To: Mental Health Board

From: Jessica Wingader, Grants and Compliance Specialist

Subject: December 12, 2019 MHB Meeting Cover Memo

Date: December 12, 2019

Attached please find:

- The meeting agenda
- Item 1: Draft minutes of the October 10, November 7 and November 16, 2019 meeting for approval
- Item 2: MHB Draft 2020 Meeting Schedule

We look forward to seeing you on December 12th.
MENTAL HEALTH BOARD
Thursday, December 12, 2019
7:00 PM
Lorraine H. Morton Civic Center, 2100 Ridge Avenue
Room G300 – Lake Superior Conference Room

AGENDA

I. CALL TO ORDER/DECLARATION OF QUORUM

II. APPROVAL OF MHB MINUTES OF OCTOBER 10, NOVEMBER 7 AND NOVEMBER 16, 2019

III. PUBLIC COMMENT

IV. RECONSIDERATION OF APPLICATION DEADLINE REQUIREMENT FOR INFANT WELFARE SOCIETY AND LEARNING BRIDGE (FOR ACTION)

V. 2020 MEETING DATES

VI. CHAIR REPORT

VII. ADJOURNMENT

The next regular meeting of the Mental Health Board is scheduled for 7:00 p.m. Thursday, January 9, 2020 in room 2402 of the Lorraine H. Morton Civic Center.

Order of Agenda Items is subject to change. Information about the Mental Health Board is available at: www.cityofevanston.org/government/boards-commissions. Questions can be directed to Jessica Wingader, Public Services – Grants & Compliance Specialist, at 847-859-7889 or via e-mail at jwingader@cityofevanston.org.

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Call to Order / Declaration of Quorum
Chair Sales declared a quorum and called the meeting to order at 7:05 pm.

Approval of MHB Minutes of July 11, 2019 and September 17, 2019
Ms. Johnson moved approval of the July 11, 2019 minutes and the September 17, 2019 minutes, seconded by Mr. Orr; a voice vote was taken and the minutes were unanimously approved.

Victim Advocate Program
Staff provided a statement as Advocates were unavailable due to limited staff hours and provided additional information about the function of the role.

Public Comment
No public comment.

ZoomGrants Application Request (For Action)
Family Focus representative requested that the agency be allowed to move forward in the application process after missing the deadline to submit the Letter of Intent. After discussion, Ms. Johnson moved to allow Family Focus to complete a ZoomGrants application for FY 2020 MHB funds, seconded by Mr. Orr; a voice vote was taken that the motion was unanimously approved.

ZoomGrants Review
Staff provided information about Committee Scoring questions in ZoomGrants and the process for reviewing applications. There was discussion about application questions and representation of Mental Health Board funding priorities. Staff reviewed documents agencies could access in the application and documents that agencies were asked to provide. There was also discussion about key dates in the application process including the deadline for members submitting additional questions to agencies prior to upcoming hearing meetings.

Staff Report
Staff provided a list of agencies and programs applying for FY 2020 funds, an update on the City budget process including upcoming meeting dates, and a draft schedule of meeting dates for the Board in 2020.
Chair Report
Ms. Fieler provided an overview of the Mayor's Mental Health meeting, the result of which was the formation of a subcommittee to review mental health needs.

Adjournment
Ms. Sood moved to adjourn the meeting, seconded by Ms. Johnson; motion passed unanimously and the meeting adjourned at 8:30 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist
MEETING MINUTES

JOINT MEETING:
HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE
and MENTAL HEALTH BOARD
Thursday, November 7, 2019 7:00 PM
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room G300

Housing and Community Development Act Committee
Members Present: Ald. Wilson, Ald. Braithwaite, Ald. Wilson, D. Su, M. Miro,
Members Absent: Ald. Rainey, Ald. Rue Simmons, H. Rodriguez, G. Mackey
Presiding Member: Ald. Wilson, Committee Chair

Mental Health Board
Members Present: J. Sales, S. Johnson, I. Ziaya, J. Haimes, A. Sood
Members Absent: B. Feiler, R. Orr, D. Cravens, G. Carpenter
Presiding Member: J. Sales, Board Chair
Staff: J. Wingader

Call to Order / Declaration of Quorum
Chair Wilson declared a quorum of the Housing and Community Development Act Committee and the Mental Health Board and called the meeting to order at 7:07 pm.

Application Deadline Requirements
Ald. Wilson introduced the topic and called for discussion. Members discussed past procedures and best practices in competitive grant application processes. After discussion, Ald. Wynne, for the Housing & Community Development Act Committee motioned to decline applications that missed the submission deadline, seconded by Mr. Miro; a voice vote was taken and the motion passed 5-0. Chair Sales for the Mental Health Board motioned to decline applications that missed the submission deadline seconded by Ms. Haimes; a voice vote was taken and the motion passed 3-1, with one abstention.

2019 CDBG Program and Mental Health Board – Review of Applications
Applicant agencies were given 5 minutes to present applications and field questions from Committee and Board members. Agencies, programs and funding requests are listed below.

- Books and Breakfast: Presentation by Kim Hammock, Executive Director Books and Breakfast Program
  CDBG request: $15,000
  MHB request: $25,000
• Family Focus: Presentation by Colette Allen, Evanston Center Director
  After School Program
  CDBG request: $25,000
  MHB request: $40,000

• James B. Moran Center for Youth Advocacy: Presentation by Kristen Kennard,
  Deputy Director and Patrick Keenan-Devlin, Executive Director
  CDBG request: $36,000
  MHB request: $50,000

• Meals on Wheels: Presentation by Debi Genthe, Executive Director
  Prevention of Malnutrition and Hunger Through Home Delivered Meals
  CDBG request: $20,000
  MHB request: $10,000

• Connections for the Homeless: Presentation by Betty Bogg, Executive Director
  Outreach and Drop-In Program
  CDBG request: $25,000
  MHB request: $60,000

• The Harbour: Presentation by Terri Szewczyk, Government Grants Manager
  Safe Harbour Emergency Shelter Program
  CDBG request: $5,200
  MHB request: $10,000

• Interfaith Action: Presentation by Susan Murphy, Director
  Emergency Overnight Shelter
  CDBG request: $25,000
  MHB request: $15,000

• North Shore Senior Center: Presentations by Katherine Honeywell, Director of
  Senior and Family Services
  Grandparents Raising Grandchildren
  CDBG request: $10,000

  Social Services for Seniors and Their Families
  MHB request: $35,000

  Behavioral Health Programing
  MHB request: $10,000

• Impact Behavioral Health Partners: Presentation by Kristin Johanns, Manager of
  Clinical Services
  Clinical Services Program
  MHB request: $60,000

  Presentation by Anna Sack, Employment Specialist
  Employment Services Program
  CDBG request: $20,000
Public Comment
No public comment.

Adjournment of Mental Health Board
There being no further business for the Mental Health board, Ms. Ziaya called for a motion to adjourn, seconded by Ms. Johnson; a voice vote was taken and the Mental Health Board adjourned at 8:55 pm.

Notice of Proposed Rulemaking on HUD’s Implementation of the Fair Housing Act’s Disparate Impact Standard
Ald. Wilson introduced a letter from the High-cost Cities Housing Forum (HCHF) that summarized the unreasonable burden placed on plaintiffs by HUD’s proposed amendments to the three part test for determining when a housing practice violates the Fair Housing Act under disparate impact.

Adjournment
There being no further business, Chair Wilson called for a motion to adjourn. It was moved by Ald. Braithwaite and seconded by Ald. Wynne. Motion passed unanimously and the meeting adjourned at 9:02 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist
MEETING MINUTES
MENTAL HEALTH BOARD
Saturday, November 16, 2019 9:00 AM
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room G300

Mental Health Board
Members Absent: J. Sales, A. Sood
Presiding Member: B. Feiler, Vice Chair
Staff: J. Wingader

Call to Order / Declaration of Quorum
Vice Chair Feiler declared a quorum of the Mental Health Board and called the meeting to order at 9:07 am.

2020 CDBG Program and Mental Health Board – Review of Applications
Applicant agencies were given 5 minutes to present applications and field questions from Committee and Board members. Agencies, programs and funding requests are listed below.

- Childcare Network of Evanston: Presentation by Carol Teske, Executive Director
  Learning Together Program
  MHB request: $50,000

- YOU: Presentation by Jennifer Simpson Leigh, Chief Advancement Officer and Melody Rose
  Trauma Informed Youth & Family Services Program
  MHB request: $100,000

- Metropolitan Family Services: Presentation by Jennifer Jenks, Clinical Program Manager
  Family Support and Prevention Program
  MHB request: $80,000

- Trilogy, Inc.: Presentation by Megan Miller, Director and Maggie McGuinnis
  Evanston Mental Health Program
  MHB request: $30,000

- NAMI Cook County: Presentation by Nathaniel Ekman, Executive Director and Christine Somerville, Program Director
  Family Support Services for Mental Illness Program
  MHB request: $15,000

- PEER Services: Presentation by Maureen McDonnell, Executive Director
Substance Abuse Treatment & Early Intervention Program  
MHB request: $88,200

- Shore Community Services: Presentation by Uma Muppidi, Senior Director  
  Residential Services  
  Residential Services Program  
  MHB request: $22,000

  Lois Lloyd Center  
  MHB request: $15,300

- Center for Independent Futures: Presentation by Ann Sickon, Executive Director  
  and Gerilyn Miller-Brown, Development Manager of Grants & Foundations  
  Clinical Services Program  
  MHB request: $13,095

- Northwest CASA: Jim Huenink, Executive Director  
  Sexual Assault Prevention Program  
  MHB request: $19,000

Public Comment
Stephen Vick requested reconsideration of application which missed the deadline to submit.  
Tiffany Culpepper, Site Director, spoke about the parents and children who use services and services including monthly workshops and case management services.  
Marty Handler, Board member, requested reconsideration and discussed program highlights.  
Marsha Richman, Board Chair, requested reconsideration and provided information about the history of Teen Baby. She additionally discussed fundraising efforts.  
Carol Teske, ED of CNE, spoke in support of IWS.  
Maureen McDonnell, ED of PEER Services, spoke in support of IWS.

Staff Report
Ms. Haimes requested a reconsideration of the vote to decline applications that missed the deadline to submit. Staff provided next steps in the process.

Adjournment of Mental Health Board
There being no further business for the Mental Health board, Ms. Haimes called for a motion to adjourn, seconded by Mr. Orr; a voice vote was taken and the Mental Health Board adjourned at 11:45 am.

Respectfully submitted,  
Jessica Wingader  
Grants and Compliance Specialist
Mental Health Board
Schedule of meeting dates for 2020

Meetings will be held in room 2402 unless specified otherwise; dates and locations are subject to change

Thursday, January 9, 2020 at 7PM
Thursday, February 13, 2020 at 7PM
Thursday, March 12, 2020 at 7PM
Thursday, April 9, 2020 at 7PM
Thursday, May 14, 2020 at 7PM
Thursday, June 11, 2020 at 7PM
Thursday, July 9, 2020 at 7PM
Thursday, August 13, 2020 at 7PM

Thursday, September 3, 2020 at 7PM (with HCDA) in G300 (Tues/Wed is Rosh Hashanah)
Saturday, September 26, 2020 at 9 AM in room G300 (2nd application review meeting traditionally held on Saturday)

Thursday, October 8, 2020 at 7PM

Thursday, November 12, 2020 at 7PM in G300 (2021 Fund Allocation Meeting, pending receipt of budget amount. Broadcast live if possible)

Thursday, December 10, 2020 at 7PM