deadline to October 1 annually, with a renewal period that would begin on August 1 and run through September 30.

For Discussion

VI. COMMUNICATIONS

VII. ADJOURNMENT