As the result of an executive order issued by Governor J.B. Pritzker suspending in-person attendance requirements for public meetings, City Council members and City staff will be participating in this meeting remotely.

Due to public health concerns, residents will not be able to provide public comment in-person at the meeting. Those wishing to make public comments at the Planning & Development Committee or City Council meetings may submit written comments in advance or sign up to provide public comment by phone or video during the meeting by completing the City Clerk's Office's online form at www.cityofevanston.org/government/city-clerk/public-comment-sign-up or by calling/texting 847-448-4311.

Community members may watch the City Council meeting online at www.cityofevanston.org/channel16 or on Cable Channel 16.
PUBLIC COMMENT

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

SPECIAL ORDERS OF BUSINESS

SP1. Affordable Housing Fund Expenses Report

Staff recommends that City Council accept and place on file this status report regarding the Affordable Housing Fund. For Action: Accept and Place on File

Affordable Housing Fund Expenses Report
SP2. **Approval of Authorization to Use up to $1,000,000 from the Affordable Housing Fund to Pay for Non-Congregate Housing and Other Services Incurred by the City to Provide for the Health and Safety of Residents Who Are Unable to Comply With Governor Pritzker's Stay At Home Order**

Staff recommends City Council authorization to use up to $1,000,000 from the City's Affordable Housing Fund to pay for non-congregate housing (hotel rooms) and other needs including (but not limited to) food and transportation for homeless residents who are vulnerable to the COVID-19 infection, unable to observe Governor Pritzker's order to shelter-in-place, as well as residents and first responders who have been exposed to COVID-19, or have tested positive for the virus, do not require hospitalization, but are unable to isolate or quarantine in their residences. The funding source is the Affordable Housing Fund, which currently has an uncommitted cash balance of approximately $2,200,000. For Action

Approval of Authorization to Use up to $1,000,000 from the Affordable Housing Fund to Pay for Non-Congregate Housing and Other Services

(VII) **CONSENT AGENDA - CITY COUNCIL MINUTES**

CM1. **Approval of the Minutes of the Regular City Council Meeting of April 27, 2020**

Staff recommends City Council approval of the minutes of the Regular City Council meeting of April 27, 2020.

For Action

Draft City Council Minutes - April 27, 2020

(VIII) **CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE - ALDERMAN FLEMING**

A1. **Approval of the City of Evanston Payroll and Bills**

Staff recommends City Council approval of the City of Evanston Payroll for the period of April 13, 2020, through April 26, 2020, in the amount of $2,780,281.75 and Bills List for May 12, 2020, in the amount of $3,142,461.05.

For Action

Approval of the City of Evanston Payroll and Bills
A2. **Approval of Purchase of a Vehicle Lift from Mohawk Resources, Ltd**

Staff recommends City Council approval for the purchase of a vehicle lift from Mohawk Resources, Ltd (65 Vrooman Ave, PO Box 110, Amsterdam, NY 12010) through a Sourcewell contract in the amount of $95,000.00. The lift is used by the Administrative Services Department/Facilities & Fleet Management Division at the Service Center for repairs and maintenance to the City’s fleet. Funding for the purchase will come from Capital Improvement Fund 2020 General Obligation Bonds (Account 415.40.4120.65515 - 620020) for Facilities Contingency, which has an FY 2020 budget of $600,000, and a YTD balance of $492,195.

**For Action**

Approval of Purchase of a Vehicle Lift from Mohawk Resources, Ltd

A3. **Approval of Contract Award with Robert Kinnucan Tree Experts & Landscaping Company, Inc. for the Dutch Elm Tree Injection Program (Bid 20-14)**

Staff recommends City Council authorize the City Manager to execute a contract for the Dutch Elm Tree Injection Program contract to the low bidder, Robert Kinnucan Tree Experts & Landscaping Company, Inc. (28877 Nagel Court, Lake Bluff, IL, 60044) in the amount of $646,224.62. Funding is provided from the General Fund, Forestry Division Budget Account 100.40.4320.62497 which has a FY 2020 budget allocation of $800,000, all of which is remaining.

**For Action**

Approval of Contract Award with Robert Kinnucan Tree Experts & Landscaping Company, Inc. for the Dutch Elm Tree Injection Program (Bid 20-14)
A4. **Approval of an Amendment to the Agency Agreement for the Management of the Natural Gas Purchase and an Amendment to the Agreement for the Purchase of Natural Gas for 16 City Owned Buildings**

Staff recommends that the City Council authorize the City Manager to negotiate and execute Amendment 4 to the Agency Agreement with Northwestern University for the management of the natural gas purchase. Staff also recommends that the City Council authorize the City Manager to execute Amendment 8 to the agreement with Twin Eagle Resource Management, LLC (5120 Woodway, Suite 10010, Houston, TX 77056) for the purchase of natural gas for 16 City owned buildings. The cost for natural gas is billed to the various accounts that support the buildings that are purchasing natural gas through this contract. Northwestern University will administer the natural gas purchase for the City at no additional cost.

**For Action**

**Approval of an Amendment to the Agency Agreement for the Management of the Natural Gas Purchase for 16 City Owned Buildings**

A5. **Approval of Contract Award with Courtesy Electric Inc. for Emergency Generator Replacement / Repairs at Police/Fire Headquarters, Fire Station 1 and Fire Station 2 (Bid 20-05)**

Staff recommends the City Council authorize the City Manager to execute an agreement with Courtesy Electric Inc. (6551 N. Olmsted Ave., Chicago, IL 60631) for the Emergency Generator Replacement / Repairs at Police/Fire Headquarters, Fire Station 1 and Fire Station 2 (Bid 20-05) in the amount of 249,900.00. Funding is provided from the Capital Improvement Fund 2019 and 2020 General Obligation Bonds, which has an approved FY 2020 budget of $334,000, all of which is remaining. A detailed summary is included in the memo below.

**For Action**

**Approval of Contract Award with Courtesy Electric Inc. for Emergency Generator Replacement / Repairs at Police/Fire Headquarters**
A6. **Approval of Contract Award with Ideal Heating Company for Civic Center Burner Replacement (Bid 20-29)**

Staff recommends the City Council authorize the City Manager to execute an agreement with Ideal Heating Company (9515 Southview Avenue, Brookfield, Illinois 60513) for the Civic Center Burner Replacement (Bid 20-29) in the amount of $117,777.00. Funding is provided from the Capital Improvement Fund, 2019 General Obligation Bonds (Account 415.40.4119.65515-620004), which as an approved FY 2020 budget of $500,000 and a YTD balance of $489,500.

*For Action*

Approval of Contract Award with Ideal Heating Company for Civic Center Burner Replacement (Bid 20-29)

A7. **Approval of Contract Award with J.A. Johnson Paving Company for the 2020 Street Patching Program**

Staff recommends that City Council authorize the City Manager to execute a one year contract for pavement patching with J. A. Johnson Paving Company (1025 E. Addison Ct., Arlington Heights, Illinois) in the amount of $500,000. Funding will be from the Capital Improvement Fund 2020 General Obligation Bonds (Account 415.40.4120.65515 – 420015), which has a budget of $500,000, all of which remains.

*For Action*

Approval of Contract Award with J.A. Johnson Paving Company for the 2020 Street Patching Program

A8. **Approval of Emergency Assistance Guidelines for the Entrepreneurship Support Program**

Economic Development staff recommends approval of expanded guidelines for the Entrepreneurship Support Program Grant due to the current pandemic and changing needs of the business community. This program is funded through the Entrepreneurship Program Line Item (Account 100.15.5300.62664). In FY 2020 this program was allocated $50,000. To date, $0 has been spent.

*For Action*

Approval of Emergency Assistance Guidelines for the Entrepreneurship Support Program
A9. Resolution 40-R-20 Authorizing the City Manager to Execute an Intergovernmental Police Assistance Agreement with the North Regional Major Crimes Task Force (NORTAF)

Staff recommends City Council adoption of Resolution 40-R-20 Authorizing the City Manager to Execute an Intergovernmental Police Assistance Agreement with the North Regional Major Crimes Task Force (NORTAF).

For Action
Resolution 40-R-20 Authorizing the City Manager to Execute an Intergovernmental Police Assistance Agreement with the North Regional Major Crimes Task Force

A10. Resolution 41-R-20, Extending the Declared State of Emergency to June 8, 2020

Staff recommends City Council adoption of Resolution 41-R-20, Extending the Declared State of Emergency to June 8, 2020.

For Action
Resolution 41-R-20, Extending the Declared State of Emergency to June 8, 2020

A11. Resolution 42-R-20, Terminating Limits on Third-Party Food Delivery Service Fees on June 8, 2020

Staff recommends City Council adoption of Resolution 42-R-20, Terminating Limits on Third-Party Food Delivery Service Fees on June 8, 2020.

For Action
Resolution 42-R-20, Terminating Limits on Third-Party Food Delivery Service Fees on June 8, 2020

A12. Ordinance 50-O-20, Amending City Code Section 10-11-7, Schedule VII(A), “Passenger Loading Zones, Public Carrier Stops and Stands,” to Add a Loading Zone at 1723 Simpson Street

Staff recommends City Council approve Ordinance 50-O-20, amending parking near the entrance of 1723 Simpson Street (location of Meals on Wheels) to allow for loading zone spaces. This item was not approved by the Transportation & Parking Committee as there have been no meetings due to COVID-19; however, Alderman Rue Simmons is asking that this item be presented for approval as Meals on Wheels will be operating shortly.

For Introduction
Ordinance 50-O-20, “Passenger Loading Zones, Public Carrier Stops and Stands,” to Add a Loading Zone at 1723 Simpson Street
A13. **Ordinance 51-O-20, Authorizing the Sale of Aging Surplus Fleet Vehicles and Equipment Owned by the City of Evanston**

Staff recommends that City Council adopt Ordinance 51-O-20, directing the City Manager to offer the sale of vehicles and equipment owned by the City through public auction with GovDeals, an online auction system utilized by government agencies. These vehicles have been determined to be surplus as a result of new vehicle replacements being placed into service or vehicles that had to be taken out of service for safety reasons with the intention of eventual replacement. The equipment from the old Robert Crown Center and janitorial supplies from the Service Center were found to be obsolete or the City no longer utilizes those systems.

**For Introduction**

**Ordinance 51-O-20, Authorizing the Sale of Aging Surplus Fleet Vehicles and Equipment Owned by the City of Evanston**

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(IX) **CALL OF THE WARDS**

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(X) **EXECUTIVE SESSION**

(XI) **ADJOURNMENT**
### UPCOMING ALDERMANIC COMMITTEE MEETINGS

<table>
<thead>
<tr>
<th>DATE</th>
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<th>BOARD/COMMITTEE/COMMISSION</th>
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<tbody>
<tr>
<td>5/13/2020</td>
<td>7:00PM</td>
<td>Affordable Housing Plan Steering Committee - CANCELLED</td>
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<tr>
<td>5/14/2020</td>
<td>5:30PM</td>
<td>Emergency Telephone System Board - CANCELLED</td>
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<td>5/14/2020</td>
<td>6:00PM</td>
<td>Reparations Townhall</td>
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<td>5/14/2020</td>
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<td>Mental Health Board - CANCELLED</td>
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<td>12:00PM</td>
<td>Reparations Subcommittee</td>
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<td>7:00PM</td>
<td>Housing &amp; Community Development Act Committee</td>
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<td>Northwestern University-City Committee</td>
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<td>MWEBE Development Committee</td>
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<td>Equity &amp; Empowerment Commission</td>
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<td>Administration &amp; Public Works/Planning and Development/City Council</td>
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<td>Transportation and Parking Committee</td>
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