AGENDA
City Council
Monday, March 9, 2020
Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800
7:00 PM
Administration & Public Works begins at 6:00pm
Planning & Development begins at 6:45pm
City Council convenes at the conclusion of Planning & Development

(I) ROLL CALL - BEGIN WITH ALDERMAN REVELLE

(II) MAYOR PUBLIC ANNOUNCEMENTS AND PROCLAMATIONS

Proclamation: Marybeth Schroeder Day
Proclamation: Creative Arts Therapy Day - March 20, 2020

(III) CITY MANAGER PUBLIC ANNOUNCEMENTS

(IV) COMMUNICATIONS: CITY CLERK
PUBLIC COMMENT

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

SPECIAL ORDERS OF BUSINESS

SP1. **Appeal to the City Council of Preservation Commission Decision Denying Certificate of Appropriateness for 2390 Orrington Avenue to Construct a Single-Family House with Attached 2-Car Garage**

The City Council may make a motion to accept the application for appeal. If a motion is made and adopted, the City Council shall affirm, modify or reverse the decision of the Preservation Commission within forty-five (45) days. If no motion to accept the application for appeal is made, the decision of the Commission shall be final.

For Action

[Application for Appeal to the City Council of Preservation Commission Decision Denying Certificate of Appropriateness for 2390 Orrington Avenue](Draft City Council Minutes - February 24, 2020)

CONSENT AGENDA - CITY COUNCIL MINUTES

CM1. **Approval of the Minutes of the Regular Meeting of the February 24, 2020 City Council**

The City Clerk recommends City Council approval of the minutes of the regular meeting of the February 24, 2020 City Council.

For Action

[Draft City Council Minutes - February 24, 2020](Draft City Council Minutes - February 24, 2020)
A1. **Approval of the City of Evanston Payroll and Bills**

Staff recommends City Council approval of the City of Evanston Payroll for the period of February 3, 2020, through February 16, 2020, in the amount of $3,169,047.42 and Bills List for March 10, 2020, in the amount of $2,967,962.24.

**For Action**

Approval of the City of Evanston Payroll and Bills and Credit Card Activity

A2. **Approval of 2020 Special Events**

Staff recommends approval of the 2020 special events contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines. This year’s calendar includes 5 new events: Pride Parade, Pride Fest, Juneteenth Parade, 3v3 Live Soccer Tournament, and Suffrage Rally. Costs for City services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator. These fees are waived for City events and City co-sponsored events.

**For Action**

Approval of 2020 Special Events
A3. Approval of the Purchase of Five (5) Vehicles for Public Works Agency and Fleet & Facilities Division

Staff recommends City Council approval for the purchase of five (5) vehicles/pieces of equipment for the Public Works Agency and Facilities & Fleet Management operations. The following replacement vehicles will be purchased as Single Source Purchases from Sourcewell and NWMC SPC joint purchasing cooperative contracts: one (1) 2020 International HV607 with Aerial Body from Versalift (7601 Imperial Drive, Waco, TX 76712-6608) in the amount of $208,525.00; one (1) 2020 Ford F-450 with Dump Body and Snow Plow from Currie Commercial Center (10125 W Laraway, Frankfort, IL 60423) in the amount of $91,709.00; one (1) Ford F-250 Pickup with Lift Gate and Snow Plow from Currie Commercial (10125 W Laraway, Frankfort, IL 60423) in the amount of $50,901.00; and one (1) Vactor 2100i from Standard Equipment Company (2033 W Walnut Street, Chicago, IL 60612) in the amount of $418,330.57. In addition, staff recommends a Sole Source purchase of one (1) Nifty SP64 Hybrid Diesel Electric Lift from Lift Works (600 Industrial Drive, St. Charles, IL 60174) in the amount of $99,700.00. Funding for the purchase of the Vactor 2100i and Crane Carrier in the amount of $418,330.57 will come from the Sewer Fund - Automotive Equipment (Account 515.40.4530.65550), with a FY budget and YTD balance of $540,000.00. All remaining vehicles, totaling $450,835.00, will be from the Equipment Replacement - Automotive Equipment Fund (Account 601.19.7780.65550), with a FY budget of $2,000,000. An additional $25,000 will be funded from the Crown Fund (Account 416.40.4160.65515-616017) to put toward the lift that will be utilized at the new Robert Crown Center.

For Action

Approval of the Purchase of Five (5) Vehicles for Public Works Agency and Fleet & Facilities Division
A4. **Contract Award with Davis Bancorp for Armored Car Services**

Staff recommends City Council authorize the City Manager to execute a contract with Davis Bancorp (P.O. Box 1690, Barrington, IL 60011-1690) for Armored Car Services (RFP 20-01). The contract will be for three (3) years with two (2) additional one (1) year options to renew. The breakdown of costs per year, inclusive of nine (9) center/office pick-ups and one (1) garage pick-up for all on-street coins, is as follows: $68,960 (a year) for years 1-3; $71,040 for year 4; and $73,884 for year 5. Funding will be from City Manager’s Office, Revenue & Collections Armored Car Services Fund (Account 100.15.1560.62431) as follows: $20,960 for years 1-3, $21,600 for year 4, and $22,464 for year 5. Funding will also be from the Parking System Management Armored Car Services Fund (Account 505.19.7005.62431) in the following amounts: $48,000 for years 1-3, $49,440 for year 4, and $51,420 for year 5.

For Action

**Contract Award with Davis Bancorp for Armored Car Services**


Staff recommends that City Council authorize the City Manager to execute an agreement with Elevate Energy (322 S Green St #300, Chicago, IL 60607) to develop a comprehensive zero emissions municipal operations strategy (RFP 19-67) in the amount of $64,912.50. This project will be funded from the City’s Capital Improvement Program (CIP) General Obligation Bonds (Account 415.40.4119.62145-120004), which has an FY 2020 Budget and a YTD balance of $50,000. The remaining funds, $14,912.50 will come from the 2020 Good Neighbor Fund (Account 415.40.4219.65515-520006).

For Action

**Contract Award with Elevate Energy for the Municipal Zero Emissions Strategy (RFP 19-67)**
A6. **Contract Award with Patrick Engineering, Inc. for Main Street Improvements Project Phase II Design (RFQ 18-28)**

Staff recommends that City Council authorize the City Manager to execute a contract with Patrick Engineering, Inc. (55 East Monroe Street, Suite 3450, Chicago IL 60603) in the amount of $475,530 to provide engineering design services for the Main Street Improvements Project between Maple Avenue and Hinman Avenue. Funding is provided from the Capital Improvement Fund 2020 General Obligation Bonds (Account 415.40.4120.62145 – 418006) in the amount of $20,000 and from the Chicago-Main TIF Fund (Account 345.99.3400.65515 – 418006) in the amount of $455,530. A detailed breakdown of the funding is included in the memo below.

*For Action*

Contract Award with Patrick Engineering, Inc. for Main Street Improvements Project Phase II Design (RFQ 18-28)

A7. **Contract Award to Interra, Inc. for FY 2020 Material Testing Services (RFP 20-10)**

Staff recommends City Council authorize the City Manager to execute an agreement for Material Testing Services (RFP 20-10) for various capital infrastructure improvement projects with Interra, Inc. (600 Territorial Drive, Suite G, Bolingbrook, IL 60440) in the amount of $150,000. This agreement is for a term of one year with two additional one year options to renew. Funding will be provided from the budgets for individual capital projects but will not exceed $150,000 for the initial 12-month contract term.

*For Action*

Contract Award to Interra, Inc. for FY 2020 Material Testing Services (RFP 20-10)


Staff recommends City Council authorize the City Manager to execute a five-year agreement for the Valuation of the Evanston Water Works Properties (RFP 19-50) with Burns & McDonnell (9400 Ward Parkway, Kansas City, MO) in the amount of $163,810. Funding will be provided from the Water Fund, Account 510.40.4200.62180. This account has a FY 2020 Budget allocation of $250,000. This account has a year to date balance of $166,770.

*For Action*

Contract Award with Burns & McDonnell Engineering Company, Inc for FY 2020 - 2024 Engineering Services for the Valuation of the Water Works Properties
A9. **Contract Award with Great Lakes Plumbing and Heating Company for HVAC Equipment Replacement at the Police/Fire Headquarters, Fire Station #3 and the Levy Senior Center (Bid 20-04)**

Staff recommends City Council authorize the City Manager to execute an agreement with Great Lakes Plumbing and Heating Company for HVAC equipment replacement at the Police/Fire Headquarters, Fire Station #3 and at the Levy Senior Center in the amount of $692,500. Funding will be provided by the Capital Improvement Fund 2019 General Obligation Bonds in the amount of $692,500.

**For Action**

**Contract Award with Great Lakes Plumbing and Heating Company for HVAC Equipment Replacement**

A10. **Request for Funding for the 2020 Great Merchants Grant Program (RFP 20-02)**

Economic Development staff recommends approval to provide financial assistance through the Great Merchants Grant Program, totaling $64,632.08, to the following Evanston business districts and affinity groups: Central Street Business Association - $5,312; Howard Street Business Association - $10,000; West Village Business Association - $5,811; West End Business Association - $8,350; Hill Arts Business District - $7,812.76; Central Evanston Business Association - $10,000; Maple Foster Business District - $9,590.32; Noyes Business District - $5,256; and Black Business Consortium Evanston North Shore - $2,500.

Economic Development staff also recommends approval to execute a contract with Herrera Landscape Snow Removal (8836 Lincolnwood Dr., Evanston, IL 60203) in the amount of $57,069 to deliver landscaping services to the business districts. Staff recommends utilizing the Economic Development Business District Improvement Program (Account 100.15.5300.65522). The approved 2020 Fiscal Year Budget allocated $150,000 to this account, to date there is $150,000 in this account.

**For Action**

**Request for Funding for the Evanston 2020 Great Merchants Grant Program**
A11.  **Resolution 23-R-20, Authorizing the City Manager to enter into Contracts to Design and Reconstruct the Fleetwood-Jourdain Gym Floor Without Utilizing a Public Bidding Process**

Staff recommends City Council adoption of Resolution 23-R-20, authorizing the City Manager to enter into contracts to design and reconstruct the Fleetwood-Jourdain gym floor without utilizing a public bidding process so that it will be ready by September 2020. The design contract shall not exceed $35,000 and the construction contract shall not exceed $260,000. Funding will be from the Capital Improvement Fund 2020 General Obligation Bonds (Account 415.40.4120.65515 – 619024), which has an FY 2020 balance of $250,000, and a YTD balance of $250,000.

**For Action**

[Resolution 23-R-20, Authorizing the City Manager to Enter into Contracts to Design and Reconstruct the Fleetwood-Jourdain Gym Floor](#)

A12.  **Resolution 24-R-20, Authorizing the City Manager to Execute a Six-Month Extension to the City’s Electric Service Agreement with Dynegy Energy Services**

Staff recommends City Council adoption of Resolution 24-R-20, authorizing the City Manager to execute a six-month extension to the City’s Electric Service Agreement with Dynegy Energy Services. The extension is for the City’s Electricity Supply Agreement (RFP 16-44) with Dynegy Energy Services (1500 Eastport Plaza Drive Collinsville, IL 62234). The 6-month extension will extend the contract from June 2020 to December 2020. Funding is provided by individual departments through various annual budgets.

**For Action**

[Resolution 24-R-20, Authorizing the City Manager to Execute a Six-Month Extension to the City’s Electric Service Agreement with Dynegy Energy Services](#)
A13. **Ordinance 20-O-20, Amending Title 10, Chapter 4, Section 1 “Stopping, Standing or Parking Prohibited in Specific Places”**

Transportation & Parking Committee and staff recommend City Council adoption of Ordinance 20-O-20, amending Title 10, Chapter 4, Section 1 “Stopping, Standing or Parking Prohibited in Specific Places,” regarding stopping, standing or parking a vehicle that blocks part or all of a bicycle lane. A fee of $75 was initially recommended due to high safety concerns, but the motion to receive a second on the Ordinance failed at the February 10, 2020 City Council meeting. Staff now requests Council consider a $55 fee, which is the same amount currently being assessed under Section 10-4-2 "Obstructing Traffic".

**For Introduction**

Ordinance 20-O-20, Amending Title 10, Chapter 4, Section 1 “Stopping, Standing or Parking Prohibited in Specific Places”

A14. **Ordinance 26-O-20 Requiring Sidewalk Installation or Replacement of Substandard Sidewalk Whenever New Construction is Erected**

Staff recommends adoption of Ordinance 26-O-20, Amending Title 7, Chapter 3 Sidewalks; Sidewalk Construction of the City Code to require public sidewalks be installed where none exist or to require the replacement of substandard sidewalk squares where sidewalks exist whenever new construction is erected.

**For Introduction**

Ordinance 26-O-20 Requiring Sidewalk Installation or Replacement of Substandard Sidewalk Whenever New Construction is Erected

A15. **Ordinance 27-O-20, Amending Title 10, Chapter 11, Sections 10 “Limited Parking” and Title 10, Chapter 11, Section 18 “Residents Parking Only Districts”**

Staff recommends City Council adoption of Ordinance 27-O-20, amending Title 10, Chapter 11, Section 10 (Limited Parking) and Title 10, Chapter 11, Section 18 (Residents Parking Only Districts) of the City Code, combining Residential Parking District H with District 6.

**For Introduction**

Ordinance 27-O-20, Amending Title 10, Chapter 11, Sections 10 “Limited Parking” and Title 10, Chapter 11, Section 18 “Residents Parking Only Districts”
A16. **Ordinance 36-O-20, Amending City Code Subsections 7-10-3, "General Regulations," and 7-11-12, "Areas Prohibited for Bathing Purposes," By Preventing Access to the Rock Revetment along the Lakefront**

Staff recommends City Council adoption of Ordinance 36-O-20 Amending City Code Subsections 7-10-3, "General Regulations," and 7-11-12, "Areas Prohibited for Bathing Purposes," By Preventing Access to the Rock Revetment along the Lakefront. Funding for placing signage along the lakefront will come from the General Fund (Account 100.40.4520.65070), which has an FY 2020 budget of $68,000 and a YTD balance of $58,762.

**For Introduction**

Ordinance 36-O-20, Amending City Code Subsections 7-10-3, Lakefront General Regulations

A17. **Ordinance 37-O-20, Repealing and Replacing Ordinance 162-O-19 Levying Taxes for Special Service Area #7**

Staff recommends City Council adoption of Ordinance 37-O-20, repealing and replacing Ordinance 162-O-19 levying taxes for Special Service Area (SSA) #7. This is in order to correct a mathematical error in Ordinance 162-O-19 to be resubmitted to Cook County. The Interim City Manager is requesting suspension of the rules for introduction and action at the March 9, 2020 City Council meeting so that a revised tax levy can be submitted to Cook County as soon as possible. This is necessary to ensure that the SSA can collect property taxes as planned during calendar year 2020.

**For Introduction and Action**

Ordinance 37-O-20, Repealing and Replacing Ordinance 162-O-19 Levying Taxes for Special Service Area #7

A18. **Ordinance 21-O-20, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1525**

Staff recommends City Council adoption of Ordinance 21-O-20, allowing the construction of a local improvement known as Evanston Special Assessment No. 1525, the alley north of Central Street and east of Ridge Avenue through the Special Assessment Process. Funding will be from the Capital Improvement Program (CIP) 2020 General Obligation Bonds (Account 415.40.4120.65515 – 420002), in the amount of $250,000; and the Special Assessment Funds (Account 420.40.6000.65515 – 420002), in the amount of $293,720.

**For Action**

Ordinance 21-O-20, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1525
A19. **Ordinance 24-O-20, Amending Section 7-2-9-3 Sidewalks to be Cleared of Snow, Ice, Dirt, and Weeds**

Staff recommends City Council adoption of Ordinance 24-O-20, "Amending Section 7-2-9-3 Sidewalks to be Clear of Snow, Ice, Dirt, and Weeds", which will require snow and ice removal for any winter weather accumulation. *Staff requests that this item be tabled until the June 8, 2020 Administration & Public Works Committee meeting. Staff during this time will conduct the requested research on comparable communities and other associated items resulting from the February 24, 2020 City Council meeting.*

**For Action**

*Ordinance 24-O-20, Amending Section 7-2-9-3 Sidewalks to be Cleared of Snow, Ice, Dirt, and Weeds*

(IX) **CONSENT AGENDA - PLANNING & DEVELOPMENT COMMITTEE - ALDERMAN SUFFREDIN**

P1. **Ordinance 33-O-20, Extending the Time for the Applicant to Obtain a Building Permit for 910-938 Custer Ave.**

Staff recommends adoption of Ordinance 33-O-20 to extend the time frame for commencement of construction of the Planned Development at 910-938 Custer Ave., originally approved on April 8, 2019. The Ordinance would grant an extension of one year for a building permit to be issued and construction to begin. No other changes to the existing Planned Development are proposed.

**For Introduction**

*Ordinance 33-O-20, Extending the Time for the Applicant to Obtain a Building Permit for 910-938 Custer Ave*
P2. **Ordinance 34-O-20 Amending the Zoning Map to Remove 2044 Wesley Ave. from the oWE West Evanston Overlay District**

The Plan Commission recommends denial of Ordinance 34-O-20 to remove 2044 Wesley Ave. from the oWE West Evanston Overlay District. Staff recommends City Council consider the intent of the West Evanston Master Plan and logistical development issues at 2044 Wesley Ave. and surrounding parcels to determine if it is appropriate to remove the oWE Overlay regulations for future development at the site. Special attention should be given to the Plan and Overlay details that require the extension of Jackson Ave. and Wesley Ave. that should one day become complete through-streets. If deemed appropriate for the removal of the oWE Overlay, the site would follow the zoning regulations of the underlying R4 General Residential District.

*For Introduction*

Ordinance 34-O-20 Amending the Zoning Map to Remove 2044 Wesley Ave. from the oWE West Evanston Overlay District

P3. **Ordinance 35-O-20, Amending Title 6, Ground Floor Uses in the D2 District**

Plan Commission and staff recommend amending the Zoning Ordinance to modify currently permitted ground-floor uses including Offices and Financial Institutions to special uses in order to encourage active ground-floor uses that promote pedestrian activity and an economically vibrant downtown corridor in the D2 Downtown Retail Core District.

*For Introduction*

Ordinance 35-O-20, Amending Title 6, Ground Floor Uses in the D2 District

P4. **Ordinance 25-O-20, Amending Title 7, Chapter 8, Section 8 “Tree Preservation”**

Staff has a neutral recommendation that City Council adopt Ordinance 25-O-20 amending the Tree Preservation Ordinance (7-8-8) and requests that it table the matter until its June 8, 2020 meeting in order to permit staff additional time to establish an implementation plan and identify potential additional staffing resources for the proposed changes in the Tree Preservation Ordinance. This item was held on February 24, 2020, in order to look into amending the ordinance to prevent the removal of protected trees without the option of replacement with an appeal process to the City Council.

*For Action*

Ordinance 25-O-20, Amending Title 7, Chapter 8, Section 8 “Tree Preservation”
**CONSENT AGENDA - ECONOMIC DEVELOPMENT COMMITTEE - ALDERMAN REVELLE**

**ED1.** Ordinance 28-O-20, Amending Portions of City Code Sections to Remove the Requirement for Business Licenses and Implement a Business Registration Program

The Economic Development Committee and staff recommend adoption of Ordinance 28-O-20, Amending Portions of City Code Sections to Remove the Requirement for Business Licenses and Implement a Business Registration Program, amending Title 3, “Business Regulations,” Chapters 1, 5, 6, and 27, and eliminating Chapters 13, 15, and 21, and amending Title 4, Chapter 2, Section 3, "Building Contractors." These changes will replace business licenses with a business registration program for all for-profit entities operating, including state-licensed businesses. Home-based businesses will also be required to register but will not be charged an annual registration fee.

**For Action**

Ordinance 28-O-20, Amending Portions of City Code Sections to Remove the Requirement for Business Licenses and Implement a Business Registration Program

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**CONSENT AGENDA - HUMAN SERVICES COMMITTEE - ALDERMAN BRAITHWAITE**

**HS1.** Ordinance 32-O-20, Amending City Code Title 3 to Restrict the Sale and Adoptions of Cats, Dogs and Rabbits

Staff recommends adoption of Ordinance 32-O-20, approving restrictions on the sale and adoption of cats, dogs, and rabbits in Evanston. **Ald. Fiske requests suspension of the rules for introduction and action at the March 9, 2020 City Council meeting.**

**For Introduction and Action**

Ordinance 32-O-20, Amending City Code Title 3 to Restrict the Sale and Adoptions of Cats, Dogs and Rabbits

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**CALL OF THE WARDS**

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

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**EXECUTIVE SESSION**
### UPCOMING ALDERMANIC COMMITTEE MEETINGS

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<td>Lighthouse Landing Complex Committee</td>
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<td>Environment Board</td>
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<td>Mental Health Board</td>
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<td>Mayor’s State of the City Luncheon</td>
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<td>City Council - CANCELLED</td>
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<td>Housing &amp; Community Development Act Committee</td>
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<td>Equity &amp; Empowerment Commission – CANCELLED</td>
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