



## **CITY COUNCIL REGULAR MEETING**

**CITY OF EVANSTON, ILLINOIS  
LORRAINE H. MORTON CIVIC CENTER  
JAMES C. LYTTLE COUNCIL CHAMBERS  
Monday, March 11, 2019**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.  
Planning & Development Committee (P&D) meets at 6:30 p.m.  
City Council meeting will convene at conclusion of the P&D Committee meeting.**

### **ORDER OF BUSINESS**

- (I)** Roll Call – Begin with Alderman Suffredin
- (II)** Mayor Public Announcements and Proclamations  
Colorectal Cancer Awareness Month, March 2019  
Women in Public Office Day, March 19, 2019
- (III)** City Manager Public Announcements
- (IV)** Communications: City Clerk
- (V)** Public Comment  
Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended as a forum for residents to share their perspective in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

**(VI) Special Orders of Business****SPECIAL ORDERS OF BUSINESS****(SP1) Harley Clarke Mansion**

At the Special City Council meeting of February 4, 2019, Alderman Wilson requested City Council consideration of a proposal for the use of the Harley Clarke Mansion. Staff requests City Council discuss the future of the Harley Clarke Mansion at the March 11, 2019 meeting, and provide staff with direction.

**For Discussion****(VII) Consent Agenda and Report of Standing Committees:**

Administration & Public Works	-	Alderman Suffredin
Planning & Development	-	Alderman Revelle
Human Services	-	Alderman Rue Simmons
Rules Committee	-	Alderman Braithwaite
Economic Development	-	Alderman Rue Simmons

**CONSENT AGENDA****(M1) Approval of Minutes of the Regular City Council Meetings of February 25, 2019 and March 2, 2019.****For Action****ADMINISTRATION & PUBLIC WORKS COMMITTEE**

<b>(A1)</b> Payroll – February 4, 2019 through February 17, 2019	\$ 3,122,700.75
<b>(A2)</b> Bills List – March 12, 2019	\$ 3,030,105.51
Credit Card Activity (not including Amazon purchases) - Period Ending January 26, 2019	\$ 153,068.53

**For Action**

<b>(A3)</b> Amazon Credit Card Activity –Ending January 26, 2019	\$ 5,574.50
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**For Action**

**(A4) Contract with Chicagoland Paving for Lovelace Park – Tennis Court Rehabilitation**

Staff recommends City Council authorize the City Manager to execute a contract for the Lovelace Park – Tennis Court Rehabilitation with Chicagoland Paving (225 Telser Rd., Lake Zurich, IL 60047) in the amount of \$124,000.00. This contract is part of a bid advertised by the Municipal Partnering Initiative (MPI). Funding will be provided from the CIP Fund 2019 General Obligation Bonds (Account 415.40.4119.65515 – 518006), which has a budget allocation of \$250,000, all of which is remaining.

**For Action**

**(A5) Contract with Landscape Concepts Management, Inc., for Green Bay Road Landscape Maintenance**

Staff recommends City Council authorize the City Manager to execute a contract for the 2019 Green Bay Road Landscape Maintenance contract to the low bidder, Landscape Concepts Management, Inc., (31745 Alleghany Rd., Grayslake, IL, 60030) in the amount of \$25,117.30. Funding for this project is included in the proposed FY 2019 General Fund budget (Account 100.40.4330.62195), which has a total allocation of \$142,000.00.

**For Action**

**(A6) Contract with Cleanslate Chicago, LLC, for 2019 Mowing Services**

Staff recommends City Council authorize the City Manager to execute a contract award for the 2019 Mowing Services to the low bidder, Cleanslate Chicago, LLC (1540 South Ashland, Chicago, IL), in the amount of \$30,896.25. Funding for this project is included in the proposed FY 2019 General Fund budget (Account 100.40.4330.62195), which has a total allocation of \$142,000.00.

**For Action**

**(A7) Contract with Visu-Sewer of Illinois, LLC for the 2019 CIPP Sewer Rehabilitation Contract A Project**

Staff recommends that City Council authorize the City Manager to execute a contract for the 2019 CIPP Sewer Rehabilitation Contract A (Bid No. 19-01) with Visu-Sewer of Illinois, LLC (9014 S Thomas Avenue, Bridgeview, IL 60455) in the amount of \$332,121.00. Funding for this project is from Sewer Fund (Account No. 515.40.4535.62461–419004), which has an FY 2019 budget of \$700,000 for this work, all of which is remaining.

**For Action**

**(A8) Sole Source Purchase of Hot Mix Asphalt from Builders Asphalt**

Staff recommends that City Council authorize the City Manager to execute a one-year single source contract for the purchase of Hot Mix Asphalt with Builders Asphalt (4413 Roosevelt Road Suite 108, Hillside, IL 60162) in the amount of \$48,700. Funding will be provided by three separate accounts, which are detailed on the corresponding transmittal memorandum.

**For Action**

**(A9) Sole Source Contract for Purchase of Concrete and Flowable Fill with Ozinga Ready Mix Inc.**

Staff recommends the City Council authorize the City Manager to execute a one year single source contract for the purchase of concrete and flowable fill with Ozinga Ready Mix Concrete Inc. (2222 South Lumber Street, Chicago, IL) in the amount of \$45,000. Funding will be provided by three separate accounts, which are detailed on the corresponding transmittal memorandum.

**For Action**

**(A10) Purchase/Lease of City Vehicles**

Staff recommends City Council approval of the purchase of eight (8) vehicles for operations in the Public Works Agency and Administrative Services Department and the lease of four (4) vehicles for operations in the Administrative Services Department. The following vehicles will be purchased: two (2) 2019 Ford Pickups from Currie Motors Fleet (10125 W. Laraway, Frankfort, IL 60423) in the amount of \$81,384.00; one (1) John Deere Tractor from Buck Bros., Inc. (29626 N. Highway 12, Wauconda, IL 60084 in the amount of \$47,703.03; two (2) Vermeer Chippers from Vermeer-Illinois, Inc. (2801 Beverly Drive, Aurora, IL 60504) in the amount of \$154,480.00; one (1) Falcon Asphalt Recycler/Hot Box from Midwest Paving Equipment, Inc. (575 DuPage Blvd., Suite 2387, Glen Ellyn, IL 60137) in the amount of \$40,473.00; one (1) Hamm Roller from Roland Machinery Co. (816 N. Dirksen Parkway, Springfield, IL 62702 in the amount of \$69,280.00; and one (1) 2019 Ford Transit Connect Van from Kunes Country Ford of Antioch (104 Route 173 W. Antioch, IL 60002) in the amount of \$21,707.00. The following vehicles will be leased to own: four (4) 2019 Nissan Rogue SUVs from Nissan Autobarn of Evanston (1012 Chicago Ave, Evanston, IL 60202) in the amount of \$107,091.36 (to be spread out over 3 years). Funding will be from the Equipment Replacement Funds (Account 601.19.7780.65550 and Account 601.19.7780.62402) and the Parking Fund (Account 505.19.7005.65070). Further details can be found on the corresponding transmittal memorandum.

**For Action**

**(A11) Service Provider Agreement with YWCA Evanston/North Shore**

Staff recommends City Council authorize the City Manager to sign a six-month Service Provider Agreement with the YWCA Evanston/North Shore (1215 Church Street, Evanston, IL), which will cost \$75,000. The service agreement will supplement current victim services with training for law enforcement, 24 hour crisis intervention, and set aside 2 beds for a victim of Domestic violence. Funds will be provided from the Health and Human Services–Service Agreements Fund (Account 100.24.2445.62509), with a YTD budget and balance of \$75,000. The City Council previously approved to fund two current fulltime victim advocate positions for six months, and eliminates one vacant victim advocate position.

**For Action**

- (A12) Sole Source Agreement with Robothink, LLC for Youth Classes and Camps**  
Staff recommends City Council approval of the sole source agreement with Robothink, LLC (37 Sherwood Ter., Suite 122, Lake Bluff, IL 60066) for instruction of youth robotic and coding classes and camps. Instructional expenses are paid from the Chandler-Newberger Fund (Account 100.30.3035.62505), which has a \$125,900 budgeted allocation. Compensation for the vendor is based on the following amount of revenue collected. For 2019, staff is projecting \$29,000 in revenues and \$22,000 in expenses.  
**For Action**
- (A13) 2019 Non-Park Special Events**  
Staff recommends approval of the 2019 non-park special events, contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines. Costs for city services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator. These fees are waived for City events and City co-sponsored Events.  
**For Action**
- (A14) Resolution 22-R-19, Nine Month Lease for Studio 109 at Noyes Cultural Arts Center**  
Staff recommends approval of Resolution 22-R-19 authorizing the City Manager to enter into an agreement for a nine (9) month lease term with new tenants and Evanston residents, Jane Rickard and Rimma Mitchell, to lease studio 109 at the Noyes Cultural Arts Center.  
**For Action**
- (A15) Resolution 23-R-19, Nine Month Lease for Studio B12 at the Noyes Cultural Arts Center**  
Staff recommends approval of Resolution 23-R-19 authorizing the City Manager to enter into an agreement for a nine (9) month lease term with new tenant and Evanston resident Tina Rohde, to lease vacant studio B12 at the Noyes Cultural Arts Center.  
**For Action**
- (A16) Resolution 17-R-19, One-Year Lease Agreement for Office Space at the Lorraine H. Morton Civic Center**  
Staff recommends City Council adoption of Resolution 17-R-19 authorizing the City Manager to negotiate the lease of office space with Mental Health America of the North Shore (MHA) at the rate of \$142.50 per month for 12 months beginning April 2, 2019 for 142.5 square feet of space on the ground floor of the Lorraine H. Morton Civic Center, Suite G204.  
**For Action**

**(A17) Resolution 24-R-19, One-Year Lease Agreement for the Apartment located at 1223 Simpson Street**

Staff recommends City Council adopt Resolution 24-R-19, authorizing the City Manager to execute a lease between the City of Evanston and Diane Kerston and Omar Lockhart for 12 months beginning May 1, 2019 through April 30, 2019 for the apartment located at 1223 Simpson Street. The monthly rent will be \$1,500 per month.

**For Action**

**(A18) Resolution 18-R-19, Loan Agreement with Police Chief, Demitrous Cook**

Staff recommends City Council adoption of Resolution 18-R-19 approving a loan to Police Chief, Demitrous Cook. Funding will be from the General Fund (Account 100.12230). As this is a loan, the expense is being booked to a receivable account and the money will be repaid into the same account upon his departure.

**For Action**

**(A19) Ordinance 19-O-19, Sale of Surplus Property Fleet Vehicles**

Staff recommends that City Council adopt Ordinance 19-O-19, directing the City Manager to offer the sale of vehicles owned by the City through public auction at the Northwest Municipal Vehicle Auction being sponsored by America's Auto Auctions on Tuesday, March 26, 2019 or any other subsequent America's Online Auction. These vehicles have been determined to be surplus as a result of new vehicle replacements being placed into service or vehicles that had to be taken out of service for safety reasons with the intention of eventual replacement.

**For Introduction**

**(A20) Grant Agreement with Youth Job Center to Provide Funding for a Career Partnership Manager**

Staff recommends the City Council authorize the City Manager to sign a grant agreement with the Youth Job Center to provide funding in the amount of \$90,000 to help cover the costs of a Career Partnership Manager. The position will help facilitate the partnership between the Youth Job Center, the Mayor's Employer Advisory Council, Evanston Township High School and other community partners who are dedicated to supporting youth and young adults. Funding will be from the Good Neighbor Fund – Other Program Costs (Account 180.99.1800.62490), with FY18 budget of \$370,000.

**For Action**

**(A21) Ordinance 6-O-19, Sale Contract for City Owned Real Property Located at 1729 Dodge Avenue to Evanston Township High School District No. 202**

Staff recommends City Council approval of Ordinance 6-O-19 authorizing the City Manager to execute a sale contract for City-owned real property located at 1729 Dodge Avenue to Evanston Township High School District No. 202 for affordable housing. A two-thirds majority is required for adoption of this ordinance.

**For Action**

**(A22) Ordinance 15-O-19, Amending Portions of City Code Title 7, “Public Ways,” Chapter 8 “Trees and Shrubs”**

Staff recommends that City Council adopt Ordinance 15-O-19, which will amend portions of City Code Title 7, “Public Ways” Chapter 8, “Trees and Shrubs” to correct staff title updates and clarifying public parkway allowed plantings.

**For Action**

## **PLANNING & DEVELOPMENT COMMITTEE**

**(P1) Ordinance 21-O-19, Granting a Special Use to Expand a Craft Alcohol Production Facility, Sketchbook Brewing Co., at 821-823 Chicago Ave.**

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 21-O-19 granting special use approval to expand a Craft Alcohol Production Facility, Sketchbook Brewing Co., at 821-823 Chicago Ave. in the C1a Commercial Mixed-Use District. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district.

*Alderman Wynne requests suspension of the rules for Introduction and Action at the March 11, 2019 City Council meeting.*

**For Introduction and Action**

**(P2) Ordinance 22-O-19, Special Use Permit for a Planned Development at 910-938 Custer Avenue and Amending Zoning Map**

The Plan Commission and staff recommend adoption of Ordinance 22-O-19 for approval of a Map Amendment to Rezone from the MUE Transitional Manufacturing-Employment District to the MXE Mixed-Use Employment District and a Special Use for a Planned Development for 40 single family attached townhomes in five standalone buildings that feature interior courtyards, two-car attached garages per dwelling unit, and building height of four stories. The proposal includes six Site Development Allowances.

**For Introduction**

## **HUMAN SERVICES COMMITTEE**

**(01) Resolution 15-R-19, Designating the Portion of Church Street between Hartrey Avenue and Grey Avenue with the Honorary Street Name Sign, "Tina Lifford Way"**

The Parks, Recreation and Community Services Board and Human Services Committee recommend City Council adoption of Resolution 15-R-19, naming the portion of Church Street between Hartrey Avenue and Grey Avenue with the Honorary Street Name Sign, "Tina Lifford Way." Three street signs are made for the honoree at a total cost of \$200. One sign is installed at each end of the designated one block area and the third sign is given to the honoree. Funds for these honorary street name signs will come from the Traffic Operations' Materials Fund (Account 100.40.4520.65115), which has a budget of \$58,000 and a YTD balance of \$55,000.

**For Action**

**(02) Resolution 16-R-19, Twenty-Four Month Lease for Music Studio Space at Gibbs-Morrison Cultural Center**

The Human Services Committee and staff recommend City Council adoption of Resolution 16-R-19 authorizing the City Manager to enter into an agreement for twenty-four (24) month lease terms with Avengerz Music Group LLC for music studio space at Gibbs-Morrison Cultural Center.

**For Action**

## **ECONOMIC DEVELOPMENT COMMITTEE**

**(03) Applications for the Evanston Great Merchants Grant Program**

Economic Development staff and the Economic Development Committee recommend City Council approval to provide financial assistance through the Great Merchants Grant Program, totaling \$51,443, to the following Evanston business districts and affinity groups: Central Street Business Association – \$10,000; West End Business Association – \$7,624; Howard Street Business Association – \$6,900; West Village Business Association – \$5,520; Hill Arts Business District – \$3,675; Central Evanston Business Association – \$5,224; Foster/Maple Business District – \$10,000; and Black Business Consortium Evanston North Shore – \$2,500. Economic Development staff and the Economic Development Committee also recommend approval to execute a contract with Herrera Landscape Snow Removal (8836 Lincolnwood Dr., Evanston, IL 60203) for the amount of \$31,600 to deliver landscaping services to the business districts. Staff recommends utilizing the Business District Improvement Program (Account 100.15.5300.62662), which has a budget of \$150,000.

**For Action**



**(O4) Entrepreneurship Support Program Application**

The Economic Development Committee recommends approval from City Council for financial assistance through the Entrepreneurship Support Program totaling \$2,500 to Nelson Career Curators. The Economic Development Business District Improvement Program (Account 100.15.5300.62662). The approved 2019 Fiscal Year Budget allocated \$150,000 to this account.

**For Action****(O5) Evanston Development Cooperative Request for Financial Assistance**

The Economic Development Committee recommends approval from City Council of \$60,000 in Community Development Block Grant (CDBG) funding to the Evanston Development Cooperative. Funding source is from CDBG 215.21.5260.63035, Direct Financial Assistance to Businesses. The City has \$60,000 allocated for Economic Development activities in its draft 2019 Action Plan, comprising \$10,000 in unexpended funding from CDBG Program Year 2015 and \$50,000 allocated in 2018.

**For Action****(VIII) Call of the Wards**

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

**(IX) Executive Session****(X) Adjournment****MEETINGS SCHEDULED THROUGH MARCH 2019**

## Upcoming Aldermanic Committee Meetings

3/13/2019	1:30 PM	Lighthouse Landing Complex Committee
3/18/2019	6:00 PM	City Council
3/19/2019	7:00 PM	Housing & Community Development Act Committee
3/20/2019	6:00 PM	Transportation & Parking Committee
3/20/2019	6:30 PM	M/W/EBE Development Committee
3/21/2019	6:30 PM	Equity & Empowerment Commission
3/28/2019	5:30 PM	Emergency Telephone System Board

Information is available about Evanston City Council meetings at: [www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil). Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.