DESIGN AND PROJECT REVIEW COMMITTEE (DAPR) MINUTES
August 21, 2019


Staff Present: M. Rivera

Others Present:

Presiding Member: S. Mangum

A quorum being present, S. Mangum called the meeting to order at 2:37 pm.

Approval of Minutes

August 14, 2019, DAPR Committee meeting minutes.

L. Biggs made a motion to approve the August 14, 2019, DAPR Committee meeting minutes, seconded by D. Cueva.

The Committee voted, 7-0, to approve the August 14, 2019, DAPR Committee meeting minutes.

Old Business

1. 1245 Hartrey Avenue  Recommendation to ZBA
Becky Trisko and Meaghan Tower, applicant, submits for Special Use permit for a Daycare Center - Domestic Animal and Kennel, Unleashed in Evanston, in the I2 Industrial District.

APPLICATION PRESENTED BY: Becky Trisko, applicant

DISCUSSION:

- Applicant addressed previous concerns with parking stating that 342 parking spaces are available at the multi-tenant site, and that the average daily employee parking demand is 178 spaces leaving 164 spaces available for guests.
- S. Mangum complimented the revised site plan showing where the six dedicated parking spaces would be located in relationship to the business location.
- Applicant explained their plans for wayfinding, including one sign at the buildings main sign on Dempster Street, one at the end of the parking lot, and one at the main entrance to the building.
- L. Biggs asked if the dedicated parking would be signed.
Applicant stated that the dedicated parking would be signed.
L. Biggs asked where the closest ADA parking space was located.
S. Mangum recommended that the ADA spaces be shown on the revised site-plan.
Applicant stated that she did not know where the closest ADA space was located, but was willing to show it on the site-plan.

L. Biggs made a motion to recommend approval to the ZBA subject to the applicant demonstrating where the nearest ADA space was located, seconded by D. Cueva.

The Committee voted, 7-0, to recommend approval to the ZBA subject to the condition noted above.

New Business

1. 1950 Green Bay Road Preliminary and Final Review
Khalil Abdullah, applicant, submits for building permit to install vehicle vacuum stations with sun shades, Mobile service station, in the C2 Commercial District.

APPLICANT PRESENTED BY: Khalil Abdullah, applicant

DISCUSSION:
• Applicant stated they are making improvements to the site, would like to provide vacuum area for customers. Currently, there are 3 in an unsafe area. The new ones are located by the new fence on the south side of the property. Vacuums will be available during car wash hours only.
• Applicant stated the air machine is to be relocated to where the Mobile sign is located.
• S. Mangum noted air machine may be relocated adjacent to the new vacuums, but should not be located in the area near the existing pole sign.
• L. Biggs stated the western most space blocks the exit from the car wash and dumpsters. Pavement needs to be striped.
• Applicant stated there is 14’ between the car wash exit and vacuum.
• Applicant stated they would like to move dumpsters to the alley if allowed.
• L. Biggs stated adequate clearance is to be maintained, prefer dumpsters are located in an enclosure and not in the alley.
• Applicant stated garbage bins are provided at each vacuum station.

L. Biggs made a motion to grant preliminary and final approval of the project subject to providing a scaled drawing with pavement markings that demonstrates there would not be a conflict with the car wash exit, seconded by M. Tristan.

The Committee voted, 7-0, to grant preliminary and final approval of the project subject to the condition noted above.
Adjournment

L. Biggs made a motion to adjourn, seconded by M. Tristan. The Committee voted, 7-0, to adjourn. The Committee adjourned at 3:00 pm.

The next DAPR meeting is scheduled for Wednesday, August 28, 2019, at 2:30 pm in Room 2404 of the Lorraine H. Morton Civic Center.

Respectfully submitted,
Michael Griffith