

**Administration & Public Works Committee Meeting
Minutes of May 28, 2019
James C. Lytle Council Chambers – 6:00 p.m.
Lorraine H. Morton Civic Center**

MEMBERS PRESENT: R. Rue Simmons, A. Rainey, C. Fleming
MEMBERS ABSENT: T. Suffredin, P. Braithwaite
STAFF PRESENT: E. Storlie, D. Stoneback, K. Richardson, H. DuBose, S. Mangum, L. Biggs, S. Flax, R. Dahal, S. Levine
PRESIDING OFFICIAL: Ald. Rue Simmons

I. DECLARATION OF A QUORUM: ALDERMAN RUE SIMMONS, CHAIR
A quorum being present, Ald. Rue Simmons called the meeting to order at 6:08p.m.

II. PUBLIC COMMENT
James Engelman asked the Committee to consider moving the bench connected to table for handicap accessibility at Twiggs Park.

III. APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 13, 2019
Ald. Fleming moved to recommend approval of the Minutes of the Regular Meeting of May 13, 2019, seconded by Ald. Rainey.

The Committee voted unanimously 3-0 to approve the Minutes of the May 213, 2019 Meeting.

IV. CONSENT CALENDAR
All matters listed under the Item III (3), Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.

(A1) Payroll – April 29, 2019 through May 12, 2019 \$ 2,708,964.68
For Action

(A3) Contract Award with Culy Contracting, LLC for the 2019 Structure Lining Bid
Staff recommends that City Council authorize the City Manager to execute a contract for the 2019 Structure Lining (Bid No. 19-15) with Culy Contracting, LLC (5 Industrial Park Drive, P.O. Box 29, Winchester, IN 47394) in the amount of \$100,420. Funding for this project is from the Sewer Fund (Account 515.40.4535.62461- 419005), which has an FY 2019 budget of \$165,000 for this work, all of which is remaining.
For Action

(A4) Contract Award with J.A. Johnson Paving Company for the 2019 Motor Fuel Tax Street Resurfacing Project

Staff recommends City Council authorize the City Manager to execute a contract for the 2019 Motor Fuel Tax (MFT) Street Resurfacing Project (Bid No. 19-24) with J.A. Johnson Paving Company (1025 E. Addison Court, Arlington Heights, IL 60005) in the amount of \$1,005,700. Funding will be provided from the Motor Fuel Tax Fund (Account 200.26.5100.65515 – 418002), which has a total FY 2019 budget allocation for this project of \$1,206,000, all of which is remaining.

For Action

(A5) Contract Extension with Corrective Asphalt Materials for Reclamite Pavement Sealing

Staff recommends City Council authorize the City Manager to execute a one-year contract extension for Reclamite pavement sealing with Corrective Asphalt Materials (43W630 Wheeler Road, Sugar Grove, IL 60554) in the amount of \$50,000. This contract award is part of a bid led by the Municipal Partnering Initiative (MPI). Funding for this work will be from the Capital Improvement Program Fund (Account 415.40.4119.65515-419010), which is budgeted for \$100,000 and has a current unencumbered balance of \$50,000.

For Action

(A11) Sole-source Agreement with Elcast Lighting for Street Light Fixture Repairs

Staff recommends the City Council authorize the City Manager to approve an agreement for the sole-source repair of: 164 – Tallmadge Induction lighting units; and 57 – Induction Davit fixtures with Elcast Lighting (815 S. Kay Avenue, Addison, IL, 60101) in the amount of \$42,424. Funding for this purchase will come from the Capital Improvement Program 2019 General Obligation Bond (Account 415.40.4119.65515-419022), which has a FY 2019 budget of \$210,000 for lighting and pavement marking projects. The remaining balance in the account is \$129,000.

For Action

(A12) Approval of Great Merchant Grant Program Financial Assistance to the Noyes and West Village Business Districts

Staff recommends City Council approval to provide financial assistance through the Great Merchants Grant Program, for an amount not to exceed \$10,940. The Noyes Business District will receive \$10,000 and the West Village Business Association will receive \$940. Staff recommends utilizing the Economic Development Business District Improvement Program (Account 100.21.5300.65522). The approved 2019 Fiscal Year Budget allocated \$150,000 to this account. To date, \$93,411.05 has been spent from this account, leaving \$56,588.95 available for expenditure.

For Action

(A15) Resolution 54-R-19, Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County

Staff recommends City Council adoption of Resolution 54-R-19 appointing Mayor Hagerty as Director on the Board of Directors of the Solid Waste Agency of North Cook County and City Manager Wally Bobkiewicz as the Alternate Director.

For Action

(A16) Ordinance 37-O-19, Authorizing the City Manager to Execute a Sale Contract for City Owned Real Property located at 1824 Emerson Street

Staff recommends City Council adoption of Ordinance 37-O-19, authorizing the City Manager to execute a sales contract for City-owned real property located at 1824 Emerson Street to Evanston Township High School District No. 202 ("ETHS") for affordable housing. **A two-thirds majority is required for adoption of this ordinance.**

For Introduction

(A17) Ordinance 48-O-19, Amending the City Code to Establish a 4-Way Stop Control at the Intersection of Brown Avenue and Noyes Street

Staff recommends City Council adoption of Ordinance 48-O-19 by which the City Council would amend Section 10-11-5(D), Schedule V(D) of the City Code to establish a 4-Way Stop Control at the intersection of Brown Avenue and Noyes Street. Funding will be through the General Fund-Traffic Control Supplies (Account 100.40.4520.65115), with a budget of \$58,000 for FY 2019.

For Introduction

Ald. Rainey moved to recommend approval of the consent agenda, seconded by Ald. Fleming.

The Committee voted unanimously 3-0 to approve the items on the consent agenda.

V. ITEMS FOR CONSIDERATION

(A6) Contract Award with W Construction, Inc. for Fleetwood-Jourdain Interior Renovation

Staff recommends City Council authorize the City Manager to execute a contract for the Fleetwood-Jourdain Community Center Interior Renovation (RFP 19-13) with W Construction, Inc. (655 Paxton Place, Carol Stream, IL 60188) in the amount of \$585,000. Funding is available in the amount of \$440,000 from 2019 General Obligation Bonds and \$145,000 from Good Neighbor Funds. A detailed project funding breakdown is included in the corresponding transmittal memo.

For Action

Ald. Fleming moved to recommend City Council authorize the City Manager to execute a contract for the Fleetwood-Jourdain Community Center Interior Renovation (RFP 19-13) with W Construction, Inc. in the amount of \$585,000, seconded by Ald. Rainey.

At Ald. Rue Simmons' inquiry, Public Works Agency Bureau Chief Lara Biggs explained that there is a 10 point advantage toward MWEBE compliance for local businesses that bid within 5% of the low bidder.

The Committee voted unanimously 3-0 to approve the contract.

(A7) Construction Bid Award with Hacienda Landscaping, Inc. for the Garden Park and Playground Renovations

Staff recommends City Council authorize the City Manager to execute a contract for the Garden Park and Playground Renovation Project with Hacienda Landscaping Inc. (17840 Grove Road, Minooka, IL 60447) in the amount of \$463,637. Funding will be provided from Capital Improvements Fund 2019 General Obligation Bonds (Account 415.40.4119.65515.518002). This project was budgeted at \$500,000 in FY 2019, all of which is remaining.

For Action

Ald. Fleming moved to recommend City Council authorize the City Manager to execute a contract for the Garden Park and Playground Renovation Project with Hacienda Landscaping Inc. in the amount of \$463,637, seconded by Ald. Rainey.

Ald. Fleming requested that staff continue to reassess parking in the area for the duration of the project to ensure more accessibility for the residents.

The Committee voted unanimously 3-0 to approve the contract.

(A10) Contract Award with Blessing Hancock for the Robert Crown Community Center, Ice Complex and Library Public Art

The Arts Council recommends City Council approve a public art contract for the Robert Crown Community Center, Ice Complex and Library with Blessing Hancock (4340 79th Avenue NW, Olympia, WA 98502) in the amount of \$325,000. Funding for this purchase will be provided from Capital Improvement Program (CIP) 2019 General Obligation Bonds (Account 416.40.4160.65515 – 616017). The current public art budget for this project is \$335,000.

For Action

(A13) Approval of Funding for 12-month Period for Chicago's North Shore Convention and Visitors Bureau (CNSCVB)

Staff recommends City Council authorize funding for Chicago's North Shore Convention and Visitors Bureau (CNSCVB) in the amount of \$83,609 for a period commencing July 1, 2019 through June 30, 2020. Funding will be provided from the Economic Development Partnership Account (Account 100.21.5300.62659). The City Council approved \$147,000 in the 2019 budget with a commitment of \$50,000 to Downtown Evanston for maintenance contract reimbursements. To date, \$12,500 has been distributed, leaving a balance of \$134,500.

For Action

Ald. Fleming moved to recommend City Council authorize funding for Chicago's North Shore Convention and Visitors Bureau (CNSCVB) in the amount of \$83,609 for a period commencing July 1, 2019 through June 30,

2020, seconded by Ald. Rainey.

At Ald. Fleming's inquiry, CNSCVB Executive Director Gina Speckman explained that the City's investment is approximately \$83,000 of their \$1.87 million budget. There is a 6% State hotel tax and a 7% Evanston Hotel/Motel tax assessed for each room rented. CNSCVB provides group business leads to participating hotels with a total of 491 in the past year. They also support advertising for local restaurants and retail stores.

At Ald. Rainey's inquiry, Ms. Speckman confirmed that their grant increased by 13% due to the growth in hotel tax revenue. The addition of the Evanston Hyatt has increased bookings. CNSCVB has also added an incentive program to compete with the additional 8,000 rooms Chicago has added in the past 3 years.

The Committee voted unanimously 3-0 to approve the funding.

(A14) Resolution 55-R-19, Authorizing the City Manager to Apply for Highway Safety Improvement Program Grant Funds

Staff recommends City Council adoption of Resolution 55-R-19 authorizing the City Manager to apply for Highway Safety Improvement Program (HSIP) Grant Funds from Illinois Department of Transportation (IDOT) for intersection improvements at Ridge & Oakton, Ridge & Main, Ridge & Greenleaf, Ridge & Dempster, Ridge & Lake, Ridge & Davis and Ridge & Church. The estimated total design and construction cost of the Ridge Avenue Intersection Improvements Project is \$860,000, of which \$700,000 would be funded by HSIP Grant funds and the remaining \$160,000 from the City. The City portion is funded from the Ridge Avenue signal study (Account 415.40.4119.62145 – 419008) which has a total FY 2019 Budget of \$175,000.

For Action

Ald. Rainey moved to recommend City Council adoption of Resolution 55-R-19 authorizing the City Manager to apply for Highway Safety Improvement Program (HSIP) Grant Funds from Illinois Department of Transportation (IDOT) for intersection improvements at Ridge & Oakton, Ridge & Main, Ridge & Greenleaf, Ridge & Dempster, Ridge & Lake, Ridge & Davis and Ridge & Church with an estimated total design and construction cost of the Ridge Avenue Intersection Improvements Project is \$860,000, of which \$700,000 would be funded by HSIP Grant funds and the remaining \$160,000 from the City, seconded by Ald. Fleming.

The Committee voted unanimously 3-0 to adopt the resolution.

(A2) Bills List – May 29, 2019 **\$ 4,115,497.64**

For Action

Ald. Rainey moved to recommend approval of the City of Evanston Bills List through May 29, 2019 in the amount of \$4,115,497.64, seconded by Ald. Fleming.

The Committee voted unanimously 3-0 to approve the bills.

(A8) Purchase of Robert Crown Community Center, Ice Complex and Library General Purpose Furniture from Forward Space

Staff recommends City Council approval of office, library, and general purpose furniture purchases for the Robert Crown Community Center, Ice Complex and Library from Forward Space (1142 N. North Branch Street, Chicago, IL 60642) in the amount of \$408,072.85. Funding for this purchase will be provided from Capital Improvement Program (CIP) 2019 General Obligation Bonds (Account 416.40.4160.65515 – 616017). The current Furniture, Fixtures and Equipment (FFE) budget for this project is \$910,000, all of which is remaining.

For Action

Ald. Fleming moved to recommend City Council approval of office, library, and general purpose furniture purchases for the Robert Crown Community Center, Ice Complex and Library from Forward Space in the amount of \$408,072.85, seconded by Ald. Rainey.

Ald. Rainey expressed concerns about purchasing Library furniture with capital bonds. City Manager Erika Storlie explained that the Library issued bonds related to this project. The City is tracking Library equipment and furniture closely and will continue to monitor and note the separation of expenses.

The Committee voted unanimously 3-0 to approve the purchase.

(A9) Purchase of Robert Crown Community Center, Ice Complex and Library Pre-School Furniture from Forward Space

Staff recommends City Council approval of preschool furniture purchases for the Robert Crown Community Center, Ice Complex and Library from Lakeshore Learning (2695 E. Dominguez Street, Carson, CA 90895) in the amount of \$40,454.46. Funding for this purchase will be provided from Capital Improvement Program (CIP) 2019 General Obligation Bonds (Account 416.40.4160.65515 – 616017). The current Furniture, Fixtures and Equipment (FFE) budget for this project is \$910,000, all of which is remaining.

For Action

Ald. Rainey moved to recommend City Council approval of preschool furniture purchases for the Robert Crown Community Center, Ice Complex and Library from Lakeshore Learning in the amount of \$40,454.46, seconded by Ald. Fleming.

The Committee voted unanimously 3-0 to approve the purchase.

VI. ITEMS FOR DISCUSSION

VI. COMMUNICATIONS

VII. ADJOURNMENT

Ald. Fleming moved to adjourn, seconded by Ald. Rainey. The meeting was adjourned at 6:33pm.

**Respectfully Submitted,
Janella Hardin, PHR**