



Administration & Public Works Committee

Monday, April 22, 2019 @ 6:00 PM

Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800

**COMMITTEE MEMBER
PRESENT:**

Ann Rainey, 8th Ward Alderman, Cicely Fleming, 9th Ward Alderman, Peter Braithwaite, 2nd Ward Alderman, Robin Rue Simmons, 5th Ward Alderman, and Thomas Suffredin, 6th Ward Alderman

**COMMITTEE MEMBER
ABSENT:**

STAFF PRESENT:

Janella Hardin, Administrative Lead, Wally Bobkiewicz, City Manager, Kimberly Richardson, Deputy City Manager, Hitesh Desai, Chief Financial Officer, David Stoneback, Public Works Agency Director, Demitrous Cook, Police Chief, Hugh DuBose, Assistant City Attorney, Kate LewisLakin, Budget Manager, Lara Biggs, PWA Bureau Chief-Capital Planning/Engineering, and Tammi Nunez, Purchasing Manager

I. CALL TO ORDER/DECLARATION OF A QUORUM

Ald. Suffredin declared a quorum and called the meeting to order at 6:00p.m.

II. NATIONAL DRINKING WATER WEEK: 3RD GRADE ART CONTEST WINNERS

Mayor Hagerty and Darrell King presented the 3rd Grade Art Contest Winners:

- Mayor's Choice Award - Frances Marinacci, St. Athanasius School
- Water Spirit Award - Sanaya Basu, Dewey Elementary School
- People's Choice Award - Eden Mpiranya, Bessie Rhodes School of Global Studies

III. PUBLIC COMMENT

- James Engelman suggested the programs at Family Focus move to the Harley Clarke mansion.
- Ray Friedman spoke regarding the 2018 budget amendment increase, debt limit increase and Item A23 bond issuance and the memorandum of understanding for the Robert Crown project. He noted concerns about the 11 changes to the 2018 budget and a \$22 million debt service cost. He asked about the cost of these items to taxpayers.
- Betty Ester discussed the lack of development in the 5th ward. She noted the City granted a variance for a banquet hall in another ward. What is the benefit to the community? What are they giving to the community? She's concerned that this

business will take revenue and resources from Fleetwood-Jourdain and Family Focus.
How will the revenue loss be recovered?

IV. APPROVAL OF MINUTES OF REGULAR MEETING MINUTES OF APRIL 8, 2019

Approval of the April 8, 2019 Draft Minutes

Approval of the Minutes of the Regular April 8, 2019 Administration & Public Works Committee

Moved by 5th Ward Alderman Robin Rue Simmons
Seconded by 2nd Ward Alderman Peter Braithwaite

Ayes: 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 3-0 on a recorded vote

V. CONSENT CALENDAR

(A1) Payroll – March 18, 2019 through March 31, 2019 \$ 2,623,071.86

Motion to approve the Payroll - March 18, 2019 through March 31, 2019 in the amount of \$2,623,071.86

Moved by 9th Ward Alderman Cicely Fleming
Seconded by 5th Ward Alderman Robin Rue Simmons

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A2) Bills List – April 23, 2019 \$ 5,788,823.06

Motion to approve the Bills List for April 23, 2019 in the amount of \$5,788,823.06

Moved by 2nd Ward Alderman Peter Braithwaite
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A3) Contract with Stantec Consulting Services, Inc. for 1909 Raw Water Intake Replacement

Staff recommends City Council authorize the City Manager to execute a contract for the 1909 Raw Water Intake Replacement (RFP 19-02) with Stantec Consulting Services, Inc.

(350 North Orleans Street, Suite 1301, Chicago, IL 60604) in the amount of \$598,909.00. Funding will be provided from the Water Fund (Account 513.71.7330.62145-719001), which has an FY 2019 budget allocation of \$300,000. The total budget for this 2-year design project over FY 2019 and FY 2020 is \$600,000. City Council will need to allocate additional funds in FY 2020 to complete the project.

For Action

Moved by 8th Ward Alderman Ann Rainey
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A4) Contract with Sumit Construction Co., Inc. for the 2019 50/50 Sidewalk Replacement Project

Staff recommends City Council authorize the City Manager to execute a contract for the 2019 50/50 Sidewalk Replacement Project (Bid No. 19-10) with Sumit Construction Co., Inc. (4150 W. Wrightwood Ave Chicago, IL 60039) in the amount of \$232,365.00. Funding will be provided from the Capital Improvement Program (CIP) 2019 General Obligation Bonds in the amount of \$150,000 and from estimated private funds in the amount of \$82,365. A detailed funding breakdown can be found on the corresponding transmittal memorandum.

For Action

Moved by 8th Ward Alderman Ann Rainey
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A6) Contract Extension with Interra, Inc. for Material Testing Services

Staff recommends City Council authorize the City Manager to execute an amendment for the second 1-year contract extension with Interra, Inc. (600 Territorial Drive, Suite G, Bolingbrook, IL 60440) to the agreement for Material Testing Services (RFP 17-02) for various capital infrastructure improvement projects in the not-to-exceed amount of \$150,000. Funding will be provided from the 2019 General Obligation Bonds, Water Fund, MFT Fund, Parking Fund, and Sewer Fund, depending on the project. Projects utilizing material testing services include street resurfacing, alley paving, sidewalk replacement, sewer and water main improvements, and other infrastructure improvements as needed. A detailed funding breakdown can be found on the corresponding transmittal memorandum.

For Action

Moved by 8th Ward Alderman Ann Rainey

Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A7) Purchase of Trees for Spring Planting

Staff recommends that City Council authorize the City Manager to execute a contract award for the purchase of 246 trees from Suburban Tree Consortium in the amount of \$52,625.00. Funding for this purchase is provided from the General Fund and private funding as outlined in the corresponding transmittal memorandum.

For Action

Moved by 8th Ward Alderman Ann Rainey
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A8) Contract with Herrera Landscape and Snow Removal, Inc. for 2019 Tree Planting Services

Staff recommends the City Council authorize the City Manager to execute a contract award for the 2019 Tree Planting Services to Herrera Landscape and Snow Removal, Inc. (8836 Lincolnwood Drive, Evanston, IL 60203) in an amount not to exceed \$45,000.00. Funding for this project is from the FY 2019 General Fund budget 100.40.4320.65005, which has a total allocation of \$135,000, which has a remaining balance of \$82,375.

For Action

Moved by 8th Ward Alderman Ann Rainey
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A10) Purchase of Five (5) PlateScout License Recognition Systems from Passport Labs

Staff recommends City Council approval of the Single Source purchase of five (5) PlateScout License Plate Recognition systems from Passport Labs (128 S. Tryon Street #2200, Charlotte, NC 28292) for the Administrative Services Department in the amount of \$206,500.00. Funding will be from the Parking Fund – Other Improvements (Account

505.19.7005.65515), with a budget of \$3,510,000.00 and \$3,405,607.91 remaining.

For Action

Ald. Fleming asked staff to provide a report detailing new parking rollout system revisions at the April 29th Special City Council meeting. Also add an update about pay by plate transfer to a different zone.

Moved by 8th Ward Alderman Ann Rainey
Seconded by 2nd Ward Alderman Peter Braithwaite

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A10) Amendment to Agreement for Crossing Guards Services with Andy Frain Services, Inc. to Add One Additional Crossing Guard

Staff recommends that City Council authorize the City Manager to amend the agreement with Andy Fran Services, Inc. (761 Shoreline Drive, Aurora, IL 60504) to increase the not to exceed amount from \$620,662 to \$631,662 per year to add one additional crossing guard (RFP #18-52). Funding for the additional \$11,000 will be from the City Manager – Other Program Costs (Account 100.15.1505.62490) with a budget of \$23,617 and a YTD balance of \$20,063.

For Action

Ald. Rainey requested a referral to City Manager's Office regarding other requests to increase number of crossing guards at other schools.

Moved by 5th Ward Alderman Robin Rue Simmons
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A11) 2018 Year-End Financial Report

Staff recommends that the City Council accept and place on file the 2018 year-end financial report.

For Action

Moved by 2nd Ward Alderman Peter Braithwaite
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons,

and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

Chief Financial Officer Hitesh Desai presented the 2018 Year-End Financial Report. This presentation contains unaudited numbers that will be finalized in mid-May.

Budget Coordinator Kate LewisLakin discussed the report:

- General Fund Revenue was \$115,728,242, expenses were \$115,385,322 with a surplus of \$342,919. The Fund Balance at the end of 2018 was \$13,559,018.
- Property taxes came in slightly below budget due to refunds of prior year taxes.
- Charges for services exceeded budget due to reimbursement for police overtime.
- Interfund transfers exceeded budget due to the closing of the Washington National TIF.
- The General Fund was overbudget by \$1.1 million, but was partially offset by Police Department reimbursement and grant revenue received.

At Ald. Fleming's inquiry, CFO Desai explained that the Washington National TIF close out included year-end payments for the CTA Red Purple Modernization project and transfers for Water and Sewer eligible expenses. The TIF closed at 0. If there were funds remaining we would have to distribute to the taxing bodies.

At Ald. Rainey's inquiry, CFO Desai explained that the difference between the cash balance and fund balance is due to receivables not yet paid. He added that the Council authorizes spending and if funds are overbudget we must ask for permission to approve those expenses. It is part of the administrative housekeeping process.

Moved by 2nd Ward Alderman Peter Braithwaite
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A12) Resolution 34-R-19, Increase the Total Fiscal Year 2018 Budget by \$18,641,429 to a New Total of \$354,110,437

Staff recommends that the City Council adopt Resolution 34-R-19, amending the 2018 Budget by \$18,641,429 to a new total of \$354,110,437 as detailed in the corresponding transmittal memorandum.

For Action

Moved by 6th Ward Alderman Thomas Suffredin
Seconded by 2nd Ward Alderman Peter Braithwaite

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd

Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons,
and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

**(A13) Resolution 42-R-19, Authorizing the City Manager to Execute a
Seven Year Cable Television Franchise Agreement with Comcast**

Staff recommends City Council adoption of Resolution 42-R-19 authorizing the City Manager to execute a seven (7) year Cable Television Franchise Agreement with Comcast of Illinois IV, Inc.

For Action

Moved by 2nd Ward Alderman Peter Braithwaite
Seconded by 5th Ward Alderman Robin Rue Simmons

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd
Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons,
and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

**(A14) Resolution 19-R-19, Intergovernmental Agreement for Reciprocal
Reporting and School Resource Officer**

Staff recommends City Council adopt Resolution 19-R-19, authorizing the City Manager to execute an intergovernmental agreement with the Evanston Township High School District 202 ("ETHS") for the use of two (2) Evanston Police Department officers at ETHS for the purpose of providing school resource officers (the "Intergovernmental Agreement").

For Action

At Ald. Fleming's inquiry, Assistant City Attorney Hugh DuBose explained that the ETHS Career Counselor position will be folded into an existing employee's position. City Manager Bobkiewicz added that the Good Neighbor Fund pays for the Youth Job Center position. It was reclassified 6-7 years ago.

At Ald. Braithwaite's inquiry, City Manager Bobkiewicz explained that Chief Cook is working with District 65 to determine the appropriate role in the district.

Moved by 9th Ward Alderman Cicely Fleming
Seconded by 5th Ward Alderman Robin Rue Simmons

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd
Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons,
and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

**(A17) Ordinance 16-O-19, Amending Portions of City Code Title 7, "Public
Ways", Chapter 2 "Streets, Sidewalks and Public Ways", Section 9
"Encumbrances, Encroachments and Obstructions"**

Staff recommends City Council adoption of Ordinance 16-O-19 by which the City Council would amend Title 7, Chapter 2, Section 9 of the City Code related to the Encumbrances, Encroachments and Obstructions of the Public Ways.

For Introduction

Moved by 8th Ward Alderman Ann Rainey
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A18) Ordinance 17-O-19, Amending Portions of City Code Title 8, "Health and Sanitation", Chapter 4 "Municipal Solid Waste", Section 8 "Designation of Collection Site; Collection Agent"

Staff recommends City Council adoption of Ordinance 17-O-19 by which the City Council would amend Title 8, Chapter 4, Section 8 of the City Code related to the Designation of Collection Site; Collection Agent. Language is being added to make it clear that property owners are responsible to clear snow and ice around trash receptacles so that the trash can be properly and safely collected.

For Introduction

Moved by 8th Ward Alderman Ann Rainey
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A21) Ordinance 33-O-19, Amending a Definition within Title 4, Chapter 20 that Addresses the Frequency of Heavy Precipitation Events Based on a Recent Illinois State Water Survey

Staff recommends City Council adoption of Ordinance 33-O-19 by which the City Council would amend Title 4, Chapter 20, related to the definition of Bulletin 70, a document published by the Illinois State Water Survey regarding the frequency of distributions of heavy precipitation in Illinois.

For Action

Moved by 8th Ward Alderman Ann Rainey
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons,

and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

VI. ITEMS FOR CONSIDERATION

(A5) Change Order 5 to Contract with CDM Smith for Engineering Services for the Treated Water Storage Replacement Project Engineering Services

Staff recommends that City Council authorize the City Manager to execute Change Order No. 5 to the agreement for the Treated Water Storage Replacement Project Engineering Services to CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) in the amount of \$366,012.00. This will increase the total contract amount from the current contract price of \$1,350,770.00 to \$1,716,782.00. Funding will be from the Water Fund, Capital Improvement Account 513.71.7330.62145 -733107, which has an FY 2019 budget allocation of \$13,700,000. The total budget for the Clearwell 9 Rehabilitation Project (including construction and engineering services during construction for FY 2019 and FY 2020) is \$23,900,000, of which \$4,197,417 is remaining after authorized construction and engineering costs.

For Action

Moved by 9th Ward Alderman Cicely Fleming
Seconded by 8th Ward Alderman Ann Rainey

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A15) Resolution 37-R-19, Professional Services Agreement with Kane McKenna for Tax Increment Financing Consulting Services

Staff recommends City Council adoption of Resolution 37-R-19 authorizing the City Manager to enter into a consulting contract with Kane McKenna and Associates, Inc. for study of the eligibility of expansion of the Howard Ridge Tax Increment Financing (TIF) District (#5) to include additional properties (50 PINs), for an amount not to exceed \$30,500. The potential expansion of the district constitutes a major amendment to the TIF district and requires full eligibility of new parcels and public meeting process. The length of time for the district is not under consideration for extension at this time. Funding will come from Howard Ridge TIF Consulting Services Fund (Account 330.99.5860.62185).

For Action

Moved by 6th Ward Alderman Thomas Suffredin
Seconded by 2nd Ward Alderman Peter Braithwaite

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A16) Ordinance 23-O-19, Amending City Code Section 10-8-1 “License Required” Changing the Wheel Tax Deadline

Staff recommends City Council adoption of Ordinance 23-O-19 which amends the City Code Section 10-8-1 to change the wheel tax deadline to October 1 instead of December 31. The renewal period would begin on August 1 and run through September 30. **For Introduction**

Moved by 9th Ward Alderman Cicely Fleming
Seconded by 5th Ward Alderman Robin Rue Simmons

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A19) Ordinance 39-O-19, Amending Portions of City Code Title 7, “Public Ways,” Chapter 15 “Board of Local Improvements”

Staff recommends City Council adoption of Ordinance 39-O-19 by which the City Council would amend Title 7, Chapter 15, Section 7 of the City Code related to the Special Assessment procedures for alley improvements.

For Introduction

Moved by 8th Ward Alderman Ann Rainey
Seconded by 5th Ward Alderman Robin Rue Simmons

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A20) Ordinance 43-O-19, Adding Regulations to the City Code to Address Erosion and Sediment Controls for Construction Sites

Staff recommends the adoption of proposed ordinance 27-O-19 by which the City Council would add Chapter 23 “Erosion and Sediment Controls on Construction Sites” to Title 4 “Building Regulations”.

For Introduction

Ald. Suffredin corrected Ordinance 27-O-19 to Ordinance 43-O-19

Moved by 6th Ward Alderman Thomas Suffredin
Seconded by 8th Ward Alderman Ann Rainey

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

Amendment to Item A20 - Ordinance 43-O-19

Moved by 9th Ward Alderman Cicely Fleming
Seconded by 5th Ward Alderman Robin Rue Simmons

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, 5th Ward Alderman Robin Rue Simmons, and 6th Ward Alderman Thomas Suffredin

Carried 5-0 on a recorded vote

(A22) Resolution 44-R-19, Amending the City of Evanston Budget Policy

Staff recommends City Council adoption of Resolution 44-R-19 amending the City of Evanston Budget Policy to state that Tax Supported General Obligation Debt shall not exceed \$160,000,000 in aggregate principal amount.

For Action

Moved by 5th Ward Alderman Robin Rue Simmons
Seconded by 9th Ward Alderman Cicely Fleming

Ayes: 8th Ward Alderman Ann Rainey, 9th Ward Alderman Cicely Fleming, 2nd Ward Alderman Peter Braithwaite, and 6th Ward Alderman Thomas Suffredin

Nays: 5th Ward Alderman Robin Rue Simmons

Carried 4-1 on a recorded vote

VII. ITEMS FOR DISCUSSION

VIII. ITEMS FOR COMMUNICATION

IX. ADJOURNMENT

Ald. Braithwaite moved to adjourn, seconded by Ald. Rue Simmons. The meeting adjourned at 6:41pm.

Respectfully submitted by: Janella Hardin, PHR