

Programming and services consistent with stated mission, clear and logical description of the implementation plan, timeline for program or project is reasonable, evidence of measurable outcomes and outputs for programming and services

FAQ's:

Is there any tutoring or assistance offered for the Cultural Fund Grant process?

Yes. There is one Cultural Fund Grant workshop that will take place on **Wednesday, February 19, 2019, 4:00 p.m. to 6 p.m. and Thursday, February 27, 2020, 9 a.m. to 11 a.m. at the Morton Civic Center, 2100 Ridge, Room 2402 and 2404** respectively. Attendees will receive general information and tips for applying to the grant and will have a chance to ask questions.

Do I need to download any software or documents in order to apply?

No. We use Formstack, which has online forms with fields. You will be asked to upload various files, but will not need to download anything. NOTE: Formstack does not seem to work as well with Safari as other browsers. We recommend Google Chrome. If you are having trouble submitting, it is most likely a conflict with your browser.

What happens if my program, project, budget or plan changes after I have applied or received a grant?

We understand that the application demonstrates your intent, and that there are factors that may force you to alter your plan a bit! If you have to make small adjustments to your project or budget, you can simply proceed and note them in your final report. If significant changes are necessary, please outline those changes and submit to artscouncil@cityofevanston.org for assessment and re-evaluation.

The grant application will not let me go to the next page until the current page is complete. How do I see the questions ahead of time? Also, can I start it and then finish it at a later time or date?

You may type in a few characters to the fields. The form will read that as "answered" and will allow you to move on. When you save your document, the program will send you an email with a link to go back and edit your application. You may do that as many times as needed until you "submit", at which time your application is final. Make sure you check your filter if you do not see the program-generated link to go back.

