Parking Lot Resurface Checklist - For Existing Parking Areas Only!

The following checklist should serve as a guideline only and may not represent all requirements based upon the scope of the work*. For more information regarding topographical requirements please contact the City Engineering Division, Mr. Sat Nagar.

☐ **Completed permit application form.** Scope of work* will determine what type of contractors will be working on the project. For example, if any lighting is being altered, an electrical contractor and electrical worksheet will be required.

☐ **3 copies of a clear, dimensioned drawing** indicating all driveway and parking stall dimensions, aisle dimensions, locations and dimensions of handicapped accessible spaces with the location of the required signage for such spaces, locations of all drainage structures (manholes, inlet basins, etc.).

☐ **A copy of a current plat of survey.**

☐ **Meeting with the Engineering Division of Public Works to determine if a topographical survey will be required.** Contact Mr. Sat Nagar at 847-448-4311

☐ After the permit is issued and the work is completed, contact the Engineering Division for a **final inspection at 847-448-4311.**