



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Hitesh Desai, Chief Financial Officer  
CC: Karen Danczak Lyons, Library Director  
Subject: Ordinance 138-O-19, 2019 Evanston Library Fund Tax Levy  
Date: November 25, 2019

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### Recommended Action:

The Library Board recommends City Council adoption of Tax Levy Ordinance 138-O-19, per Library Board action on October 27, 2019 which levies the annual property tax for the Evanston Public Library in the amount of \$7,476,289 as extended (including 3% loss factor). This represents an increase of 8.5% over the 2018 levy of \$6,887,755 as extended.

### Council Action:

For Action

### Summary:

Ordinance 138-O-19 is the annual tax levy for the Library Fund. The proposed 2019 net levy for Library Fund is \$7,252,000. This is an increase of \$502,000 or 7.4% over the 2018 net levy of \$6,750,000.

Adding the 3% loss factor, the proposed 2019 gross levy for the Library Fund is \$7,476,289. This is an increase of \$588,534 or 8.5% over the 2018 gross levy of \$6,887,755.

Questions regarding this ordinance may be forwarded to:

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847.448.8082  
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Library Director  
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Attachments:

[Ordinance 138-O-19 Library 2019 Tax Levy](#)

[Ordinance 138-O-19 Exhibit Library](#)

**138-O-19**

**AN ORDINANCE**

**Levying Taxes for the Library Fund  
in the City of Evanston, County of Cook,  
and State of Illinois, for the Fiscal Year Beginning  
January 1, 2020 and Ending December 31, 2020**

**WHEREAS**, the City of Evanston, Illinois, has heretofore adopted an annual budget for the fiscal year beginning January 1, 2020, and ending December 31, 2020, which said Budget document was reviewed at a public hearing and copies of which said Budget document have been continuously available for public inspection at the office of the City Clerk of the City of Evanston at the Civic Center, 2100 Ridge Avenue, Evanston, Illinois, between the hours of 8:30 a.m. and 5:00 p.m., Monday through Friday, except holidays; and

**WHEREAS**, said Budget document contains the expenditures to be made with the monies collected through taxation and other sources during said fiscal year; and

**WHEREAS**, the City of Evanston, Illinois, is a Home Rule unit of local government pursuant to the terms and provisions of Article VII of the 1970 Constitution of the State of Illinois, which said Constitution, in Section 6(a) thereof, grants unto the City of Evanston as a Home Rule unit of local government the power to tax;

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

**SECTION 1:** That, in order to meet expenses and liabilities for the Library Fund of the City of Evanston, Illinois, for the current fiscal year beginning January 1, 2020, there is hereby levied on all real property subject to taxation within the corporate

limits of said City of Evanston as assessed and equalized for the year 2019 the sum of Seven Million, Four Hundred Seventy-Six Thousand, Two Hundred Eighty-Nine Dollars (\$7,476,289), being the total of the budget legally made plus allowances for allowable collection losses(3%), which are to be collected from the tax levy of the City of Evanston for the year 2019 for Library Fund Purposes appropriated and specifically referred to in the FY 2020 proposed budget.

The specific amounts hereby levied for the Library Fund purposes is designated by being placed in separate column under the heading "To Be Raised By Taxation," and is identified in that manner on the following pages of this Ordinance.

**SECTION 2:** That there be appropriated for the City of Evanston: The sum of Seven Million, Four Hundred Seventy-Six Thousand, Two Hundred Eighty-Nine Dollars (\$7,476,289), for the Library Fund Purposes, as outlined in the City of Evanston Tax Levy Filing with Cook County FY2020 Budget – Tax Levy Year 2019 to be Received in FY20, attached hereto as "Exhibit A" and incorporated herein by reference.

**SECTION 3:** That the foregoing recitals are found as fact and made a part hereof.

**SECTION 4:** That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 5:** That this Ordinance 138-O-19 shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: \_\_\_\_\_, 2019    Approved:

Adopted: \_\_\_\_\_, 2019    \_\_\_\_\_, 2019

\_\_\_\_\_  
Stephen H. Hagerty, Mayor

Attest:

Approved as to form:

\_\_\_\_\_  
Devon Reid, City Clerk

\_\_\_\_\_  
Michelle Masoncup, Corporation Counsel

	FY2020 Budget	Sources Outside Levy	2019 Tax Levy
<b>185 LIBRARY FUND</b>			
<b>Capital Outlay</b>	<b>12,500</b>		
65503 - FURNITURE / FIXTURES / EQUIPMENT	5,500		5,500
65550 - AUTOMOTIVE EQUIPMENT	7,000		7,000
<b>Interfund Transfers</b>	<b>380,775</b>		
62305 - RENTAL OF AUTO-FLEET MAINTENANCE	5,440		5,440
62309 - RENTAL OF AUTO REPLACEMENT	4,885		4,885
66131 - TRANSFER TO GENERAL FUND	274,050		274,050
66132 - TRANSFER TO HUMAN SERVICES FUND	70,000		70,000
69525 - TRANSFER TO WATER FUND	26,400		26,400
<b>Salary and Benefits</b>	<b>5,831,013</b>		
61010 - REGULAR PAY	2,936,925	1,220,778	1,716,147
61050 - PERMANENT PART-TIME	1,564,169		1,564,169
61110 - OVERTIME PAY	20,250		20,250
61510 - HEALTH INSURANCE	593,816		593,816
61615 - LIFE INSURANCE	2,119		2,119
61625 - AUTO ALLOWANCE	4,800		4,800
61626 - CELL PHONE ALLOWANCE	2,100		2,100
61630 - SHOE ALLOWANCE	540		540
61710 - IMRF	366,001		366,001
61725 - SOCIAL SECURITY	275,338		275,338
61730 - MEDICARE	64,955		64,955
<b>Services and Supplies</b>	<b>2,248,490</b>		
61060 - SEASONAL EMPLOYEES	54,000		54,000
62185 - CONSULTING SERVICES	153,000		153,000
62205 - ADVERTISING	8,000		8,000
62210 - PRINTING	8,000		8,000
62225 - BLDG MAINTENANCE SERVICES	194,000		194,000
62235 - OFFICE EQUIPMENT MAINT	10,000		10,000
62245 - OTHER EQMT MAINTENANCE	1,300		1,300
62275 - POSTAGE CHARGEBACKS	2,600		2,600
62290 - TUITION	15,000		15,000
62295 - TRAINING & TRAVEL	42,000		42,000
62315 - POSTAGE	1,000		1,000
62340 - IT COMPUTER SOFTWARE	228,600		228,600
62341 - INTERNET SOLUTION PROVIDERS	235,000		235,000
62360 - MEMBERSHIP DUES	2,100		2,100
62375 - RENTALS	59,740		59,740
62380 - COPY MACHINE CHARGES	12,900		12,900
62506 - WORK- STUDY	9,700		9,700
62705 - BANK SERVICE CHARGES	5,700		5,700
64015 - NATURAL GAS	29,900		29,900
64505 - TELECOMMUNICATIONS	3,500		3,500
64540 - TELECOMMUNICATIONS - WIRELESS	2,000		2,000
65025 - FOOD	20,000		20,000
65040 - JANITORIAL SUPPLIES	12,000		12,000
65050 - BLDG MAINTENANCE MATERIAL	30,000		30,000
65095 - OFFICE SUPPLIES	70,000		70,000
65100 - LIBRARY SUPPLIES	237,750		237,750
65125 - OTHER COMMODITIES	25,000		25,000
65555 - IT COMPUTER HARDWARE	45,000		45,000
65630 - LIBRARY BOOKS	591,300		591,300
65635 - PERIODICALS	18,700		18,700
65641 - AUDIO VISUAL COLLECTIONS	120,700		120,700
<b>Grand Total</b>	<b>8,472,778</b>	<b>1,220,778</b>	<b>7,252,000</b>
Total to be Levied	7,476,289		
Loss Factor	224,289		
Amount to be raised by taxes	7,252,000		