



## **CITY COUNCIL REGULAR MEETING**

**CITY OF EVANSTON, ILLINOIS  
LORRAINE H. MORTON CIVIC CENTER  
JAMES C. LYTTLE COUNCIL CHAMBERS  
Monday, April 22, 2019**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.  
Planning & Development Committee (P&D) meets at 6:45 p.m.  
City Council meeting will convene at conclusion of the P&D Committee meeting.**

### **ORDER OF BUSINESS**

- (I)** Roll Call – Begin with Alderman Fiske
- (II)** Mayor Public Announcements and Proclamations
  - Earth Day, April 22
  - Arbor Day, April 26
- (III)** City Manager Public Announcements
- (IV)** Communications: City Clerk
- (V)** Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended as a forum for residents to share their perspective in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

- (VI) Consent Agenda and Report of Standing Committees:
- |                               |   |                      |
|-------------------------------|---|----------------------|
| Administration & Public Works | - | Alderman Suffredin   |
| Planning & Development        | - | Alderman Revelle     |
| Human Services                | - | Alderman Rue Simmons |
| Rules Committee               | - | Alderman Braithwaite |
| Economic Development          | - | Alderman Rue Simmons |

## **CONSENT AGENDA**

- (M1) Approval of Minutes of the Regular City Council Meetings of March 11, 2019, March 18, 2019 and April 1, 2019 and April 8, 2019.

**For Action**

### **ADMINISTRATION & PUBLIC WORKS COMMITTEE**

- (A1) Payroll – March 18, 2019 through March 31, 2019 \$ 2,623,071.86

**For Action**

- (A2) Bills List – April 23, 2019 \$ 5,788,823.06

**For Action**

- (A3) **Contract with Stantec Consulting Services, Inc. for 1909 Raw Water Intake Replacement**

Staff recommends City Council authorize the City Manager to execute a contract for the 1909 Raw Water Intake Replacement (RFP 19-02) with Stantec Consulting Services, Inc. (350 North Orleans Street, Suite 1301, Chicago, IL 60604) in the amount of \$598,909.00. Funding will be provided from the Water Fund (Account 513.71.7330.62145-719001), which has an FY 2019 budget allocation of \$300,000. The total budget for this this 2-year design project over FY 2019 and FY 2020 is \$600,000. City Council will need to allocate additional funds in FY 2020 to complete the project.

**For Action**

- (A4) **Contract with Sumit Construction Co., Inc. for the 2019 50/50 Sidewalk Replacement Project**

Staff recommends City Council authorize the City Manager to execute a contract for the 2019 50/50 Sidewalk Replacement Project (Bid No. 19-10) with Sumit Construction Co., Inc. (4150 W. Wrightwood Ave Chicago, IL 60039) in the amount of \$232,365.00. Funding will be provided from the Capital Improvement Program (CIP) 2019 General Obligation Bonds in the amount of \$150,000 and from estimated private funds in the amount of \$82,365. A detailed funding breakdown can be found on the corresponding transmittal memorandum.

**For Action**

**(A5) Change Order 5 to Contract with CDM Smith for Engineering Services for the Treated Water Storage Replacement Project Engineering Services**

Staff recommends that City Council authorize the City Manager to execute Change Order No. 5 to the agreement for the Treated Water Storage Replacement Project Engineering Services to CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) in the amount of \$366,012.00. This will increase the total contract amount from the current contract price of \$1,350,770.00 to \$1,716,782.00. Funding will be from the Water Fund, Capital Improvement Account 513.71.7330.62145 - 733107, which has an FY 2019 budget allocation of \$13,700,000. The total budget for the Clearwell 9 Rehabilitation Project (including construction and engineering services during construction for FY 2019 and FY 2020) is \$23,900,000, of which \$4,197,417 is remaining after authorized construction and engineering costs.

**For Action**

**(A6) Contract Extension with Interra, Inc. for Material Testing Services**

Staff recommends City Council authorize the City Manager to execute an amendment for the second 1-year contract extension with Interra, Inc. (600 Territorial Drive, Suite G, Bolingbrook, IL 60440) to the agreement for Material Testing Services (RFP 17-02) for various capital infrastructure improvement projects in the not-to-exceed amount of \$150,000. Funding will be provided from the 2019 General Obligation Bonds, Water Fund, MFT Fund, Parking Fund, and Sewer Fund, depending on the project. Projects utilizing material testing services include street resurfacing, alley paving, sidewalk replacement, sewer and water main improvements, and other infrastructure improvements as needed. A detailed funding breakdown can be found on the corresponding transmittal memorandum.

**For Action**

**(A7) Purchase of Trees for Spring Planting**

Staff recommends that City Council authorize the City Manager to execute a contract award for the purchase of 246 trees from Suburban Tree Consortium in the amount of \$52,625.00. Funding for this purchase is provided from the General Fund and private funding as outlined in the corresponding transmittal memorandum.

**For Action**

**(A8) Contract with Herrera Landscape and Snow Removal, Inc. for 2019 Tree Planting Services**

Staff recommends the City Council authorize the City Manager to execute a contract award for the 2019 Tree Planting Services to Herrera Landscape and Snow Removal, Inc. (8836 Lincolnwood Drive, Evanston, IL 60203) in an amount not to exceed \$45,000.00. Funding for this project is from the FY 2019 General Fund budget 100.40.4320.65005, which has a total allocation of \$135,000, which has a remaining balance of \$82,375.

**For Action**

**(A9) Purchase of Five (5) PlateScout License Recognition Systems from Passport Labs**

Staff recommends City Council approval of the Single Source purchase of five (5) PlateScout License Plate Recognition systems from Passport Labs (128 S. Tryon Street #2200, Charlotte, NC 28292) for the Administrative Services Department in the amount of \$206,500.00. Funding will be from the Parking Fund – Other Improvements (Account 505.19.7005.65515), with a budget of \$3,510,000.00 and \$3,405,607.91 remaining.

**For Action**

**(A10) Amendment to Agreement for Crossing Guards Services with Andy Frain Services, Inc. to Add One Additional Crossing Guard**

Staff recommends that City Council authorize the City Manager to amend the agreement with Andy Fran Services, Inc. (761 Shoreline Drive, Aurora, IL 60504) to increase the not-to-exceed amount from \$620,662 to \$631,662 per year to add one additional crossing guard (RFP #18-52). Funding for the additional \$11,000 will be from the City Manager – Other Program Costs (Account 100.15.1505.62490) with a budget of \$23,617 and a YTD balance of \$20,063.

**For Action**

**(A11) 2018 Year-End Financial Report**

Staff recommends that the City Council accept and place on file the 2018 year-end financial report.

**For Action: Accept and Place on File**

**(A12) Resolution 34-R-19, Increase the Total Fiscal Year 2018 Budget by \$18,641,429 to a New Total of \$354,110,437**

Staff recommends that the City Council adopt Resolution 34-R-19, amending the 2018 Budget by \$18,641,429 to a new total of \$354,110,437 as detailed in the corresponding transmittal memorandum.

**For Action**

**(A13) Resolution 42-R-19, Authorizing the City Manager to Execute a Seven Year Cable Television Franchise Agreement with Comcast**

Staff recommends City Council adoption of Resolution 42-R-19 authorizing the City Manager to execute a seven (7) year Cable Television Franchise Agreement with Comcast of Illinois IV, Inc.

**For Action**

**(A14) Resolution 19-R-19, Intergovernmental Agreement for Reciprocal Reporting and School Resource Officer**

Staff recommends City Council adopt Resolution 19-R-19, authorizing the City Manager to execute an intergovernmental agreement with the Evanston Township High School District 202 (“ETHS”) for the use of two (2) Evanston Police Department officers at ETHS for the purpose of providing school resource officers (the “Intergovernmental Agreement”).

**For Action**

**(A15) Resolution 37-R-19, Professional Services Agreement with Kane McKenna for Tax Increment Financing Consulting Services**

Staff recommends City Council adoption of Resolution 37-R-19 authorizing the City Manager to enter into a consulting contract with Kane McKenna and Associates, Inc. for study of the eligibility of expansion of the Howard Ridge Tax Increment Financing (TIF) District (#5) to include additional properties (50 PINs), for an amount not-to-exceed \$30,500. The potential expansion of the district constitutes a major amendment to the TIF district and requires full eligibility of new parcels and public meeting process. The length of time for the district is not under consideration for extension at this time. Funding will come from Howard Ridge TIF Consulting Services Fund (Account 330.99.5860.62185).

**For Action**

**(A16) Ordinance 23-O-19, Amending City Code Section 10-8-1 “License Required” Changing the Wheel Tax Deadline**

Staff recommends City Council adoption of Ordinance 23-O-19 which amends the City Code Section 10-8-1 to change the wheel tax deadline to October 1 instead of December 31. The renewal period would begin on August 1 and run through September 30.

**For Introduction**

**(A17) Ordinance 16-O-19, Amending Portions of City Code Title 7, “Public Ways”, Chapter 2 “Streets, Sidewalks and Public Ways”, Section 9 “Encumbrances, Encroachments and Obstructions”**

Staff recommends City Council adoption of Ordinance 16-O-19 by which the City Council would amend Title 7, Chapter 2, Section 9 of the City Code related to the Encumbrances, Encroachments and Obstructions of the Public Ways.

**For Introduction**

**(A18) Ordinance 17-O-19, Amending Portions of City Code Title 8, “Health and Sanitation”, Chapter 4 “Municipal Solid Waste”, Section 8 “Designation of Collection Site; Collection Agent”**

Staff recommends City Council adoption of Ordinance 17-O-19 by which the City Council would amend Title 8, Chapter 4, Section 8 of the City Code related to the Designation of Collection Site; Collection Agent. Language is being added to make it clear that property owners are responsible to clear snow and ice around trash receptacles so that the trash can be properly and safely collected.

**For Introduction**

**(A19) Ordinance 39-O-19, Amending Portions of City Code Title 7, “Public Ways,” Chapter 15 “Board of Local Improvements”**

Staff recommends City Council adoption of Ordinance 39-O-19 by which the City Council would amend Title 7, Chapter 15, Section 7 of the City Code related to the Special Assessment procedures for alley improvements.

**For Introduction**

**(A20) Ordinance 43-O-19, Adding Regulations to the City Code to Address Erosion and Sediment Controls for Construction Sites**

Staff recommends the adoption of proposed ordinance 43-O-19 by which the City Council would add Chapter 23 “Erosion and Sediment Controls on Construction Sites” to Title 4 “Building Regulations.”

**For Introduction**

**(A21) Ordinance 33-O-19, Amending a Definition within Title 4, Chapter 20 that Addresses the Frequency of Heavy Precipitation Events Based on a Recent Illinois State Water Survey**

Staff recommends City Council adoption of Ordinance 33-O-19 by which the City Council would amend Title 4, Chapter 20, related to the definition of Bulletin 70, a document published by the Illinois State Water Survey regarding the frequency distributions of heavy precipitation in Illinois.

**For Introduction**

**(A22) Resolution 44-R-19, Amending the City of Evanston Budget Policy**

Staff recommends City Council adoption of Resolution 44-R-19 amending the City of Evanston Budget Policy to state that Tax Supported General Obligation Debt shall not exceed \$160,000,000 in aggregate principal amount.

**For Action**

**(A23) Ordinance 27-O-19, Authorizing 2019 A&B General Obligation Bonds**

Staff recommends adoption of Ordinance 27-O-19 providing for the issuance of one or more series of not to exceed \$18,000,000 General Obligation Corporate Purpose Bonds, Series 2019A, to finance the construction and equipment of a new Robert Crown Community Center, Ice Complex and Library Center and one or more series of not to exceed \$18,000,000 General Obligation Corporate Purpose Bonds, Series 2019B, for capital improvements, of the City of Evanston, Cook County, Illinois, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, and authorizing and directing the sale of said bonds at public competitive sale. The ordinance was introduced at the City Council meeting on April 8, 2019. The final terms of the bonds will be approved by the Designated Officers under the ordinance after the bond sale, which is scheduled for May 16, 2019, by completion of the bond order as authorized by the bond ordinance. Staff plans to return to the City Council at its December 9, 2019 City Council meeting with additional amendments to the budget policy reducing the debt limit back to \$152 million and add language indicating that this limit is measured with outstanding indebtedness annually on December 31.

**For Action****(A24) Ordinance 28-O-19, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1524**

Staff recommends City Council adopt Ordinance 28-O-19 allowing the paving of the alley north of Simpson Street and east of McDaniel Avenue through the Special Assessment Process. Funding will be from the Capital Improvement Program (CIP) 2019 General Obligation Bonds (Account 415.40.4119.65515 – 419001), which has \$250,000 budgeted in FY 2019; and the Special Assessment Funds (Account 420.26.6000.65515 – 419001), which has \$408,000 budgeted in FY 2019.

**For Action****(A25) Ordinance 29-O-19, Updating City Code Section 10-4-16-2(A) Vehicle Parking Permits**

Staff recommends City Council adoption of Ordinance 29-O-19, amending City Code Section 10-4-16 changing the payment for parking permits from quarterly to monthly and allowing for the stickerless enforcement of the City-operated surface parking lots.

**For Action**

## **PLANNING & DEVELOPMENT COMMITTEE**

**(P1) Ordinance 112-O-18 Granting Major Zoning Relief for Building Lot Coverage, Setbacks, and Open Parking at 2626 Reese Ave.**

The Zoning Board of Appeals recommends denial of Ordinance 112-O-18 for major zoning relief for the following: 42.5% building lot coverage where a maximum 30% is allowed; 3' south interior side yard setback where 5' is required for the principal structure; and 3.5' street side yard setback where 15' is required for the principal structure, 8.5' street side yard setback where 15' is required for a deck, a 10' street side yard setback where 15' is required for a detached garage, and a 1' street side yard setback where 15' is required for open parking. The Zoning Board of Appeals determined the proposal does not meet all Standards for Major Variation, specifically that the proposal would result in a substantial adverse impact on the use, enjoyment or property values of adjoining properties, and that the requested variations are not the least deviation from the applicable regulations among the feasible options identified. *The applicant submitted revised plans on February 10, 2019 that meets staff's recommendation by reducing the bulk to a 1.5 story house and reducing the building lot coverage by removing an open parking space, which creates a variation for providing less than two required parking spaces.*

**For Introduction**

**(P2) Ordinance 32-O-19, Granting a Special Use and Zoning Relief for an Automobile Service Station and Convenience Store at 140 Chicago Avenue**

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 32-O-19 granting special use approval and major zoning relief to reconstruct an Automobile Service Station, Mobile, a Convenience Store, and for a 21' two-way drive aisle where 24' is required, at 140 Chicago Ave in the C1 Commercial District. The applicant has complied with all zoning requirements and meets all of the standards for a special use and variation for this district. *Alderman Rainey request suspension of the rules for Introduction and Action at the April 22, 2019 City Council meeting.*

**For Introduction and Action**

**(P3) Ordinance 18-O-19, Amending City Code Section 6-15-14-7, "Active Ground Floor Uses"**

Plan Commission and staff recommend adoption of Ordinance 18-O-19, amending the Zoning Ordinance Section 6-15-14-7 to revise the listing of appropriate ground floor uses in the Central Street Overlay District.

**For Action**



**(P4) Ordinance 30-O-19, Granting a Special Use Permit for a Planned Development at 2425 Oakton Street**

The Plan Commission and staff recommend adoption of Ordinance 30-O-19 for approval of a Planned Development for a car wash facility with 20 vacuum spaces and 4 parking spaces in the I1 Industrial District and oRD Redevelopment Overlay District. The applicant is seeking one site development allowance for an accessory structure that is 3 ft. from the principal structure where 10 ft. is required.

**For Action**

**HUMAN SERVICES COMMITTEE**

**(O1) Recommendation and Utilization of Local Employment Program Penalty Funds for Evanston Rebuilding Warehouse Pathways to Union Apprenticeship Program Proposal**

The Human Services Committee recommends City Council approval to provide financial assistance through the Local Employment Program (LEP) Workforce Reserve Penalty Account totaling \$40,000 to Evanston Rebuilding Warehouse and Minority Business Consortium. Funding will be from the LEP Workforce Reserve - Penalty Account (100.41307), with an available fund balance of \$71,871.59.

**For Action**

**(VIII) Call of the Wards**

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

**(IX) Executive Session**

**(X) Adjournment**

**MEETINGS SCHEDULED THROUGH APRIL 2019**

Upcoming Aldermanic Committee Meetings

4/23/2019	7:00 PM	Housing & Community Development Act
4/24/2019	6:00 PM	Transportation & Parking Committee
4/24/2019	7:30 PM	Economic Development Committee
4/29/2019	6:00 PM	Special City Council

Information is available about Evanston City Council meetings at: [www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil). Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.