



MEETING MINUTES
**Zero Waste Working Group of the
Evanston Environment Board**

Sunday, October 27, 2019

3:30 P.M.

2024 McCormick Blvd., Evanston IL 60201

Members Present:

Ben Kaplan, Environment Board
Jerri Garl, Environment Board
Michelle Redfield, Environment Board
Karen Bireta, Member of Public

Members Absent: Chris Kucharczyk

Staff Present: None

Guests: None

Presiding Member: Ben Kaplan, Chair

1. Declaration of Quorum

B. Kaplan called the meeting to order at 3:46 p.m. and a quorum was established.

2. Public Comment

No public comment

3. Approval of Meeting Minutes from October

This was the first meeting and no minutes were approved

4. Group Actions and Discussions

- **Group discussed frequency of committee meetings and will try to maintain a twice per month cadence, with this eventually tapering down to once per month**
- **Group needs City's recommendations for engaging and recruiting stakeholders to advise and provide input during committee meetings**
- **Group reviewed and discussed the CARP tracking document and will utilize document to determine scope of work for subcommittee**
- **Group will finalize recommendations and action items prior to November Environment Board meeting**

5. Adjournment

B. Kaplan moved to adjourn the meeting, J. Garl seconded. B. Kaplan adjourned at 5:30pm.

Next Meeting – Sunday, November 17, 2019