MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)
DEVELOPMENT COMMITTEE

Wednesday, June 19, 2019
6:30 P.M.
Lorraine H. Morton Civic Center, 2100 Ridge Ave, Room 2403 - Lagoon Conference Room

MEMBERS PRESENT: Ald. Rue-Simmons, Ald. Braithwaite, Nasutsa Mabwa, Jessica Oldani, and Juneitha Shambee

MEMBERS ABSENT: Joshua Gutstein, Malik Kemokai, and Kenneth Rodgers

STAFF PRESENT: CFO/ City Treasurer Hitesh Desai, City Bureau Chief - Capital Planning / City Engineer Laura Biggs, Purchasing Manager Tammi Nunez, and Business Diversity Compliance Coordinator Sharon Johnson

OTHERS PRESENT: Laura Calixte EPNA, Charlene Mitchell, and Bennett Johnson

PRESIDING MEMBER: Ald. Rue-Simmons

1. Declaration of a Quorum
With a quorum present Ald. Rue-Simmons called the meeting to order at 6:31pm.

2. Approval of Minutes
Motion to approve the Minutes as presented from May 15, 2019 made by P. Braithwaite and seconded by J. Oldani. Vote called and taken. Motion passed unanimously.

3. Guest Introduction:
Laura Calixte, CEO of EPNA, LLC and Charlene Mitchell introduced themselves to the Committee. Ms. Calixte gave a brief overview of their Local Evanston based business.

4. Unfinished Business
   a. Value Innovation Technologies (VIT) e-Link Gateway Proof of Concept: CFO/ City Treasurer Hitesh Desai gave an update of VIT project: results from the proof of concept project and demonstration held today (June 19th) via conference call with VIT. Mr. Desai believes the City will receive a proof of concept report with results from the survey and savings (per the Proof of Concept Agreement).
   b. Green Jobs Fair Sub-Committee: No update to report.
   c. Procurement Fair Sub-Committee: No update to report.

5. STAFF REPORTS
   a. MWEBE Tracking Report Update: Business Workforce Compliance Coordinator S. Johnson gave an overview of the report: Ogni Group, Inc.: (Sherman Plaza Garage) small project schedule to go until June, Evanston Resident on board; Hecker & Company: (Emerson St. Traffic Signal) project delayed due to signal materials on back order (i.e traffic lights and such); Landmark
Contractors Inc., started last week LEP eligible Resident working/ no payroll; project go to Nov.; Chicagoland Paving LEP eligible; no Evanston Resident working/ no response from General PM to find LEP Resident; Ms. Johnson little over $76,000 is available currently in the fund.
   o  Ms. Johnson was asked to Show penalty funds that have been earmarked in report;
   o  Add Robert Crown Project to the tracking sheet and to request;
   o  Have Bulley & Andrews provide written job descriptions for the next meeting & where are they advertising jobs RCCC Project; and
   o  Invite Public Works Agency Director Dave Stoneback to the next meeting.

b.  Robert Crown Ice Rink Project Update: **Lost quorum at 7:17pm. - No additional business was discussed**

c.  2019 Capital Planning Projects

6. **New Business**  No quorum - No additional business was discussed
   a.  PWA Apprentice Training Program
   b.  LEP Summary (Waivers) and Ordinance Penalty Language Discussion.

7. **Adjournment**
Meeting adjourned at 7:17 pm.

Respectfully Submitted,
Tammi Nunez, Purchasing Manager