DESIGN AND PROJECT REVIEW COMMITTEE (DAPR) MINUTES
March 11, 2020


Staff Present: M. Rivera, L. Hemingway, S. Levine

Others Present:

Presiding Member: J. Leonard

A quorum being present, J. Leonard called the meeting to order at 2:31 p.m.

Approval of Minutes

1. February 26, 2020, DAPR Committee meeting minutes.

S. Mangum made a motion to approve the meeting minutes, seconded by L. Biggs.

The Committee voted, 5-0, to approve the meeting minutes, with 2 abstentions. E. Cano arrived after minutes were approved.

New Business

1. 1215 Church Street Preliminary/Final Review

YWCA Evanston/North Shore, applicant, submits for a building permit to construct a 2-story addition at the entrance on the south side and a 4-story addition at the north side of the existing building, and a 2nd-story addition connecting the two structures, to expand and reconfigure off-street parking, new curb cut onto Ridge Avenue, and including playground and landscape improvements, 1215 Church Street/1726-1730 Ridge Avenue Planned Development, approved by Ordinance 115-O-19, in the R4 General Residential District.

APPLICATION PRESENTED BY: Jack Schroeder, architect for applicant
Kevin Taylor, architect for applicant

DISCUSSION:

- Applicant presented exterior building materials, including anodized metal siding and brick. Siding colors will be gray, white, and orange.
- S. Mangum asked if the siding would be painted.
- Siding will be painted.
- L. Biggs stated the driveway configuration off of Ridge Avenue is a concern. The driveway shown is not consistent with what was discussed previously, specifically, the right-in/right-out pork chop. The maximum permitted driveway width is 35’ yet the Construction Management Plan refers to a driveway width of 53’. She stated this can be discussed with the applicant and I. Eckersberg later.
• S. Mangum stated the stairs are still shown on the wall located in the street right-of-way along Ridge Avenue.
• J. Schroeder noted that the stairs will be filled in as noted on other sheets.
• L. Biggs noted the public sidewalk grading at the driveway on Ridge Avenue may need to be adjusted, the slope may need to start further back.
• I. Eckersberg stated grading details have been provided.
• J. Leonard stated a demolition permit is needed for 1730 Ridge Avenue.
• I. Eckersberg stated a MWRD permit is needed before further on-site work can continue.
• J. Leonard asked if the garbage location had been addressed.
• Applicant stated the dumpster location addresses resident’s concerns brought up at Plan Commission.

L. Biggs made a motion to grant preliminary and final approval subject to:

1) Staff to look at the driveway off Ridge Avenue, and
2) Construction Management Plan finalized,

seconded by S. Mangum.

The Committee voted, 8-0, to grant preliminary and final approval subject to the conditions noted above.

2. 1801 Main Street

Sign Variation

Brian Foote, applicant, submits for Sign Variation to install a freestanding sign with a commercial variable message sign (CVMS) component displaying messaging other than time and temperature where only time and temperature display is allowed, new Robert Crown Community Center, in the OS Open Space District.

APPLICATION PRESENTED BY:
Brian Foote, applicant
Stefanie Levine, Senior Project Manager,
Public Works Agency

DISCUSSION:

• B. Foote stated the free-standing pylon sign location has been moved away from the property line to comply with the sign code height limitation, the only sign variation requested is the message board display. He stated the electronic message board will display messages only, no graphics. He stated the message board illumination can be dimmed as well as the duration of messages.
• J. Leonard asked when the sign will be installed. She would like the electronic message duration and illumination levels reviewed after a period of time.
• B. Foote stated the sign will be installed mid-June.
• J. Leonard proposed maintaining a message for at least 60 seconds and adjusting the sign brightness at night. She stated this sign will set a precedent that businesses may also want. She would like this to be reviewed by DAPR in 3-6 months.
• L. Biggs stated the neighborhood has experienced a lot of change already.
• S. Mangum asked what hours the sign will be on.
• L. Biggs stated the sign will be on 24 hours but dimmed during evenings.
• J. Leonard stated she’d like to review the sign operation after 5 months with the following standards:
  o Messages held for at least 1 minute.
○ Sign dimmed between 11:00 p.m. to 5:00 a.m.
○ DAPR to review sign operations in 5 months.

L. Biggs made a motion to approve the sign variation subject to the conditions noted, seconded by M. Griffith.

The Committee voted, 8-0, to approve the sign variation subject to the conditions noted.

3. Rotary International

Rotary International's presence in Evanston placed at various downtown locations.

APPLICATION PRESENTED BY: Patrick Hughes
Annie Coakley, Downtown Evanston
Chris Kowalke

DISCUSSION:

- P. Hughes stated he is an Evanston resident working on a project to highlight Rotary International's presence in Evanston and what they do worldwide. Project includes placing 10 globes located around downtown, for one year, globes are 4' x 6', and will weigh about 500 pounds.
- A map and photos were presented showing possible locations.
- Globes may travel to other communities.
- The globes will rotate and information will be at each globe highlighting Rotary International projects around the world.
- E. Cano stated locations at street corners are not a good idea as it creates visibility problems.
- I. Eckerberg asked if hands can get stuck in moving parts.
- E. Cano stated snow and ice removal around the globes will need to be considered.
- Globes located near street curbs could be problematic, vehicles could jump the curb, hit and knock over a globe, for example.
- Construction details, materials, and a maintenance plan were discussed. A structural engineer will need to sign-off on the construction drawing.
- Materials will be welded stainless steel, polyethylene, and a concrete base.
- Concern raised about other organizations wanting to do something similar, promotional sculptures.
- Council approval will be required if placed on public property, the Council will have to set policy.
- Globes could be a place making tool.

Adjournment

J. Leonard stated the next meeting maybe virtual due to COVID-19, events are changing daily.

E. Cano made a motion to adjourn, seconded by J. Hyink. The Committee voted, 8-0, to adjourn. The Committee adjourned at 3:38 p.m.
The next DAPR meeting is scheduled for Wednesday, March 25, 2020, at 10:00 a.m. in Room 2404 of the Lorraine H. Morton Civic Center.

Respectfully submitted,
Michael Griffith