Members Present:
Ben Kaplan, Environment Board
Jerri Garl, Environment Board
Michelle Redfield, Environment Board
Karen Bireta, Member of Public
Chris Kucharczyk, Environment Board

Members Absent: None

Staff Present: None

Guests: None

Presiding Member: Ben Kaplan, Chair

1. Declaration of Quorum
   B. Kaplan called the meeting to order at 10:15 a.m. and a quorum was established.

2. Public Comment
   No public comment

3. Approval of Meeting Minutes from October
   Group neglected to approve previous meeting minutes

4. Group Actions and Discussions
   • Official name of group established as "Zero Waste Working Group".
   • J. Garl and B. Kaplan explained to K. Bireta city rules pertaining to non-
     environment board members in working group being allowed to attend meetings,
     but not having an official vote.
   • Group collectively drafted the following memos to be submitted to City Staff:
     o City of Evanston Commercial Solid Waste Franchise RFP Process
       Inclusion Request - addressed to Dave Stoneback
     o Evanston CARP Policy Package 1 Response and Recommendations -
       addressed to Kumar Jensen
   • Group discussed utilizing the City of Charlotte North Carolina’s Circular City
     model as a template for how to structure the Strategic Climate Plan that can
     further guide the Environment Board and the City of Evanston to implement
     CARP
5. **Adjournment**
B. Kaplan moved to adjourn the meeting, C. Kucharczyk seconded. B. Kaplan adjourned at 12:15 pm.

Next Meeting – Thursday, December 5, 2019