REGULAR CITY COUNCIL MEETING

CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTLE COUNCIL CHAMBERS
Monday, February 24th, 2020

<table>
<thead>
<tr>
<th>Present:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Alderman Fiske</td>
<td>Alderman Revelle</td>
</tr>
<tr>
<td>Alderman Braithwaite</td>
<td>Alderman Rainey</td>
</tr>
<tr>
<td>Alderman Wynne</td>
<td>Alderman Fleming</td>
</tr>
<tr>
<td>Alderman Wilson</td>
<td>Alderman Suffredin</td>
</tr>
<tr>
<td>(8)</td>
<td>(1)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Absent:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ald. Rue Simmons</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Presiding:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Stephen Hagerty</td>
</tr>
</tbody>
</table>
Mayor’s Public Announcements

Mayor Hagerty had no announcements.  

City Manager’s Public Announcements

City Manager Erika Storlie:

- Clark St. Bird Sanctuary Habitat Maintenance Update
- City Manager Storlie asked for voluntary vehicle compliance on primary routes on February 26, 2020.

City Clerk’s Communications

Deputy Clerk Eduardo Gomez reminded everyone of Early Voting which will take place from March 2-16 at the Civic Center in Room G300.

Public Comment

Daniel Joseph  
Wants the City to be responsible for removing snow that may accumulate on the sidewalks due to plowing trucks cleaning the streets.  

Mike Vasilko  
Opposed the agreement between the City of Evanston and SmithGroup. Talked about the Evanston Voter Initiative group.  

Carolyn Murray  
Talked about a recent incident where sensitive information was uploaded to a city employee's personal Snapchat account.  

Mark Simon  
Talked about the appeal for 612 Judson Ave.  

Tina Payden  
Asked City Council to have proper training given to staff responsible for snow removal on the streets.  

Kelsey Davis  
Opposed the off-street parking expansion for St. Athanasius School.  

James Davis  
Opposed the off-street parking expansion for St. Athanasius School.
Mary Rosinski  Voiced her support for the Evanston Voter Initiative group.  Watch

Liz Cramer  Shared the arts programming for the month of April at Evanston Made.  Watch

Willie Shaw  Shared information to help city staff and residents prepare for the 2020 Census.  Watch

Carlis Suttin  Shared his concerns over the proposed amendments of the City Code requiring the removal of snow and ice for any winter weather accumulation.  Watch

Leslie Shad  Thanked City Council for amending the Tree Preservation Ordinance to protect trees which are 25 inches and higher.  Watch

Paul Harvey  Made the argument for the expansion of the parking lot for St. Athanasius School.  Watch

Elliot Zashin  Talked about the Evanston Voter Initiative. Said the EVI would provide residents with more democracy without changing the form of government in Evanston.  Watch

Albert Gibbs  Voiced his concerns over the recent leak of sensitive information published to a city employees personal Snapchat account.  Watch

Doreen Price  Talked about sustainable affordable housing in Evanston.  Watch

Ray Friedman  Talked about James Park, 1305 Pitner Ave, GovHR and the Evanston Voter Initiative.  Watch

Bennet Johnson  Talked about proper government representation through the Evanston Voter Initiative.  Watch

Aldric Martinez-Olsen  Wants the City of Evanston to take tangible steps to combat global warming.  Watch

Lily Aaron  Talked about the climate action plan in Evanston.  Watch

Wendy Pollock  Voiced her support for climate action in Evanston.  Watch

Lauren Markes-Viso  Voiced her support for the Climate Action and Resilience Program.  Watch

Marie Cabiya  Spoke on behalf of District 65 Green Team to voice her support of climate change in Evanston. Wants the Climate Action and Resilience Program to be given the tools and resources needed to combat climate change.  Watch
Rabbi Dove Klein  
Paid tribute to Reverend Jones who passed away last week. Reverend Jones was a beloved and active member of the community, having served as Chaplain to the Evanston Fire and Police Department. Asked City Council if a Resolution could be adopted to commemorate all the work done by Reverend Jones.  

Darlene Cannon  
Questioned why some City Council members are preventing the Evanston Voter Initiative from taking place in Evanston.  

Roger Sosa  
Voiced his support for Kuman Jensen and the work being done by the Climate Action and Resilience Program (CARP).  

Betsy Bear  
Opposed the off-street parking expansion for St. Athanasius School.  

**Special Order of Business**

**SP1. Application for Appeal to the City Council of Preservation Commission Decision Denying Certificate of Appropriateness for 612 Judson Avenue to Replace Twenty One (21) Wood Windows with Vinyl Windows**

On February 10, 2020, City Council passed a motion to accept the appeal and set the date for the hearing on February 24, 2020. Motion approved 8-0. The City Council shall affirm, modify or reverse the decision of the Preservation Commission within forty-five (45) days of the date of approval of the motion to accept the appeal (no later than March 26, 2020).

**For Action**  
Reversed the decision of the Preservation Commission  
Passed 8-0

**SP2. Sustainability Legislative Update**

Staff recommends City Council accept and place on file the Sustainability Legislative Update.

**For Action: Accept and Place on File**  
Direction provided to staff
SP3. City Manager Recruitment Schedule

The Acting Assistant City Manager recommends City Council discussion
with Heidi Voorhees of GovHR regarding the proposed City Manager
recruitment schedule.

For Action: Accept and Place on File
Direction provided to staff

Consent Agenda

M1. Approval of the Regular Minutes of the February 10, 2020
City Council Meeting

Staff recommends City Council approval of the Regular Minutes of the
February 10, 2020 City Council Meeting.

For Action
Approved on Consent Agenda

A1. Approval of the City of Evanston Payroll and Bills

City Council approved the City of Evanston Payroll for the period of
January 20, 2020 through February 02, 2020 in the amount of
$3,092,449.16 and Bills List for February 25, 2020 FY 2020 in the amount
of $2,053,010.57.

For Action
Approved on Consent Agenda

A2. Approval of Funds to Cover Cost of Repairs to Vehicle #313, a
Pierce Arrow XT Tiller (Ladder Fire Truck) for the Fire Department

City Council approved payment in the amount of $41,770.46 to Global
Emergency Products (1401 N Farnsworth Ave, Aurora, IL 60505) for
cooling system repairs previously performed on a Pierce Arrow XT
Tiller/Ladder Fire Engine (Vehicle #313) and additional repairs made at
the same time to expedite the return of the vehicle to service in an optimal
and safe condition. The Arrow XT Tiller is used by the Fire Department,
and is critical to continue necessary operations throughout the City.
Funding will be from the Materials to Maintain Autos - Fleet Fund (Account
600.19.7710.65060) with a budget of $1,055,250.00, and a YTD balance of $988,442.12.

For Action
Approved on Consent Agenda

A3. Contract Award with Christopher B. Burke Engineering, Ltd, Inc. for the Oakton Street Corridor Improvement Study (RFP 19-66)

City Council authorized the City Manager to execute an agreement with Christopher B. Burke Engineering, Ltd (820 Davis Street, Suite 520, Evanston, IL 60201)) to provide engineering services for the Oakton Street Corridor Improvement Study (RFP 19-66) in the amount of $139,932.81. This project will be funded from the City’s Capital Improvement Program (CIP) 2019 General Obligation Bonds (Account 415.40.4119.62145-420012), which has an FY 2020 budget and a YTD balance of $175,000.

For Action
Approved on Consent Agenda

A4. Contract Renewal Award with Herrera Landscape and Snow Removal, Inc. for 2020 Streetscape and Rain Garden Landscape Maintenance Services

City Council authorized the City Manager to execute a contract renewal award to the low bidder, Herrera Landscape and Snow Removal, Inc.(8836 Lincolnwood Drive, Evanston, IL 60203) for the 2020 Streetscape and Rain Garden Landscape Maintenance services in the amount of $56,920. Funding for this project will come from three accounts. $38,420 will be from the General Fund Greenways budget (Account 100.40.4330.62195, Landscape Maintenance Service), which has a total allocation of $142,000. The $15,500 in costs associated with the rain garden maintenance will be funded from the Sewer Fund budget (Account 515.40.4531.62461, Sewer Maintenance Contracts) which has a total allocation of $25,000. Lastly, the $3,000 allocated for plant replacements will come from a different line item in the Sewer Fund (Account 515.40.4531.65055, Materials to Maintain Improvements), which has an allocation of $5,000 for FY 2020. None of these three accounts have had any expenditures yet in FY 2020.

For Action
Approved on Consent Agenda
A5. **Sole-Source Award of an Engineering Services Agreement with SmithGroup for City of Evanston Shoreline Condition Assessment**

City Council authorized the City Manager to execute a sole-source agreement to provide engineering services for the City of Evanston Shoreline Condition Assessment with SmithGroup (35 E. Wacker Drive, Suite 900, Chicago, IL 60601) in the amount of $74,500. Funding will be from the Capital Improvement Fund 2020 General Obligation Bonds Facilities Contingency Account (Account 415.40.4120.62145 - 520011). This line item has an approved FY 2020 budget of $300,000 with $282,042 remaining.

**For Action**
Approved on Consent Agenda

A6. **Contract Renewal Award with Cleanslate Chicago, LLC, for Park Mowing Services**

City Council authorized the City Manager to execute a contract renewal award to the low bidder, Cleanslate Chicago, LLC (1540 S. Ashland Ave., Suite 105, Chicago, IL, 60608) for 2020 Park Mowing Services in the amount of $25,417.78. Funding for this project is included in the proposed FY 2020 General Fund budget (Account 100.40.4330.62195), which has a total allocation of $142,000, and no expenditures yet in FY 2020.

**For Action**
Approved on Consent Agenda

A7. **Contract Renewal Award with Herrera Landscape and Snow Removal, Inc. for FY 2020 Tree Planting Services**

City Council authorized the City Manager to execute a contract renewal award with Herrera Landscape and Snow Removal, Inc. (8836 Lincolnwood Drive, Evanston, IL 60203) for 2020 Tree Planting Services in an amount not to exceed $47,400. Funding for this project is from the FY 2020 General Fund budget (Account 100.40.4320.65005), which has a total allocation of $135,000, which has a YTD balance of $135,000.

**For Action**
Approved on Consent Agenda

A8. **One-year Contract Extension with Forward Space for the Office Furniture Supply Contract (RFP 16-65)**

City Council authorized the City Manager to execute a one-year extension for the Office Furniture Supply Contract (RFP 16-65) in the not-to-exceed amount of $70,000 with Forward Space (1142 N. North Branch Street,
Chicago, IL 60642). The one-year extension will extend the contract completion date from December 31, 2019 to December 31, 2020. Funding is provided by individual departments through various annual budgets.

For Action
Approved on Consent Agenda

A9. Change Order No. 1 to the Contract with Alfred Benesch & Company for Engineering Services for Downtown Transmission Main Rehabilitation Project

City Council authorized the City Manager to execute Change Order No. 1 to the engineering contract for the 30-inch diameter downtown transmission main rehabilitation project (RFP 17-06) with Alfred Benesch & Company in the amount of $99,954.00. This will increase the overall contract amount from $305,890.54 to $405,844.54. Funding for this change order will be provided from the Water Fund (Account 513.71.7330.62145 – 417006), which has an FY 2020 budget of $100,000.00, all of which is remaining. Staff is proposing to apply for a loan from the Illinois Environmental Protection Agency (IEPA) for the water main rehabilitation. If the loan is received, most of the engineering costs would be considered eligible for reimbursement under the loan.

For Action
Approved on Consent Agenda

A10. Resolution 15-R-20, Authorizing the City Manager to Submit an Application for the Cook County Animal Shelter Grant

City Council adopted Resolution 15-R-20 authorizing the City Manager to submit an application for the Cook County Animal Shelter Grant from Cook County for construction of an improvement project for the Evanston Animal Shelter building. Cook County has funded the Animal Shelter Grant Program at $8,000,000 to likely be disbursed to two or more animal shelters for capital improvements. Additional funding information is included below.

For Action
Approved on Consent Agenda

A11. Resolution 17-R-20, Authorizing the City Manager to Execute an Agreement With Fire Recovery USA for Emergency Billing Services

City Council adopted Resolution 17-R-20, authorizing the City Manager to execute an agreement with Fire Recovery USA for emergency billing services. Under the agreement Fire Recovery USA would collect a 20%
portion of all monies they work to collect on the City’s behalf for emergency service claims. Projected emergency incident cost recovery forecast for 2020-2022 is $75,000- $150,000 annually. This would result in a payment to Fire Recovery USA of $15,000-30,000 annually.

**For Action**
**Approved on Consent Agenda**

A12. **Resolution 18-R-20, Authorizing the City Manager to Commit Matching Funds for Participation with the Illinois Department of Transportation for the Howard Street Resurfacing and other Capital Improvements Projects and to Sign Amendments to the Project Scope**

City Council adopted Resolution 18-R-20, Authorizing the City Manager to Commit Matching Funds for Participation with the Illinois Department of Transportation for the Howard Street Resurfacing and other Capital Improvements Projects and to Sign Amendments to the Project Scope. Funding will be provided as follows: $898,000 in 2020 General Obligation Bond funds; $1,691,384 in 2021 General Obligation Bond funds; $1,518,487 from the Water Fund; $535,275 from the Sewer Fund; $6,556,874 in federal Surface Transportation Program grant funds; and $250,000 from the City of Chicago transferred directly to the City of Evanston.

**For Action**
**Approved on Consent Agenda**

A13. **Resolution 19-R-20, Authorizing the City Manager to Sign an Illinois Department of Transportation Resolution for Improvement Under the Illinois Highway Code for Improvements to Various Evanston Streets**

City Council adopted Resolution 19-R-20, Authorizing the City Manager to Sign an Illinois Department of Transportation Resolution for Improvement Under the Illinois Highway Code for Improvements to Various Evanston Streets. Funding will be provided from the Motor Fuel Tax Fund, which has a total FY 2020 budget of $3,232,400. $1,400,000 of this fund is allocated for street improvements (Account 200.40.5100.65515 – 420007).

**For Action**
**Approved on Consent Agenda**
A14. **Resolution 20-R-20, Authorizing the City Manager to Submit an Application for Surface Transportation Program Funds From the North Shore Council of Mayors for Green Bay Road Improvements from McCormick Boulevard to Isabella Street**

City Council adopted Resolution 20-R-20, authorizing the City Manager to submit an application for Surface Transportation Program Funds From the North Shore Council of Mayors for Green Bay Road Improvements from McCormick Boulevard to Isabella Street. The Surface Transportation Program funds 70% of the engineering and construction project cost, and the remaining 30% of the funding must be provided by the local municipality. For this project, the total remaining engineering and construction costs are estimated at $4,986,700. Of this, the City of Evanston will be responsible for $1,495,990, which will need to be budgeted in future years in the Capital Improvement Fund.

**For Action**

Approved on Consent Agenda

A15. **Resolution 21-R-20, Lovelace Park Illinois Bicycle Path Grant Application**

City Council adopted Resolution 21-R-20, authorizing the City Manager to submit a Grant Application for state funding through the Illinois Bicycle Path Grant Program to the Illinois Department of Natural Resources (IDNR) for the Lovelace Park Bike Path Renovation Project. If awarded, funding for this project will be as follows: $50,000 from 2020 GO Bond (Account Number 415.40.4120.65515-520006), $150,000 from 2020 Good Neighbor Fund (Account Number 415.40.4219.65515-520006), and $200,000 from the IDNR grant.

**For Action**

Approved on Consent Agenda

A16. **Ordinance 19-O-20, Amending Title 10, Chapter 11, Section 10 “Limited Parking” and Section 12 “Parking Zones” Amending Parking on Central Street and Hurd Avenue**

The Transportation & Parking Committee and staff, pursuant to Alderman Suffredin’s request, recommends City Council adoption of Ordinance 19-O-20, amending Title 10, Chapter 11, Section 10 (Limited Parking) and Section 12 (Parking Zones) of the City Code for portions of Hurd Avenue and Central Street to allow for four (4) hour parking. Hurd Avenue parking will remain free, and Central Street from Hurd Avenue to Central Park Avenue will be amended to allow for four (4) hour paid parking. This item was held by Alderman Suffredin at the February 10, 2020 Administration and Public Works Committee (“APW”) meeting. Alderman Suffredin

**Motion:** Ald. Rainey

**Second:** Ald. Fleming

[Watch]
requests the item now be tabled at the February 24, 2020 APW meeting until after the Parking Study has been completed in September 2020.

For Introduction
Item has been held until September 14, 2020

A17. Ordinance 21-O-20, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1525

City Council adopted Ordinance 21-O-20, allowing the construction of a local improvement known as Evanston Special Assessment No. 1525, the alley north of Central Street and east of Ridge Avenue through the Special Assessment Process. Funding will be from the Capital Improvement Program (CIP) 2020 General Obligation Bonds (Account 415.40.4120.65515 – 420002), in the amount of $250,000; and the Special Assessment Funds (Account 420.40.6000.65515 – 420002), in the amount of $293,720.

For Introduction
Approved on Consent Agenda

A18. Ordinance 24-O-20, Amending Section 7-2-9-3 Sidewalks to be Cleared of Snow, Ice, Dirt, and Weeds

Staff recommends City Council adoption of Ordinance 24-O-20, “Amending Section 7-2-9-3 Sidewalks to be Clear of Snow, Ice, Dirt, and Weeds”, which will require snow and ice removal for any winter weather accumulation.

Motion to hold Ordinance 24-O-20

Motion: Ald. Braithwaite
Second: Ald. Fiske

For Action
Item was held

P1. Approval of Vacation Rental License for a Property that is not Owner-Occupied, 2723 Noyes St.

City Council approved a Vacation Rental License that is not owner-occupied, for the single family residence at 2723 Noyes St. The Vacation Rental meets all of the Standards and Procedures for license approval.

For Action
Passed 7-1

Ald. Fiske voted “No”
P2. **Ordinances 29-O-20 and 30-O-20, Creation of R5a Zoning District and Emerson Street Map Amendment**

Plan Commission recommends denial of a Zoning Ordinance text amendment to create a new zoning district, R5a General Residential, and a map amendment to rezone the properties north of Emerson Street roughly between Asbury Avenue to the east, Gilbert Park and former Mayfair railroad property to the west, and the block north of Foster Street to the north from the existing R5 General Residential District to the new R5a Zoning District. The rezoning is primarily intended to reduce the height limit to better align with the existing lower height residential buildings in the area while avoiding creation of nonconforming uses.

**For Introduction**
**Tabled in Committee**

P3. **Ordinance 31-O-20, Amending Title 6, Cannabis Regulations**

City Council approved a text amendment to the Zoning Ordinance to establish definitions and provisions for additional cannabis uses such as cannabis growers, infusers, processing organizations, transporters, etc. within the City’s zoning districts. Ordinance 31-O-20 has been written to be expansive following the Planning and Development Committee discussion. The Committee should review the list of uses and districts and consider whether they are appropriate.

**Suspension of the Rules for Introduction and Action**
Passed 6-0  
Ald. Braithwaite and Wynne absent for vote

**Motion:** Ald. Wilson  
**Second:** Ald. Fiske

**For Introduction and Action**
**Approved on Consent Agenda**

P4. **Ordinance 23-O-20 Amending Title 6, Cannabis Dispensary Distance Requirements**

City Council approved a text amendment to the Zoning Ordinance to revise the distance requirement between cannabis dispensaries and pre-existing public or private educational institutions that are elementary, middle, or high schools.

**For Action**
**Approved on Consent Agenda**
The Zoning Board of Appeals recommends denial and staff recommends City Council adoption of Ordinance 166-O-19 granting special use approval for an Educational Institution - Private, and Religious Institution, St. Athanasius School and Parish, to expand offstreet parking at 2503 Eastwood Ave./2510 Ashland Ave./1615 Lincoln St. in the R1 Single Family Residential District. The Zoning Board of Appeals found the proposal does not meet all of the Standards for a special use in this district, specifically, the proposed parking expansion would increase the negative cumulative impact on the surrounding residential neighborhood, and may interfere with or diminish the value of property in the neighborhood. Following the ZBA hearing, the applicant submitted a modified traffic circulation plan and parking and operations summary that will mitigate the impact on the surrounding residential neighborhood.

For Action
Item failed 4-4 (Tie)

Ald. Suffredin, Fleming, Braithwaite and Fiske voted “No”
Mayor Hagerty recused himself from the tie vote

P6. Ordinance 3-O-20 Granting Major Zoning Relief for Parking to Retain a Basement Dwelling Unit at 2008 Harrison St.

City Council adopted Ordinance 3-O-20, granting major zoning relief for 4 parking spaces where 7 parking spaces are required, to allow the retention of a basement dwelling unit in the R5 General Residential District and the oCSC Central Street Overlay District. The applicant has complied with all zoning requirements and meets all of the standards for major variations for this district.

For Action
Approved on Consent Agenda

P7. Ordinance 25-O-20, Amending Title 7, Chapter 8, Section 8 “Tree Preservation”

Staff recommends City Council adoption of Ordinance 25-O-20 amending the Tree Preservation Ordinance (7-8-8) to apply to trees 25 inches in diameter at breast height (dbh) and larger (20 inches dbh or larger for Oak and Hickory species) on private property when improvements are proposed that are classified as new construction or those that would increase the amount of impervious surface by more than 600 square feet.
Motion to hold Ordinance 25-O-20

Motion: Ald. Wynne
Second: Ald. Fiske

For Action
Item was held until the March 9 City Council meeting

PD1. Discussion of Potential Amendments to the Zoning Ordinance to Reduce Process for Variations and to Clarify Existing Zoning Regulations

Staff seeks feedback from the Planning & Development Committee on proposed text amendments to the Zoning Ordinance prior to preparing materials for the Plan Commission's public hearings on the matters.

For Discussion
Approved on Consent Agenda

ED1. Ordinance 28-O-20, Amending Portions of City Code Sections to Remove the Requirement for Business Licenses and Implement a Business Registration Program

City Council adopted Ordinance 28-O-20, Amending Portions of City Code Sections to Remove the Requirement for Business Licenses and Implement a Business Registration Program, amending Title 3, “Business Regulations,” Chapters 1, 5, 6, and 27, and eliminating Chapters 13, 15, and 21, and amending Title 4, Chapter 2, Section 3, "Building Contractors." These changes will replace business licenses with a business registration program for all for-profit entities operating, including state-licensed businesses. Home-based businesses will also be required to register but will not be charged an annual registration fee.

For Introduction
Approved on Consent Agenda

APP1. Approval of Boards, Commissions and Committee Appointments

City Council approved the temporary appointments to the Board of Ethics to fill vacancies in order to complete the review of current complaints under the previous City Code: Clark Chipman and Carrie Von Hoff

For Action
Approved on Consent Agenda
Call of the Wards

Ward 1: Reminded residents of the Legacy Plan Development which is an extension of the Merion, that will be presented at the Plan Commission on Wednesday, February 26 at 7 p.m. There will be a Ward meeting on Tuesday, March 3 at the Evanston Public Library starting at 7 p.m.

Ward 2: The Lifting Up Early Childhood Education Series on February 26, 2020, 5:00 PM. The event will take place at the Dr. Martin Luther King Jr. Literary and Fine Arts School. Childcare and dinner will be provided and people are encouraged to register at evanstonforever.org/liftingup

Ward 3: No Report

Ward 4: No Report

Ward 5: No Report

Ward 6: No Report

Ward 7: Affordable Housing Community Workshop on March 5, at 7 p.m. in the Parasol Room at the Civic Center.

Ward 8: There will be a meeting on Thursday, February 27 at the Levy Center to discuss the reuse and redevelopment of the recycling center. There will also be a meeting that same night at 7:00 p.m. with ComEd to discuss the trimming of trees on Kirk St. and the available options to residents.

Ward 9: Made two referrals to the Human Services Committee. The first is for an update on the equity work and the second is for an update on the City's translation policy. She also encouraged residents to appeal their property taxes.

Adjournment

Ald. Wilson led City Council into Executive Session pursuant to 5 ILCS 120/2(a) to discuss agenda items regarding personnel, litigation and minutes. The agenda items are permitted subject to be considered in Executive Session and are an enumerated exception under the
Open Meetings Act with the exception being 5 ILCS 120/2(a)(c)(1)(11)(21). A roll call vote was taken and by a vote of 8-0 City Council recessed into Executive Session.