

**Administration & Public Works Committee Meeting
Minutes of May 13, 2019
James C. Lytle Council Chambers – 6:00 p.m.
Lorraine H. Morton Civic Center**

MEMBERS PRESENT: R. Rue Simmons, T. Suffredin, P. Braithwaite, A. Rainey, C. Fleming (arrived at 6:16pm)

STAFF PRESENT: E. Storlie, D. Stoneback, W. Bobkiewicz, H. DuBose, H. Desai, R. Gustafson, K. Danczak-Lyons, T. Nunez, Chief Cook, Chief Cook, S. Mangum, G. Gerdes, J. Leonard, L. Biggs, K. LewisLakin, S. Flax, I. Ogbo

PRESIDING OFFICIAL: Ald. Suffredin

I. DECLARATION OF A QUORUM: ALDERMAN SUFFREDIN, CHAIR
A quorum being present, Ald. Suffredin called the meeting to order at 6:13p.m.

II. PUBLIC COMMENT

III. PUBLIC SERVICE RECOGNITION WEEK, MAY 5-11, 2019

City Manager Wally Bobkiewicz recognized employees with more than 10 years of service:

Judith Fiske, City Council - 10 years

Donald Wilson, City Council - 10 years

Ikenga Ogbo, Health & Human Services – 10 years

David Evans Sr., Public Works Agency – 25 years

Lori Crockett Harris, Parks, Recreation and Community Services – 25 years

Elnina Geiger, Library – 25 years

Richard Woods, Administrative Services – 30 years

Joseph Moskal, Fire Department – 30 years

Daniel Kwiecinski, Public Works Agency – 30 years

James Kraatz, Public Works Agency – 30 years

Claude Garesche Jr., Community Development – 30 years

Timothy Taylor, Fire Department – 30 years

Vicki Biner, Public Works Agency – 30 years

Jaime Vega, Public Works Agency – 35 years

IV. APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 22, 2019

Ald. Braithwaite moved to recommend approval of the Minutes of the regular meeting of April 22, 2019, seconded by Ald. Rue Simmons.

The Committee voted unanimously 4-0 to approve the minutes.

V. CONSENT CALENDAR

All matters listed under the Item III (3), Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.

- (A1) Payroll – April 1, 2019 through April 14, 2019 \$2,821,514.57
Payroll – April 15, 2019 through April 28, 2019 \$2,671,820.80

For Action

(A4) **Approval of Special Event: Vintage Garage Chicago – Evanston Edition**

Staff recommends approval of a License Agreement with the City of Evanston and Vintage Promotions LLC for the use of the Maple Self-Parking Garage (one below the top floor which is open air) on Sunday, May 19, July 21 and September 15, 2019 from 10 a.m. to 5 p.m., contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines. Costs for City services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator.

For Action

(A5) **Contract Award for Parks, Recreation and Community Services Department 2019 Summer Bus Transportation**

Staff recommends City Council authorize the City Manager to execute a contract with Compass Transportation (7508 St. Louis Ave, Skokie, IL 60076), in an amount not to exceed \$23,525 for the Parks, Recreation and Community Services Department 2019 Summer Bus Transportation Bid (Bid #19-08). Compass Transportation was the lowest responsive bidder, with a base bid of \$19,525 and a \$50.00 per hour cost for any additional trips that may be necessary. Funding is from various Parks and Recreation Accounts, which are detailed on the corresponding transmittal memorandum.

For Action

(A6) **Contract with Play-Well TEKnologies for 2019 Youth Engineering LEGO Camp Instruction**

Staff recommends that City Council authorizes a sole source agreement with Play-Well TEKnologies (224 Greenfield Ave., Ste. B, San Anselmo, CA 94960) through 2019 for instruction of youth engineering LEGO camps. Revenue from program registrations are deposited into Chandler-Newberger Account 100.30.3035.53565; Instructional expenses are paid from Chandler-Newberger Account 100.30.3035.62505, which has a \$125,900 budgeted allocation.

For Action

(A7) **Purchase of Arbotect Fungicide from Rainbow Treecare Scientific Advancements**

Staff recommends the City Council authorize the City Manager to execute a purchase order for the sole source purchase of 94 gallons of Arbotect fungicide from Rainbow Treecare Scientific Advancements (Minnetonka, MN) for a total purchase amount of \$39,072.04. This vendor has the sole license from the

European manufacturer, Syngenta, to distribute Arbotect in the United States. Funding for this purchase is from the General Fund (Account 100.40.4320.62496), which has a 2019 budget of \$38,000, and a current balance of \$31,460. The remaining funds for this will come from Account 100.40.4320.62385, with a budget of \$75,000, and current balance of \$69,137.

For Action

(A9) Change Order No. 2 to the 2018 CIPP Sewer Rehabilitation Contract B with Kenny Construction Company

Staff recommends that City Council authorize the City Manager to execute Change Order #2 for the 2018 CIPP Sewer Rehabilitation Contract B (Bid No. 18-47) with Kenny Construction Company dba Granite Inliner (2215 Sanders Road, Suite 400, Northbrook, IL 60062) in the amount of \$35,151.00. This will increase the total contract amount from the original contract price of \$379,505.00 to \$414,656.50. Funding for this project is from Sewer Fund (Account No. 515.40.4535.62461), which has an FY 2019 budget of \$1,125,561.00, of which \$378,784 is remaining.

For Action

(A14) Contract Renewal of Accela (PAL) Maintenance and Support Agreement

Staff recommends the City Council authorize the City Manager to execute a renewal of a Licensing and Maintenance agreement with Accela Inc. (2633 Camino Ramon, San Ramon, CA 94583) for a period of one year (March 15, 2019 – March 14, 2020) for a total of \$89,945.28 with an option to renew for an additional year. This cost reflects a 0% increase in the contract amount. This software provides support for City licensing and permitting activities in Community Development, Health and Human Services, Fire and Public Works Agency. Funding is provided from the Computer Licensing and Support Fund (Account 100.19.1932.62340) in the amount of \$74,945.28 with a budget of \$550,000 and a YTD balance of \$477,071.53. Partial funding of \$15,000 will be provided by Health and Human Services Department from the Local Health Protection Grant Fund (Account 100.24.2435.62474).

For Action

(A17) Resolution 50-R-19, Authorizing the City Manager to Execute a Master Pole Agreement with Chicago SMSA Limited Partnership d/b/a Verizon Wireless

Staff recommends City Council adoption of Resolution 50-R-19 authorizing the City Manager to execute a Master Pole Agreement with Chicago SMSA Limited Partnership d/b/a Verizon Wireless.

For Action

(A18) Resolution 3-R-19, Easement Agreement with 1815 Ridge Avenue, LLC

Staff recommends City Council adoption of Resolution 3-R-19 authorizing the City Manager to negotiate and execute an easement agreement with 1815 Ridge Avenue, LLC for the installation of a storm water control system.

For Action

(A20) Ordinance 53-O-19, Amending City Code to Modify the No Parking Restrictions on Howard Street from Chicago Avenue to Ridge Avenue

Alderman Rainey requests City Council adoption of Ordinance 53-O-19, amending Subsection KK of Title 10, Chapter 11, Schedule 9 “Parking Prohibited at Certain Times” changing the time of day when parking is prohibited. This ordinance will change the restriction against parking on Howard Street from Chicago Avenue to Ridge Avenue from midnight to 3 a.m.

For Introduction

Ald. Rainey moved to recommend approval of the consent agenda, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to approve the items on the consent agenda.

VI. ITEMS FOR CONSIDERATION

(A2) Bills List – May 14, 2019 **\$4,087,869.59**

Credit Card Activity (not including Amazon purchases) -
Period Ending March 26, 2019 \$180,292.86

For Action

Ald. Suffredin moved to approve the bills list of May 14, 2019 in the amount of \$4,087,869.59 and credit card activity for the period ending March 26, 2019 in the amount of \$180,292.86, seconded by Ald. Braithwaite.

Ald. Fleming stated that she was voting no to approve the bills list because she has concerns about some of the legal charges.

The Committee voted 3-2 with Aids. Fleming Suffredin voting no to approve the bills and credit card activity.

(A11) Amendment to the Agency Agreement for the Management of the Natural Gas Purchase and an Amendment to the Agreement for the Purchase of Natural Gas for 16 City Owned Buildings

Staff recommends City Council authorize the City Manager to negotiate and execute Amendment 3 to the Agency Agreement with Northwestern University for the management of the natural gas purchase. The amendment would extend the term of the agreement through August 31, 2023. Staff also recommends City Council authorize the City Manager to execute Amendment 7 to the agreement with Twin Eagle Resource Management, LLC (5120 Woodway, Suite 10010, Houston, TX 77056) for the purchase of natural gas for 16 City owned buildings for a price of \$3.56 per MMBTU. The amended term of the agreement would be effective June 1, 2019 through August 31, 2023. The cost for natural gas is billed to the various accounts that support the buildings that are purchasing natural gas through this contract. Northwestern University will administer the natural gas purchase for the City at no additional cost.

For Action

Ald. Suffredin moved to recommend City Council authorize the City

Manager to negotiate and execute Amendment 3 to the Agency Agreement with Northwestern University for the management of the natural gas purchase extending the term of the agreement through August 31, 2023 and authorize the City Manager to execute Amendment 7 to the agreement with Twin Eagle Resource Management, LLC for the purchase of natural gas for 16 City owned buildings for a price of \$3.56 per MMBTU effective June 1, 2019 through August 31, 2023, seconded by Ald. Braithwaite.

(A16) Resolution 49-R-19, Authorizing the City Manager to Execute a Master Pole Agreement with New Cingular Wireless PCS, LLC

Staff recommends City Council adoption of Resolution 49-R-19 authorizing the City Manager to execute a Master Pole Agreement with New Cingular Wireless PCS, LLC.

For Action

Ald. Suffredin moved to recommend City Council adoption of Resolution 49-R-19 authorizing the City Manager to execute a Master Pole Agreement with New Cingular Wireless PCS, LLC, seconded by Ald. Fleming.

Ald. Fleming read a statement from a resident concerned with the widespread deployment of an untested technology (5G). Cynthia Kasper's statement:

How fitting that I should pen this request to you on Mother's Day, which has its modern-day origins in mothers coming together to advocate for peace through fostering reconciliation between former Union and Confederate soldiers. This led to a Mother's Day Proclamation, a call to action that asked mothers to unite in promoting world peace. It seems that mothers have this thing about protecting their children from harm, regardless of age.

In April 2018, Illinois Governor Bruce Rauner signed into law the controversial Small Wireless Facilities Deployment Act, meant to speed up implementation of 5G networks. The new law looks to make it easier for phone companies to implement small cells by limiting how much local governments can regulate the installation and maintenance of the equipment.

While I am all for advanced technology, I do take issue with wide-spread deployment of untested technology. A simple Google search will show you that I am not alone in my concern. 5G is being rolled out without any long-term, independent testing as to its effects on humans, animals and plants. As of date, many studies have associated low-level Radio Frequency Radiation exposure with a litany of health effects, including:

- DNA single and double-strand breaks (which leads to cancer)
- oxidative damage (which leads to tissue deterioration and premature ageing)
- disruption of cell metabolism
- increased blood-brain barrier permeability
- melatonin reduction (leading to insomnia and increasing cancer risks)
- disruption of brain glucose metabolism
- generation of stress proteins (leading to myriad diseases)

As such, many communities world-wide are banning implementation of 5G in their communities until additional independent research has been completed and that 5G is proven to be safe for all living things. As you individually and collectively consider the adoption of Resolution 49-R-19 authorizing the City Manager to execute a Master Pole Agreement with New Cingular Wireless PCS, LLC, I implore you to divorce yourselves at this time from any financial gain and table this action until there has been adequate discussion as to the health concerns involved.

The Committee voted unanimously 5-0 to adopt the resolution.

- (A3)** Amazon Credit Card Activity – Ending March 26, 2019 \$5,840.41
For Action

Ald. Fleming moved to recommend approval of the Amazon Credit Card activity for the period ending March 26, 2019 in the amount of \$5,840.41, seconded by Ald. Braithwaite.

The Committee voted unanimously 4-0 with Ald. Suffredin abstaining to approve the Amazon credit card activity.

- (A8) Contract for 2019 Water Main Improvements and Street Resurfacing Project with Joel Kennedy Constructing Corp.**

Staff recommends that City Council authorize the City Manager to execute a contract for the 2019 Water Main Improvements and Street Resurfacing Project (Bid No. 19-06) with Joel Kennedy Constructing Corp. (2830 N. Lincoln Avenue, Chicago, IL 60657) in the amount of \$4,223,640.50. Funding in the amount of \$3,663,815.50 will be provided from the Water Fund (Account 513.71.7330.65515–419012), with a budget/YTD balance of \$3,710,000, and \$559,825.00 from the Sewer Fund (Account 515.40.4535.65515 – 419012) with a budget/YTD balance of \$560,000.

For Action

Ald. Rainey moved to recommend City Council authorize the City Manager to execute a contract for the 2019 Water Main Improvements and Street Resurfacing Project (Bid No. 19-06) with Joel Kennedy Constructing Corp. in the amount of \$4,223,640.50, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to approve the contract.

- (A10) Contract with Bulley and Andrews Concrete Restoration for Parking Garage Silane Sealer Application**

Staff recommends City Council authorize the City Manager to execute a contract for the Parking Garage Silane Sealer Application (Bid 19-18) with Bulley and Andrews Concrete Restoration (1755 W. Armitage Avenue, Chicago, Illinois, 60622) in the amount of \$620,608.00. Funding is available from the Parking Fund (Account 505.19.7005.65515 - 619005), which has a total FY 2019 budget of \$900,000, all of which is remaining. In accordance with their parking garage lease agreement with the City of Evanston, the Residences of Sherman Plaza

have agreed to reimburse the City their fair share of the cost at Sherman Avenue Garage upon completion of the project. This amount is estimated to be \$49,460.96.

For Action

Ald. Suffredin moved to recommend City Council authorize the City Manager to execute a contract for the Parking Garage Silane Sealer Application (Bid 19-18) with Bulley and Andrews Concrete Restoration in the amount of \$620,608.00 and the Residences of Sherman Plaza have agreed to reimburse the City their fair share of the cost at Sherman Avenue Garage upon completion of the project estimated to be \$49,460.96, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to approve the contract.

(A12) Renewal of CAD Software License and Service Agreement with CentralSquare Technologies

Staff recommends that the City Council authorize the City Manager to renew sole source software license and service agreement with CentralSquare Technologies (1000 Business Center Drive, Lake Mary, FL) for the Police Department's CAD (Computer Aided Dispatch) software in the amount of \$79,372.27. The Agreement is effective from May 1, 2019 through April 30, 2020. Funding will be provided by the Emergency Telephone System- Service Agreements & Contracts (Account 205.22.5150.62509) with a FY19 budget of \$225,000 and an YTD balance of \$136,050.59.

For Action

Ald. Rue Simmons moved to recommend City Council authorize the City Manager to renew sole source software license and service agreement with CentralSquare Technologies for the Police Department's CAD (Computer Aided Dispatch) software in the amount of \$79,372.27 effective from May 1, 2019 through April 30, 2020, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to approve the agreement.

(A13) 2019 First Quarter Financial Report

Staff recommends City Council accept and place on file the unaudited financial statements as of March 31, 2019. A summary by fund for revenues, expenditures, fund and cash balances can be found on the corresponding transmittal memorandum.

For Action: Accept and Place on File

Ald. Braithwaite moved to recommend City Council accept and place on file the unaudited financial statements as of March 31, 2019, seconded by Ald. Rue Simmons.

Chief Financial Officer Hitesh Desai provided an all funds overview. Highlights included:

- General Fund: Fund balance of \$19,960,779 and cash balance of \$17,403,563

- Enterprise funds: Parking Fund fund balance of \$3,450,969 and cash balance of \$2,788,558; Water Fund fund balance of \$8,705,104 and cash balance of \$5,514,468; Sewer Fund fund balance of \$9,072,835 and cash balance of \$2,474,043.
- General Fund Revenue Overview: First installment of property taxes received 51.4% of budget; Exceeded budgeted interest income because of interest rate hikes. Total General Fund Revenues are 31.5% compared to actual budget target of 25% primarily because of property tax revenues received.
- General Fund Revenue Detail: Other taxes slightly underbudget because some taxes are paid on a quarterly basis instead of monthly; Fines and forfeitures are at 20.4% of the budget and expected to increase due to new parking enforcement officers; interest income is trending high at 81% of budget with \$4,623 received through March 31, 2019 and an actual of \$94,681; Intergovernmental revenue is at 49.1% of the budget because of the uneven distribution of state and federal grants throughout the year.
- Budget Coordinator, Kate LewisLakin provided an overview of the General Fund expense overview: Total expense budget is 26% versus the budget primarily because of Police and Fire overtime expenses are trending higher than target. Higher reimbursements are expected from Northwestern for Police overtime during Dillo Day and home football games.
- Snow expenses in the first quarter exceeded the budget at 88.2%. Staff will continue to monitor snow activities toward the end of the year to seek savings in other areas.
- Other Funds: Parking Fund revenues were below target due to the implementation of high parking meter rates effective March 1st; Water Fund revenues and expenses are low due to large capital projects that will be funded by IEPA loans and bond proceeds; Capital improvements and Crown construction fund continue to spend down 2018 bond proceeds. 2019 bond proceeds will be available in June; Insurance Fund has a negative fund and cash balance due to legal fees and settlement expenses.
- Staff is planning a two-year budget for 2020-21 beginning in July 2019.

The Committee voted unanimously 5-0 to accept and place the report on file.

(A15) Collective Bargaining Agreement – Fraternal Order of Police, Patrol

Staff recommends City Council authorize the City Manager to execute a collective bargaining agreement with the Fraternal Order of Police (FOP), effective January 1, 2019 through December 31, 2022.

For Action

Ald. Suffredin moved to recommend City Council authorize the City Manager to execute a collective bargaining agreement with the Fraternal Order of Police (FOP), effective January 1, 2019 through December 31, 2022, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to approve the agreement.

(A19) Ordinance 52-O-19, Amending City Code 10-11-8 to Modify the Schedule to Prohibit Parking on Both Sides of Pitner Avenue from Washington Street South to the Dead End

The Parking & Transportation Committee requests City Council adoption of Ordinance 52-O-19, amending Section of Title 10, Chapter 11, Schedule 8 “Parking Prohibited at All Times”, adding the section of Pitner Ave between Cleveland Street and the dead end to the south of Cleveland St. *Alderman Fleming recommends suspension of the rules for Introduction and Action at the May 13, 2019 City Council meeting.*

For Introduction and Action

Ald. Fleming moved to suspend the rules and recommend City Council adoption of Ordinance 52-O-19, amending Section of Title 10, Chapter 11, Schedule 8 “Parking Prohibited at All Times”, adding the section of Pitner Ave between Cleveland Street and the dead end to the south of Cleveland St, seconded by Ald. Rainey.

The Committee voted unanimously 5-0 to adopt the ordinance.

(A21) Ordinance 42-O-19, Authorization to Enter into a Real Estate Contract for Sale of City-Owned Real Property at 2222 Oakton Street to Clark Street Real Estate, LLC

Staff recommends City Council adoption of Ordinance 42-O-19, “Authorizing the City Manager to Enter into a Real Estate Contract with Clark Street Real Estate, LLC for the Sale of City-Owned Real Property Located at 2222 Oakton Street”. *A two-thirds majority of City Council is required to adopt the ordinance.*

For Introduction

Ald. Rainey moved to recommend City Council adoption of Ordinance 42-O-19, “Authorizing the City Manager to Enter into a Real Estate Contract with Clark Street Real Estate, LLC for the Sale of City-Owned Real Property Located at 2222 Oakton Street,” seconded by Ald. Braithwaite.

Ald. Rainey does not support the immediate sale of the property. The user should generate more than just real estate taxes. This developer will lease to a user, First Ascent, who will not generate any other taxes. She thinks it is a mistake to sell to a real estate developer.

The Committee voted 4-1 with Ald. Rainey opposed to adoption of the ordinance.

VII. ITEMS FOR DISCUSSION

At Ald. Braithwaite’s inquiry, Chief Cook confirmed that there is camera footage of a shooting incident at Church and Dodge over the weekend.

VI. COMMUNICATIONS

VII. ADJOURNMENT

Ald. Braithwaite moved to adjourn, seconded by Ald. Fleming. The meeting was adjourned at 6:56pm.

**Respectfully Submitted,
Janella Hardin, PHR**