DECLARATION OF QUORUM
A quorum being present, Chair Lanyon called the meeting to order at 7:13 a.m.

APPROVAL OF THE JANUARY 8, 2016 MEETING MINUTES
Mr. Nieuwsma moved to approve the minutes of the January 8, 2016 meeting, seconded by Mr. White.

A voice vote was taken and the minutes of the January 8, 2016 meeting were approved unanimously, 6-0.

ANNOUNCEMENTS / COMMUNICATIONS
A. New Member Introduction
   Chair Lanyon introduced new commission member, Carl Bova, and welcomed him to the Utilities Commission. The Commission members introduced themselves and gave a brief intro about their background.

COMMITTEE REPORTS
A. Work Plan Item 1.1 Update on development of a building energy efficiency initiative – preparation for the next working group meeting January 12
   Mr. Jensen said that they did not have a draft of the ordinance available at the last working group meeting on January 26th because the Law Department was still working on some of the revisions, but he is hoping to have a draft by the end of February and have it available at the next and final working group meeting on March 8th and at the last stakeholders meeting on March 24th. He spoke with both ComEd and Nicor to bring them up to speed on where they are in the process, and they said they were both interested in attending the March 24th meeting to provide a very short overview and presentation of how they deal individually with data requests. Nicor said that they are also glad to comply with aggregated whole building data requests from customers in the region and Evanston. He does not know what form those data requests will come in, so he is proposing that they mention to the Nicor account representative that they invite two management companies that have been involved in the meetings to do a test run and be the first to submit data requests to Nicor prior to the March 24th meeting to see what data is actually provided. ComEd is way ahead of the game in being able to respond to data requests. They have developed their own dashboard and
platform for customers to be able to request and receive aggregated electricity data for their whole building. ComEd will explain that process and how they can actually tie in their data requests through Portfolio Manager. He will also be meeting with Water Production Bureau staff to discuss the City’s similar capability of responding to water data requests. Mr. Jensen said that they are still considering what would be appropriate professional certifications and credentials for a list of qualified professionals. He said the City is also looking to work with partners such as the USGBC Illinois Chapter to verify data. Mr. Nieuwsma said that Citizens’ Greener Evanston might be a potential partner to shepherd the process initially.

B. **Work Plan Item 2.1 Investigate the potential for water conservation and wastewater reuse in city-owned buildings update**
Chair Lanyon stated that since water conservation for city buildings will be included in the benchmarking ordinance it does not need to be kept on the agenda as a separate work item. Mr. Jensen said that there is an intern working on finalizing information now that he will definitely want to bring it to the Commission for discussion and scrutiny.

C. **Dusk-to-Dawn Street Lighting – Status of efforts to select circuits for testing**
Mr. Freeman said that he still needs to follow up with two things; providing Mr. Stoneback with a summary, and checking to see if his office has data loggers. He will have the summary ready by the next Commission meeting.

**STAFF REPORTS**
A. **Recent Electric System Outages, Basement Flooding Concerns, Water Service Interruptions, and status of 2016 improvement projects**
Mr. Stoneback reported the following:

There were two power outages at the circuit level that were not scheduled. One outage was due to underground failure, and the other occurred when an aerial cable went down. He also received five 311 notifications of power outages that were not at the circuit level.

There were several basement backups that were all determined to be private lateral issues.

There were only two water main breaks, which is rather low for January, and there were a few sewer service repair permits obtained in January, nothing unusual.

There were a high number of water service repair permits obtained in January, all of which were due to breaks on the private service line.

He distributed the Water & Sewer Funds 2016 Capital Improvement Program Status Report to the Commission and explained each project in detail.

B. **Status of negotiations with potential new wholesale water customers**
Mr. Stoneback said that there is no news to report. Negotiations with the potential new wholesale water customers remain ongoing.

C. Community-wide Water Conservation Initiative – Ideas on development of a city water use efficiency policy for city buildings
Mr. Jensen reported that the rain barrel program is going pretty well. They will be doing a full press release and outreach campaign in the next month or so.

D. Chloride water quality initiative status
No action was taken.

E. Draft general permit for combined sewer overflow request for comment
No action was taken.

UNFINISHED BUSINESS
A. Inactive task: Reduce the amount of stormwater entering the combined sewers in the City – Pending the annual report for 2016 by the Public Works Agency Director on the complete and Green Network Approach for Construction Projects in the Public Right of Way.
Mr. Stoneback informed the Commission that staff will be meeting next Friday to discuss the entire Capital Improvement Program to make sure they are in compliance with the Complete and Green Streets Ordinance. There will definitely be an annual report provided for 2016.

NEW BUSINESS
A. Lead in drinking water
Chair Lanyon asked how many of the City’s 14,000 water accounts have lead service lines. Mr. Stoneback responded 90% have them. Chair Lanyon said that in the news about Flint, Michigan’s water crises there was an item about Madison, Wisconsin’s ten year program to replace all of the lead service lines, and asked Mr. Stoneback if he could get some information about that program to share with the Commission. Mr. Stoneback responded that he would. He informed the Commission that Evanston has always had lead pipelines and started feeding a blend of polyphosphate in the 1990’s which coats the interior pipeline and forms a barrier between the lead and the water. Evanston tests water in accordance with federal regulations and there is no evidence that anyone in Evanston has ever had lead poisoning from drinking water. He said that Flint does not feed a blend of polyphosphate, and the Flint River water is more corrosive than Lake Michigan water. There is information on the City’s website about lead in drinking water, and the City is working on getting a press release out soon.

ADJOURNMENT
Mr. Rosenberg moved to adjourn, seconded by Mr. Shure.

The meeting was adjourned at 8:18 a.m.

Respectfully submitted,
Angela Price, Special Projects Assistant
Water Production Bureau