



**AGENDA**

**Administration & Public Works Committee**

**Monday, January 27, 2020**

**Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800**

**6:00 PM**

**(I) CALL TO ORDER/DECLARATION OF A QUORUM: ALDERMAN RAINEY**

**(II) APPROVAL OF MINUTES OF REGULAR MEETING MINUTES OF JANUARY 13, 2020**

**AM1.** Staff recommends approval of the Minutes of the January 13, 2020 Administration & Public Works Committee Meeting.

**For Action**

[Draft Administration & Public Works Committee Minutes - January 13, 2020](#)

**(III) PUBLIC COMMENT**

**(IV) CONSENT CALENDAR**

**A1. Approval of the City of Evanston Payroll and Bills**

Staff recommends City Council approval of the City of Evanston Payroll for the periods of December 23, 2019 through January 5, 2020 in the amount of \$3,121,470.17, Bills List for January 28, 2020 FY 2019, in the amount of \$4,267,823.22 and Bills List for January 28, 2020 FY 2020 in the amount of \$1,075,594.52.

**For Action**

[Approval of the City of Evanston Payroll and Bills](#)

**A2. Contract with Chi-Town Cleaners for 2020-2022 Multi-Year Janitorial Services at Multiple City Facilities**

Staff recommends City Council authorize the City Manager to execute a contract for multi-year janitorial services at six City facilities (RFP #19-57) with Chi-Town Cleaning Services Co., (21W665 Thorndale Ave., Medinah, IL 60157) in the amount of \$657,007. Funding will be from four different accounts, detailed in the summary, depending on the facility being serviced. A breakdown of funds by year will be as follows: \$208,413 for FY 2020, \$218,830 for FY 2021 and \$229,764 for FY 2022.

**For Action**

[Contract with Chi-Town Cleaners for 2020-2022 Multi-Year Janitorial Services at Multiple City Facilities](#)

**A3. Contract Award with Water Products Company for FY 2020, 2021, 2022 and 2023 Distribution System Materials (Bid 19-64)**

Staff recommends City Council authorize the City Manager to execute an agreement with Water Products Company (3255 East New York Street, Aurora IL 60504) for the purchase of Water Distribution System Materials (brass valves, fittings and gaskets) for Fiscal Years 2020, 2021, 2022 and 2023 in the amount of \$360,937.95. Funding is provided by the Water Fund (Account 510.40.4540.65055). The FY 2020 budget has a budget of \$150,000. This account has a YTD balance of \$150,000.

**For Action**

[Contract Award with Water Products Company for FY 2020, 2021, 2022 and 2023 Distribution System Materials \(Bid 19-64\)](#)

**A4. FY 2020 Estimated Annual User Charge with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for Disposal of Sludge Generated as Part of the Water Treatment Process**

Staff recommends City Council approval of payment of the estimated annual user charge for 2020 with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for disposal of sludge generated as part of the water treatment process in the amount \$151,800.08. Four payments of \$37,950.02 will be made beginning in February 2020 and ending November 2020. Funding for this work will be from the Water Fund (Account 510.40.4220.62420). This account has a budget of \$339,000 allocated for MWRDGC sludge disposal fees. The YTD account balance is \$339,000.

**For Action**

[Estimated Annual User Charge for 2020 with the Metropolitan Water Reclamation District of Greater Chicago for Disposal of Sludge](#)

**A5. Renewal of the Annual Maintenance and Support Agreement with Harris Computer Systems for the Utility Billing Software**

Staff recommends City Council authorize the City Manager to execute the sole source renewal of the annual maintenance and support agreement for the term March 1, 2020 through November 30, 2020 with Harris Computer Systems (1 Antares Drive, Suite 400, Ottawa, Ontario) for Harris NorthStar Utility Billing software, in the amount of \$36,661.59. Staff is in the process of evaluating proposals for a new utility billing system. Funding for this purchase will be from Water Fund (Account 510.40.4225.62340), which has an allocation of \$45,000 for this item. This account has an YTD balance of \$373,300.

**For Action**

[Renewal of the Annual Maintenance and Support Agreement with Harris Computer Systems for the Utility Billing Software](#)

**A6. Agreement with Northwestern University for the Sale of Salt and Brine**

Staff recommends City Council authorize the City Manager to execute a three-year agreement to sell road salt and brine to Northwestern University. Revenue from the sale of these products will be deposited into the General Fund (Account 100.40.4105.56068).

**For Action**

[Agreement with Northwestern University for the Sale of Salt and Brine](#)

**A7. Resolution 5-R-20 Authorizing the City Manager to Execute a Real Estate Contract for the Purchase of a Vacant Lot Located at 1829 Simpson Street**

Staff recommends the adoption of Resolution 5-R-20, authorizing the City Manager to execute a real estate contract for the purchase of a vacant lot located at 1829 Simpson Street for an amount not to exceed \$55,000. The source of funds for this proposed acquisition is Capital Improvement Funds Parks Contingency (Account 415.40.4119.65515-519011).

**For Action**

[Resolution 5-R-20 Authorizing the City Manager to Execute a Real Estate Contract for the Purchase of a Vacant Lot Located at 1829 Simpson Street](#)

**A8. Resolution 13-R-20, Authorizing the Settlement and Release of all Claims in Wanha v. City of Evanston, et al.**

Staff recommends adoption of Resolution 13-R-20 authorizing the City of Evanston to issue a settlement payment pursuant to a settlement agreement and release in Kanan Wanha v. City of Evanston (Case No. 19-c-4346). Funding will be provided from the Insurance Fund Settlement Costs - Liability (Account 605.99.7800.62260).

**For Action**

[Resolution 13-R-20, Authorizing the Settlement and Release of all Claims in Wanha v. City of Evanston, et al.](#)

**A9. Ordinance 7-O-20, Amending Title 10, Chapter 11, Section 12(H), "Parking Zones"**

The Transportation & Parking Committee and staff recommend City Council adoption of Ordinance 7-O-20, amending Title 10, Chapter 11, Section 12(H), "Parking Zones" to add hourly parking in Lot 1 and remove Lot 38.

**For Introduction**

[Ordinance 7-O-20, Amending Title 10, Chapter 11, Section 12\(H\), "Parking Zones"](#)

**A10. Ordinance 10-O-20, Decreasing the Number of Class C Liquor Licenses for Pete Miller's Evanston, LLC, Rock n' Ravioli and Creperie Saint Germain**

Staff recommends City Council adoption of Ordinance 10-O-20, decreasing the number of Class C Liquor Licenses for Pete Miller's Evanston, LLC, d/b/a Pete Miller Steak House, 1572 Sherman Avenue; Evanston, LLC d/b/a Rock n' Ravioli 1012 Church Street; and Creperie Saint Germain, Inc d/b/a Jilly's Bistro, 1512 Sherman Avenue.

**For Introduction**

[Ordinance 10-O-20, Decreasing the Number of Class C Liquor Licenses for Pete Miller's Evanston, LLC, Rock n' Ravioli and Creperie Saint Germain](#)

**A11. Ordinance 11-O-20, Increasing the Number of Class D Liquor Licenses for Barcelona North Inc., d/b/a Tapas Barcelona, 1615 Chicago Avenue**

The Local Liquor Commissioner recommends City Council adoption of Ordinance 11-O-20, amending Class D Liquor License from fifty-nine (59) to sixty (60) for Barcelona North, Inc. d/b/a Tapas Barcelona 1615 Chicago Avenue, Evanston, IL 60201.

**For Introduction**

[Ordinance 11-O-20, Increasing the Number of Class D Liquor Licenses for Barcelona North Inc.](#)

**A12. Ordinance 12-O-20, Amending Class R-1 Liquor License from Zero (0) to One (1) for Levy Premium Food Service Limited Partnership, 2705 Ashland Avenue**

The Local Liquor Commissioner recommends City Council adoption of Ordinance 12-O-20, amending Class R-1 Liquor License from zero (0) to one (1) for Levy Premium Foodservice Limited Partnership d/b/a Levy At Welsh - Ryan Arena 2705 Ashland Avenue, Evanston, IL 60201.

**For Introduction**

[Ordinance 12-O-20, Amending Class R-1 Liquor License from Zero \(0\) to One \(1\) for Levy Premium Food Service Limited Partnership](#)

**A13. Ordinance 13-O-20, Amending City Code Section 3-4-6 by Amending the Class B Liquor License**

The Liquor License Commissioner recommends City Council adoption of Ordinance 13-O-20, which amends the Class B license for movie theaters. The amendments removes the movie rating requirement of PG-13 or R to authorize the sale of alcohol and increases the drink maximum per transaction from one (1) to two (2).

**For Introduction**

[Ordinance 13-O-20, Amending City Code Section 3-4-6 by Amending the Class B Liquor License](#)

**A14. Ordinance 14-O-20, Amending City Code Section 3-4-6 by Amending the City's Class K Liquor License to Permit On-Site Tastings**

The Liquor License Commissioner recommends City Council adoption of Ordinance 14-O-20, which amends the Class K license for package stores. The amendment permits the on-site consumption for purposes of tasting only in stores.

**For Introduction**

[Ordinance 14-O-20, Amending City Code Section 3-4-6 by Amending the City's Class K Liquor License](#)

**A15. Ordinance 16-O-20, Amending City Code Section 3-4-9(B) by Amending the City Liquor Code to permit the Liquor Commissioner to Approve Early Hours Requests and Reduce the Fee From \$500 to \$100 Per Event**

The Liquor License Commissioner recommends City Council adoption of Ordinance 16-O-20, which amends the City Liquor Code to permit the Liquor Commissioner to approve early hours requests and reduce the fee from \$500 to \$100 per event.

**For Introduction**

[Ordinance 16-O-20, Amending City Code Section 3-4-9\(B\) by Amending the City Liquor Code](#)

**A16. Ordinance 17-O-20, Amending City Code Section 3-4-8(B) by Amending the City Liquor Code to Require a New Liquor License if More than 50% of Business is Sold**

The Liquor License Commissioner recommends City Council adoption of Ordinance 17-O-20, which amends the Section 3-4-8(B) of the City of Evanston Liquor Code to require a new liquor license if more than 50% of the restaurant is sold in a year.

**For Introduction**

[Ordinance 17-O-20, Amending City Code Section 3-4-8\(B\) by Amending the City Liquor Code to Require a New Liquor License](#)

**(V) ITEMS FOR CONSIDERATION**

**(VI) ITEMS FOR DISCUSSION**

**(VII) ITEMS FOR COMMUNICATION**

**(VIII) ADJOURNMENT**