



**Green Bay Road Corridor Improvement Project
McCormick Boulevard to Isabella Street**

RFQ # 19-44

ADDENDUM No. 1

August 7, 2019

Any and all changes to the Request For Qualification (RFQ) Document are valid only if they are included by written addendum to all potential respondents, which will be mailed, emailed and/or faxed prior to the proposal due date to all who are known to have received a complete RFQ document. Each respondent must acknowledge receipt of any addenda by indicating it in their qualification submittal. Each respondent, by acknowledging receipt of any addenda, is responsible for the contents of the addenda and any changes to the RFQ therein. Failure to acknowledge receipt of any addenda may cause the proposal to be rejected. If any language or figures contained in this addendum are in conflict with the original document, this addendum shall prevail.

This addendum consists of the following:

1. Addendum Number One (1) is attached and consists of a total of two (2) pages including this cover sheet.

Please feel free to call (847-866-2910) or email (lithomas@cityofevanston.org) with any questions or comments.

Sincerely,

Linda Thomas
Purchasing Specialist

Addendum Number #1

August 7, 2019

This addendum forms a part of Invitation to RFQ #19-44 and modifies these documents. This addendum consists of the following:

Questions:

1. It states in Section 4.0, Part B, that fees are not to be included in the proposal submission, but in Section 6 it has a M/W/EBE Goal of 25% of the contract amount, will this be determined during contract negotiations? Section 7 also notes Price as an Evaluation Criteria. Please confirm that we don't need to submit a fee proposal as part of this submittal.

This is an RFQ and cost proposal is not required as part of the RFQ submittal. The City will negotiate the cost with the most qualified firm after the selection process. MWEBE participation is required separately for all phases of the project.

2. Is a technical approach required with the submittal? Past RFQ's from the City have included a request in the evaluation criteria.

The technical approach is considered part of the qualification submittal that should reflect the project understanding of the consultant.

3. Are 11x17 pages allowed in the proposal?

No, City prefers 8.5"x11" or 8.5"x14" if larger sheets are needed.

4. Can the proposal be double sided?

Yes.

5. Can the City provide a specific format/requirements for the Phase II and Phase III qualifications?

The phase II & III qualifications should be submitted in the same format as phase I submittal.

6. Does the City anticipate any streetscaping elements or any landscape revision or refreshment along the Railroad embankment?"

Not at this time.

Clarification:

As part of the utility improvements, the water main on Green Bay Road from Lincoln Street to Central Street will be replaced.

Note: Acknowledgment of this Addendum is required in the Proposal.