MEETING MINUTES

UTILITIES COMMISSION
Friday, January 10, 2020, 7:15 A.M.
Water Treatment Plant, 555 Lincoln St.
Large Conference Room

Guests Present: J. Freeman T. Partel
Staff Present: A. Price, D. Stoneback
Presiding Member: J. Nieuwsma

1. DECLARATION OF QUORUM
   A quorum being present, Chair Nieuwsma called the meeting to order at 7:15 a.m.

2. APPROVAL OF THE DECEMBER 13, 2019 MEETING MINUTES
   Mr. Shure moved to approve the minutes, seconded by Mr. Bova, all approved

3. UNFINISHED BUSINESS
   a. Net Zero Energy Resolution
      Mr. Freeman reported that proposals to hire a consultant are due the end of January and a consultant will be chosen sometime in February.
   
   b. Municipal Electricity Supply
      Mr. Nieuwsma stated that Mr. Jensen has not received a quote from Dynegy yet for the contract extension. Mr. Stoneback said a meeting is coming up soon to discuss the contract extension.

   c. Aggregation Contract
      Mr. Stoneback said a meeting with City staff is scheduled for Monday, January 13th to review electric pricing proposals.

   d. ComEd Franchise Negotiations
      Mr. Skey and Mr. Partel will be meeting with Mr. Jensen today immediately following the Utilities Commission meeting to discuss negotiation strategies.

   e. Storm Water Management Plan
      Mr. Stoneback said the City had a pre-proposal meeting for the hydraulic study and will receive proposals later this month. He believes this will go to the City Council the second meeting in February.

   f. Street Lighting Study
      Mr. Stoneback informed the Commission that the City has not received the street light pole yet but he should have it by the end of the month.
g. **Historic District Solar Permitting**
   Mr. Bova reported that the task force had an initial meeting on December 19th. Mr. Shure and he said they are doing their homework, looking at language other communities are using, and looking at more proposals at this time. They said the timeline for the task force is about six months, maybe shorter. They will know more by next month.

4. **NEW BUSINESS**
   a. **Non-Revenue Water Report**
      Mr. Stoneback stated that he would have Darrell King, Water Production Bureau Chief, attend a Commission meeting when the next Non-Revenue Water Report is due.

5. **STAFF REPORTS**
   Mr. Stoneback reported the following:
   
   a. **Monthly utility reliability report (electric system outages, basement backups, water main breaks, service repairs)**
      The number of water main breaks was up in December. He is not really sure why, but the breaks were blow outs and not shear breaks which is an indication of weaker pipe.

      He believes private basement flooding is a result of high ground water seeping into basements and not sewer backups.

      Most of the Water Service Repair permits obtained in 2019 were due to residents taking advantage of the City’s loan program to change out their lead services to copper services while the City was installing water mains.

   b. **Water & sewer fund capital improvement project status**
      Mr. Stoneback provided a detailed overview of the 2020 Capital Improvement Projects.

   c. **Skokie rate litigation status**
      Mr. Stoneback said litigation remains ongoing. The City has a call scheduled with the federal mediator next week. Regardless of federal court mediation the state court is moving forward and has a date scheduled for February.

   d. **Lincolnwood water project status**
      Mr. Stoneback reported that construction is underway, with over 95% of the water main installed. Remaining work items include a pipeline crossing on Oakton Street, pipeline testing, installation and integration of the meter vault and bulk water fill station, and restoration. Construction work is anticipated to be complete in March, with traffic control to remain in place until asphalt plants open for final restoration in April.

   e. **Morton Grove/Niles water main/pumping station status**
      Mr. Stoneback said Morton Grove/Niles Water Commission’s system is finally completed. Some days they are getting their full daily demand from Evanston
and some days they are not, but they should start receiving their full daily
demand from Evanston soon.

6. ANNOUNCEMENTS / COMMUNICATIONS
   a. Forthcoming Public Works Agency activities relative to the Utilities
      Commission
      Mr. Nieuwsma announced that Mr. Jensen will be hosting a CARP
      Coordination meeting on Wednesday, January 22nd. The attendees will be
      representatives from various community groups and community institutions.
      Mr. Nieuwsma will be in attendance and welcomes the other Commission
      member’s attendance.

      Mr. Nieuwsma will be out of town next month therefore, Mr. Shure will chair
      the Utilities Commission meeting on February 14th.

      Mr. Everhart brought in a copy of the Chicago Water Quality Report to share
      with the Commission. Mr. Stoneback said the state requires every water utility
      to provide an annual water quality report. Evanston’s Water Quality Report is
      very similar to Chicago’s and it is available on the City’s website. Notice of the
      report’s availability is provided in the resident’s water bills.

7. ADJOURNMENT
   The meeting was adjourned at 8:29 a.m.

Respectfully submitted,
Angela Price
Administrative Lead
Public Works Agency