2020 CDBG PUBLIC FACILITIES PRE-APPLICATION MEETING
OVERVIEW

- The Community Development Block Grant (CDBG) is a program through the U.S. Department of Housing and Urban Development (HUD) to assist low to moderate income individuals and neighborhoods.

- The City of Evanston is an Entitlement City, meaning that it is granted funds based on a federal formula calculated annually. The City does not acquire the funds through a competitive process.

- The City of Evanston allocates funds in the following categories: Public Services (15%), Housing, Public Facilities Improvements, Economic Development and Administration (20%)

- Non-profits and City Departments may apply for these funds on a competitive basis. Allocations are recommended by the Housing and Community Development Act Committee (HCDA) and approved by City Council
ELIGIBILITY

- Meets CDBG National Objective by benefiting primarily low/moderate income Evanston residents (24 CFR 570.208)

- Meets CDBG Performance Outcome by providing a suitable living environment, providing decent affordable housing, OR creating economic opportunities

- Must be “shovel ready.” Shovel ready projects do not require zoning changes or have zoning approval, have renderings/plans (if applicable), and have budgets based on contractor estimates that include Davis-Bacon prevailing wages
Low/Moderate Income Resident Needs

- Housing
- Health Insurance
- Primary Care Physician
- Dental Services
- Early Child Care (0 to 5 years)
- Medical Prescription Payment Assistance
- Before/After School Programs (K-12th)
- Youth Summer Programs
- Parenting & Family Support Programs
- Senior Services
- Legal Services/Career Development
- General Skills Training
- Skilled Trade/Training
- Life Skills Training
- Financial Literacy
- Benefits Enrollment
- Food Banks
- Domestic Violence Services
- Substance & Alcohol Rehab Services

Legend:
- Yes, not using%
- Yes, using%
- No, Need%
Public Facilities Needs

- Senior Centers: 26.2%
- Youth Centers: 45.7%
- Homeless Facilities: 44.5%
- Parks and Green Space: 32.4%
- Community and Rec. Centers: 37.5%
- Public Parking: 26.3%
- Police & Fire: 23.5%
- Streets & Alleys: 29.7%
- Street Lighting: 25.9%
- Sidewalks: 20.5%
- Water & Sewer: 23.8%
- Access to Broadband: 26.6%
APPLICATION PROCESS

IMPORTANT DATES

Pre-Application Meetings:
  Public Services/MHB – 9/18/19 & 9/24/19
  Public Facilities – 9/19/19 & 9/26/19

ZoomGrants Opens: 9/16/19
Letter of Intent Due: 10/4/19
Application Due Date: 10/21/19

HCDA Review: 11/19/19 (Public Facilities review)
HCDA Discussion: 11/21/19 (City applications review)
HCDA Allocations: 12/17/19
REVIEW PROCESS

- CDBG Public Facilities applications will be reviewed by staff.
- At the Housing & Community Development Act (HCDA) Committee meeting on **Tuesday, November 19, 2019**, or **Thursday, November 21, 2019** applicants will present their application and answer any questions from committee members.
- Funding allocations will be made by the HCDA Committee on **Tuesday, December 17, 2019**. All applicants should have a representative at the meeting to answer any questions that may arise.
SELECTION CRITERIA

Priorities for CDBG include:

- High need in City of Evanston Consolidated Plan/Needs Assessment
- Capacity & stability of applicant – ability to manage construction projects in a timely manner
- CDBG leveraging with other sources of support
- Solid compliance and reporting
- SCOPE OF WORK – clearly defined project
- Need – importance of improvement – why is it necessary?
- Budget of hard/soft costs – best guess from several estimates
1. Environmental Review (City of Evanston)
2. Subrecipient Agreement – obligation for keeping property in same use for duration of contract
3. Bidding/Subcontractor Requirements
   ▪ Davis-Bacon Regulations
   ▪ Wage Determinations
   ▪ Certified Payroll
4. Section 3 Requirements
5. Debarred Contractor Check – sam.gov (City of Evanston)
6. Final Invoices
ADDITIONAL COMPLIANCE REQUIREMENTS

- Americans With Disabilities Act (ADA)
- Non-discrimination requirements
- Adhere to separation of church & state
- Federal purchasing requirements, cost reasonableness, indirect cost allocation (Title 2, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards)
- National Environmental Policy Act (City completes before grant agreements)
QUESTIONS?