



**AGENDA**

**City Council**

**Monday, June 8, 2020**

**Lorraine H. Morton Civic Center, James C. Lytle City Council Chambers, Room 2800**

**5:30 PM**

Administration & Public Works begins at 4:30pm

Planning & Development begins at 5:00pm or at the conclusion of Administration & Public Works

City Council convenes at the conclusion of Planning & Development

As the result of an executive order issued by Governor J.B. Pritzker suspending in-person attendance requirements for public meetings, City Council members and City staff will be participating in this meeting remotely.

Due to public health concerns, residents will not be able to provide public comment in-person at the meeting. Those wishing to make public comments at the Administrative & Public Works Committee, Planning & Development Committee or City Council meetings may submit written comments in advance or sign up to provide public comment by phone or video during the meeting by completing the City Clerk's Office's online form at [www.cityofevanston.org/government/city-clerk/public-comment-sign-up](http://www.cityofevanston.org/government/city-clerk/public-comment-sign-up) or by calling/texting 847-448-4311.

Community members may watch the City Council meeting online at [www.cityofevanston.org/channel16](http://www.cityofevanston.org/channel16) or on Cable Channel 16.

**(I) ROLL CALL – BEGIN WITH ALDERMAN RUE SIMMONS**

**(II) MAYOR PUBLIC ANNOUNCEMENTS AND PROCLAMATIONS**

*Proclamation: Pride Month*

*Proclamation: Juneteenth Month*

**(III) CITY MANAGER PUBLIC ANNOUNCEMENTS**

*Continued Operations Update*

#### **(IV) COMMUNICATIONS: CITY CLERK**

#### **(V) PUBLIC COMMENT**

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

#### **(VI) SPECIAL ORDERS OF BUSINESS**

**SP1. Approval of Evanston CARES Act Amendments to the 2015-2019 Consolidated Plan, PY 2019 Action Plan, and Citizen Participation Plan**

Staff recommends City Council approval of Evanston CARES Act Amendments to the 2015-2019 Consolidated Plan, PY 2019 Action Plan and Citizen Participation Plan that incorporate CDBG-CV and ESG-CV funding from the CARES Act to prevent, prepare for, and respond to the coronavirus. Funding sources are the City's formula allocations of CDBG-CV in the amount of \$1,080,243 and ESG-CV in the amount of \$546,424.00, and \$97,400.45 of unexpended 2019 CDBG entitlement funds for a total of \$1,724,067.45.

**For Action**

[Approval of Evanston CARES Act Amendments to the 2015-2019 Consolidated Plan, PY 2019 Action Plan, and Citizen Participation Plan](#)

**SP2. Resolution 52-R-20 Appointment of City Manager**

Mayor Hagerty recommends City Council adoption of Resolution 52-R-20, appointing Erika Storlie to the position of City Manager to assume all roles and responsibilities.

**For Introduction**

[Resolution 52-R-20 Appointment of City Manager](#)

**SP3. Approval of Funding for the Dutch Elm Tree Injection Program**

Staff requests City Council discuss and provide direction regarding the funding of the Dutch Elm Disease Injection Program. Funding is provided from the General Fund, Forestry Division Budget (Account 100.40.4320.62497) and / or from interest earned in the Capital Improvement Fund.

**For Action**

[Approval of Funding for the Dutch Elm Tree Injection Program](#)

**(VII) CONSENT AGENDA - CITY COUNCIL MINUTES**

**CM1. Approval of the Minutes of the Regular City Council Meeting of May 26, 2020**

Staff recommends City Council approval of the minutes of the Regular City Council meeting of May 26, 2020.

**For Action**

[Draft City Council Minutes - May 26, 2020](#)

**(VIII) CONSENT AGENDA - ADMINISTRATION & PUBLIC WORKS COMMITTEE - ALDERMAN FLEMING**

**A1. Approval of the City of Evanston Payroll and Bills List**

Staff recommends City Council approval of the City of Evanston Payroll for the period of May 11, 2020, through May 24, 2020, in the amount of \$2,471,824.96, Bills List for June 09, 2020, in the amount of \$6,547,120.34.

**For Action**

[Approval of the City of Evanston Payroll and Bills](#)

**A2. City of Evanston Emergency Food Pantry Update**

Staff recommends City Council accept and place on file the food pantry operations update.

**For Action: Accept and Place on File**

[City of Evanston Emergency Food Pantry Update](#)

**A3. Approval of Authorization to Execute a Payment for the Month of April to Evanston Township High School for Providing Food Services to Assist Those Affected by School Closures Due to COVID-19**

Staff recommends that City Council authorize the City Manager to execute a payment of \$193,170 to Evanston Township High School (ETHS), (1600 Dodge Ave, Evanston, IL 60201) for providing food services to assist those affected by school closures due to COVID-19. Funding for this program is from the City Manager's Emergency Operations Unit (Account 100.15.1520.65025).

**For Action**

[Approval of Authorization to Execute a Payment for the Month of April to ETHS for Food Services Related to COVID 19](#)

**A4. Approval of Contract Award with Civiltech Engineering, Inc. for the Church Street Pedestrian and Bicycle Improvements (RFQ 20-21)**

Staff recommends the City Council authorize the City Manager to execute an agreement with Civiltech Engineering, Inc. (Two Pierce Place, Suite 1400, Itasca, IL 60143) for the Church Street Pedestrian and Bicycle Improvements (RFQ 20-21) in the amount of \$293,650.41. Funding is provided from the GO Bond Fund (Account 415.40.4120.62145 – 420004), which has an approved FY 2020 budget of \$300,000 and a YTD balance of \$300,000.

**For Action**

[Approval of Contract Award with Civiltech Engineering, Inc. for the Church Street Pedestrian and Bicycle Improvements \(RFQ 20-21\)](#)

**A5. Approval of a Contract Award with Carollo Engineers, Inc. for Hydraulic Modeling Services (RFP 20-32)**

Staff recommends the City Council authorize the City Manager to execute an agreement with Carollo Engineers, Inc. (8600 W. Bryn Mawr Avenue, Suite 900N, Chicago IL 60631) for Hydraulic Modeling Services (RFP 20-32) in the not-to-exceed amount of \$50,000 per year for the next three years (2020, 2021, and 2022), with the option to extend the contract for a fourth year (2023). Funding is provided from the Water Fund (Account 510.40.4225.62185) which has an approved FY 2020 budget of \$160,000 and a YTD balance of \$110,500. Staff proposes to budget \$50,000 for hydraulic modeling services in this same account in future years.

**For Action**

[Approval of a Contract Award with Carollo Engineers, Inc. for Hydraulic Modeling Services \(RFP 20-32\)](#)

**A6. Approval of Contract Award with Schroeder and Schroeder Inc. for Special Assessment Alley Project (Bid 20-09)**

Staff recommends the City Council authorize the City Manager to execute an agreement with Schroeder and Schroeder Inc. (7306 Central Park, Skokie, IL 60076) for the Special Assessment Alley Project (Bid 20-09) in the amount of \$479,044.50. Funding is provided from the Capital Improvement Fund 2020 General Obligation Bonds in the amount of \$239,522.25 and from the Special Assessment Fund in the amount of \$239,522.25. A detailed summary is included in the memo below.

**For Action**

[Approval of Contract Award with Schroeder and Schroeder Inc. for Special Assessment Alley Project \(Bid 20-09\)](#)

**A7. Approval of Funding for the Demolition of a Vacant, Structurally Unsafe Building at 2012 Maple Avenue**

Staff recommends City Council approval of funding for the demolition of a vacant, structurally unsafe residential structure located at 2012 Maple Avenue. The cost for the demolition will be is \$40,300 which includes disconnection of the water and sewer services, demolition of structure, removal and backfill of the foundation and regrading of the site. The cost of the demolition will be paid for by grants provided by the Abandoned Residential Property Municipality Relief Grant from the Illinois Housing Development Authority. The funding source is the IL Vacant Expense Account, 100.24.2435.62469.

**For Action**

[Approval of Funding for the Demolition of a Vacant, Structurally Unsafe Building at 2012 Maple Avenue](#)

**A8. Approval of Entrepreneurship Emergency Assistance Grants**

Economic Development staff recommends City Council approval for financial assistance through the Entrepreneurship Support Program for the following applicants:

- Horizon Photography - \$2,436.00
- Career Catalyst - \$2,500
- Carrie Brown-LMT Massage Therapy - \$2,305.38
- SLK Salon - \$2,500
- La Cocinita - \$2,500
- Illinois Allergy and Asthma Specialists - \$2,500
- Good to Go Jamaican Restaurant - \$2,500
- Viet Nom Nom - \$2,500
- Avengerz Music Group, LLC - \$1,000
- Linmay Studio - \$1,471.49

Staff recommends utilizing the Economic Development Entrepreneurship Support Fund (Account 100.15.5300.62664). The approved 2020 Fiscal Year Budget allocated \$50,000 to this account. This request totals \$22,212.87. To date, \$0 has been spent.

**For Action**

[Approval of Entrepreneurship Emergency Assistance Grants](#)

**A9. Approval of Change Order #1 with SmithGroup, for the Shoreline Condition Assessment Engineering Services Agreement**

Staff recommends the City Council authorize the City Manager execute Change Order #1 to an existing agreement with SmithGroup (35 E. Wacker Drive, Suite 900, Chicago, IL 60601) for the Shoreline Condition Assessment Project in the amount of \$26,000. This change order will increase the total contract amount from \$74,500 to \$100,500. Funding will be provided from the Capital Improvement Fund 2020 General Obligation Bonds Facilities Contingency Account (Account 415.40.4120.62145 - 520011). This line item has an approved FY 2020 budget of \$600,000 and a YTD balance of \$256,344.

**For Action**

[Approval of Change Order #1 with SmithGroup, for the Shoreline Condition Assessment Engineering Services Agreement](#)

**A10. Resolution 48-R-20, Terminating Limits on Third-Party Food Delivery Service Fees on July 13, 2020**

Staff recommends City Council adoption of Resolution 48-R-20, Terminating Limits on Third-Party Food Delivery Service Fees on July 13, 2020.

**For Action**

[Resolution 48-R-20, Terminating Limits on Third-Party Food Delivery Service Fees on July 13, 2020](#)

**A11. Resolution 49-R-20, Extending the Declared State of Emergency to July 13, 2020**

Staff recommends City Council adoption of Resolution 49-R-20 extending the declared State of Emergency to July 13, 2020.

**For Action**

[Resolution 49-R-20, Extending the Declared State of Emergency to July 13, 2020](#)

**A12. Resolution 51-R-20 Authorizing the City Manager to Enter into a Contract to Reconstruct the Fleetwood-Jourdain Gym Floor Without Utilizing a Public Bidding Process**

Staff recommends the City Council adoption Resolution 51-R-20 authorize the City Manager to execute an agreement with Bodala, Inc. DBA Central Rug and Carpet (3006 Central Street, Evanston, Illinois, 60201) in the amount of \$593,851 without utilizing a public bid process.

*Two-thirds (2/3) vote of the aldermen is required to approve this item.*

Funding is provided from the Capital Improvement Fund 2020, 2020 General Obligation Bonds (Account 415.40.4120.65515-619024), in the amount of \$593,851. This item has an FY 2020 budget of \$250,000. The remaining funding is from savings in other projects and facilities contingency. A detailed funding table is included in the information below.

**For Action**

[Resolution 51-R-20 Authorizing the City Manager to Enter into a Contract to Reconstruct the Fleetwood-Jourdain Gym Floor](#)

**A13. Ordinance 56-O-20 Amending City Code Section 10-11-5(D), Schedule V(D) "Four-Way Stops" to Include Four-Way Stops at Hastings Avenue and Colfax Street**

Staff recommends adoption of Ordinance 56-O-20 by which the City Council would amend Section 10-11-5(D), Schedule V(D) of the City Code to establish a 4-Way Stop Control at the intersection of Hastings Avenue & Colfax Street. Funding will be through the General Fund-Traffic Control Supplies (100.40.4520.65115), with a FY 2020 budget of \$58,000 and remaining balance of \$36,230.

**For Introduction**

[Ordinance 56-O-20 Amending City Code Section 10-11-5\(D\), Schedule V\(D\) "Four-Way Stops" to Include Four-Way Stops at Hastings Avenue and Colfax Street](#)

**A14. Ordinance 55-O-20, Amending the Amusement Tax**

Staff recommends City Council adoption of Ordinance 55-O-20 amending the Amusement Tax to include online streaming services and to increase the amusement tax on venues with capacity over 1500 audience members. Amusement Tax revenue is deposited to the City's General Fund.

**For Action**

[Ordinance 55-O-20, Amending the Amusement Tax](#)

**(IX) CONSENT AGENDA - PLANNING & DEVELOPMENT COMMITTEE - ALDERMAN RAINEY**

**P1. Ordinance 35-O-20, Amending Title 6, Ground Floor Uses in the D2 District**

Staff recommends that the Planning & Development Committee table Ordinance 35-O-20 due to the current COVID-19 pandemic and economic uncertainty over the retail market and the inability to hold in-person meetings with key stakeholders. Previously the Plan Commission and staff recommended amending the Zoning Ordinance to modify currently permitted ground-floor uses including Offices and Financial Institutions to special uses in order to encourage active ground-floor uses that promote pedestrian activity and an economically vibrant downtown corridor in the D2 Downtown Retail Core District.

For Introduction

[Ordinance 35-O-20, Amending Title 6, Ground Floor Uses in the D2 District](#)

**P2. Ordinances 58-O-20 and 59-O-20 Authorizing Text Amendments to the Zoning Ordinance regarding the Classification of Minor and Major Variations and Residential Care Homes**

Plan Commission and staff recommend approval of Ordinance 58-O-20 authorizing City-initiated Text Amendments to the Zoning Ordinance, Title 6 of the City Code, to Chapter 3 (Implementation and Administration) regarding the classification and administration of Minor and Major Variations and Ordinance 59-O-20 authorizing revisions to Chapter 4 (General Provisions) regarding Residential Care Homes and Transitional Treatment Facilities in the R4a, General Residential Zoning District.

**For Introduction**

[Ordinances 58-O-20 and 59-O-20 Authorizing Text Amendments to the Zoning Ordinance regarding the Classification of Residential Care Homes](#)



**P3. Ordinance 60-O-20, Granting a Special Use for a Type 2 Restaurant, Happy Lemon, in the D4 Downtown Transition District, at 1607 Chicago Ave.**

The Zoning Board of Appeals and staff recommend adoption of Ordinance 60-O-20 granting special use approval for a Type 2 Restaurant, Happy Lemon, in the D4 Downtown Transition District. The applicant has complied with all zoning requirements and meets all of the Standards for a special use for this district.

**For Introduction**

[Ordinance 60-O-20, Granting a Special Use for a Type 2 Restaurant, Happy Lemon, in the D4 Downtown Transition District at 1607 Chicago Ave.](#)

**P4. Ordinance 61-O-20, Granting a Special Use for Commercial Indoor Recreation, Total Sona Fitness, in the C2 Commercial District and oCSC Central Street Overlay District, at 2678 Green Bay Rd.**

The Zoning Board of Appeals and City staff recommend adoption of Ord. 61-O-20 granting special use approval for Commercial Indoor Recreation, Total Sona Fitness, in the C2 Commercial District and oCSC Central Street Overlay District. The applicant has complied with all zoning requirements and meets all of the Standards for a special use for this district.

**For Introduction**

[Ordinance 61-O-20, Granting a Special Use for Commercial Indoor Recreation, Total Sona Fitness in the C2 Commercial District and oCSC Central Street](#)

**P5. Ordinance 62-O-20 Granting a Special Use for a Detached Single Family Dwelling in the B1 Business District at 1717 Simpson St.**

The Zoning Board of Appeals and staff recommend adoption of Ordinance 62-O-20 granting Special Use approval to allow the expansion of an existing Detached Single Family Dwelling in the B1 Business District, at 1717 Simpson Street. The applicant has complied with all zoning requirements and meets all of the Standards for Special Use in this district.

**For Introduction**

[Ordinance 62-O-20 granting a Special Use for a Detached Single Family Dwelling in the B1 Business District at 1717 Simpson St.](#)

**P6. Ordinance 63-O-20 Granting a Special Use for a Type 2 Restaurant, 4 Suns Fresh Juice in the C1 Commercial District at 1906 Main St.**

The Zoning Board of Appeals and City staff recommend adoption of Ord. 63-O-20 granting a Special Use for a Type 2 Restaurant, 4 Suns Fresh Juice, in the C1 Commercial District at 1906 Main St. The applicant has complied with all zoning requirements and meets all of the Standards for a special use in this district.

**For Introduction**

[Ordinance 63-O-20 granting a Special Use for a Type 2 Restaurant, 4 Suns Fresh Juice in the C1 Commercial District at 1906 Main St.](#)

**P7. Ordinance 25-O-20, Amending Title 7, Chapter 8, Section 8 “Tree Preservation”**

Staff recommends that City Council accept and place on filed Ordinance 25-O-20 amending the Tree Preservation Ordinance (7-8-8). There is no ability to implement and administer the revised Tree Preservation Ordinance due to the City's recent reduction in staffing in the Public Works Agency (PWA). If there is interest in further changes to the Tree Preservation Ordinance that do not require additional staffing, such as updates to tree species, fee structures, and other administrative details, staff can return to City Council with a revised Ordinance for consideration.

**For Action: Accept and Place on File**

[Ordinance 25-O-20, Amending Title 7, Chapter 8, Section 8 “Tree Preservation”](#)

**(X) CONSENT AGENDA - RULES COMMITTEE - MAYOR HAGERTY**

**R1. Ordinance 18-O-20, Amending Title 1, Chapter 8, "City Manager"**

At the direction of Rules Committee, staff recommends City Council adoption of Ordinance 18-O-20, Amending Title 1, Chapter 8 “City Manager.”

**For Introduction**

[Ordinance 18-O-20, Amending Title 1, Chapter 8, City Manager](#)

**(XI) CALL OF THE WARDS**

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

**(XII) EXECUTIVE SESSION**

**(XIII) ADJOURNMENT****(XIV) UPCOMING ALDERMANIC COMMITTEE MEETINGS**

<b><u>DATE</u></b>	<b><u>TIME</u></b>	<b><u>BOARD/COMMITTEE/COMMISSION</u></b>
6/10/2020	1:30PM	Lighthouse Landing Complex Committee
6/11/2020	7:00PM	Mental Health Board
6/16/2020	7:00PM	Housing & Community Development Act
6/17/2020	6:30PM	M/W/EBE Development Committee
6/18/2020	6:30PM	Equity & Empowerment Commission
6/19/2020	12:00PM	Reparations Subcommittee
6/22/2020	6:00PM	Administration & Public Works/Planning and Development/City Council