



CITY COUNCIL SPECIAL MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, August 5, 2019
6:00 P.M.**

ORDER OF BUSINESS

- (I)** Roll Call – Begin with Alderman Fiske
- (II)** Mayor Public Announcements and Proclamations
- (III)** City Manager Public Announcements
Interfaith Action of Evanston Presentation – “The Community Discovery Project”
- (IV)** Communications: City Clerk

(V) Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended as a forum for residents to share their perspective in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

(VI) Consent Agenda

CONSENT AGENDA

- (M1) Approval of Minutes of the Regular City Council Meeting of July 15, 2019 and July 22, 2019

For Action

Minutes held at the request of City Clerk

- (A5) **Contract Award with Federal Signal Corporation for the Emergency Siren System**

Staff recommends City Council authorize the City Manager to execute a contract for the Emergency Siren System (RFP 19-33) with Federal Signal Corporation (2645 Federal Signal Drive, University Park, IL) in the amount of \$187,508. Funding will be provided from the Capital Improvement Fund 2019 General Obligation Bonds. This item was budgeted at \$175,000, all of which is remaining. Additional funding is available from savings in other projects. A detailed breakdown is included in the corresponding transmittal memorandum.

For Action

Item Removed from Consent Agenda. Item Approved 8-0

- (A6) **Replacement of One Public Works Agency Hook Truck Vehicle**

Staff recommends City Council approve the purchase of one (1) hook lift truck with a dump body and spreader body for daily use by the Public Works Agency for forestry and snow operations. The replacement vehicle will be purchased from JX Peterbilt (42400 Old Hwy 41, Wadsworth, IL 60083) in the amount of \$251,290 through the Sourcewell joint purchasing contract. Funding for this vehicle will be from the Equipment Replacement Fund (Account 601.19.7780.65550) with a budget of \$1,622,977.

For Action

Approved on Consent Agenda

- (A7) **Contract Award with We Got Game, LLC for the Evanston Athletics Program at the Robert Crown and Chandler-Newberger Centers**

Staff recommends City Council authorize the City Manager to execute an agreement with We Got Game, LLC (3553 W. Peterson Ave #106, Chicago, IL 60659) for the City of Evanston Athletics Programs run at Robert Crown and Chandler-Newberger Centers. The contract is for three (3) years with a mutual option to renew for two (2) additional one (1) year options. The contract period will run from January 6, 2020 through December 31, 2022. Revenue from program registrations are deposited into General Fund Accounts 100.30.3035.53565 and 100.30.3030.53565 and instruction expenses are paid from 100.30.3035.62505 and 100.30.3030.62505. Compensation for the vendor varies based on the type of program and number of weeks the camps/programs operate and will work within the fee structure already in place by the City and is

based on the percentages of resident rate revenues collected from program registrations.

For Action

Approved on Consent Agenda

(A8) Contract Award with Robothink, LLC for the Evanston Robotics and Coding Camp at the Chandler-Newberger Center

Staff recommends that City Council authorize the City Manager to execute an agreement with Robothink, LLC (37 Sherwood Terrace, Ste 123, Lake Bluff, IL 60046) for the City of Evanston Robotics and Coding Camps at the Chandler-Newberger Center. The contract is for three (3) years with a mutual option to renew for two (2) additional one (1) year options. The contract period will run from January 6, 2020 through December 31, 2022. Revenue from program registrations are deposited into General Fund Chandler Account 100.30.3035.53565 and instruction expenses are paid from Account 100.30.3035.62505. Compensation from the vendor is based on the percentages of resident rate revenues collected from program registrations.

For Action

Approved on Consent Agenda

(A9) Approval of Special Event Request, The Main-Dempster Mile's Last Days of Summer Concert

Staff recommends approval of a special event request from The Main-Dempster Mile to block Sherman Avenue from Dempster Street to Greenwood Avenue, to hold a summer concert and street fair on Friday, August 23, 2019 from 4 p.m. to 8 p.m., contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines. Costs for City services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator. These fees are waived for City events and City co-sponsored events.

For Action

Approved on Consent Agenda

(A10) Sole-Source Agreement for Cisco SmartNet Software Support

Staff recommends City Council approval of the purchase of CiscoSmartNet annual licenses and software from CDW (120 S. Riverside, Chicago, IL 60606) in the amount of \$33,842.58. This agreement provides support for the City's essential computer networking system and covers the period September 15, 2019 through September 15, 2020. CDW is the current State Bid Contract Provider for these services as of July 2019 and the renewal price represents a reduction of 29% from last year's cost of \$47,509. Funding is provided by the IT Division, Computer Licensing and Support Fund (Account 100.19.1932.62340), which has an approved FY 2019 budget of \$550,000 and a YTD balance of \$84,236.41.

For Action

Approved on Consent Agenda

(A11) Entrepreneurship Support Program Application

The Economic Development Committee recommends City Council approve financial assistance through the Entrepreneurship Support Program in the total amount of \$3,160 for the following applicants: Charrisse Roberson, Gettwisted Designs - \$2,160 and Rachel Holmes, Confidence Now Consulting - \$1,000. Staff recommends utilizing the Economic Development Entrepreneurship Support Fund (Account 100.21.5300.62664). The approved 2019 Fiscal Year Budget allocated \$50,000 to this account. To date, \$4,449.42 has been spent, leaving a remaining balance of \$45,505.58.

For Action

Item Removed from Consent Agenda. Item Approved 8-0

(A12) Evanston Great Merchant Grant

The Economic Development Committee recommends City Council approval of financial assistance through the Great Merchant Grant for an amount not to exceed \$250 to the Howard Street Business Association. Staff recommends utilizing the Economic Development Business District Improvement Program (Account 100.21.5300.65522). The approved 2018 Fiscal Year Budget allocated \$150,000 to this account. To date, \$37,995.47 has been spent from this account, leaving \$112,004.53 available for expenditure.

For Action

Approved on Consent Agenda

(A14) Resolution 83-R-19, Authorizing the City Manager to Pay Bills, Fund Payroll and Pay City Credit Card Invoices for the Period of July 23, 2019 through August 30, 2019

Staff recommends City Council adoption of Resolution 83-R-19, authorizing the City Manager to pay bills, fund payroll and pay City credit card Invoices for the period of July 23, 2019 through August 30, 2019.

For Action

Item Removed from Consent Agenda. Item Approved 8-0

(A15) Resolution 85-R-19, Northwestern University Easement Agreement for Sheridan Road Utility Crossing at Emerson Street

Staff recommends City Council adopt Resolution 85-R-19 authorizing the City Manager to execute an easement agreement with Northwestern University (NU) for a utility easement on Sheridan Road and in the alley north of Clark Street east of Chicago Avenue. The easement would allow NU to install a chilled water piping system. The easement would be granted for a 30-year period. No City funding is required for this easement. Northwestern University will fund the project and will be assessed a one-time easement fee of \$121,951.21.

For Action

Item Removed from Consent Agenda. Item Approved 8-0

(A16) Resolution 84-R-19, Amending City Council Rules to Address the Number of Votes Necessary to Pass an Ordinance

City staff recommends City Council adoption of Resolution 84-R-19, amending City Council Rule 20, "Ordinances," to state that an ordinance is approved if passed by a majority of alderman present.

For Action

Item Removed from Consent Agenda. Item Fails 0-8

(A17) Ordinance 78-O-19, Amending Portions of the City Code to Set Rates for Football Parking

The Transportation & Parking Committee and staff recommend City Council adoption of Ordinance 78-O-19, amending portions of the City Code to set rates for football parking. The amendment will waive parking fees in Lot 54 on dates of Northwestern University football games for Evanston registered vehicles that have a paid Wheel Tax. Vehicles not registered in Evanston will be considered Non-Evanston resident and will be charged \$20 - \$40 per parking space on a first come first served basis, based on demand for the game. Specific rates for each game will be determined ahead of time and posted on the City's website and in the parking lot.

For Introduction

Approved on Consent Agenda

(A18) Ordinance 86-O-19, Amending Sections of the City Code to Allow Parking on Portions of Pitner Avenue

Alderman Fleming requests City Council adoption of Ordinance 86-O-19, amending sections of the City Code to allow parking on a portion of Pitner Avenue. The Ordinance will allow for two hour parking on the east side of Pitner Avenue from Cleveland Street south to the alley from 6:00 a.m. to 9:00 p.m.

For Introduction

Item Removed from Consent Agenda. Suspension of the Rules requested by Ald. Fleming. Item Amended for Introduction and Action. Approved 8-0

(A20) Ordinance 80-O-19, Sale of Surplus Property Fleet Vehicles

Staff recommends City Council adoption of Ordinance 80-O-19, directing the City Manager to offer the sale of vehicles owned by the City through public auction at the Northwest Municipal Vehicle Auction being sponsored by America's Auto Auctions on Tuesday, August 13, 2019 or any other subsequent America's Online Auction. The City has determined these vehicles are no longer necessary, practical, or economical, nor in the best interest of the City, to retain ownership. These vehicles are deemed surplus as they were replaced by new vehicles being put into service or are vehicles that were taken out of service for safety reasons with the intention of eventual replacement. *The City Manager requests suspension of the rules for Introduction and Action at the August 5, 2019 Special City Council Meeting.*

For Introduction and Action

Approved on Consent Agenda

(A21) Ordinance 81-O-19, Granting a Special Use Permit for Commercial Indoor Recreation Facility at 2510 Green Bay Road

The Zoning Board of Appeals and City staff recommends adoption of Ordinance 81-O-19 granting special use approval for a Commercial Indoor Recreation Facility, Lock Chicago, in the B1a Business District and oCSC Central Street Overlay District. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district. *Ald. Revelle requested suspension of the rules for Introduction and Action at the August 5, 2019 Special City Council Meeting.*

For Introduction and Action

Approved on Consent Agenda

(A23) Ordinance 76-O-19, Amending Various Sections of City Code Section 3-4-6 (“the Evanston Liquor Code”)

The Liquor License Commissioner recommends City Council adoption of Ordinance 76-O-19, amending various sections of City Code Section 3-4-6 (“the Evanston Liquor Code”) by (1) updating the definitions of “combination restaurant/package store” and University Area; (2) adding the definition of a “commercial recreation facility;” (3) changing the location restriction and fee associated with a Class V License; (4) amending the Class W license to permit alcohol sale at outdoor recreational facilities; and (5) removing the Class X license as the same activities are now included in the definition of a commercial recreation facility.

For Action

Item Removed from Consent Agenda. Item Approved 8-0

(A24) Ordinance 63-O-19, Amending Various Portions of the City of Evanston Zoning Ordinance to Update the Definition of Craft Alcohol Production Facility

The Plan Commission and staff recommend City Council adoption of a Zoning Ordinance Text Amendment to revise language in the definition of Craft Alcohol Production Facilities.

For Action

Approved on Consent Agenda

(A25) 2019 Emergency Solutions Grant Allocations

The Housing & Homelessness Commission and staff recommend City Council approve the 2019 Emergency Solutions Grant (ESG) allocations totaling \$151,731: \$138,497 to two social services agencies (Connections for the Homeless and the YWCA Evanston/North Shore) that provide housing and services for individuals and families who are homeless or at risk of homelessness, and \$11,380 to the City of Evanston for grant administration. Funding source is the City’s 2019 Emergency Solutions Grant entitlement allocation in the amount of \$151,731 from the U.S. Department of Housing &

Urban Development; with individual account numbers for external agencies funded and City administrative costs.

For Action

Approved on Consent Agenda

(A28) Review of Police Complaints by the Citizen Police Advisory Committee

The Chief of Police recommends the City Council accept and place on file the Review of Police Complaints by the Citizen Police Advisory Committee.

For Action: Accept and Place on File

Item Removed from Consent Agenda. Item Approved 8-0

(A30) Tenant-Based Rental Assistance Program Report

Staff recommends the City Council accept and place on file the City's Tenant-Based Rental Assistance (TBRA) Program, administered by Connections for the Homeless. Funding is from the HOME Investment Partnerships Program (Account 240.21.5430.65535).

For Action: Accept and Place on File

Item Removed from Consent Agenda. Item Accepted and Placed on File. Approved 8-0

(A31) Death Notification Process of the Human Services Advocates

Staff recommends that City Council accept and place on file the death notification process of the Human Services Advocates.

For Action: Accept and Place on File

Item Removed from Consent Agenda. Item Referred to The Human Services Committee. Approved 8-0

(VII) Items for Consideration

ITEMS FOR CONSIDERATION

(A1) Social Services Review Recommendation

The Social Services Core Committee recommends the City Council to approve the following recommendations: 1) Resident-focused intake process; 2) Community Engagement; 3) Prioritize Mental Health Board and CDBG Public Services Funding to External Partners; 4) Health and Human Services Department Realignment.

For Action

Item Accepted and Placed on File 8-0

(A2) 2019 Mid-year Budget Update

Staff recommends the City Council accept and place on file the 2019 Midyear Budget Update.

For Action: Accept and Place on File

Item Accepted and placed on File 8-0

(A3) 2019-2020 Mid-year City Council Goals Update

Staff recommends the City Council accept and place on file the 2019-2020 City Council Goals update.

For Action: Accept and Place on File

Item Accepted and Placed on File 8-0

(A4) Contract Award with Bodala, LLC for Fleetwood-Jourdain Interior Renovations

Staff recommends City Council authorize the City Manager to execute a contract for the Fleetwood-Jourdain Community Center Interior Renovation (RFP 19-13) with Bodala, LLC dba Central Rug and Carpet (3006 Central Street, Evanston, IL) in the amount of \$599,000. Funding is available in the amount of \$440,000 from Good Neighbor Funds and \$160,000 from the 2019 General Obligation Bond. A detailed breakdown is included in the corresponding transmittal memorandum.

For Action

Item Approved 8-0

(A13) Resolution 82-R-19, Endorsing the Application of Oxcart, LLC (dba Hewn) to the Cook County Assessor for Class 6b Status Designation for Commercial Development of the Vacant Property Located at 1731 Central Street

Staff recommends the adoption of Resolution 82-R-19, "Endorsing the Application of Oxcart, LLC (dba Hewn) to the Cook County Assessor for Class 6b Status Designation for Commercial Development of the Vacant Property Located at 1731 Central Street, Evanston, Illinois."

For Action

Item Amended and Approved 7-1, Ald. Fiske Voted No

(A19) Ordinance 79-O-19, Creating Title 2, Chapter 15 of the Evanston City Code Forming a "Citizen Police Review Commission"

Staff recommends City Council adoption of Ordinance 79-O-19, creating Title 2, Chapter 15 of the Evanston City Code Forming a "Citizen Police Review Commission."

For Introduction

Item Referred to The Human Services Committee. Approved 8-0

(A22) Ordinance 82-O-19, Major Adjustment to a Planned Development, 1815 Oak Avenue

Plan Commission and Staff recommend adoption of Ordinance 82-O-19 for approval of a Major Adjustment to a Planned Development originally approved by ordinance 47-O-16. The adjustment includes an increase in FAR to 4.47 (originally approved at 4.35 and subsequently reduced via a Minor Adjustment to 3.97 in 2017), an increase in parking spaces from 67 to 70 (including 2 compact spaces), an increased side yard setback (south) from 4 feet to 5 feet, and a

reduction of dwelling units from 102 to 43 (for a reduced total of 161 units/rooms from 163), eliminating the site development allowance for maximum number of dwelling units. *Ald. Braithwaite requested suspension of the rules for Introduction and Action at the August 5, 2019 Special City Council Meeting.*

For Introduction and Action

Item Approved for Introduction 8-0

(A26) Equity & Empowerment Commission Status Report

The Equity and Empowerment Commission recommends the City Council receive this update report based on public comment and priorities identified at its subcommittee meetings and July 18, 2019 Commission meeting regarding policies and actions to begin to remedy the City's role in historical and institutional racism and discrimination.

For Action: Accept and Place on File

Item Accepted and Placed on File 8-0

(A27) City Council Agenda Management Process Update

Staff recommends City Council accept and place on file the City Council agenda management process update.

For Action: Accept and Place on File

Item Accepted and Placed on File 8-0

(A29) 2019 Mental Health Board Report and 2020 Update

Staff recommends the City Council accept and place on file the 2019 Mental Health Board (MHB) funding and changes in the MHB funding process for 2020.

For Action: Accept and Place on File

Item Removed from Consent Agenda. Item Referred to The Human Services Committee. Approved 8-0

(A32) Diversity and Inclusion Policy for City Boards, Commissions and Committees

Staff seeks direction from City Council regarding the development of a diversity and inclusion policy for City Boards, Commissions and Committees.

For Discussion

Item Referred to The Human Services Committee for Discussion.

Approved 8-0

(A33) Healthy Work Environment Complaint Discussion

Ald. Fleming has requested information about the complaint process for employee complaints, including Healthy Work Environment (HWE) complaints.

For Discussion

Item Referred to The Human Services Committee for Discussion.

Approved 8-0

APPOINTMENTS

(APP1) Plan Commission - John Hewko

John Hewko is the General Secretary and CEO of Rotary International, a global network of 1.2 million people working to solve world problems. During his time at Rotary, John has worked to better integrate the organization into the Evanston community, opening up Rotary facilities for community events and increasing staff participation in local projects and services. Prior to Rotary, John worked as an international partner for Baker & McKenzie, one of the world's largest law firms. He currently serves on the Board of Trustees for Western Reserve Academy and the Ukrainian Catholic University. John holds a B.A. from Hamilton College, a Master's degree from Oxford University, and a J.D. from Harvard University.

For Action**Item Approved 8-0****(VIII) Call of the Wards**

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(IX) Executive Session**(X) Adjournment****MEETINGS SCHEDULED THROUGH AUGUST 2019**

Upcoming Aldermanic Committee Meetings

8/12/2019	6:00 PM	Administration & Public Works, Planning & Development, City Council - CANCELLED
8/15/2019	6:30 PM	Equity & Empowerment Commission
8/20/2019	7:00 PM	Housing & Community Development Act Committee
8/21/2019	6:30 PM	Minority Women & Evanston Business Enterprise Development Committee - CANCELLED
8/21/2019	7:00 PM	Affordable Housing Plan Steering Committee
8/28/2019	6:00 PM	Transportation and Parking Committee
8/28/2019	7:30 PM	Economic Development Committee

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.