CITY COUNCIL REGULAR MEETING

CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTLE COUNCIL CHAMBERS
Monday, September 9, 2019

Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 6:45 p.m.
City Council meeting will convene at conclusion of the P&D Committee meeting.

ORDER OF BUSINESS

(I) Roll Call – Begin with Alderman Braithwaite

(II) Mayor Public Announcements and Proclamations
    National Emergency Preparedness Month – September 2019

(III) City Manager Public Announcements

(IV) Communications: City Clerk

(V) Public Comment
Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended as a forum for residents to share their perspective in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.
(VI) Special Orders of Business

SPECIAL ORDERS OF BUSINESS

(SP1) **City Manager Hiring Process**
It is recommended that the City Council: 1) receive this report; 2) direct the Human Resources Manager, as the City Manager’s designee, to solicit quotes from qualified vendors to perform an executive search for Evanston’s next City Manager; and 3) provide other direction to staff as appropriate.

*For Action*
*Item Approved 9-0*

(SP2) **Resolution 87-R-19, Appointing an Interim City Manager**
Staff recommends adoption of Resolution 87-R-19, appointing Erika Storlie as the Interim City Manager to assume all roles and responsibilities following the current City Manager’s departure and prior to the appointment of a new City Manager.

*For Action*
*Item was adopted as amended. Approved 9-0.*

(SP3) **Equity & Empowerment Commission Reparations Recommendations to Address Wealth and Opportunity Gaps of African American Residents in Evanston**
The Equity & Empowerment Commission recommends the City Council receive this report and authorize the City Manager to conduct a feasibility study to determine the viability of the following recommendations: 1) Various housing assistance and relief initiatives for African American residents in Evanston; and 2) Various Economic Development programs and opportunities for African American residents and entrepreneurs in Evanston.

*For Action*
*Item Approved 9-0*

(SP4) **Equity & Empowerment Commission Truth and Reconciliation Recommendation**
The Equity and Empowerment Commission recommends the City Council endorse and support a City-wide Truth and Reconciliation Initiative in conjunction with Resolution 58-R-19, Commitment to End Structural Racism and Achieve Racial Equity adopted unanimously at the June 10, 2019 City Council meeting.

*For Action*
*Item Approved 9-0*
(VII) Consent Agenda and Report of Standing Committees:
Administration & Public Works - Alderman Braithwaite
Planning & Development - Alderman Rue Simmons
Human Services - Alderman Fiske
Rules Committee - Alderman Revelle
Economic Development - Alderman Rue Simmons

CONSENT AGENDA

(M1) Approval of Minutes of the Regular City Council Meetings of July 15, 2019 and July 22, 2019 and the Special City Council Meeting of August 5, 2019
For Action
Approved on Consent Agenda

ADMINISTRATION & PUBLIC WORKS COMMITTEE

(A1.1) Payroll – July 8, 2019 through July 21, 2019 $3,101,535.54
For Action
Approved on Consent Agenda

(A1.2) Bills List – August 13, 2019 $8,607,925.29
BMO Credit Card Activity for the period ending June 26, 2019 $199,864.63
For Action
Approved on Consent Agenda

(A2.1) Payroll – July 22, 2019 through August 4, 2019 $3,082,856.44
Payroll – August 5, 2019 through August 18, 2019 $2,924,326.33
For Action
Approved on Consent Agenda

(A2.2) Bills List – September 10, 2019 $5,463,829.69
BMO Credit Card Activity for the period ending July 26, 2019 $211,723.86
For Action
Approved on Consent Agenda

(A3.1) BMO Harris Amazon Credit Card Activity for the period ending June 26, 2019 $17,208.41
For Action
Item removed from Consent Agenda. Approved 8-0 vote. Ald. Suffredin Abstains.
(A3.2) BMO Harris Amazon Credit Card Activity for the Period ending July 26, 2019
$8,080.84
For Action
Item removed from Consent Agenda. Approved 8-0 vote. Ald. Suffredin Abstains.

(A4) Approval of Contract with Morton Salt Company for the Purchase of Rock Salt
Staff recommends City Council authorize the City Manager to execute a one-year contract for the purchase of up to 7,500 tons of rock salt from Morton Salt Company (123 N. Wacker Drive, Chicago, IL) at a cost of $79.87 per ton for a (2019/20) winter season total of $599,025. Funding for this purchase will be provided from the MFT Snow and Ice Control Fund (Account 200.40.4550.65015). Staff will request a FY 2020 budget allocation of $625,000 for the purchase of the estimated 7,500 tons of salt needed and other deicing agents.
For Action
Approved on Consent Agenda

(A5) Approval of Purchase from WEG Electric Corporation for the High Lift Pump Excitation System Replacement
Staff recommends City Council authorize the City Manager to execute the sole-source purchase of the High-lift Pump #6 Excitation System Replacement from WEG Electric Corporation (6655 Sugarloaf Parkway, Duluth, Ga. 30097-4907) in the amount of $60,000.00. Funding for this purchase will be from Water Fund (Account 510.40.4210.65070), which has an allocation of $60,000 for this item. This account has an YTD balance of $60,000.
For Action
Approved on Consent Agenda

(A6) Approval of a One-Year Contract Extension with Thelen Materials, LLC for the 2019 Leaf Hauling and Disposal Contract
Staff recommends City Council authorize the City Manager to execute a one-year contract extension for leaf hauling/disposal with Thelen Materials, LLC (28957 W. IL Route 173 Antioch, IL 60002) in the amount of $40,000. A detailed funding breakdown can be found in the corresponding transmittal memorandum.
For Action
Approved on Consent Agenda
(A7) **Contract Award with Bolder Contractors, Inc. for the Oakton Street Water Supply Connection for the Village of Lincolnwood**

Staff recommends that City Council authorize the City Manager to execute a contract for Oakton Street Water Supply Connection (Bid No. 19-36) with Bolder Contractors, Inc. (316 Cary Point Drive, Cary, IL 60013) in the amount of $2,708,514.24. Funding for this project is from the Water Fund (Account 513.71.7330.65515 – 419003), which has an FY 2019 budget allocation of $1,600,000 for this project. The proposed budget for FY 2020 is $2,600,000, for a total of $4,200,000 available for this project. Evanston will recover all costs associated with the water meter and pipeline as these costs were included in the Lincolnwood water rate calculation.

**For Action**

Approved on Consent Agenda

(A8) **Approval of a Contract Award with Sebis Direct, Inc. for Utility Bill Printing and Mailing Services**

Staff recommends City Council authorize the City Manager to execute an agreement for Utility Bill Printing and Mailing Services (RFP 19-35) for a three-year term with Sebis Direct, Inc. (6516 W 74th Street, Bedford Park, IL 60638) in the amount of $201,829. Printing of the bills will be provided by the Water Fund in the amount of $38,400 and from the Sewer Fund in the amount of $21,000. Postage for mailing of the bills will be provided by the Water Fund in the amount of $75,000 and from the Sewer Fund in the amount of $75,000.

**For Action**

Approved on Consent Agenda

(A9) **Approval of Contracts to Purchase of Water Treatment Chemicals for Use in FY 2020**

Staff recommends that City Council authorize the City Manager to execute contracts with the following three vendors to supply water treatment chemicals in response to Bid 19-40: 1) Alexander Chemical Corporation (315 Fifth Street, Peru, IL 61354) in the amount of $187,200 to supply liquid aluminum sulfate (alum), $59,830.05 to supply chlorine and $122,325 to supply HFS acid (fluoride); 2) Polydyne, Inc. (One Chemical Plant Road, Riceboro, GA 31323) in the amount of $70,760 to supply liquid polymer; and 3) Carus Group Inc., (315 Fifth Street, Peru, IL 61354) in the amount of $150,259.20 to supply blended polyphosphate. The total of these proposed purchases is $590,374.25. Funding for the purchase of alum, chlorine, fluoride and polymer is from the Water Fund (Account 510.40.4220.65015), which has a proposed budget allocation of $489,500 for FY 2020. Blended polyphosphate is purchased from the Water Fund (Account 510.40.4220.65030), which has a proposed FY 2020 budget allocation of $150,000.

**For Action**

Approved on Consent Agenda
(A10) **Contract Award with Insituform Technologies USA, LLC for the 2019 CIPP Sewer Rehabilitation Contract B**

Staff recommends that City Council authorize the City Manager to execute a contract for 2019 CIPP Sewer Rehabilitation Contract B (Bid 19-42) with Insituform Technologies USA, LLC (17988 Edison Avenue, Chesterfield, IL 63005) in the amount of $339,995.70. Funding for this project is from Sewer Fund (Account 515.40.4535.62461 – 419004), which has a FY 2019 budget of $700,000 for this work, of which $351,525.65 is remaining.

**For Action**
Approved on Consent Agenda

(A11) **Approval of Change Order No. 3 with Thieneman Construction, Inc. for the Clearwell 9 (Treated Water Storage) Replacement Project**

Staff recommends that City Council authorize the City Manager to execute Change Order No. 3 to the Construction Contract agreement for the Clearwell 9 Replacement Project (Bid No. 18-30) with Thieneman Construction, Inc. (17219 Foundation Parkway, Westfield, IN) in the amount of $46,593. This will increase the total contract amount from the current contract price of $19,236,673.31 to $19,283,266.31. There is no time extension associated with this change order. The City has a loan agreement in place with the IEPA for funding from the State Revolving Fund in the amount of $20,556,256 for engineering and construction of this project. All eligible costs will be funded by the loan repaid over 20 years at 1.84% interest. IEPA loan funding for this work is being routed through the Water Fund, Capital Improvement (Account 513.71.7330.65515 – 733107), which has an FY 2019 budget allocation of $13,400,000 for this project.

**For Action**
Approved on Consent Agenda

(A12) **Approval of Change Order No. 1 with Garland/DBS, Inc. for the Fire Station 2 Roof Replacement Project**

Staff recommends that City Council authorize the City Manager to execute Change Order No. 1 to the contract for the Fire Station 2 Roof Replacement Project with Garland/DBS, Inc. (3800 East 91st St., Cleveland, OH) in the amount of $51,966. This will increase the total contract amount from $234,057 to $286,023. Funding will be provided from the Capital Improvement Fund 2019 General Obligation Bonds (Account 415.40.4118.65515 – 418007). This change order will be funded by the 2019 Facilities Contingency account, which has a remaining FY 2019 balance of $93,710.

**For Action**
Approved on Consent Agenda
(A13) **Contract Award with Sports for Life for the Tennis Program at the Chandler-Newberger Community Center**

Staff recommends City Council authorize the City Manager to execute an agreement with Sports for Life (424 Ashland Place, Highland Park, IL 60035) to provide tennis instruction for the City of Evanston’s tennis program run by the Chandler-Newberger Community Center. The agreement is for three (3) years with a mutual option to renew for two (2) additional one (1) year options. The contract period will run from January 6, 2020 through December 31, 2022. Revenue from program registrations are deposited into General Fund (Chandler Account 100.30.3055.53565) and instruction expenses are paid from (Account 100.30.3055.62505). Compensation for the vendor is based on the percentages of resident rate revenues collected from program registrations.

**For Action**

**Approved on Consent Agenda**

(A14) **Approval of Special Event: Evanston Made Maker’s Market**

Staff recommends approval of a special event request from EVMARK (d/b/a Downtown Evanston) and Evanston Made to use the 5th floor level of the Maple Avenue Self-Parking Garage to host a Makers’ Market sale on Sunday, September 29, 2019 from 12 p.m. to 7 p.m. Costs for City services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator. These fees are waived for City events and City co-sponsored events.

**For Action**

**Approved on Consent Agenda**

(A15) **Approval of the Purchase of Four (4) Spirit Treadmills for the Levy Senior Center from Direct Fitness**

Staff recommends City Council approve the purchase of four (4) Spirit Treadmills from Direct Fitness (600 Tower Road, Mundelein, IL 60060) for the Levy Senior Center Fitness Room in the amount not-to-exceed $23,160. Funding is provided by Parks, Recreation and Community Services Department, Other Program Costs (Account 100.30.3005.62490), which has an approved FY 2019 budget of $80,000 and a YTD balance of $46,609.02.

**For Action**

**Approved on Consent Agenda**
(A16) **Approval of Replacement of Arrington Lakefront Lagoon Shelter Washroom Doors and Windows**
Staff requests City Council authorize the City Manager to enter into a contract consistent with the terms of the proposal from Skokie Millwork, Inc. (8108 N. Lawndale Avenue, Skokie, IL 60076) in the amount of $34,560 for the purchase, fabrication and installation of two external doors and two exterior windows. The doors and windows are necessary to achieve proper operation and security of this building. Funding for this vehicle will be from the Capital Improvement Project Fund (Account 415.40.4119.65515 – Project #619021) for 34,560.

*For Action*
Approved on Consent Agenda

(A17) **Approval of a Lease Agreement with Dell Computer Corporation for the Purchase of Fifty (50) Dell Desktop Computers**
Staff recommends City Council approve a three-year lease agreement for fifty (50) desktop computers from Dell (One Dell Way, RR3 / MS8468, Round Rock, TX 78682) in the amount of $31,008.60 ($10,336.20 per year). After the lease is complete, the computers can be purchased from Dell for $1.00.

*For Action*
Approved on Consent Agenda

(A18) **Contract with Phoenix Security to Provide 2 Security Guards for the Lorraine H. Morton Civic Center**
Staff recommends City Council authorize the City Manager to enter into a contract consistent with the terms of Phoenix Security’s proposal for 2 armed security guards. The security guards will work staggered shifts at the Lorraine H. Morton Civic Center during the hours of 8:00 a.m. until 5:00 p.m. and 12:00 p.m. until 8:00 p.m. Monday through Friday providing coverage during normal working hours and during night meetings that take place in the Civic Center. The cost will be approximately $113,400 for 2 guards at $29.50 an hour. Funding for October – December 2019 payments will be from City Manager’s Office Service Agreements Fund (Account 100.15.1505.62509). The remaining $85,050 for January 2020 through September 2020 will be from the same fund in the FY 2020 budget.

*For Action*
Item removed from Consent Agenda. Item referred to Executive Session of City Council
(A19) **Contract Renewal with Evanston Township High School to Provide Crossing Guard and Traffic Control Services**

Staff recommends City Council approve a one-year (1) contract renewal (with two 1-year options to renew) with Evanston Township High School (ETHS) to provide crossing guard / traffic control services at streets surrounding the high school. The new contract will take into account the new rates provided by the third-party crossing guard vendor, Andy Frain, and any added cost for the City’s Parking Enforcement Officer that is required. Revenue will be deposited into the following funds: Crossing Guard Reimbursement in the amount of $30,650 (Account 100.19.1942.53516), and Parking Enforcement Reimbursement in the amount of $16,200 (Account 100.19.1942.53516).

**For Action**

Approved on Consent Agenda

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(A20) **Approval of Draft Request for Proposal 19-47, City’s Real Estate Assets and Evaluation**

Staff seeks direction and next steps on the draft request for proposal (RFP) for the City’s Real Estate Assets and Evaluation. Staff recommends City Council authorize the City Manager approve RFP 19-47 for City’s Real Estate Assets and Evaluation. The Request for Proposal will commence September 19, 2019 with a deadline for the proposal submission by 2:00 pm on October 18, 2019. Funding will be provided from the General Fund (Contingencies Account 100.15.1525.68025) with a budget of $150,000 for FY 2019.

**For Action**

Approved on Consent Agenda

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(A21) **Approval of Contract Extensions with The Owens Group, Inc. and Arthur J. Gallagher & Co. for Insurance Brokerage Services**

Staff recommends City Council approve the one year extension of agreements with The Owens Group, Inc., and Arthur J. Gallagher & Co. for insurance brokerage services at a total cost of $43,000 per year. The City will issue Request for Proposals (RFP) for brokerage services next year. Funding will be provided from the Insurance Fund (Accounts 605.99.7800.62615 and 605.99.7800.66044).

**For Action**

Approved on Consent Agenda

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(A22) **Approval of Contract Extension with Sikich, LLP for Audit Services**

Staff recommends City Council extend agreement with Sikich, LLP for two more years considering their experience in auditing government clients in Illinois. Sikich, LLP has agreed to perform the 2019 audit with no fee increase and 2020 Audit with a 3% increase. Funding will be provided from the General Fund (Account 100.15.1570.62110). For FY 2019, $100,000 has been budgeted for auditing services.

**For Action**

Approved on Consent Agenda
(A23) **Approval of a Request to Extend Alcohol Service for One-Day Events for Levy Premium Foodservice**  
Staff recommends City Council approval of a request to extend alcohol service hours for one-day liquor events taking place at 1501 Central Street (“Levy Premium Foodservice”), on September 21, 2019, October 26, 2019, November 9, 2019, November 16, 2019, and November 23, 2019 to accommodate game day events during the Northwestern University football season.

**For Action**  
Approved on Consent Agenda

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(A24) **Ordinance 89-O-19, Amending the Municipal Retailers Occupation Tax to Increase the Rate Assessed from 1.0% to 1.25%**  
Staff recommends City Council adoption of Ordinance 89-O-19, amending the municipal retailer’s occupation tax (home rule sales tax) to increase the rate assessed from 1.0% to 1.25%. The additional revenue from this rate increase would be deposited in the City’s General Fund.

**For Introduction**  
Item removed from Consent Agenda. Item Approved for Introduction 7-2. Alds. Fiske and Suffredin Voted No

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(A25) **Ordinance 88-O-19, Amending Section of Title 10, Chapter 11, Schedule 12 “Parking Meter Zones” adding a Portion of Madison Street**  
Transportation & Parking Committee, as well as City staff, recommends City Council adoption of Ordinance 88-O-19, amending Section of Title 10, Chapter 11, Schedule 12 “Parking Meter Zones”, adding the North side of 600 Madison Street, from Chicago Avenue to Custer Avenue. Enforcement will be from 8am - 9pm and will have a rate of $.50 per hour.

**For Introduction**  
Approved on Consent Agenda

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(A26) **Ordinance 94-O-19, Amending Portions of City Code Sections 10-11-10 “Schedule X(C); Two-Hour Limited Parking”**  
Staff recommends City Council adoption of Ordinance 94-O-19, amending portions of City Code Sections 10-11-10 “Schedule X(C); Two-Hour Limited Parking.” This Ordinance allows for 2 hour parking from 9:00 a.m. to 6:00 p.m. on the west side of Dodge Avenue from Church Street to the first alley north thereof.

**For Introduction**  
Approved on Consent Agenda
(A27) **Ordinance 84-O-19, Amending Title 10, Chapter 11, Section 10, Schedule X(C) “Two Hour Limited Parking”**
Staff recommends City Council adoption of Ordinance 84-O-19, amending Title 10, Chapter 11, Section 10, Schedule X(C) “Two Hour Limited Parking.” This Ordinance will allow for 2-hour parking on the east side of Maple Avenue from Garnett Place to Foster Street.
**For Introduction**
**Approved on Consent Agenda**

(A28) **Ordinance 85-O-19, Amending Title 10, Chapter 11, Section 10, Schedule X(F)8 “Residential Exemption Parking District G”**
Staff and the Transportation & Parking Committee recommend City Council adoption of Ordinance 85-O-19, amending Title 10, Chapter 11, Section 10, Schedule X(F)8 “Residential Exemption Parking District G.” This Ordinance will add the three spaces west of Maple on the north side of Foster Street to District G.
**For Introduction**
**Approved on Consent Agenda**

(A29) **Ordinance 91-O-19, Amending Various Sections of Title 10, Chapter 11 Pertaining to City of Evanston Parking Lots**
Staff recommends City Council adoption of Ordinance 91-O-19, amending various portions of Title 10, Chapter 11 pertaining to City of Evanston Parking Lots. The Ordinance will remove Lot 32’s 13 meters (825 Hinman Avenue) as all spaces within the lot are being converted to permit only, add Lot 68 and its 13 spaces (717-719 Howard Street) as construction is complete on the new lot, and various other amendments to bring the City Code up to date with previous parking rate and hour changes.
**For Introduction**
**Approved on Consent Agenda**

(A30) **Ordinance 87-O-19, Proposing Consideration of Scheduling of Dates for a Joint Review Board Meeting and a Public Hearing to Consider a Proposed First Amendment to the Howard and Ridge TIF District Redevelopment Plan and Project**
Staff recommends City Council approve Ordinance 87-O-19 establishing dates for Howard Ridge TIF amendment Public Hearing and Joint Review Board Meeting.
**For Introduction**
**Approved on Consent Agenda**
(A31) **Ordinance 97-O-19, Decreasing the Number of Class D Liquor Licenses from Fifty-five (55) to Fifty-three (53) Removing Licenses held by Blaze IL Store 5LLC d/b/a Blaze Pizza, and Siam Pasta, Ltd. d/b/a Siam Pasta Thai Cuisine**

The Liquor License Commissioner recommends City Council adoption of Ordinance 97-O-19, decreasing the number of Class D Liquor Licenses from fifty-five (55) to fifty-three (53) removing licenses held by Blaze IL Store 5LLC d/b/a Blaze Pizza, and Siam Pasta, Ltd. d/b/a Siam Pasta Thai Cuisine. **Staff recommends suspension of the rules for Introduction and Action at the September 9, 2019 City Council Meeting.**

**For Introduction and Action**

Approved on Consent Agenda

(A32) **Ordinance 101-O-19, Decreasing the Number of Class C Liquor Licenses from Twenty-three (23) to Twenty-two (22) Removing the License Held by HKK, Inc d/b/a Boltwood**

The Liquor License Commissioner recommends City Council adoption of Ordinance 101-O-19, decreasing the number of Class C Liquor Licenses from twenty-three (23) to twenty-two (22) removing the license held by HKK, Inc d/b/a Boltwood. **Staff recommends suspension of the rules for Introduction and Action at the September 9, 2019 City Council meeting.**

**For Introduction and Action**

Approved on Consent Agenda

(A33) **Ordinance 102-O-19, Increasing the Number of Class D Liquor Licenses from Fifty-three (53) to Fifty-four (54) for Comida, LLC d/b/a Comida Cantina**

The Local Liquor Commissioner recommends City Council adoption of Ordinance 102-O-19, amending Class D Liquor License from fifty-three (53) to fifty-four (54) for Comida, LLC d/b/a Comida Cantina, 1926 Central Street, Evanston, IL 60201. **Alderman Eleanor Revelle recommends suspension of the rules for Introduction and Action at the September 9, 2019 City Council meeting.**

**For Introduction and Action**

Approved on Consent Agenda

(A34) **Ordinance 103-O-19, Increasing the Number of Class D Liquor Licenses from Fifty– three (53) to Fifty-four (54) for MTOG Inc. d/b/a Mid Kitchen**

The Local Liquor Commissioner recommends City Council adoption of Ordinance 103-O-19, increasing Class D Liquor License from fifty– three (53) to fifty-four (54) for MTOG Inc. d/b/a Mid Kitchen, 1512 Sherman Avenue, Evanston, IL 60201. **Alderman Donald Wilson recommends suspension of the rules for Introduction and Action at the September 9, 2019 City Council meeting.**

**For Introduction and Action**

Approved on Consent Agenda
(A35) **Ordinance 78-O-19, Amending Portions of the City Code to Set Rates for Home Football Game Day Parking**

The Transportation & Parking Committee and staff recommend City Council adoption of Ordinance 78-O-19, amending portions of the City Code to set rates for football game day parking in the U2 University Athletic Facilities District. The amendment will waive parking fees in Lot 54 on dates of Northwestern University football games for Evanston registered vehicles that have a paid Wheel Tax. Vehicles not registered in Evanston will be considered Non-Evanston resident and will be charged $20 - $40 per parking space on a first come first served basis, based on demand for the game. Specific rates for each game will be determined ahead of time and posted on the City’s website and in the parking lot.

**For Action**
Approved on Consent Agenda

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**PLANNING AND DEVELOPMENT COMMITTEE**

(P1) **Tenant-Based Rental Assistance Program Report**

The Housing and Homelessness Commission and staff recommend approval of a funding renewal of $300,000 in HOME funds to continue the current Tenant Based Rental Assistance program, administered by Connections for the Homeless. The funding will provide stable housing for two years to up to ten at-risk Evanston families with children under the age of 18 in Evanston that are underemployed, and break the cycle of poverty and instability by developing the capacity to earn a living wage to support their families and afford market rate rental housing. Funding is from the HOME Investment Partnerships Program (Account 240.21.5430.65535). Currently, the City has a total of $464,317 in available uncommitted HOME funds.

**For Action**
Item removed from Consent Agenda. Item Approved 9-0

(P2) **Resolution 74-R-19, Approval of a Plat of Re-subdivision of 1211-1217 Ridge Avenue**

Staff recommends City Council adoption of Resolution 74-R-19, approving the proposed re-subdivision of the property located at 1211-1217 Ridge Avenue.

**For Action**
Approved on Consent Agenda
(P3) **Ordinance 104-O-19, Extending the Time for the Applicant to Obtain a Building Permit to Construct the Residential Unit in the Planned Development Previously Authorized by Ordinance 39-O-08**

Staff recommends adoption of Ordinance 104-O-19 to extend the time for completion of the Planned Development at 318-320 Dempster Street, originally approved in March of 2008. The Ordinance grants a one-year extension to obtain building permits for construction of the third dwelling unit within the former livery stable on the property by September 25, 2020. **Alderman Melissa Wynne recommends suspension of the rules for Introduction and Action at the September 9, 2019 City Council meeting.**

**For Introduction and Action**

**Approved on Consent Agenda**

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**APPOINTMENTS**

(APP1) **Arts Council - Maasai Amewa**

Maasai Amewa is owner of A.M. Muse Collab, a company focused on music and media production, publishing and performance. Maasai is also the general manager of Uptown Cafe and Gallery, a multi-purpose venue that hosts music and theatre performances, podcast and album releases, poetry readings, dance shows, and more. In addition to these roles, he is the cultural curator for Social Change, a national nonprofit based in Chicago, and has taught multimedia instruction to various age levels for Chicago Public Schools, Community Colleges of Chicago, and the private sector.

**Mental Health Board - Damita Cravens**

Damita Cravens is a licensed professional counselor and therapist at Brighter Pathways LLC, where she provides individual and group therapy and assists patients with establishing treatment plans. In her free time, Damita has served the Evanston community through a variety of organizations and initiatives, including Advocates for Action, SEED (Seeking Educational Equity & Diversity), D65 Beyond Diversity, and Sigma Gamma Rho Sorority, Inc. (Evanston Chapter). She holds a Master of Science in Counseling - Clinical Mental Health.

**Mental Health Board - Rodney Orr**

Rodney Orr is a medical assistant at Howard Brown Health, but his passion for helping others spans beyond the health care industry. He has served as a board member of Project Fierce Chicago, which works to provide housing and resources to homeless and at-risk LGBTQ community members; he is a suicide and crisis prevention counselor volunteer at the Trevor Project; and he was accepted to the Community Leadership Corps with the Obama Foundation. Rodney holds a B.S. in Social Policy and Psychology from Northwestern University.
**Mental Health Board - Archana Sood**
Archana Sood has more than six years of nursing experience in psychiatric/mental health, and is currently a staff nurse in the Child/Adolescent Psych Unit at Advocate Children’s Hospital in Park Ridge and at Alexian Brothers Behavioral Health Hospital in Hoffman Estates. She is pursuing a Master of Science in Nursing from the University of St. Francis in Joliet.

**Preservation Commission - Beth Bodan**
Beth Bodan is senior project manager at S.P. Murphy, Inc., where she oversees renovation and assessment of large-scale commercial and religious property portfolios. Previously, Beth served as an assessment lead and design manager for the Chicago Public Schools Capital Improvement Program, as well as preservation specialist at the Robie House, operated by The Frank Lloyd Wright Preservation Trust. She currently serves as a board member for the Infant Welfare Society of Evanston. Beth holds a Master of Science in Historic Preservation from the University of Pennsylvania and a Bachelor of Arts in Art History and Archaeology from Washington University in St. Louis.

**Zoning Board of Appeals - Max Puchtel**
Max Puchtel is a Licensed Structural Engineer (SE) and Professional Engineer (PE), and currently works as the auditing and quality manager at Quality Management Company, where he is responsible for quality in the construction industry. He has served as an adjunct lecturer at Northwestern University’s McCormick School of Engineering, and he volunteers his time at a variety of local organizations, including AYSO, Learning Bridge Early Education Center, and the City’s Volunteer Snow Shoveling Program. He holds a master’s degree in Structural Engineering from the Illinois Institute of Technology.

For Action
Approved on Consent Agenda

(APP2)For Reappointment to:
Environment Board
Zoning Board of Appeals
Transportation and Parking

For Action
Approved on Consent Agenda

(VIII) Call of the Wards
(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(IX) Executive Session

(X) Adjournment
## MEETINGS SCHEDULED THROUGH SEPTEMBER 2019

Upcoming Aldermanic Committee Meetings

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<tbody>
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<td>9/16/2019</td>
<td>6:00 PM</td>
<td>City Council</td>
</tr>
<tr>
<td>9/17/2019</td>
<td>7:00 PM</td>
<td>Housing &amp; Community Development Act Committee</td>
</tr>
<tr>
<td>9/18/2019</td>
<td>6:30 PM</td>
<td>Minority Women &amp; Evanston Business Enterprise Development Committee</td>
</tr>
<tr>
<td>9/19/2019</td>
<td>6:30 PM</td>
<td>Equity &amp; Empowerment Commission</td>
</tr>
<tr>
<td>9/23/2019</td>
<td>6:00 PM</td>
<td>Administration &amp; Public Works, Planning &amp; Development, City Council</td>
</tr>
<tr>
<td>9/25/2019</td>
<td>6:00 PM</td>
<td>Transportation and Parking Committee</td>
</tr>
<tr>
<td>9/25/2019</td>
<td>7:30 PM</td>
<td>Economic Development Committee</td>
</tr>
<tr>
<td>9/26/2019</td>
<td>5:30 PM</td>
<td>E-911 Telephone System Board</td>
</tr>
</tbody>
</table>

Information is available about Evanston City Council meetings at: [www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil). Questions can be directed to the City Manager’s Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager’s Office 48 hours in advance so that arrangements can be made for the accommodation if possible.