



ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, May 13, 2019
6:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
James C. Lytle Council Chambers

AGENDA

- I. DECLARATION OF A QUORUM: ALDERMAN SUFFREDIN
- II. PUBLIC SERVICE RECOGNITION WEEK, MAY 5-11, 2019
- III. APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 22, 2019

IV. CONSENT CALENDAR

All matters listed under the Item III (3), Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.

(A1)	Payroll – April 1, 2019 through April 14, 2019	\$2,821,514.57
	Payroll – April 15, 2019 through April 28, 2019	\$2,671,820.80
	<u>For Action</u>	

(A2)	Bills List – May 14, 2019	\$4,087,869.59
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	Credit Card Activity (not including Amazon purchases) - Period Ending March 26, 2019	\$180,292.86
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For Action

(A4) **Approval of Special Event: Vintage Garage Chicago – Evanston Edition**

Staff recommends approval of a License Agreement with the City of Evanston and Vintage Promotions LLC for the use of the Maple Self-Parking Garage (one below the top floor which is open air) on Sunday, May 19, July 21 and September 15, 2019 from 10 a.m. to 5 p.m., contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines. Costs for City services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator.

For Action

(A5) Contract Award for Parks, Recreation and Community Services Department 2019 Summer Bus Transportation

Staff recommends City Council authorize the City Manager to execute a contract with Compass Transportation (7508 St. Louis Ave, Skokie, IL 60076), in an amount not to exceed \$23,525 for the Parks, Recreation and Community Services Department 2019 Summer Bus Transportation Bid (Bid #19-08). Compass Transportation was the lowest responsive bidder, with a base bid of \$19,525 and a \$50.00 per hour cost for any additional trips that may be necessary. Funding is from various Parks and Recreation Accounts, which are detailed on the corresponding transmittal memorandum.

For Action

(A6) Contract with Play-Well TEKnologies for 2019 Youth Engineering LEGO Camp Instruction

Staff recommends that City Council authorizes a sole source agreement with Play-Well TEKnologies (224 Greenfield Ave., Ste. B, San Anselmo, CA 94960) through 2019 for instruction of youth engineering LEGO camps. Revenue from program registrations are deposited into Chandler-Newberger Account 100.30.3035.53565; Instructional expenses are paid from Chandler-Newberger Account 100.30.3035.62505, which has a \$125,900 budgeted allocation.

For Action

(A7) Purchase of Arbotect Fungicide from Rainbow Treecare Scientific Advancements

Staff recommends the City Council authorize the City Manager to execute a purchase order for the sole source purchase of 94 gallons of Arbotect fungicide from Rainbow Treecare Scientific Advancements (Minnetonka, MN) for a total purchase amount of \$39,072.04. This vendor has the sole license from the European manufacturer, Syngenta, to distribute Arbotect in the United States. Funding for this purchase is from the General Fund (Account 100.40.4320.62496), which has a 2019 budget of \$38,000, and a current balance of \$31,460. The remaining funds for this will come from Account 100.40.4320.62385, with a budget of \$75,000, and current balance of \$69,137.

For Action

(A9) Change Order No. 2 to the 2018 CIPP Sewer Rehabilitation Contract B with Kenny Construction Company

Staff recommends that City Council authorize the City Manager to execute Change Order #2 for the 2018 CIPP Sewer Rehabilitation Contract B (Bid No. 18-47) with Kenny Construction Company dba Granite Inliner (2215 Sanders Road, Suite 400, Northbrook, IL 60062) in the amount of \$35,151.00. This will increase the total contract amount from the original contract price of \$379,505.00 to \$414,656.50. Funding for this project is from Sewer Fund (Account No. 515.40.4535.62461), which has an FY 2019 budget of \$1,125,561.00, of which \$378,784 is remaining.

For Action

(A11) Amendment to the Agency Agreement for the Management of the Natural Gas Purchase and an Amendment to the Agreement for the Purchase of Natural Gas for 16 City Owned Buildings

Staff recommends City Council authorize the City Manager to negotiate and execute Amendment 3 to the Agency Agreement with Northwestern University for the management of the natural gas purchase. The amendment would extend the term of the agreement through August 31, 2023. Staff also recommends City Council authorize the City Manager to execute Amendment 7 to the agreement with Twin Eagle Resource Management, LLC (5120 Woodway, Suite 10010, Houston, TX 77056) for the purchase of natural gas for 16 City owned buildings for a price of \$3.56 per MMBTU. The amended term of the agreement would be effective June 1, 2019 through August 31, 2023. The cost for natural gas is billed to the various accounts that support the buildings that are purchasing natural gas through this contract. Northwestern University will administer the natural gas purchase for the City at no additional cost.

For Action

(A14) Contract Renewal of Accela (PAL) Maintenance and Support Agreement

Staff recommends the City Council authorize the City Manager to execute a renewal of a Licensing and Maintenance agreement with Accela Inc. (2633 Camino Ramon, San Ramon, CA 94583) for a period of one year (March 15, 2019 – March 14, 2020) for a total of \$89,945.28 with an option to renew for an additional year. This cost reflects a 0% increase in the contract amount. This software provides support for City licensing and permitting activities in Community Development, Health and Human Services, Fire and Public Works Agency. Funding is provided from the Computer Licensing and Support Fund (Account 100.19.1932.62340) in the amount of \$74,945.28 with a budget of \$550,000 and a YTD balance of \$477,071.53. Partial funding of \$15,000 will be provided by Health and Human Services Department from the Local Health Protection Grant Fund (Account 100.24.2435.62474).

For Action

(A16) Resolution 49-R-19, Authorizing the City Manager to Execute a Master Pole Agreement with New Cingular Wireless PCS, LLC

Staff recommends City Council adoption of Resolution 49-R-19 authorizing the City Manager to execute a Master Pole Agreement with New Cingular Wireless PCS, LLC.

For Action

(A17) Resolution 50-R-19, Authorizing the City Manager to Execute a Master Pole Agreement with Chicago SMSA Limited Partnership d/b/a Verizon Wireless

Staff recommends City Council adoption of Resolution 50-R-19 authorizing the City Manager to execute a Master Pole Agreement with Chicago SMSA Limited Partnership d/b/a Verizon Wireless.

For Action

- (A18) Resolution 3-R-19, Easement Agreement with 1815 Ridge Avenue, LLC**
Staff recommends City Council adoption of Resolution 3-R-19 authorizing the City Manager to negotiate and execute an easement agreement with 1815 Ridge Avenue, LLC for the installation of a storm water control system.

For Action

- (A20) Ordinance 53-O-19, Amending City Code to Modify the No Parking Restrictions on Howard Street from Chicago Avenue to Ridge Avenue**

Alderman Rainey requests City Council adoption of Ordinance 53-O-19, amending Subsection KK of Title 10, Chapter 11, Schedule 9 "Parking Prohibited at Certain Times" changing the time of day when parking is prohibited. This ordinance will change the restriction against parking on Howard Street from Chicago Avenue to Ridge Avenue from midnight to 3 a.m.

For Introduction

V. ITEMS FOR CONSIDERATION

- (A3)** Amazon Credit Card Activity – Ending March 26, 2019 \$5,840.41

For Action

- (A8) Contract for 2019 Water Main Improvements and Street Resurfacing Project with Joel Kennedy Constructing Corp.**

Staff recommends that City Council authorize the City Manager to execute a contract for the 2019 Water Main Improvements and Street Resurfacing Project (Bid No. 19-06) with Joel Kennedy Constructing Corp. (2830 N. Lincoln Avenue, Chicago, IL 60657) in the amount of \$4,223,640.50. Funding in the amount of \$3,663,815.50 will be provided from the Water Fund (Account 513.71.7330.65515–419012), with a budget/YTD balance of \$3,710,000, and \$559,825.00 from the Sewer Fund (Account 515.40.4535.65515 – 419012) with a budget/YTD balance of \$560,000.

For Action

- (A10) Contract with Bulley and Andrews Concrete Restoration for Parking Garage Silane Sealer Application**

Staff recommends City Council authorize the City Manager to execute a contract for the Parking Garage Silane Sealer Application (Bid 19-18) with Bulley and Andrews Concrete Restoration (1755 W. Armitage Avenue, Chicago, Illinois, 60622) in the amount of \$620,608.00. Funding is available from the Parking Fund (Account 505.19.7005.65515 - 619005), which has a total FY 2019 budget of \$900,000, all of which is remaining. In accordance with their parking garage lease agreement with the City of Evanston, the Residences of Sherman Plaza have agreed to reimburse the City their fair share of the cost at Sherman Avenue Garage upon completion of the project. This amount is estimated to be \$49,460.96.

For Action

(A12) Renewal of CAD Software License and Service Agreement with CentralSquare Technologies

Staff recommends that the City Council authorize the City Manager to renew sole source software license and service agreement with CentralSquare Technologies (1000 Business Center Drive, Lake Mary, FL) for the Police Department's CAD (Computer Aided Dispatch) software in the amount of \$79,372.27. The Agreement is effective from May 1, 2019 through April 30, 2020. Funding will be provided by the Emergency Telephone System- Service Agreements & Contracts (Account 205.22.5150.62509) with a FY19 budget of \$225,000 and an YTD balance of \$136,050.59.

For Action

(A13) 2019 First Quarter Financial Report

Staff recommends City Council accept and place on file the unaudited financial statements as of March 31, 2019. A summary by fund for revenues, expenditures, fund and cash balances can be found on the corresponding transmittal memorandum.

For Action: Accept and Place on File

(A15) Collective Bargaining Agreement – Fraternal Order of Police, Patrol

Staff recommends City Council authorize the City Manager to execute a collective bargaining agreement with the Fraternal Order of Police (FOP), effective January 1, 2019 through December 31, 2022.

For Action

(A19) Ordinance 52-O-19, Amending City Code 10-11-8 to Modify the Schedule to Prohibit Parking on Both Sides of Pitner Avenue from Washington Street South to the Dead End

The Parking & Transportation Committee requests City Council adoption of Ordinance 52-O-19, amending Section of Title 10, Chapter 11, Schedule 8 "Parking Prohibited at All Times", adding the section of Pitner Ave between Cleveland Street and the dead end to the south of Cleveland St. *Alderman Fleming recommends suspension of the rules for Introduction and Action at the May 13, 2019 City Council meeting.*

For Introduction and Action

(A21) Ordinance 42-O-19, Authorization to Enter into a Real Estate Contract for Sale of City-Owned Real Property at 2222 Oakton Street to Clark Street Real Estate, LLC

Staff recommends City Council adoption of Ordinance 42-O-19, "Authorizing the City Manager to Enter into a Real Estate Contract with Clark Street Real Estate, LLC for the Sale of City-Owned Real Property Located at 2222 Oakton Street". *A two-thirds majority of City Council is required to adopt the ordinance.*

For Introduction

VI. ITEMS FOR DISCUSSION

VI. COMMUNICATIONS

VII. ADJOURNMENT