



ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, April 22, 2019
6:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
James C. Lytle Council Chambers

AGENDA

- I. DECLARATION OF A QUORUM: ALDERMAN SUFFREDIN
- II. NATIONAL DRINKING WATER WEEK: 3RD GRADE ART CONTEST WINNERS
- III. APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 8, 2019

IV. CONSENT CALENDAR

All matters listed under the Item III (3), Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.

(A1) Payroll – March 18, 2019 through March 31, 2019 \$ 2,623,071.86

For Action

(A2) Bills List – April 23, 2019 \$ 5,788,823.06

For Action

(A3) **Contract with Stantec Consulting Services, Inc. for 1909 Raw Water Intake Replacement**

Staff recommends City Council authorize the City Manager to execute a contract for the 1909 Raw Water Intake Replacement (RFP 19-02) with Stantec Consulting Services, Inc. (350 North Orleans Street, Suite 1301, Chicago, IL 60604) in the amount of \$598,909.00. Funding will be provided from the Water Fund (Account 513.71.7330.62145-719001), which has an FY 2019 budget allocation of \$300,000. The total budget for this this 2-year design project over FY 2019 and FY 2020 is \$600,000. City Council will need to allocate additional funds in FY 2020 to complete the project.

For Action

(A4) Contract with Sumit Construction Co., Inc. for the 2019 50/50 Sidewalk Replacement Project

Staff recommends City Council authorize the City Manager to execute a contract for the 2019 50/50 Sidewalk Replacement Project (Bid No. 19-10) with Sumit Construction Co., Inc. (4150 W. Wrightwood Ave Chicago, IL 60039) in the amount of \$232,365.00. Funding will be provided from the Capital Improvement Program (CIP) 2019 General Obligation Bonds in the amount of \$150,000 and from estimated private funds in the amount of \$82,365. A detailed funding breakdown can be found on the corresponding transmittal memorandum.

For Action

(A6) Contract Extension with Interra, Inc. for Material Testing Services

Staff recommends City Council authorize the City Manager to execute an amendment for the second 1-year contract extension with Interra, Inc. (600 Territorial Drive, Suite G, Bolingbrook, IL 60440) to the agreement for Material Testing Services (RFP 17-02) for various capital infrastructure improvement projects in the not-to-exceed amount of \$150,000. Funding will be provided from the 2019 General Obligation Bonds, Water Fund, MFT Fund, Parking Fund, and Sewer Fund, depending on the project. Projects utilizing material testing services include street resurfacing, alley paving, sidewalk replacement, sewer and water main improvements, and other infrastructure improvements as needed. A detailed funding breakdown can be found on the corresponding transmittal memorandum.

For Action

(A7) Purchase of Trees for Spring Planting

Staff recommends that City Council authorize the City Manager to execute a contract award for the purchase of 246 trees from Suburban Tree Consortium in the amount of \$52,625.00. Funding for this purchase is provided from the General Fund and private funding as outlined in the corresponding transmittal memorandum.

For Action

(A8) Contract with Herrera Landscape and Snow Removal, Inc. for 2019 Tree Planting Services

Staff recommends the City Council authorize the City Manager to execute a contract award for the 2019 Tree Planting Services to Herrera Landscape and Snow Removal, Inc. (8836 Lincolnwood Drive, Evanston, IL 60203) in an amount not to exceed \$45,000.00. Funding for this project is from the FY 2019 General Fund budget 100.40.4320.65005, which has a total allocation of \$135,000, which has a remaining balance of \$82,375.

For Action

(A17) Ordinance 16-O-19, Amending Portions of City Code Title 7, “Public Ways”, Chapter 2 “Streets, Sidewalks and Public Ways”, Section 9 “Encumbrances, Encroachments and Obstructions”

Staff recommends City Council adoption of Ordinance 16-O-19 by which the City Council would amend Title 7, Chapter 2, Section 9 of the City Code related to the Encumbrances, Encroachments and Obstructions of the Public Ways.

For Introduction

(A18) Ordinance 17-O-19, Amending Portions of City Code Title 8, “Health and Sanitation”, Chapter 4 “Municipal Solid Waste”, Section 8 “Designation of Collection Site; Collection Agent”

Staff recommends City Council adoption of Ordinance 17-O-19 by which the City Council would amend Title 8, Chapter 4, Section 8 of the City Code related to the Designation of Collection Site; Collection Agent. Language is being added to make it clear that property owners are responsible to clear snow and ice around trash receptacles so that the trash can be properly and safely collected.

For Introduction

(A21) Ordinance 33-O-19, Amending a Definition within Title 4, Chapter 20 that Addresses the Frequency of Heavy Precipitation Events Based on a Recent Illinois State Water Survey

Staff recommends City Council adoption of Ordinance 33-O-19 by which the City Council would amend Title 4, Chapter 20, related to the definition of Bulletin 70, a document published by the Illinois State Water Survey regarding the frequency distributions of heavy precipitation in Illinois.

For Introduction

V. ITEMS FOR CONSIDERATION

(A5) Change Order 5 to Contract with CDM Smith for Engineering Services for the Treated Water Storage Replacement Project Engineering Services

Staff recommends that City Council authorize the City Manager to execute Change Order No. 5 to the agreement for the Treated Water Storage Replacement Project Engineering Services to CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) in the amount of \$366,012.00. This will increase the total contract amount from the current contract price of \$1,350,770.00 to \$1,716,782.00. Funding will be from the Water Fund, Capital Improvement Account 513.71.7330.62145 - 733107, which has an FY 2019 budget allocation of \$13,700,000. The total budget for the Clearwell 9 Rehabilitation Project (including construction and engineering services during construction for FY 2019 and FY 2020) is \$23,900,000, of which \$4,197,417 is remaining after authorized construction and engineering costs.

For Action

(A9) Purchase of Five (5) PlateScout License Recognition Systems from Passport Labs

Staff recommends City Council approval of the Single Source purchase of five (5) PlateScout License Plate Recognition systems from Passport Labs (128 S. Tryon Street #2200, Charlotte, NC 28292) for the Administrative Services Department in the amount of \$206,500.00. Funding will be from the Parking Fund – Other Improvements (Account 505.19.7005.65515), with a budget of \$3,510,000.00 and \$3,405,607.91 remaining.

For Action

(A10) Amendment to Agreement for Crossing Guards Services with Andy Frain Services, Inc. to Add One Additional Crossing Guard

Staff recommends that City Council authorize the City Manager to amend the agreement with Andy Fran Services, Inc. (761 Shoreline Drive, Aurora, IL 60504) to increase the not-to-exceed amount from \$620,662 to \$631,662 per year to add one additional crossing guard (RFP #18-52). Funding for the additional \$11,000 will be from the City Manager – Other Program Costs (Account 100.15.1505.62490) with a budget of \$23,617 and a YTD balance of \$20,063.

For Action

(A11) 2018 Year-End Financial Report

Staff recommends that the City Council accept and place on file the 2018 year-end financial report.

For Action: Accept and Place on File

(A12) Resolution 34-R-19, Increase the Total Fiscal Year 2018 Budget by \$18,641,429 to a New Total of \$354,110,437

Staff recommends that the City Council adopt Resolution 34-R-19, amending the 2018 Budget by \$18,641,429 to a new total of \$354,110,437 as detailed in the corresponding transmittal memorandum.

For Action

(A13) Resolution 42-R-19, Authorizing the City Manager to Execute a Seven Year Cable Television Franchise Agreement with Comcast

Staff recommends City Council adoption of Resolution 42-R-19 authorizing the City Manager to execute a seven (7) year Cable Television Franchise Agreement with Comcast of Illinois IV, Inc.

For Action

(A14) Resolution 19-R-19, Intergovernmental Agreement for Reciprocal Reporting and School Resource Officer

Staff recommends City Council adopt Resolution 19-R-19, authorizing the City Manager to execute an intergovernmental agreement with the Evanston Township High School District 202 (“ETHS”) for the use of two (2) Evanston Police Department officers at ETHS for the purpose of providing school resource officers (the “Intergovernmental Agreement”).

For Action

(A15) Resolution 37-R-19, Professional Services Agreement with Kane McKenna for Tax Increment Financing Consulting Services

Staff recommends City Council adoption of Resolution 37-R-19 authorizing the City Manager to enter into a consulting contract with Kane McKenna and Associates, Inc. for study of the eligibility of expansion of the Howard Ridge Tax Increment Financing (TIF) District (#5) to include additional properties (50 PINs), for an amount not-to-exceed \$30,500. The potential expansion of the district constitutes a major amendment to the TIF district and requires full eligibility of new parcels and public meeting process. The length of time for the district is not under consideration for extension at this time. Funding will come from Howard Ridge TIF Consulting Services Fund (Account 330.99.5860.62185).

For Action

(A16) Ordinance 23-O-19, Amending City Code Section 10-8-1 “License Required” Changing the Wheel Tax Deadline

Staff recommends City Council adoption of Ordinance 23-O-19 which amends the City Code Section 10-8-1 to change the wheel tax deadline to October 1 instead of December 31. The renewal period would begin on August 1 and run through September 30.

For Introduction

(A19) Ordinance 39-O-19, Amending Portions of City Code Title 7, “Public Ways,” Chapter 15 “Board of Local Improvements”

Staff recommends City Council adoption of Ordinance 39-O-19 by which the City Council would amend Title 7, Chapter 15, Section 7 of the City Code related to the Special Assessment procedures for alley improvements.

For Introduction

(A20) Ordinance 43-O-19, Adding Regulations to the City Code to Address Erosion and Sediment Controls for Construction Sites

Staff recommends the adoption of proposed ordinance 43-O-19 by which the City Council would add Chapter 23 “Erosion and Sediment Controls on Construction Sites” to Title 4 “Building Regulations.”

For Introduction

(A22) Resolution 44-R-19, Amending the City of Evanston Budget Policy

Staff recommends City Council adoption of Resolution 44-R-19 amending the City of Evanston Budget Policy to state that Tax Supported General Obligation Debt shall not exceed \$160,000,000 in aggregate principal amount.

For Action

VI. ITEMS FOR DISCUSSION

VI. COMMUNICATIONS

VII. ADJOURNMENT