



## **CITY COUNCIL REGULAR MEETING**

**CITY OF EVANSTON, ILLINOIS  
LORRAINE H. MORTON CIVIC CENTER  
JAMES C. LYTTLE COUNCIL CHAMBERS  
Monday, January 9, 2017**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.  
Planning & Development Committee (P&D) meets at 7:15 p.m.  
City Council meeting will convene at conclusion of the P&D Committee meeting.**

### **ORDER OF BUSINESS**

- (I) Roll Call – Begin with Alderman Wilson
- (II) Mayor Public Announcements and Proclamations  
Presentation of Key to the City to Sir Fraser Stoddart, Nobel Prize in Chemistry Recipient
- (III) City Manager Public Announcements  
Oath of Office – Fire Chief, Brian Scott  
Introduction of Recreation Managers Anne Marie Heiser (Robert Crown Center) and Theresa Tevsh (Levy Center)  
Update on January 30<sup>th</sup> Police Community Event
- (IV) Communications: City Clerk
- (V) Public Comment  
Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.
- (VI) Special Order of Business

- (VII) Consent Agenda: Alderman Rainey
- (VIII) Report of the Standing Committees
- |                               |   |                      |
|-------------------------------|---|----------------------|
| Administration & Public Works | - | Alderman Braithwaite |
| Planning & Development        | - | Alderman Revelle     |
| Human Services                | - | Alderman Tendam      |
- (IX) Call of the Wards  
(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}
- (X) Executive Session
- (XI) Adjournment

## **SPECIAL ORDER OF BUSINESS**

**(SP1) Sherman Plaza Garage Fence**

Alderman Judy Fiske recommends that the City Council reconsider the decision made in June 2014 not to install a fence on the upper deck of the Sherman Plaza Garage. If the City Council approves of this purchase, staff will return on January 23, 2017 with a quote for installation.

**For Discussion**

## **CONSENT AGENDA**

- (M1)** Approval of Minutes of the Regular City Council Meeting October 29, 2016.  
**For Action**

## **ADMINISTRATION & PUBLIC WORKS COMMITTEE**

- |   |                 |
|---|-----------------|
| <b>(A1)</b> Payroll – November 28, 2016 through December 11, 2016 | \$ 2,854,466.37 |
| Payroll – December 12, 2016 through December 25, 2016             | \$ 2,865,123.43 |
| <b>(A2)</b> City of Evanston Bills – January 10, 2017             |                 |
| FY: 2016  | \$ 4,341,505.76 |
| FY: 2017  | \$ 1,338,130.03 |

**For Action**

**(A3.1) 2017-2019 Multi-Year Janitorial Services Contract with Eco-Clean Maintenance, Inc. for Multiple City Facilities (RFP #16-72)**

Staff recommends City Council authorize the City Manager to execute an agreement for a multi-year janitorial services contract for multiple facilities with Eco-Clean Maintenance, Inc. (515 W. Wrightwood Avenue, Elmhurst, IL 60126) in the amount of \$120,576 annually for FY 2017, FY 2018 and FY 2019. The contract will begin on February 1, 2017 and will be awarded for a period of three (3) years with two (2) one-year options to renew. Funding will be provided from the following accounts: \$58,620 from Facilities Account 100.19.1950.62509 for LHMCC; \$14,976 from Facilities Account 100.19.1950.62509 for Service Center; \$35,100 from Police Department Account 100.22.2295.62225 for Police Headquarters; \$5,040 from Police Department Account 100.22.2295.62225 for Police Outpost; and \$6,840 from Fire Department Account 100.23.2315.62430. The total amount budgeted in 2017 for custodial services is \$300,031.

**For Action**

**(A3.2) Expenditure of Public, Education & Government (PEG) Funds to Evanston/Skokie School District 65 and Evanston Township High School District 202 for equipment purchases used to support PEG channels**

Staff recommends City Council authorization for expenditure of \$48,204.63 in Public, Education & Government (PEG) Funds for equipment purchases for the Education Channels for fiscal year 2016. Fund distribution is for \$25,042.63 to School District 202 and \$23,162.00 to School District 65. PEG Fund Revenue Account 100.15.1510.52181 has year to date 2016 revenues of \$176,374 and was budgeted for \$130,000. Expenses will be charged to account 100.15.1510.64004 – PEG Fund Distribution.

**For Action**

**(A3.3) Pre-qualification of Contractors for Cured-In-Place Pipe Rehabilitation of Sewers Mains**

Staff recommends approval of the following contractors as pre-qualified to perform Cured-In-Place Pipe (CIPP) rehabilitation in the City's sewer system for a three-year period (2017, 2018 and 2019): Hoerr Construction, Inc. (1601 W. Luthy Dr, Peoria, IL), Insituform Technologies, USA, Inc. (17988 Edison Ave., Chesterfield, MO), Kenny Construction Company (2215 Sanders Rd., Northbrook, IL), SAK Construction, LLC. (864 Hoff Rd., O'Fallon MO), and Visu-Sewer, Inc. (W230 N4855 Betker Drive, Pewaukee, WI).

**For Action**

**(A3.4) Engineering Services Contract with Terra Engineering, Ltd. for Emerson Street Traffic Signals Modernization Project**

Staff recommends that City Council authorize the City Manager to execute a contract to provide design engineering services for the Emerson Street Traffic Signal Modernization Project with Terra Engineering, Ltd. (225 West Ohio Street, 4<sup>th</sup> Floor Chicago, IL 60654) in the amount of \$86,100.00. Funding will be provided from funds transferred to the CIP Fund as part of Ordinance 45-O-7 from the developer of the Planned Unit Development Located 1890 Maple Avenue and 1881 Oak Avenue (Account 415.40.4217.62145 – 417016). This project is budgeted at \$150,000 in FY 2017.

**For Action**

**(A3.5) Change Order Number 2 for Penny Park Renovation Project with Elanar Construction Company**

Staff recommends City Council authorize the City Manager to approve Change Order No. 2 to the agreement for the Design/Build Services for the Penny Park Renovation Project (RFP 16-14) with Elanar Construction Company (6620 W. Belmont Avenue, Chicago, Illinois 60634). This change order provides a 128-day time extension, modifying the project's completion date from December 23, 2016 to April 30, 2017. There is no cost associated with this change order. No additional funding is needed at this time. Funding for this project is provided from the Capital Improvement Program (CIP) 2016 General Obligation Bonds (Account 415.40.4116.65515 – 516007). This project was budgeted at \$500,000 in FY 2016.

**For Action**

**(A3.6) Engineering Design Services Contract for the Main Street Corridor Improvement Project with Stanley Consultants, Inc.**

Staff recommends that City Council authorize the City Manager to execute an agreement with Stanley Consultants, Inc. (8501 W. Higgins Road, Suite 730, Chicago IL 60631) in the amount of \$170,868.00 to provide engineering design services for the Main Street Corridor Improvement Project between the west City limits and Dodge Avenue. On August 15, 2016, the City Council awarded the initial preliminary design engineering services (RFP 16-47) for the Main Street Corridor Improvement Project to Stanley Consultants. Due to budget limitations in FY 2016, the scope of design services was limited to topographic survey, data collection, preliminary analysis and some stakeholder meetings. Funding will be provided from CIP Fund 2017 GO Bonds (Account 415.40.4117.62145 – 416535). This project is budgeted at an additional \$175,000 in FY 2017 to complete the engineering design services. \$75,000 was budgeted in FY 2016 utilizing 2016 GO Bonds for the initial contract.

**For Action**

**(A3.7) Solid Waste Agency of Northern Cook County Disposal Fees for Fiscal Year 2017**

Staff recommends that City Council authorize the City Manager to execute an extension of the intergovernmental agreement for 2017 refuse disposal fees to Solid Waste Agency of Northern Cook County (SWANCC) in the not to exceed amount of \$750,000 for operations and maintenance transfer fees. Tipping fees on a per-ton basis for 2017 have been increased by approximately 1.5% from 2016 rates. The City's 2016 monthly base rate for disposal tipping fees was \$58,818.62 for most of 2016. With the 1.5% increase, the new monthly tipping fee is estimated to increase to \$59,700.00, and will hold at this rate for the majority of 2017. Funding will be provided by the Solid Waste Fund Account 520.40.4310.62405, which has a budget of \$750,000 for FY2017.

**For Action**

**(A4) Resolution 74-R-16, Authorizing Construction on Illinois State Highways for years 2017-2018**

Staff recommends City Council adopt Resolution 74-16-16 Authorizing Construction on Illinois State Highways for Years 2017 and 2018. In order to complete improvements on state highways within the City of Evanston, a permit must be obtained by the City from the Illinois Department of Transportation (IDOT). In order to expedite paperwork associated with the permits, a resolution is needed agreeing that the City will abide by standards set forth by the State of Illinois, and that the State of Illinois is not liable for work that is implemented by City employees.

**For Action**

**(A5) Resolution 4-R-17, Authorizing the City Manager to Grant an Easement for a Fence at 822 Colfax Street**

Staff recommends City Council adopt Resolution 4-R-17, authorizing the City Manager to grant an Easement for a fence at 822 Colfax Street. The easement would be granted for a 20 year period. No City funding is required for this fence installation. The property owner, Carl Lemaine, will fund the project and will be assessed a one-time easement fee of \$5,073.87.

**For Action**

(A6) **Resolution 6-R-17, Authorizing the City Manager to Sign Notifications of Grant Awards to Fund and Operate the Long Term Care Ombudsman Program**

Staff recommends City Council adoption of Resolution 6-R-17 authorizing the City Manager to sign notification of grant awards to fund and operate the Long Term Care Ombudsman Program for the City of Evanston. This is a reimbursement program in which the total amount of reimbursement the City will receive is solely dependent upon amount of funds utilized from the total budget which is also subsidized by the City of Evanston's operating budget in the form of local cash as well as local in-kind services provided by the City of Evanston. Overall budgeted expenses for the 2017 program include staffing salaries, travel, supplies, postage, telephone, training material and employee training in the amount of \$165,489.00. Costs and Reimbursements are budgeted in a variety of line items in BU 100.30.3055. The amount reimbursed by AgeOptions is \$53,922.00 for the period October 1, 2016 – September 30, 2017.

**For Action**

(A7) **Ordinance 160-O-16, Amending City Code Title 10, Schedule IX, "Parking Prohibited at Certain Times" by Adding Parking Restrictions to a Portion of Brummel Street**

The Transportation/Parking Committee and staff recommend that the City Council City adopt Ordinance 160-O-16 Amending City Code Section 10-11-9, Schedule IX "Parking Prohibited at Certain Times" by adding Brummel Street on the North side from Clyde Avenue on the west to the west property line at Clyde/Brummel Park from 9:00 a.m. to 9:00 p.m. during the period of April 1 to October 1.

**For Action**

(A8) **Ordinance 163-O-16, Increasing the Number of Class D Liquor Licenses for Spinzar, Inc. d/b/a Kabul House, 2424 Dempster Street**

Local Liquor Commissioner recommends City Council adoption of Ordinance 163-O-16, amending City Code Subsection 3-4-6-(D) to increase the number of authorized Class D liquor licenses from fifty-seven (57) to fifty-eight (58) and permit issuance of a Class D license to Spinzar, Inc. d/b/a Kabul House located at 2424 Dempster Street.

**For Action**

## **PLANNING & DEVELOPMENT COMMITTEE**

**(P1) Resolution 5-R-17, Approving a Plat of Resubdivision for 917-919 Edgemere Court**

The Preservation Commission and City staff recommend adoption of Resolution 5-R-17 approving the proposed re-subdivision of the properties located at 917 and 919 Edgemere Ct. The applicant is proposing to re-subdivide the two lots by moving the common lot line between the lots approximately 10' to the north.

**For Action**

**(P2) Ordinance 165-O-16, Granting a Special Use for a Type 2 Restaurant, Sushi Burrito, at 1565 Sherman Avenue**

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 165-O-16 granting special use approval for a Type 2 Restaurant, Sushi Burrito, at 1565 Sherman Ave. in the D2 Downtown Retail Core District. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district.

**For Introduction**

**(P3) Ordinance 2-O-17, Granting Landmark Status to Building and Lot of Record at 2771 Crawford Avenue**

The Preservation Commission and City staff recommend adoption of Ordinance 2-O-17 designating 2771 Crawford Avenue as an Evanston Landmark.

**For Introduction**

## **HUMAN SERVICES COMMITTEE**

**(H1) Ordinance 94-O-16, Amending City Code Section 9-4-8, Animal Impoundment Procedures**

Staff recommends City Council adoption of Ordinance 94-O-16 amending City Code 9-4-8(A) to align animal "Impoundment Procedures" in accordance with the current policies and procedures set forth by the City of Evanston. Ordinance 94-O-16 amends the impoundment procedures as it relates to disposition of unredeemed animals.

**For Action**

(H2) **126-O-16 Amending Title 3, Chapter 22 to Revise Farmers' Market Regulations to Permit Farmer Cooperative and Non-Evanston Bread Makers to Sell Products at the Evanston Farmers' Market**

City staff recommends that City Council adopt proposed Ordinance 126-O-16 authorizing amendments to Title 3, Chapter 22, to include permitting farmer cooperatives, as well as, update the City ordinance that governs the market to match how the Evanston Farmer's Market is currently operated.

**For Action**

## **ECONOMIC DEVELOPMENT COMMITTEE**

(O1) **Resolution 2-R-17, Authorizing City Manager to Execute a CDBG Grant Agreement with Sunshine Gospel Ministries d/b/a "Sunshine Enterprises"**

Staff and the Economic Development Committee recommend City Council approve Resolution 2-R-17, authorizing the City Manager to negotiate a grant agreement with Sunshine Gospel Ministries, an Illinois not-for-profit corporation, d/b/a "Sunshine Enterprises" for an amount not to exceed \$75,000, to help facilitate business creation opportunities for primarily low- and moderate-income Evanston residents. Funding will be from the Community Development Block Grant's Economic Development Fund (Account 215.21.5260.63064).

**For Action**

## **APPOINTMENTS**

(APP1)**For Reappointment to:**

Economic Development Committee

Jeannemarie Sierant

**For Action**



**MEETINGS SCHEDULED THROUGH JANUARY 2017**

## Upcoming Aldermanic Committee Meetings

1/10/2017	7:00 PM	Housing, Homelessness and Human Relations Commission
1/17/2017	7:00 PM	City Council
1/18/2017	6:30 PM	M/W/EBE Development Committee
1/19/2017	6:00 PM	Harley Clarke Planning Committee
1/23/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council
1/24/2017	7:00 PM	Housing & Community Dev. Act Committee
1/25/2017	6:00 PM	Transportation/Parking Committee

Information is available about Evanston City Council meetings at: [www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil). Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.