

**Administration and Public Works Committee Meeting
Minutes of February 11, 2019
James C. Lytle Council Chambers – 6:00 p.m.
Lorraine H. Morton Civic Center**

MEMBERS PRESENT: C. Fleming, T. Suffredin, A. Rainey, R. Rue Simmons
(arrived at 6:17pm)

MEMBERS ABSENT: P. Braithwaite

STAFF PRESENT: D. Stoneback, W. Bobkiewicz, S. Flax, E. Storlie, A.
Ruggie, H. Desai, T. Nunez, K. Jensen, L. Biggs, Ald.
Revelle

PRESIDING OFFICIAL: Ald. Fleming/Rue Simmons

I. DECLARATION OF A QUORUM: ALDERMAN FLEMING, CHAIR
A quorum being present, Ald. Fleming called the meeting to order at
6:08p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING OF JANUARY 28, 2019
Ald. Suffredin moved to accept the Minutes of January 28, 2019 A&PW
meeting as submitted, seconded by Ald. Rainey.

The Minutes of the January 28, 2019 A&PW meeting were approved
unanimously 3-0.

III. CONSENT CALENDAR

*All matters listed under the Item III (3), Consent Calendar, are considered by the
Committee to be routine and will be enacted in one motion without discussion. If
discussion is desired, that item may be removed and considered separately.*

(A1) Payroll – January 07, 2019 through January 20, 2019 \$ 2,923,625.63

For Action

(A2) Bills List – February 12, 2019 FY18 \$ 690,623.58

Bills List – February 12, 2019 FY19 \$ 3,393,957.69

BMO Credit Card Activity – Period Ending November 26, 2018
(without Amazon) \$ 154,991.78

For Action

(A5) Pro Support Renewal Agreement with Dell Technologies

Staff recommends City Council authorize the sole source renewal of Pro Support from Dell Technologies (1 Dell Way, Round Rock, TX, 78682) in the amount of \$43,007.16. This renewal purchase enables the city to maintain support plans for critical IT infrastructure. The 2019 costs are the same as last year's cost with one additional server being added to Pro Support in 2019. Funding is provided by the IT Division's Computer License and Support Fund (Account 100.19.1932.62340) which has a 2019 budget of \$550,000.00 and current balance of \$542,405.14.

For Action

(A6) Agreement Renewal with Otis Elevator Company for 2019-2021 Elevator Service and Maintenance at Various City Facilities

Staff recommends City Council approval of the renewal of a 3 year sole source service and maintenance agreement with Otis Elevator Company (949 Oak Creek Drive, Lombard, IL) for the 2 elevators at the Civic Center, 1 freight elevator at the Service Center, 5 elevators at the Maple Avenue Parking Garage and 3 elevators at the Church Street Parking Garage in the amount of \$60,324.60 for FY 2019, \$60,324.60 for FY 2020 and \$60,324.60 for FY 2021. The proposed 3-year service agreement is effective from January 1, 2019 to December 31, 2021. A detailed breakdown of the funding can be found on the corresponding transmittal memorandum.

For Action

(A7) Agreement with Siemens Industry, Inc. for Building Automation System for the HVAC Systems at the Police Headquarters

Staff recommends City Council authorize the City Manager to execute a one-year, sole source service agreement for the Building Automation System (BAS) in the amount of \$28,600 with Siemens Industry (585 Slawin Court, Mount Prospect, IL 60656). The agreement cover hardware, software and service visits for the HVAC system in the City of Evanston Police Headquarters. Also included are two additional 1 year optional renewals at \$29,200.00 and \$29,880.00, respectively. The 2019 cost for this service represents an increase of 0.3% over last years' cost. Funding will be from Facilities – Service Agreements & Contracts Fund (Account 100.19.1950.62509) with a 2019 budget of \$240,031.00

For Action

(A9) Change Order No. 1 to the Agreement for the South Standpipe Pump Station Motor Control Center and Building Renovation

Staff recommends the City Council authorize the City Manager to execute Change Order No. 1 to the agreement for the South Standpipe Pump Station Motor Control Center and Building Renovation (Bid 18-17) with MAG Construction Co. (629 Homewood Avenue, Highland Park, IL 60035) to extend the contract time to April 9, 2019. There is no change in contract price.

For Action

(A10) Funding Approval for the Demolition of the Abandoned Building at 2020 Green Bay Road, Evanston

Staff is requesting City Council approve funding for the demolition of a long and neglected property that is located at 2020 Green Bay Road, Evanston. The cost for the demolition is \$33,925.00. It will be paid with grants provided by the Abandoned Residential Property Municipality Relief Grant from the Illinois Housing Development Authority. Funds will be provided through the IL Vacant Expense Fund (Account 100.24.2435.62469). The City was awarded \$150,000 in grants, and has expended less than \$75,000.

For Action

(A14) Ordinance 14-O-19, Increasing the Number of Class D Liquor Licenses for Stacked and Folded at 824 Noyes Street

Local Liquor Commissioner recommends City Council adoption of Ordinance 14-O-19, amending Class D Liquor License from fifty-two to fifty-three for Bad Dog House Evanston, LLC, d/b/a Stacked and Folded, located at 824 Noyes Street.

For Introduction

Ald. Rainey moved to recommend City Council approval of the consent agenda, seconded by Ald. Suffredin.

Ald. Rainey asked staff to include descriptions for expenses related to publishing and advertising for positions. Also, include vehicle descriptions for replacement purchases. Ald. Fleming noted the incorrect account listed on bills list question #6.

The Committee voted unanimously 3-0 to approve the consent agenda.

IV. ITEMS FOR CONSIDERATION

Ald. Rue Simmons arrived at 6:17pm.

(A8) ParkEvanston Mobile App Wallet Incentive

The Transportation & Parking Committee recommends City Council approval of a parking incentive program. The program would give users who pre-load \$20 in the ParkEvanston mobile app wallet a one-time additional \$5 free to use towards on-street parking payments in the City of Evanston until May 31, 2019. There is no direct funding required; the cost of this program will be reduced revenue to the Parking Fund. Staff estimates that between 4,000-5,000 users will take advantage of this offer, which at the most would cost \$25,000.

For Action

Ald. Rainey moved to recommend City Council approval of a parking incentive program, seconded by Ald. Suffredin.

Parking Division Manager Jill Velan explained the incentive program. The program would give users who pre-load \$20 in the ParkEvanston mobile app wallet a one-time additional \$5 free to use towards on-street parking payments in the City of Evanston until May 31, 2019. Ald. Rainey noted that the app cannot be used in parking garages, only at paystations on street or surface lots. Parking

Division Manager Velan added that if the user pays for the full 2 hours, the City will cover the fee for the transaction.

The Committee voted unanimously 3-0 to approve the incentive program.

Ald. Rue Simmons took over as Chair at 6:20pm.

(A11) Collective Bargaining Agreement – Evanston Police Sergeants, Fraternal Order of Police

Staff recommends City Council authorize the City Manager to execute a collective bargaining agreement with the Illinois Fraternal Order of Police Labor Council for the Evanston Police Sergeants, effective January 1, 2019 through December 31, 2022.

For Action

Ald. Rue Simmons moved to recommend City Council authorize the City Manager to execute a collective bargaining agreement with the Illinois Fraternal Order of Police Labor Council for the Evanston Police Sergeants, effective January 1, 2019 through December 31, 2022, seconded by Ald. Rainey.

Ald. Fleming thanked the unions for being understanding of the City's budget difficulties. She asked what savings were achieved. Assistant City Manager Erika Storlie explained that last year a 2.6% increase was budgeted for 2019. During the budget process, that amount was lowered to zero in the first year of the contract, which saved approximately \$66,000 for the Sergeants and \$340,000 for AFSCME and contributes to lower pension costs down the road.

The Committee voted unanimously 4-0 to approve the contract.

(A12) Collective Bargaining Agreement – American Federation of State, County and Municipal Employees

Staff recommends City Council authorize the City Manager to execute a collective bargaining agreement with the American Federation of State, County and Municipal Employees (AFSCME) Labor Council covering 354 City employees, effective January 1, 2019 through December 31, 2022.

For Action

Ald. Rainey moved to recommend City Council authorize the City Manager to execute a collective bargaining agreement with the American Federation of State, County and Municipal Employees (AFSCME) Labor Council covering 354 City employees, effective January 1, 2019 through December 31, 2022, seconded by Ald. Fleming.

The Committee voted unanimously 4-0 to approve the contract.

(A13) Resolution 11-R-19, Motor Fuel Tax Funds Use for Roadway Resurfacing Project

Staff recommends City Council adoption of Resolution 11-R-19 authorizing the City Manager to sign an Illinois Department of Transportation Resolution for

Improvement by Municipality under the Illinois Highway Code for improvements to various Evanston Streets. This will allow the use of Motor Fuel Tax (MFT) Funds in the amount of \$1,206,000 for street resurfacing and surface patching. Funding will be provided from the Motor Fuel Tax Fund (Fund 200), which has a total Budget of \$1,508,678. \$1,206,000 of this fund is allocated for street improvements in Account 415.40.4219.65515 – 419002.

For Action

Ald. Fleming moved to recommend City Council adoption of Resolution 11-R-19 authorizing the City Manager to sign an Illinois Department of Transportation Resolution for Improvement by Municipality under the Illinois Highway Code for improvements to various Evanston Streets, seconded by Ald. Rainey.

The Committee voted unanimously 4-0 to adopt the resolution.

- (A3) BMO Amazon Credit Card Activity
Period Ending November 26, 2018 \$ 6,369.59

For Action

Ald. Rainey moved to recommend City Council approval of the BMO Amazon credit card activity for the period ending November 26, 2018 in the amount of \$6,369.59, seconded by Ald. Fleming.

The Committee voted unanimously 3-0 with Ald. Suffredin abstaining to approve the credit card activity.

- (A4) **Contract for the Environmental Monitoring Study – Waste Transfer Station with RHP Risk Management**

Staff recommends that City Council authorize the City Manager to execute a contract for the Environmental Monitoring Study – Waste Transfer Station (RFP 18-57) with RHP Risk Management (8745 W. Higgins Rd. Suite 320 Chicago, IL 60631) in the amount of \$229,300.00 with a potential additional amount of \$40,032.00 to purchase monitoring equipment after the study is complete. Funding for the study will be provided from the Capital Improvement Program (CIP) (Account 415.40.4219.62145-119005). This account draws funds from the settlement funds awarded to the City in 2016 which equal \$1,263,247.90 and the per ton host fee paid to the City which had a balance of \$86,412.00 as of February 5, 2019.

For Action

Ald. Rainey moved to recommend City Council authorize the City Manager to execute a contract for the Environmental Monitoring Study – Waste Transfer Station (RFP 18-57) with RHP Risk Management (8745 W. Higgins Rd. Suite 320 Chicago, IL 60631) in the amount of \$229,300.00 with a potential additional amount of \$40,032.00 to purchase monitoring equipment after the study is complete, seconded by Ald. Fleming.

Ald. Rue Simmons asked the rest of the Committee to support this item. Aids. Rue Simmons and Braithwaite have worked with a resident committee and would like to move forward with monitoring around the waste transfer station. This

project meets and exceeds the MWEBE goal and includes a local contractor. She read a letter of recommendation from Ms. Janet Alexander Davis:

Dear Evanston Aldermen and Mayor Hagerty,

Environmental Justice Evanston, a committee of Citizens for Greener Evanston, has been tirelessly working on addressing the disproportionate share of negative environmental consequences that affect the people living in the area of influence of the Waste Transfer Station located at 1711 Church Street.

The WTS is located in a predominantly minority neighborhood. For many years, residents in this area have been worried about the possible adverse affects on their health caused by the activities in and around the WTS. They have also suffered foul smells, frequent vibrations and noise inside their homes due to the passing garbage trucks and the presence of garbage-related insects and animals, among other nuisances.

The United States Environmental Protection Agency (EPA) defines Environmental Justice as "the fair treatment and meaningful involvement of all people regardless of race, color, culture, national origin, income and educational levels with respect to the development , implementation, and enforcement of protective environment laws, regulations, and policies."

We believe the Environmental Monitoring Study (RFP 18-57) is an essential step towards restoring the right of Environmental Justice to the affected Fifth Ward residents, and therefore, we respectfully request that you approve funding for the Study at Monday night's Council meeting. Thank you.

Most Sincerely,

*Environmental Justice Evanston Committee
Rick Nelson and Janet Alexander Davis, Co-Chairs*

Ald. Fleming expressed her support for this item.

The Committee voted unanimously 4-0 to approve the contract.

V. ITEMS FOR DISCUSSION

VI. COMMUNICATIONS

VII. ADJOURNMENT

Ald. Rainey moved to recommend adjournment, seconded by Ald. Fleming. The meeting adjourned at 6:31pm.

**Respectfully Submitted,
Janella Hardin, PHR**