



APPROVED

UTILITIES COMMISSION
FRIDAY, MARCH 13, 2015, 7:15 A.M.
Water Treatment Plant, 555 Lincoln St.
Large Conference Room

Members Present: D. Grumman, D. Lanyon, J. Nieuwsma, E. Rosenberg, M. White
Members Absent: D. Everhart
Staff Present: L. Biggs, K. Jensen, A. Price
Guests Present: S. Kismohr, R. Shure
Presiding Member: D. Lanyon

DECLARATION OF QUORUM

A quorum being present, Chair Lanyon called the meeting to order at 7:21 a.m.

APPROVAL OF THE FEBRUARY 13, 2015 MEETING MINUTES

It was moved and seconded to approve the minutes of the February 13, 2015 meeting. A voice vote was taken and the February 13, 2015 meeting minutes were unanimously approved.

ANNOUNCEMENTS / COMMUNICATIONS

a. Forthcoming Utilities Department activities

Ms. Biggs announced that next week, March 16 - March 20, is Fix-a-Leak Week, and the City will be handing out dye tabs at all six city centers to encourage residents to check their plumbing fixtures and irrigation systems for water leaks.

COMMITTEE REPORTS

a. Work Plan Item 1.1 Update on development of a building energy efficiency white paper and update on status of city database

Chair Lanyon gave a complete run-through of the revised slide show presentation on benchmarking and building energy tracking for existing commercial and large residential buildings to the Commission that he will present to the City Council at the March 16th council meeting. The Commission members and Mr. Kismohr provided some recommendations of items that Chair Lanyon can point out to the Council during his presentation.

b. Work Plan Item 2.1 Investigate the potential for water conservation and wastewater reuse in city-owned buildings update – Status of draft report on water conservation at five city facilities

No action was taken.

c. Work Plan Item 2.3 Develop long term needs for municipal sewer and water infrastructure – Mr. Stoneback will present the status of the recommended five-year plan and projects for the 2015 budget

No action was taken.

d. **Dusk-to-Dawn Street Lighting – Status of efforts to select circuits for testing**

No action was taken.

STAFF REPORTS

a. **Recent Electric System Outages, Basement Flooding Concerns and Water Service Interruptions, and status of 2014 improvement projects**

Ms. Biggs reported the following:

There was a scheduled power outage on February 16th to change a transformer and unscheduled power outages on February 1st and 21st on the Chicago/Evanston border affecting Chicago residents, but she is uncertain if they affected any Evanston residents. She will have Mr. Stoneback provide clarification at the next meeting.

There were several basement backups that were all determined to be private lateral problems.

There was only one water main break in February because the frost line has not been very deep.

The Standpipe Painting and Repair project was awarded to American Suncraft. They should begin work in March, starting with the North Standpipe, and each standpipe should take about 3-4 months to complete. The AMI Replacement Program is now complete and the website portal is up and running. The website portal was listed on the water bills and she will do a press release to ensure that residents are made aware of it. Proposals have been received for the clearwell repairs and will be evaluated next week, and then staff recommendations will go to Council on April 13th, and she is currently working on drafting a RFP for the reservoir improvements. The Water Main Replacement bids came in extraordinarily high because contractors are busy working on relocating utilities and water mains for the Jane Addams Memorial Tollway (I-90) Rebuilding and Widening Project at this time. Contract A of the CIPP Sewer Rehabilitation project has been awarded and there is a kick off meeting scheduled for later this morning.

b. **Status of negotiations with potential new wholesale water customers**

Ms. Biggs said that negotiations with the potential new wholesale water customers are still ongoing, and noted that the City of Park Ridge's Mayor recently passed away, and that NSMJAWA indicated that they will make a decision later this year.

c. **Community-wide Water Conservation Initiative – Ideas on development of a city water use efficiency policy for city buildings**

Mr. Jensen said that the Low Flow Toilet Replacement Program is currently out to bid and proposals are due on March 17th. He said that there has been no movement on the Rain Barrel Program because he is waiting to get something in writing from the MWRD stating that downspout disconnections would not require an exception to their ordinance.

UNFINISHED BUSINESS

- a. **Inactive task: Work plan item 1.2 Develop a plan to reduce energy consumption at the water treatment plant – Item complete pending pump replacement schedule**

- b. **Inactive task: Work plan item 1.3 Develop a baseline for energy consumption in municipal buildings update – Status of energy consumption database update and update of the Aukman report**

- c. **Inactive task: Work plan item 2.2 Reduce the amount of stormwater entering the combined sewers in sandy subsoil areas of the City – Item complete pending the annual report of the Director of Public Works on the Complete and Green Network Approach for Construction Projects in the Public Right of Way**

- d. **Inactive task: Work plan item 2.4 Evaluate the potential impact of pending USEPA sewer/water regulations on the sewer system and water treatment plant**

ADJOURNMENT

The meeting was adjourned at 8:29 a.m.

Respectfully submitted,

Angela Price
Executive Secretary
Utilities Department