



ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, April 8, 2019
6:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
James C. Lytle Council Chambers

AGENDA

- I. **DECLARATION OF A QUORUM: ALDERMAN SUFFREDIN**
- II. **APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 11, 2019**

III. **CONSENT CALENDAR**

All matters listed under the Item III (3), Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.

(A1)	Payroll – February 18, 2019 through March 3, 2019	\$2,726,667.51
	Payroll – March 4, 2019 through March 17, 2019	\$2,716,547.89
(A2)	Bills List – April 9, 2019	\$8,151,610.90
	Credit Card Activity (not including Amazon purchases) - Period Ending February 26, 2019	\$189,370.79

(A9) **Contract with J. A. Johnson Paving Company for Pavement Patching**

Staff recommends that City Council authorize the City Manager to execute a one year single source contract for pavement patching with J. A. Johnson Paving Company (1025 E. Addison Ct., Arlington Heights, Illinois) in the amount of \$650,000. Funding will be from the Capital Improvement Fund 2019 General Obligation Bonds (Account 415.40.4119.65515 – 419009). \$600,000 is allocated for pavement patching in this account. The additional \$50,000 funding is available due to a reduced scope of work for pavement rejuvenation which is budgeted at \$100,000. Based on field inspections only \$50,000 will be needed for this work in 2019.

For Action

(A10) Contract with G & L Contractors for 2019 Debris Hauling

Staff recommends that City Council authorize the City Manager to execute a one-year contract for debris hauling with G & L Contractors (7401 N St. Louis Ave Skokie, IL) in the amount of \$70,000. This contract award is part of a bid let by the Municipal Partnering Initiative (MPI). Funding for this purchase will be provided by three separate funds (Water, Sewer, and General Funds) as shown in the corresponding transmittal memorandum.

For Action

(A11) Contract with G & L Contractors for Purchase of Granular Materials

Staff recommends that City Council authorize the City Manager to execute a one-year contract for the purchase of Granular Materials with G & L Contractors (7401 N. St. Louis Ave, Skokie, IL) in the amount of \$28,200. This contract award is part of a bid let by the Municipal Partnering Initiative (MPI). Purchase of materials under this contract will be funded as follows: \$14,100 from the Water Fund (Account 510.40.4540.65055), with a YTD balance of \$140,400, and \$14,100 from the Sewer Fund (Account 515.40.4530.65055) with a YTD balance of \$33,400.

For Action

(A12) Contract with Patriot Pavement Maintenance for Crack Sealing Services

Staff recommends City Council authorize the City Manager to execute a one-year contract for crack sealing services with Patriot Pavement Maintenance (825 Segers Rd., Des Plaines, IL 60016), in the amount of \$80,000. This contract award is part of a bid let by the Municipal Partnering Initiative. Funding for this work will come from the General Fund (Account 100.40.4510.62509), with a budget of \$80,000. The account has a remaining balance of \$80,000.

For Action

(A13) Contract with Precision Pavement Markings, Inc. for Pavement Markings

Staff recommends City Council authorize the City Manager to execute a one-year contract for pavement markings with Precision Pavement Markings, Inc. (P.O. Box 705 Elgin IL 60123) in the amount of \$110,000. This contract is part of a bid let by the Municipal Partnering Initiative (MPI). Funding for this work will come from the Capital Improvement Fund (Account 415.40.4119.65515-419019), with a budget of \$210,000, all of which is remaining.

For Action

(A14) Contract with Herrera Landscape and Snow Removal, Inc., for the 2019 Streetscape and Rain Garden Landscape Maintenance

Staff recommends City Council authorize the City Manager to execute a contract award for the 2019 Streetscape and Rain Garden Landscape Maintenance and plant replacements to the low bidder, Herrera Landscape and Snow Removal, Inc., Evanston, IL, in the amount of \$56,920.00.

For Action

(A15) 2019 Lakefront Concession Contract Renewal with Krave Concession LLC

Staff recommends that City Council authorize the City Manager to execute a one year contract renewal between the City of Evanston and Krave Concession LLC for the Arrington Lagoon and Clark Street food & drink stand and the lakefront mobile concessions (Lighthouse, Clark St., Greenwood St., South Blvd. and Lee Street) for the 2019 season. Krave Concession LLC is owned by Brian Fogle, 5313 West 123rd Place, Alsip, Illinois 60803.

For Action

(A16) Agreement with Evanston Township High School to Supply Lunches for the 2019 Summer Food Program

Staff recommends that City Council authorize the City Manager to execute an agreement with Evanston Township High School (1600 Dodge Ave, Evanston, IL 60201) to provide lunch meals for the 2019 Summer Food Program in the not-to-exceed amount of \$3.25 per meal and \$3.50 for special diet meals. This is a reimbursement program in which the total amount of reimbursement the City will receive is solely dependent upon the number of meals served. Funding for this program is budgeted in business unit 100.30.3050 in various line items.

For Action

(A17) Contract with Elevator Inspection Service Co. Inc. for City of Evanston-Elevator Inspection Program

Staff recommends that the City Council authorize the City Manager to enter into an agreement with Elevator Inspection Service Co, Inc. (EIS) (745 McClintock Drive, Suite 235, Burr Ridge, IL 60527) for elevator and inspection services from June 1, 2019 – May 31, 2021 with three one-year options to renew. EIS has reiterated their commitment to provide quality services in a timely, well-qualified and resourceful manner. Funding will be from the Building Inspections Service–Elevator Contract Costs (Account No. 100.21.2126.62425) with a FY 19 budget of \$4,500.

For Action

(A18) Purchase of Four (4) Vehicles for Operations in the City of Evanston's Public Works Agency and Police Department

Staff recommends City Council approval of the purchase of four (4) vehicles for operations in the Public Works Agency and the Police Department. The following vehicles will be purchased: one (1) 2019 Ford Pickup with Service Body from Currie Motors Fleet (10125 W. Laraway, Frankfort, IL 60423) in the amount of \$42,548.00; one (1) 2019 Peterbilt Dump Truck from in the amount of \$208,888.00 and one (1) 2019 Peterbilt 11 Yd. Refuse Truck in the amount of \$147,831.00 from JX Peterbilt (42400 Old Highway 41, Wadsworth, IL 60083); and one (1) BMW Motorcycle from Schlossmann Motorcycles of Milwaukee (12011 W. Silver Spring Drive, Milwaukee, WI 53225) in the amount of \$32,613.50. Funding for the purchase of these four vehicles will be from the Equipment Replacement Fund (Account 601.19.7780.65550) in the amount of \$431,880.50, which has a budgeted amount of \$1,622,977.

For Action

(A20) Great Merchant Grant Program – Hill Arts Business Association

Staff recommends City Council approval to provide financial assistance through the Great Merchants Grant Program to the Hill Arts Business Association (Hill Arts) for an amount not to exceed \$6,325.00. Staff recommends utilizing the Economic Development Business District Improvement Program (Account 100.21.5300.65522). The approved 2019 Fiscal Year Budget allocated \$150,000 to this account. To date, \$10,841.89 has been spent from this account, leaving \$139,158.11 available for expenditure.

For Action

(A28) Ordinance 24-O-19, Increasing the Number of Class T Liquor Licenses for Halim Time and Glass Banquet Hall Located at 1560 Oak Avenue

Local Liquor Commissioner recommends City Council adoption of Ordinance 24-O-19, amending Evanston City Code Subsection 3-4-6-(T) to increase the number of Class T Liquor Licenses from six (5) to six (6) and permit issuance of a Class T license to 1560 Oak Banquet Facilities LLC, d/b/a Halim Time and Glass Banquet Hall, 1560 Oak Avenue. *Alderman Wilson recommends suspension of the rules for Introduction and Action at the April 8, 2019 City Council meeting.*

For Introduction and Action

(A29) Ordinance 25-O-19, Increasing the Number of Class D Liquor Licenses for Eurest Dining Services Located at 1560 Sherman Avenue

Local Liquor Commissioner recommends City Council adoption of Ordinance 25-O-19, amending Class D Liquor License from fifty-three (53) to fifty-four (54) for Compass Group USA, Inc., d/b/a Eurest Dining Services, 1560 Sherman Avenue. *Alderman Wilson recommends suspension of the rules for Introduction and Action at the April 8, 2019 City Council meeting.*

For Introduction and Action

(A30) Ordinance 26-O-19, Increasing the Number of Class T Liquor Licenses for Eurest Dining Group Located at 1560 Sherman Avenue

Local Liquor Commissioner recommends City Council adoption of Ordinance 26-O-19, amending Evanston City Code Subsection 3-4-6-(T) to increase the number of Class T Liquor Licenses from six (6) to seven (7) and permit issuance of a Class T license to Compass Group USA, Inc., d/b/a Eurest Dining Services, 1560 Sherman Avenue. *Alderman Wilson recommends suspension of the rules for Introduction and Action at the April 8, 2019 City Council meeting.*

For Introduction

(A31) Ordinance 28-O-19, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1524

Staff recommends City Council adopt Ordinance 28-O-19 allowing the paving of the alley north of Simpson Street and east of McDaniel Avenue through the Special Assessment Process. Funding will be from the Capital Improvement Program (CIP) 2019 General Obligation Bonds (Account 415.40.4119.65515 – 419001), which has \$250,000 budgeted in FY 2019; and the Special Assessment Funds (Account 420.26.6000.65515 – 419001), which has \$408,000 budgeted in FY 2019.

For Introduction

IV. ITEMS FOR CONSIDERATION

- (A3)** Amazon Credit Card Activity – Ending February 26, 2019 \$6,998.09

For Action

(A4) Contract with Chicagoland Paving, Inc. for the 2019 Parking Lot Improvements Projects at 717 Howard Street and Parking Lot #51 – Tallmadge Park

Staff recommends City Council authorize the City Manager to execute a contract for the 2019 Parking Lot Improvements Project (Bid No. 19-07) with Chicagoland Paving, Inc. (225 Telser Rd., Lake Zurich, IL 60047) in the amount of \$422,500.00. Funding will be provided from the Parking Fund in the amount of \$410,500.00 and the Sewer Fund in the amount of \$12,000.00. If funding becomes available in the Howard-Ridge TIF at a later date, \$180,500 will be reimbursed to the Parking Fund. A detailed summary of the funding can be found in the corresponding transmittal memorandum.

For Action

(A5) Contract with Hecker and Company, Inc. for Emerson Street Traffic Signals Project

Staff recommends City Council authorize the City Manager to execute a contract for the Emerson Street Traffic Signals Project (Bid No. 19-04) with Hecker and Company, Inc. (250 Industrial Lane, Wheeling, IL 60090) in the amount of \$968,928.90. Funding will be provided from the CIP Fund 2019 General Obligation Bonds in the amount of \$948,928.90 and from fees from the public benefit for the Planned Unit Development located at 831 Emerson Street in the amount of \$20,000. A detailed summary of the funding can be found in the corresponding transmittal memorandum.

For Action

(A6) Contract with Terra for Emerson Street Traffic Signal – Construction Engineering

Staff recommends that City Council authorize the City Manager to execute an amendment to the existing agreement with Terra Engineering, Ltd. (225 West Ohio Street, 4th Floor Chicago, IL 60654) in the not-to-exceed amount of \$103,778.00 to provide the Phase III construction services for the Emerson Street Traffic Signal Modernization Project. Funding will be provided from the CIP Fund 2019 General Obligation Bonds in the amount of \$39,778.00 and from fees from the public benefit for the Planned Unit Development located at 1890 Maple Avenue in the amount of \$64,000. A detailed summary of the funding can be found on the corresponding transmittal memorandum.

For Action

(A7) Contract with Landmark Contractors, Inc. for the Main Street Corridor Improvement Project

Staff recommends City Council authorize the City Manager to execute a contract for the Main Street Corridor Improvement Project (Bid No. 19-05) with Landmark Contractors, Inc. (11916 W. Main St., Huntley, IL 60142) in the amount of \$2,062,822.08. Funding will be provided from the CIP Fund 2018 General Obligation Bonds in the amount of \$900,000; the 2019 General Obligation Bonds in the amount of \$1,062,822.08 and the Sewer Fund in the amount of \$100,000. A detailed summary of the funding can be found in the corresponding transmittal memorandum.

For Action

(A8) Contract with Stanley Consultants, Inc. for Phase III Construction Services for the Main Street Corridor Improvement Project

Staff recommends that City Council authorize the City Manager to execute an amendment to the agreement with Stanley Consultants, Inc. (8501 W. Higgins Road, Suite 730, Chicago IL 60631) in the not-to-exceed amount of \$269,282.00 to provide the Phase III construction services for the Main Street Corridor Improvement Project. Funding will be provided from the CIP Fund 2018 General Obligation Bonds in the amount of \$34,000 and the 2019 General Obligation Bonds in the amount of \$235,282. A detailed summary of the funding can be found in the corresponding transmittal memorandum.

For Action

(A19) Collective Bargaining Agreement – International Association of Fire Fighters Local 742

Staff recommends City Council authorize the City Manager to execute a collective bargaining agreement with the International Association of Fire Fighters Local 742, effective January 1, 2019 through December 31, 2022.

For Action

(A21) Resolution 21-R-19, Authorizing the City Manager to Negotiate and Execute an Easement Agreement with Evanston Custer LLC

The Plan Commission and staff recommend adoption of Resolution 21-R-19 for an Easement Agreement to increase the usable width of the north-south and east-west alleys that abut the side and rear of 910-938 Custer Ave. to a total width of 20'. This Resolution is in conjunction with Ord. 22-O-19 for a Map Amendment to Rezone from MUE Transitional Manufacturing-Employment District to MXE Mixed-Use Employment District and a Special Use for a Planned Development for 40 single family attached townhomes, which was introduced at City Council on March 11, 2019.

For Action

(A22) Resolution 25-R-19, Approving the Settlement and Release of all Claims in Paul Caldwell v. City of Evanston, et al.

Staff recommends City Council adoption of Resolution 25-R-19 authorizing the City of Evanston to issue a settlement payment pursuant to a settlement agreement and release in *Paul Caldwell v. City of Evanston, et al.* (Case No. 2017-L-3216).

For Action

(A23) Resolution 20-R-19, Memorandum of Understanding with Friends of Robert Crown

Staff recommends City Council adoption of Resolution 20-R-19 authorizing the City Manager to execute a ten year Memorandum of Understanding (MOU) with the Friends of the Robert Crown Center (FRCC). The MOU memorializes the relationship between the City of Evanston and the volunteer-led fundraising entity and details how the funds raised by FRCC are applied to the Robert Crown Community Center Project construction and debt service.

For Action

(A24) Resolution 27-R-19, Authorizing the City Manager to Execute a Gift Agreement with Wintrust Bank for a Donation to the New Robert Crown Community Center

Staff recommends City Council adoption of Resolution 27-R-19 authorizing the City Manager to execute a naming rights gift agreement with Wintrust Bank (70 W. Madison St., Chicago IL 60602) for a field and a multi-purpose room at the new Robert Crown Community Center.

For Action

(A25) Resolution 31-R-19, Execute a Gift Agreement with Valli Produce for the Donation to the New Robert Crown Community Center

Staff recommends City Council adoption of Resolution 31-R-19 authorizing the City Manager to execute a Gift Agreement with Valli Produce (1910 Dempster St, Evanston IL 60202) for naming rights to the lobby of the new Robert Crown Community Center.

For Action

(A26) Resolution 35-R-19, Amending the City of Evanston Budget Policy

Staff also recommends approval of Resolution 35-R-19, increasing the current debt limit from \$150,000,000 to \$160,000,000 to cover the proposed 2019 A&B bond issues and any unexpected changes. As discussed in the corresponding transmittal memorandum, unabated debt is estimated to be slightly over \$150,000,000 at the end of 2019 including the proposed 2019 issues.

For Action

(A27) Ordinance 27-O-19 Authorizing 2019 A&B General Obligation Bond Issues

Staff recommends introduction of Ordinance 27-O-19 providing for the issuance of one or more series of not to exceed \$18,000,000 General Obligation Corporate Purpose Bonds, Series 2019A, to finance the construction and equipment of a new Robert Crown Community Center, Ice Complex and Library Center and one or more series of not to exceed \$18,000,000 General Obligation Corporate Purpose Bonds, Series 2019B, for capital improvements, of the City of Evanston, Cook County, Illinois, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing and directing the sale of said bonds at public competitive sale. The ordinance will be adopted and signed at the City Council meeting on April 22, 2019. The final terms of the bonds will be approved by the Designated Officers under the ordinance after the bond sale, which is scheduled for May 16, 2019, by completion of the bond order as authorized by the bond ordinance.

For Introduction

(A32) Ordinance 29-O-19, Updating City Code Section 10-4-16-2(A) Vehicle Parking Permits

Staff recommends City Council adoption of Ordinance 29-O-19, amending City Code Section 10-4-16 changing the payment for parking permits from quarterly to monthly and allowing for the stickerless enforcement of the City operated surface parking lots.

For Introduction

V. ITEMS FOR DISCUSSION

VI. COMMUNICATIONS

VII. ADJOURNMENT