



AGENDA

Administration & Public Works Committee

Monday, October 28, 2019

**Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800
6:00 PM**

**(I) CALL TO ORDER/DECLARATION OF A QUORUM: ALDERMAN
BRAITHWAITE**

**(II) APPROVAL OF MINUTES OF REGULAR MEETING MINUTES OF
OCTOBER 14, 2019**

A. **Administration & Public Works Committee Minutes of October 14,
2019**

[Draft Administration and Public Works Minutes of October 14, 2019](#)

(III) PUBLIC COMMENT

(IV) CONSENT CALENDAR

A. **City of Evanston Payroll and Bills**

Staff recommends City Council approval of the City of Evanston Payroll and Bills List.

For Action

[City of Evanston Payroll and Bills](#)

B. **Contract Award with GovHR USA for City Manager Executive Recruitment**

Staff requests the City Council approve the Interim City Manager to enter into a contract with GovHR USA (630 Dundee Road, Northbrook IL 60062) for the executive recruitment for the City of Evanston's next City Manager in the amount of \$23,500. One-third of the recruitment fee is due upon the acceptance of the proposal, one-third is due when a list of candidates is forwarded to the City for consideration, and the remaining one-third is due when the recruitment is completed (in 2020). Funding will be from the Human Resources - Recruitment Fund (Account 100.19.1929.62512), with a remaining balance is \$15,529.

For Action

[City Manager Executive Search](#)

C. **First Amendment Howard Ridge Tax Increment Financing (TIF) District Summary**

Pursuant to Tax Increment Allocation Redevelopment Act - 65 ILCS 5/11-74.4.1, the City of Evanston is required to convene a public hearing for the proposed First Amendment to the Howard Ridge TIF District prior to consideration of adoption of the ordinances designating the expansion of the TIF district.

For Action: Accept and Place on File

[Howard Ridge TIF Overview; Summary of TIF Plan](#)

D. **Approval of Sole-Source Agreement with Altorfer Power Systems to Provide Repairs to High Lift #4 Natural Gas Engine**

Staff recommends City Council authorize the City Manager to execute a sole-source agreement with Altorfer Power Systems (615 W. Lake Street, Elmhurst, IL 60126) for the period of November 1, 2019 to December 31, 2019 to provide High Lift #4 Engine Repair in the not-to-exceed amount of \$105,375. Funding is provided by the Pumping Division Other Equipment Maintenance Business Unit (Account 510.40.4210.62245), which has an approved FY 2019 budget of \$113,075 and a YTD balance of \$113,075.

For Action

[Approval of High Lift #4 Natural Gas Engine Repair](#)

E. **Resolution 96-R-19 Accepting Grant Awards to fund a Congregate Senior Meal Program at the Levy Senior Center and Fleetwood-Jourdain Community Center**

Staff recommends City Council adoption of Resolution 96-R-19 authorizing the City Manager to sign notification of grant awards to fund and operate a congregate senior meal program at the Levy Senior Center and Fleetwood-Jourdain Community Center. Funding for this program is budgeted in various line items in the Fleetwood-Jourdain Business Unit 100.30.3040 and Levy Center Business Unit 100.30.3055. Overall budgeted expenses for the 2019-2020 program including staff salaries, Social Security, Medicare, advertising, program supplies and food costs are projected at \$91,298.

For Action

[Resolution 96-R-19 Accepting Grant Awards to Fund a Congregate Senior Meal Program at the Levy Senior Center and Fleetwood-Jourdain Community Center](#)

F. **Resolution 97-R-19 Appointing a Director and Alternative Director to the Solid Waste Agency of Northern Cook County**

Staff recommends City Council adoption of Resolution 97-R-19 appointing a Director and an Alternate Director to the Solid Waste Agency of Northern Cook County.

For Action

[Resolution 97-R-19 Appointing a Director and Alternative Director to the Solid Waste Agency of Northern Cook County](#)

G. **Resolution 116-R-19, Accepting a Grant Award for the Long Term Care Ombudsman Program**

Staff recommends City Council adoption of Resolution 116-R-19 authorizing the City Manager to sign notification of grant awards to fund and operate the Long Term Care Ombudsman Program for the City of Evanston. This is a reimbursement program in which the total amount of reimbursement the City will receive is solely dependent upon the amount of funding utilized from the program budget. The overall program has a budget of \$177,225 in BU 100.30.3055 which covers all operational expenses. The maximum reimbursement amount by AgeOptions is \$54,623 for the period October 1, 2019 – September 30, 2020.

For Action

[Resolution 116-R-19, Accepting a Grant Award for the Long Term Care Ombudsman Program](#)

H. **Resolution 117-R-19, Intergovernmental Agreement with the Illinois Department of Healthcare and Family Services to provide Greater Cost Coverage for Ground Emergency Medical Transportation Provided to Beneficiaries of Illinois Medicaid Plans and other Similar State Administered Medical Programs**

Staff recommends City Council adopt Resolution 117-R-19, "Authorizing the City Manager to Execute an Intergovernmental Agreement with the Illinois Department of Healthcare and Family Services." This intergovernmental agreement outlines compensation to the City for services provided by the Evanston Fire Department to individuals eligible for benefits under the Illinois Medicaid plans and other similar state administered medical programs. Participation in the intergovernmental agreement is expected to provide greater cost coverage for ambulance services provided to beneficiaries of state administered medical programs. To be eligible for increased payments, this intergovernmental agreement must be executed by November 1, 2020.

For Action

[Resolution 117-R-19, Intergovernmental Agreement with the Illinois Department of Healthcare and Family Services](#)

I. **Ordinance 144-O-19, Approving and Authorizing the Issuance and Sale of Not-to-Exceed of Series 2019A and Series 2019B (Chiaravalle Montessori School) of the City of Evanston, Illinois; Authorizing the Execution and Delivery of a Bond, Loan Agreement and Other Documents Related Thereto; Authorizing the Sale of Said Bonds to Fifth Third Bank, N.A.; and Approving Related TEFRA hearing (Chiaravalle Conduit Financing)**

Staff recommends City Council adoption of Ordinance 144-O-19, Approving and Authorizing the Issuance and Sale of Not to Exceed \$3,925,000 Aggregate Principal Amount of Revenue Bonds, Series 2019A (Chiaravalle Montessori School) and \$3,735,000 Aggregate Principal Amount of Revenue Bonds, Series 2019B (Chiaravalle Montessori School) of the City of Evanston, Illinois, For the Benefit of Chiaravalle Montessori School; Authorizing the Execution and Delivery of a Bond and Loan Agreement and Other Documents Related Thereto; Authorizing the Sale of Said Bonds to Fifth Third Bank, N.A.; and Approving Related Matters Thereto. The City will not incur a liability to repay this debt in the event of a default by Chiaravalle Montessori School.

For Introduction

[Ordinance 144-O-19, Approving and Authorizing the Issuance and Sale of Not-to-Exceed of Series 2019A and Series 2019B \(Chiaravalle Montessori School\)](#)

J. **Ordinance 20-O-19, Amending Title 1, Chapter 10 "City of Evanston Code of Ethics and Board of Ethics"**

The Members of the Ethics Subcommittee recommend adoption of Ordinance 20-O-19 Amending City Code Title 1, Chapter 10 "City of Evanston Code of Ethics and Board of Ethics" and the Board of Ethics Rules.

For Introduction

[Ordinance 20-O-19, Amending Title 1, Chapter 10](#)

K. **Ordinance 98-O-19, Amending City Code Title 3, Chapter 31 Regarding the Regulation of Collection Boxes**

Staff recommends City Council adoption of Ordinance 98-O-19 "Amending Chapter 31 to Title 3 of the Evanston City Code Regulating Collection Boxes," which provides clearer guidance as to size and location restrictions of collection boxes, as well as explicitly empowering the Director of the Health and Human Services Department to make administrative decision in conformance with the Code for regulation of collection boxes.

For Introduction

[Ordinance 98-O-19, Amending City Code Title 3, Chapter 31 Regarding the Regulation of Collection Boxes](#)

L. **Ordinance 129-O-19, Amending City Code Section 1-17-1 "Purchases of Goods and Services"**

Staff recommends City Council adoption of Ordinance 129-O-19, amending City Code Section 1-17-1 "Purchases of Goods and Services." This ordinance will allow for the current purchasing limit threshold requiring City Council approval to be raised from \$20,000 to \$25,000. **For Introduction**

[Ordinance 129-O-19, Amending City Code Section 1-17-1 "Purchases of Goods and Services"](#)

M. **Ordinance 124-O-19, Sale of Surplus Property Fleet Vehicles**

Staff recommends City Council adoption of Ordinance 124-O-19, directing the City Manager to offer the sale of vehicles owned by the City through public auction at the Northwest Municipal Vehicle Auction being sponsored by America's Auto Auctions on or around Tuesday, November 12, 2019. These vehicles have been determined to be surplus as a result of new vehicle replacements being placed into service or vehicles that had to be taken out of service for safety reasons with the intention of eventual replacement. *The Interim City Manager requests suspension of the rules for Introduction and Action at the October 28, 2019 City Council Meeting.*

For Introduction and Action

[Ordinance 124-O-19, Sale of Surplus Property Fleet Vehicles](#)

(V) ITEMS FOR CONSIDERATION

(VI) ITEMS FOR DISCUSSION

(VII) ITEMS FOR COMMUNICATION

(VIII) ADJOURNMENT