



CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, July 8, 2019**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 6:45 p.m.
City Council meeting will convene at conclusion of the P&D Committee meeting.**

ORDER OF BUSINESS

- (I)** Roll Call – Begin with Alderman Revelle
- (II)** Mayor Public Announcements and Proclamations
- (III)** City Manager Public Announcements
Police Department Citizen Complaint Intake Process
- (IV)** Communications: City Clerk

(V) Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended as a forum for residents to share their perspective in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

- (VI) Consent Agenda and Report of Standing Committees:
- | | | |
|-------------------------------|---|----------------------|
| Administration & Public Works | - | Alderman Braithwaite |
| Planning & Development | - | Alderman Rue Simmons |
| Human Services | - | Alderman Fiske |
| Rules Committee | - | Alderman Revelle |
| Economic Development | - | Alderman Rue Simmons |

CONSENT AGENDA

- (M1) Approval of Minutes of the Regular City Council Meeting of June 24, 2019
For Action

ADMINISTRATION & PUBLIC WORKS COMMITTEE

- (A1) Payroll – June 10, 2019 through June 23, 2019 \$3,151,176.08
For Action
- (A2) Bills List – July 9, 2019 \$ 2,831,992.69
For Action
- (A3) **2018 Audited Comprehensive Annual Financial Report**
Staff recommends that City Council accept and place on file the Audited Comprehensive Annual Financial Report (CAFR).
Accept and Place on File
- (A4) **Washington National TIF Dissolution**
Staff recommends City Council accept and place on file the close out memo for the Washington National TIF District
Accept and Place on File
- (A5) **Sole-source Purchase of West Filter Plant Backwash Rate Controller from LAI, Ltd.**
Staff recommends City Council authorize the City Manager to execute the sole-source purchase of the DeZurik filter backwash rate controller system from LAI, Ltd, (5400 Newport Drive, Suite 10, Rolling Meadows, IL 60008) in the amount of \$22,781. Funding for this purchase will be from Water Fund (Account 510.40.4230.65702), which has an allocation of \$50,000 for this item. This account has an YTD balance of \$206,065.37.
For Action

(A6) Contract Award with Spring City Electrical Manufacturing for Tallmadge Street Light Poles and Fixtures

Staff recommends that the City Council authorize the City Manager to execute a 10-year contract with Spring City Electrical Manufacturing (One South Main Street, Spring City, PA) for the single-source supply of Tallmadge Street Light Poles and Luminaire Fixtures. The cost of the contract through December 31, 2020 will be \$177,598. Funding through 2020 will be from the Capital Improvement 2019 and 2020 General Obligation Bonds in the amount of \$177,598. A detailed summary of the funding is included in the corresponding transmittal memorandum. *This item was held in Committee at the June 10, 2019 Administration and Public Works Committee meeting.*

For Action

(A7) Contract Award for HVAC Mechanical Engineering Services with Kimley-Horn and Associates, Inc. at the Police/Fire Headquarters, Fire Station #3 and the Levy Senior Center

Staff recommends City Council authorize the City Manager to execute a contract for HVAC Mechanical Engineering Services at the Police/Fire Headquarters, Fire Station #3 and the Levy Senior Center (RFP 19-22) with Kimley-Horn and Associates, Inc. (1001 Warrenville Road, Suite 350, Lisle, IL 60532), in the amount of \$59,560. Funding will be provided from the Capital Improvement Program (CIP) 2019 General Obligation Bonds, which included an FY 2019 budget of \$115,000 for all three projects, all of which is remaining. The account breakdown is included in the corresponding transmittal memo.

For Action

(A8) Contract Award for Engineering Design Services with CCJM Engineers, Ltd. for Emergency Generators at the Police/Fire Headquarters and Fire Stations #1 and #2

Staff recommends City Council authorize the City Manager to execute a contract for Engineering Design Services for Emergency Generators at the Police/Fire Headquarters and Fire Stations #1 and #2 (RFP 19-30) with CCJM Engineers, Ltd. (303 East Wacker Drive, Suite 303, Chicago, IL 60601), in the amount of \$34,100. Funding will be provided from the Capital Improvement Program (CIP) 2019 General Obligation Bonds, which has an FY 2019 budget for this project in the amount of \$210,000, all of which is remaining. A detail breakdown of funding for this project can be found in the corresponding transmittal memorandum.

For Action

(A9) Purchase of Fire Department Communications Equipment from Motorola Solutions through the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) Program

Staff recommends approval of payment to Motorola Solutions of Chicago, IL for the purchase of upgraded mobile communications equipment and the APX emergency scene accountability system. Total cost for this invoice is \$1,550,000. Funding will come from Fire Department AFG Portal Radio Grant (Account 100.23.2305.62672), which is funded from three sources. A detailed summary of the funding is included in the corresponding transmittal memorandum.

For Action

(A10) Renewal of 2019-2024 Elevator Service Agreement with Thyssen Krupp Elevator Corporation for the Sherman Plaza Parking Garage

Staff recommends renewal of the sole-source service and maintenance agreement with Thyssen Krupp Elevator Corporation (335 Eisenhower Lane South, Lombard, IL 60148) for the 6 elevators at the Sherman Plaza Parking Garage in the amount of \$205,200. The proposed 5-year service agreement is effective from April 1, 2019 to March 31, 2024. Funding will be provided from the Elevator Contracts – Sherman Plaza Garage Parking Fund (Account 505.19.7036.62425), with a budget of \$43,700. A breakdown of expenses for each year is as follows: \$25,650 for nine months of FY 2019, \$34,200 for each FY 2020-2023, and \$8,550 for three months of FY 2024.

For Action

(A11) 2019-2020 Fuel Purchase from The Gas Depot Oil Company

Staff recommends City Council approval of fuel purchases from July 6, 2019 through July 5, 2020 in the amount of \$750,000 from Gas Depot Oil Company (8930 N. Waukegan Road, Suite 230, Morton Grove, IL 60053). The Gas Depot Oil Company is the current Northwest Municipal Conference Bid winner for all grades and types of fuels that are utilized by city vehicles for this time period. Funding for this purchase will be as follows: \$750,000 from the Petroleum Products Business Unit in the Fleet Fund (Account 600.19.7710.65035) with a FY19 budget of \$750,000.

For Action

(A12) Replacement of One Public Works Agency Street Sweeper Vehicle from Standard Equipment Company

Staff recommends City Council approval for the purchase of one (1) replacement street sweeper vehicle for operations and allocated to the Public Works Agency (Public Services Bureau). The replacement vehicle will be purchased from Standard Equipment Company, 2033 West Walnut Street, Chicago, IL 60612 in the amount of \$226,175.55 through the Sourcewell contract. Funding for the vehicles will be from the Sewer Fund (Account 515.40.4530.65550) in the amount of \$226,175.55, which has a budgeted amount of \$420,075. This expenditure represents 53.8% of this budgeted amount.

For Action

(A13) Amended Agreement with Passport Parking, Inc. for Software License and Service Agreement for Mobile Payments for Parking Platform and a Citation Management Platform

Staff requests City Council authorize the City Manager to execute a three-year amended agreement with Passport Parking, Inc. for software license and services for mobile parking payments and for a citation management platform. The contract term is retroactive to January 1, 2019 and continues through December 31, 2021. Mobile pay transaction fees are reduced from \$0.35 cents to \$0.22 cents per transaction with a not-to-exceed amount of \$250,000 for 2019, \$300,000 for 2020 and \$350,000 for 2021. Citation Management services will be \$22,200 a month for a total of \$266,400 annually, with an additional \$1.25 per letter issued after 40 days of non-payment by the citation recipient. Funding is as follows: Citation Management Fees: General Fund - Administrative Services - Service Agreement & Contracts (Account 100.19.1941.62509). Mobile App Fees: Parking Fund - Passport Mobile Parking (Account 505.19.7015.62519). Funding for mobile fees will be a mix of Parking Funds and convenience fees paid by Park Evanston "pay as you go" users.

For Action

(A14) Approval of Change Order No. 2 for Clearwell 9 (Treated Water Storage) Replacement Project Construction (Bid 18-30)

Staff recommends that City Council authorize the City Manager to execute Change Order No. 2 to the construction contract for the Clearwell 9 Replacement Project (Bid No. 18-30) with Thieneman Construction, Inc. (17219 Foundation Parkway, Westfield, IN) in the amount of \$22,973.31. This will increase the total contract amount from the current contract price of \$19,213,700 to \$19,236,673.31. There is no time extension associated with this change order. The City has a loan agreement in place with the IEPA for funding from the State Revolving Fund in the amount of \$20,556,256 for engineering and construction of this project. All eligible costs will be funded by the loan repaid over 20 years at 1.84% interest. IEPA loan funding for this work is being routed through the Water Fund, Capital Improvement (Account 513.71.7330.65515-733107), which has an FY 2019 budget allocation of \$13,400,000 for this project (additional funding will be allocated in FY 2020). The City has executed a Memo of Understanding with Northwestern University (NU) where NU will pay for costs associated with this Change Order No. 2.

For Action

(A15) Dog Beach Update

At the June 10, 2019 City Council meeting, Ald. Fiske requested information on the dog beach. Staff has prepared a presentation discussing past revenues, current conditions and a review of existing City ordinances. Staff requests this report be placed on file.

Accept and Place on File

(A16) Sheridan Square Parking Update

After discussion at the June 24, 2019 Transportation & Parking Committee, staff removed signs restricting parking for 22 spaces on the east side of Sheridan Square 24 hours a day, except those with a District R permit. The entire length of Sheridan Square, both sides, is now designated as residents parking only from 9pm to 6am, which is also reflected in the City Code. Staff requests this report be placed on file and seeks direction on next steps.

Accept and Place on File

(A17) Street Cleaning and Snow Removal Signs

At the request of City Council, staff has examined the cost and scope of work required to install additional street cleaning signs at mid-block locations throughout the City. Staff requests this report be placed on file and seeks direction on next steps.

Accept and Place on File

(A18) Resolution 65-R-19, Approving Procedures Regarding Determination of Benefit Eligibility Under the Public Safety Employee Benefits Act

Staff recommends that City Council adoption of Resolution 65-R-19, adopting a Public Safety Employee Benefits Act (PSEBA) Policy. The proposed policy outlines the procedures to be used by the City to determine employer-paid health insurance eligibility for former Firefighter/Paramedics or Police Officers catastrophically injured or killed in the line of duty.

For Action

(A19) Resolution 67-R-19, Authorizing Motor Fuel Tax Funds Transfer for General Maintenance of Streets

Staff recommends City Council adoption of Resolution 67-R-19 by which City Council would authorize the City Manager to transfer \$982,897 in 2019 of Motor Fuel Tax (MFT) Funds for the salt purchase, electricity payment and general maintenance of streets by City forces. The fund transfer was approved as part of the 2019 budget. Funding will be provided from the Motor Fuel Tax Fund (Account 200.26.5100.66131) as a transfer to the General Fund.

For Action

(A20) Resolution 70-R-19, Authorizing the Use of Emergency Contract Procedures for Civic Center Boiler System Repairs

Staff recommends City Council adoption of Resolution 70-R-19 authorizing the use of emergency contract procedures for Civic Center Boiler System Repairs. The City Manager will execute a contract for these repairs with Great Lakes Plumbing and Heating Company (4521 West Diversey Avenue, Chicago, IL 60639) in the amount of \$119,400. Funding is available from the Capital Improvement Fund 2019 General Obligation Bonds from the line item for Facilities Contingency (Account 415.40.4119.65515 – 619022). This line item has an FY 2019 budget of \$300,000 with a remaining balance of \$232,810.

For Action

(A21) Resolution 71-R-19, Authorizing the City Manager to Sign a Memorandum of Understanding with Northwestern University for Operations of the Beach at Lincoln Street and Campus Drive

Staff recommends that City Council adopt Resolution 71-R-19, authorization to execute a memorandum of understanding by and between the City and Northwestern University for operations at the beach located at end of Lincoln Street.

For Action

(A22) Resolution 75-R-19, Accepting a Grant from the Illinois Housing Development Authority's Abandoned Residential Property Municipal Relief Program

Staff recommends City Council adoption of Resolution 75-R-19, accepting a grant from the Illinois Housing Development Authority (IHDA) Abandoned Residential Property Municipal Relief Program. Illinois Housing Development Authority (IHDA) has provided \$75,000 in funding to address property maintenance issues at registered vacant properties. Funds will be provided through an account approved by IHDA.

For Action

(A23) Ordinance 58-O-19, Amending Section (C) of Title 11, Chapter 2, Schedule 11 "Immobilization Program"

Staff recommends City Council adoption of Ordinance 58-O-19, amending Section (C) of Title 11, Chapter 2, Schedule 11 "Immobilization Program," changing the amount of time a vehicle is immobilized before it is towed and impounded. This ordinance will increase the time limit from 24 hours to 48 hours.

For Introduction

(A24) Ordinance 66-O-19, Amending Portions of the Parking City Code Regarding Payment Methods

Staff requests City Council adoption of Ordinance 66-O-19, amending portions City Code Chapter 10, Sections 5 and 11 to properly reflect all parking payment methods and zones. The City of Evanston offers a variety of parking options (single space meters, multi-space pay stations, and ParkEvanston App), as well as payment options (coins, cash, credit card, web-based applications/wallet) and the City Code must be updated to reflect these changes.

For Introduction

(A25) Ordinance 67-O-19 Amending City Code Section 10-11-18, Schedule XVIII(F) to add Lincoln Street Parking Pilot Program

The Transportation & Parking Committee recommends City Council adoption of Ordinance 67-O-19, amending City Code Sections 10-11-10 to restrict parking on the 1600 block of Lincoln Street to two hours from 9:00 a.m. to 6:00 p.m. for a period of 6 months.

For Introduction

(A26) Ordinance 68-O-19, Amending City Code Section 10-11-7, Schedule VII(A) “Passenger Loading Zones, Public Carrier Stops and Stands” to Add a Loading Zone at 602 Davis Street

The Transportation & Parking Committee recommends City Council to adopt Ordinance 68-O-19, amending City Code Section 10-11-7 – Schedule VII(A) adding a 15 minute passenger loading zone at 602 Davis Street.

For Introduction

(A27) Ordinance 69-O-19, Amending City Code Sections 10-11-12, Parking Zones

The Transportation & Parking Committee recommends City Council adoption of Ordinance 69-O-19, amending City Code Sections: 10-11-12(A) by adding both sides of Greenwood Avenue from Sherman west to the alley as a 2 hour paid parking zone, and 10-11-12(F) by adding the west side of Sherman Court from Greenwood Avenue north to the alley as a 12 hour paid parking zone.

For Introduction

(A28) Ordinance 70-O-19, Amending Portions of the City Code Regarding the Scope of Authority of Hearing Officers

The Alternatives to Arrest Committee recommends City Council adopt Ordinance 70-O-19, amending portions of the City Code regarding the scope of authority of hearing officers. *Ald. Braithwaite requests suspension of the rules for introduction and action at the July 8, 2019 City Council meeting.*

For Introduction and Action

(A29) Ordinance 51-O-19, Approval to Amend City Code 3-4-6 “Classification and License Fees” to Create a New Class R-1 Liquor License

The Liquor License Commissioner recommends City Council adoption of Ordinance 51-O-19, amending City Code 3-4-6 “Classification and License Fees” to add Class R-1 to the Liquor Code to allow for alcoholic beverage sales at Welsh-Ryan arena. *This item was held at the June 10, 2019 City Council meeting.*

For Action

(A30) Ordinance 62-O-19, Amending Portions of City Code to Institute Building Permit Cancellation Fee Schedule

Staff recommends adoption of Ordinance 62-O-19, amending portions of Ordinance 136-O-18 Permit Fee Schedule to assess a cancellation fee to all building permit cancellations resulting in a refund request. Cancellation fee will be \$25 for permits issued with a permit fee of \$150 or less and \$50 for permits issued with a permit fee greater than \$150. Funding will be provided from the Fee Revenue to Building and Inspection Services – Building Permits (Account 100.21.2126.52080).

For Action

(A31) Ordinance 61-O-19, Amending Portions of City Code Regarding the City of Evanston Occupation of Public Way Permit Fee Schedule

Staff recommends adoption of Ordinance 61-O-19, amending portions of City Code Chapter 2 - Streets, Sidewalks and Public Ways to assess a cancellation fee to all Occupation of Public Way permit cancellations resulting in a refund request. Occupation of Public Way permit types are Right of Way, Sidewalk Cafe, Moving Vehicle Parking and Storage Container. The cancellation fee will be \$25 for permits issued with a permit fee of \$150 or less and \$50 for permits issued with a permit fee greater than \$150. Funding will be provided from Fee Revenue to Public Works Agency - Occupation of Public Way Permits (Account 100.40.4105.52126).

For Action

PLANNING AND DEVELOPMENT COMMITTEE

(P1) Approval to Issue a Request for Qualifications (RFQ) for the Property at 1714-1720 Chicago Avenue

Staff recommends that the City Council authorize the City Manager and/or his designee to issue a request for qualifications to identify interest by parties for the redevelopment of the property at 1714-1720 Chicago Avenue with following terms: Qualifications Summary Statement, Development Team Overview, Representative Projects and/or Experience, Current Projects, Financial Information, References and Points of Contact for Project.

For Action

(P2) Ordinance 73-O-19, Granting Major Zoning Relief to Construct a Second Story Addition at 1124 Florence Ave.

City staff and the Zoning Board of Appeals recommend adoption of Ordinance 73-O-19 granting major zoning relief to construct a second story addition for live-work units with a 7' south interior side yard setback for an eave where 9' is required, and for three parking spaces where four parking spaces are required, in the B1 Business District. The applicant has complied with all zoning requirements and meets all of the standards for a variation for this district. *Ald. Braithwaite requests suspension of the rules for introduction and action at the July 8, 2019 City Council meeting.*

For Introduction and Action

(P3) Ordinance 64-O-19, Major Zoning Relief for a Curb Cut and Driveway to the Street at 2650 Sheridan Road – Variations in the R1 District

The Zoning Board of Appeals and staff recommend denial of Ordinance 64-O-19 authorizing a major variation to establish a curb cut and driveway from the street frontage (Sheridan Rd.) on a newly subdivided property with alley access in the R1 Single Family Residential District. The property currently features a single family residence with a curb cut and driveway from the street frontage. The existing single family residence will be demolished and a new residence will be constructed. The proposal does not meet the Standards for Variation, specifically the proposal is not keeping with the intent of the Zoning Ordinance, does not have a hardship or practical difficulty peculiar to the property, is based upon a desire to extract additional income from the property, and is not limited to the minimum change necessary.

For Action

(P4) Ordinance 54-O-19, Amending Various Parts of Title 6, “Zoning,” of the Evanston City Code To Conform with the City of Evanston Inclusionary Housing Ordinance – Zoning Text Amendment

The Plan Commission and staff recommend adoption of Ordinance 54-O-19, amending various parts of Title 6, “Zoning,” of the Evanston City Code to conform with the City of Evanston Inclusionary Housing Ordinance to revise density and parking bonuses established by the City of Evanston’s revised Inclusionary Housing Ordinance (IHO), 107-O-18.

For Action

RULES COMMITTEE

(O1) Resolution 72-R-19, Amending City Council Rules to Address Remote Public Comment Participation

The Rules Committee recommends that the City Council adopt Resolution 72-R-19, amending City Council Rule 6, “Citizen Participation,” to state that only individuals attending the meeting in person may participate in public comment and no electronic participation will be allowed.

For Action

(O2) Resolution 73-R-19, Amending City Council Rules to Address Signage in the Council Chambers

The Rules Committee recommends City Council adoption of Resolution 73-R-19, amending City Council Rule 6, “Citizen Participation,” to address members of the public signs in the Council Chambers.

For Action

APPOINTMENTS

(APP1) For Appointment to:

Library Board - Terry Soto

Terry Soto is a consultant and facilitator for the UIC Center for Public Safety and Justice. Previously, Terry worked for the North Lawndale Employment Network, where she co-developed and co-facilitated racial healing training as well as provided job readiness training to participants. Her community activities range from being a member of the YWCA's Racial Justice Committee to being past president of the Oakton Gables Condominium Association. Proficient in both Spanish and French, Terry continues to be an active Evanston Public Library patron and an avid reader.

For Action

(VII) Call of the Wards

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(VIII) Executive Session

(IX) Adjournment

MEETINGS SCHEDULED THROUGH JULY 2019

Upcoming Aldermanic Committee Meetings

7/15/2019	4:15 PM	Ethics Subcommittee of the Rules Committee
7/15/2019	6:00 PM	City Council
7/16/2019	7:00 PM	Housing & Community Development Act Committee
7/17/2019	6:30 PM	Minority Women & Evanston Business Enterprise Development Committee
7/18/2019	6:30 PM	Equity & Empowerment Commission
7/22/2019	6:00 PM	Administration & Public Works, Planning & Development, City Council
7/24/2019	6:00 PM	Transportation and Parking Committee
7/24/2019	7:30 PM	Economic Development Committee

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.