As the result of an executive order issued by Governor J.B. Pritzker suspending in-person attendance requirements for public meetings, the DAPR Committee members and City staff will be participating in this meeting remotely. Due to public health concerns, residents will not be able to provide public comments in-person at the meeting. Those wishing to make public comments may submit written comments in advance or provide public comments by phone or video during the meeting.

Join Zoom Meeting
https://zoom.us/j/96693816378?pwd=cDU5USsvQml0THVCQkdacVBRM29vUT09

Meeting ID: 966 9381 6378
Password: 659445
One tap mobile
+13126266799,,96693816378# US (Chicago)

AGENDA

I. CALL TO ORDER/DECLARATION OF QUORUM, JOHANNA LEONARD, CHAIR

II. SUSPENSION OF THE RULES: Member participation electronically or by telephone.

III. MINUTES:

1. June 10, 2020, meeting minutes.
2. June 17, 2020, meeting minutes.

IV. NEW BUSINESS

1. **1814 Central Street** Preliminary/Final Review
   Michael Oris, manager, submits for exterior remodeling for a walk-up window at Beth's Little Bake Shop in the B1a Business District and oCSC Central Street Overlay District.
2. **511 Main Street**  
   Sidewalk Cafe  

3. **1623 Simpson Street**  
   Sidewalk Cafe  

V. **ADJOURNMENT**

The next DAPR meeting is scheduled for **Wednesday, July 1, 2020**, at 2:30 p.m. via a virtual meeting. Additional information will be provided on that meeting agenda.
DESIGN AND PROJECT REVIEW COMMITTEE (DAPR) MINUTES
June 10, 2020


Staff Present: M. Rivera, I. Ogbo, D. Stoneback, L. Hemingway, M. Griffith

Others Present:

Presiding Member: J. Nyden

A quorum being present, J. Leonard called the meeting to order at 2:30 p.m.

Suspension of the Rules

1. Members participate electronically or by telephone.

L. Biggs made a motion to suspend the rules to allow members to participate electronically or by telephone, seconded by M. Tristan.

The Committee voted by roll call, 10-0, to suspend the rules allowing members to participate electronically or by telephone.


Nays:

Approval of Minutes

1. June 3, 2020, DAPR Committee meeting minutes.

L. Biggs made a motion to approve the meeting minutes, seconded by M. Tristan.

The Committee voted by roll call, 7-0, to approve the meeting minutes, three abstentions.


Nays:

Abstentions: G. Gerdes, M. Jones, C. Sterling
New Business

1. **2425 Oakton Street**
   Preliminary/Final Review
   Maqbool Kahn, applicant, submits for a building permit to construct a car wash facility with 20 vacuum spaces and 4 parking spaces in the I1 Industrial/Office District and oRD Redevelopment Overlay District. The development was originally approved by ordinance 30-O-19.

   APPLICATION PRESENTED BY: Mark Daniel, attorney for applicant

   DISCUSSION:
   - M. Daniel stated there are no significant changes to the plan from the last time DAPR reviewed the plan, only change relate to signs. Plan provides right-in/right-out onto Oakton Street, internal circulation, tunnel car wash and vacuum stations. Will comply with the City’s water management requirements. Only a few trees are on the site, mostly along the perimeter.
   - S. Mangum noted the site plan shows the freestanding sign with an 11’ setback from the front property line but the variation application requests a different setback.
   - M. Daniel stated the sign variation requests a 5’ setback for visibility.
   - G. Gerdes stated the Construction Management Plan needs to be reviewed by staff, this can be done at the staff level, the Construction Management Plan needs to be approved prior to the building permit being issued.
   - G. Gerdes noted the signage shown in the building permit plans are not the approved signage.

   L. Biggs made a motion to grant preliminary and final approval of the project with the exception of the signage shown on the building permit plan, seconded by J. Nyden.

   The Committee voted by roll call vote, 10-0, to grant preliminary and final approval of the project with the exception of the signage shown on the building permit plan.


   **Nays:**

2. **2425 Oakton Street**
   Sign Variation
   Robert Haddon, applicant, submits for sign variation to install a 11’-6” tall freestanding sign with a 5’ setback from the property line where the maximum permitted sign height is 5’, a freestanding sign height may not exceed the distance between the sign and the lot line.

   APPLICATION PRESENTED BY: Mark Daniel, attorney for applicant

   DISCUSSION:
   - M. Daniel stated the variation application requests a 5’ setback from the front property line to the freestanding sign. He stated the 5’ setback is needed to provide visibility to the sign from westbound traffic on Oakton Street. He stated the Shell sign is 1’ from the property line and signs for Gordon Foods and Steak-N-Shake are larger signs than the one proposed for this site.
M. Daniel stated the proposed sigh height of 11’-6” is needed to identify the entrance for motorists.

C. Sterling stated his concern with the sign size, noted this location is a gateway into Evanston. He questioned how many visits to the car wash are spontaneous vs. planned visits.

M. Daniel stated a traffic study was done during the planned development review process. He stated the location maybe a gateway into Evanston but the property is zoned industrial. He stated the sign needs to be visible, a lower sign would be difficult to see. He stated about 30% of visits are expected to be convenience visits after visiting other nearby businesses.

M. Daniel noted the building to the east has a loading dock on their west side and the building is relatively closer to the street. He stated their sign needs to be located close to the street for visibility. He stated it is not possible to shift the sign further away from the property line since it would obstruct the site triangle at the intersection of internal driveways and a stop sign.

G. Gerdes stated the applicant has reduced the number of sign variations and an electronic message board sign from previous proposals.

S. Mangum stated the freestanding sign is located away from the east property line, the loading dock to the east does not appear to be used, and the site plan for the building permit shows a compliant sign location.

J. Nyden stated the sign height is okay but the setback should be increased. She stated traffic on Oakton Street is slow. She stated the proposed sign location is close to the public sidewalk.

G. Gerdes made a motion to approve the sign variation, seconded by L. Biggs.

The Committee voted by roll call, 4-6. The motion did not pass.

Ayas: I. Eckersberg, M. Tristan, L. Biggs, G. Gerdes

Nyas: C. Sterling, M. Jones, J. Hyink, E. Cano, S. Mangum, J. Nyden

J. Nyden informed the applicant they could appeal the decision to the City Council.

3. 1639 Orrington Avenue

.sidewalk cafe

Jun Ahn, applicant, submits for a sidewalk cafe, Kokomo, in the D3 Downtown Core Development District.

APPLICATION PRESENTED BY: Applicant not present

DISCUSSION:

D. Stoneback questioned the door location.

L. Biggs stated trees and the light pole next to the bike rack are not shown, questions measurements and if a 6’ wide straight pedestrian path is maintained.

C. Sterling stated more details are needed.

S. Mangum stated permission to use the sidewalk space in front of the adjacent business is needed.

J. Nyden stated she is fine approving this with conditions that they maintain a 6’ straight pedestrian path and get permission from the adjacent business to use the sidewalk space in front of their store.
L. Biggs made a motion to approve the sidewalk cafe subject to: 1) A 6’ wide straight pedestrian path to be provided and 2) Written permission provided from the adjacent business for use of the sidewalk area in front of their business.

The Committee voted by roll call, 10-0, to approve the sidewalk cafe subject to the conditions noted above.


Nays:  

4. 1709 Benson Avenue  
Sylvia Jimenez, applicant, submits for a sidewalk cafe, Tereneo, in the D2 Downtown Retail Core District.

APPLICATION PRESENTED BY: Applicant not present

DISCUSSION:

- J. Nyden stated the plan shows the sidewalk cafe extending into the street. She stated the City Council is discussing the use of streets for this purpose.
- D. Stonback stated there are overhead doors at the north end of the building not shown on the site plan,
- L. Biggs stated trees and other obstructions are not shown. She stated the street space may be the only adequate area of a sidewalk cafe.
- J. Hyink noted there is an ADA parking space next to the proposed sidewalk cafe.
- C. Sterling stated there needs to be 1’-1.5’ separation between the sidewalk cafe and the travel lane.
- D. Stoneback stated if they are going to use their own barriers, then the City should not provide barriers.
- J. Nyden stated this item should be held in Committee pending additional details.

Item held in Committee to allow additional time for the applicant to provide additional details.

5. 1936 Maple Avenue  
Zinnia Iglesias, applicant, submits for a sidewalk cafe, Ovo Frito Cafe, in the B1 Business District.

APPLICATION PRESENTED BY: Zinnia Iglesias, applicant

DISCUSSION:

- M. Jones asked for the table size.
- Z. Iglesias stated tables are 24”, 36” chairs.
- J. Nyden asked if there needs to be a setback from the alley.
- E. Cano stated there should be a setback from the alley.

J. Nyden made a motion to approve the sidewalk cafe subject to: 1) Tables/chairs dimensioned on the site plan and 2) Work with staff to provide a setback between the alley and sidewalk cafe, seconded by L. Biggs.
The Committee voted by roll call, 10-0, to approve the sidewalk cafe subject to the conditions noted above.


**Nays:**

---

**Adjournment**

L. Biggs made a motion to adjourn, seconded by M. Jones. The Committee voted by roll call, 10-0, to adjourn. The Committee adjourned at 3:49 p.m.


**Nays:**

The next DAPR meeting is scheduled for Wednesday, June 17, 2020, at 2:30 p.m. via a virtual meeting. Additional information will be provided on that meeting agenda.

Respectfully submitted,
Michael Griffith
DESIGN AND PROJECT REVIEW COMMITTEE (DAPR) MINUTES
June 17, 2020


Staff Present:  D. Stonebck, M. Rivera, M. Griffith

Others Present:

Presiding Member:  J. Nyden

A quorum being present, J. Leonard called the meeting to order at 2:32 p.m.

Suspension of the Rules

1. Members participate electronically or by telephone.

L. Biggs made a motion to suspend the rules to allow members to participate electronically or by telephone, seconded by S. Mangum.

The Committee voted by roll call, 9-0, to suspend the rules allowing members to participate electronically or by telephone.


   Nays:  

Old Business

1. 703 Church Street

   Sidewalk Café

   Philip Cocco, applicant, submits for a sidewalk café, Farmhouse, in the D3 Downtown Core Development District.

   APPLICATION PRESENTED BY:  Philip Cocco, applicant

   DISCUSSION:

   • J. Nyden questioned using the park benches for private use. The benches cannot be used due to proposed table placement.
   • P. Cocco stated the benches will be used for seating at the tables.
   • P. Cocco stated they would like to have a sidewalk cafe in this area due to people congregating in this space being load.
   • C. Sterling stated using the park benches for the sidewalk cafe is a better use. He suggested providing additional seating along Orrington Avenue for public use.
   • P. Cocco stated additional requirements make it harder on their business.
   • J. Nyden stated staff can work with the applicant concerning additional seating.
DRAFT-NOT APPROVED

- D. Stoneback stated they are currently blocking the ADA sidewalk ramp with their current setup; the obstruction needs to be removed.
- L. Biggs asked if enclosing the sidewalk cafe is required.
- J. Nyden stated enclosing the space is preferred.

G. Gerdes made a motion to approve the sidewalk cafe with the following condition: 1) A 6’ wide ADA passageway is provided through the plaza and 2) Work with staff to provide additional public seating, seconded by J. Hyink.

The Committee voted by roll call vote, 9-0, to approve the sidewalk cafe subject to the conditions noted above.


Nays:

2. 1709 Benson Avenue Sidewalk Café
Sylvia Jimenez, applicant, submits for a sidewalk cafe, Tereneo dba Bat 17, in the D2 Downtown Retail Core District.

APPLICATION PRESENTED BY: Sylvia Jimenez, applicant

DISCUSSION:
- J. Nyden asked about a barrier around the sidewalk cafe.
- L. Biggs stated she does not think there is enough room on the sidewalk for a sidewalk cafe and a 6’ wide clear path. She stated using the street is acceptable.
- S. Jimenez stated tables next to the building are 2’ wide, there is 7’ between the building and curb.
- G. Gerdes stated dimensions on the site plan are not correct based on the site plan for their previous sidewalk cafe. He stated he thinks using the sidewalk is doable based on the previous site plan.
- S. Jimenez stated she thought the City was going to provide barriers. They looked at renting cement barriers.
- E. Cano stated the City has a few barriers that can be provided, 10’ long.
- C. Sterling suggested using a City provided barrier and using decorative barriers in other areas. He noted the sidewalk cafe needs to be setback at least 5’ from the overhead doors and 2’ from parking spaces.
- S. Mangum asked if the sidewalk cafe extends in front of Le Peep. He asked if the 6’ separation is between chairs. He stated there should be a barrier between the parking spaces in front of Le Peep and the sidewalk cafe.
- Committee discussed how many and placement of barriers. Suggested a barrier should be placed at the south end of the sidewalk cafe to block the northbound traffic travel lane.
- J. Nyden stated the sidewalk cafe needs to be fully enclosed to protect the space from vehicles backing up from parking spaces across the street.
- S. Jimenez stated they can order barriers.

L. Biggs made a motion to approve the sidewalk cafe subject to: 1) Site plan provided with corrected dimensions, 2) Barriers placed per Public Works approval, and 3) Inspection prior to using the space to confirm 6’ separation, seconded by G. Gerdes.
The Committee voted by roll call vote, 9-0, to approve the sidewalk café subject to the conditions noted above.


Nays:

New Business

1. **711 Howard Street**
   Lenice Levy, applicant, submits for sidewalk café, Good to Go, in the B3 Business District.

APPLICATION PRESENTED BY: Lenice Levy, applicant

DISCUSSION:
- L. Biggs asked why the east tables are pushed away from the patio.
- L. Levy stated there are tables at the patio edge.
- G. Gerdes stated the sidewalk café should be inspected after installation.

L. Biggs made a motion to approve the sidewalk café subject to an inspection prior to use of the space to verify 6’ separation, seconded by G. Gerdes.

The Committee voted by roll call vote, 9-0, to approve the sidewalk café subject to the condition noted above.


Nays:

2. **1633 Orrington Avenue**
   Jay Javier, applicant, submits for a sidewalk cafe, Lao Sze Chuan, in the D3 Downtown Core Development District.

APPLICATION PRESENTED BY: Applicant not present

DISCUSSION:
- L. Biggs stated the barrier height needs to be verified.

L. Biggs made a motion to approve the sidewalk cafe, seconded by G. Gerdes.

The Committee voted by roll call vote, 9-0, to approve the sidewalk café.


Nays:
3. 1735 Benson Avenue  
Sidewalk Cafe  
Kevin O’Malley, applicant, submits for a sidewalk cafe, The Stained Glass, in the D2 Downtown Retail Core District.

APPLICATION PRESENTED BY: Kevin O’Malley, applicant

DISCUSSION:
- K. O’Malley stated the sidewalk cafe provides the required 6’ separation.
- Committee questioned the 3’ tall picket fence barrier.
- J. Nyden stated a better barrier is needed in the street area, not sure if the City has enough barriers to provide.

G. Gerdes made a motion to approve the sidewalk cafe subject to: 1) Barriers placed per Pubic Works approval and 2) Written permission provided for use of the space in front of Papa John’s.

The Committee voted by roll call vote, 9-0, to approve the sidewalk café subject to the conditions noted above.


Nays:

4. 1322 Chicago Avenue  
Sidewalk Cafe  

APPLICATION PRESENTED BY: Welchapan Worawongsatikorn, applicant

DISCUSSION:
- G. Gerdes questioned the distance between chairs.
- L. Biggs asked if the sidewalk cafe extends past the storefront, extending to the adjacent walkway.
- W. Worawongsatikorn stated the cafe is front of their store only.

L. Biggs made a motion to approve the sidewalk cafe, seconded by G. Gerdes.

The Committee voted by roll call vote, 9-0, to approve the sidewalk café.


Nays:

5. 518 Dempster Street  
Sidewalk Cafe  
Keiko Thomas, applicant, submits for a sidewalk café, Sea Ranch, in the B1 Business District and oDM Dempster-Main Overlay District.

APPLICATION PRESENTED BY: Applicant not present
DISCUSSION:
- G. Gerdes tables 1 and 3 will encroach past their storefront; they have permission from the adjacent store.
- L. Biggs stated the orientation of table 2 is odd, asked if it will block the adjacent door.
- G. Gerdes stated he thinks there is enough room between the table and door, it can be checked after installation.
- M. Tristen stated the table location should be fine, not blocking a fire exit.

L. Biggs made a motion to approve the sidewalk cafe subject to: 1) Written permission from the adjacent business for use of the sidewalk area in front of their store and 2) Inspection after installation to verify egress from the building, seconded by G. Gerdes.

The Committee voted by roll call vote, 9-0, to approve the sidewalk café subject to the conditions noted above.


Nays:

6. 901-903 Sherman Avenue
Sidewalk Café

APPLICATION PRESENTED BY: Sarah Laing, applicant

DISCUSSION:
- S. Laing stated they would like 4 tables to provide work space for kids attending summer camp, prefer to use the sidewalk but would like to use the street parking spaces too.
- J. Nyden asked if the parking lot to the east can be used instead.
- S Laing stated the parking lot gets too much sun.
- J. Nyden expressed concern using the street.
- S. Mangum stated the sidewalk cafe regulations do not speak to this use.
- G. Gerdes asked for the sidewalk width.
- J. Nyden stated this would set a precedent if approved, using the sidewalk is acceptable but questions using the street parking spaces.
- L. Biggs asked if required social distancing can be met with the proposed setup.
- J. Nyden stated this item should be held for further discussion. She asked C, Sterling to work the applicant.

Item held in Committee to allow more time to discuss the use and set up details.

Adjournment

L. Biggs made a motion to adjourn, seconded by I. Eckersberg. The Committee voted by roll call, 9-0, to adjourn. The Committee adjourned at 3:25 p.m.

Ayas: J. Nyden, S. Mangum, G. Gerdes, L. Biggs, E. Cano, M. Tristan, I. Eckersberg,
J. Hyink, C. Sterling

Nays:

The next DAPR meeting is scheduled for Wednesday, July 1, 2020, at 2:30 p.m. via a virtual meeting. Additional information will be provided on that meeting agenda.

Respectfully submitted,
Michael Griffith
Design and Project Review (DAPR)

1814 Central St.

Final Review
**SELF - CLOSING DRIVE-THRU WINDOW**

**General Notes**

- **Actual Dimension**: 48"(W) X 36"(H)
- **Service Opening**: 20-1/4"(W) x 29"(H)
- **Rough Opening**: 48-3/8"(W) X 36-3/8"(H)

**Notes:**

- Actual Dimension: 48"(W) X 36"(H)
- Service Opening: 20-1/4"(W) x 29"(H)
- Rough Opening: 48-3/8"(W) X 36-3/8"(H)

**Drawing Name**: SC-4030  THREE SIDE VIEW

**DATE**: 3/15/2016  **DRAWN BY**: RBV  **SCALE**: 1:12  **SHEET**: 1 of 4

**NOTE**: THIS DRAWING EMBODIES A CONFIDENTIAL PROPRIETY DESIGN ORIGINATED AND OWNED BY QUIKSERV CORP., AND IS SUBMITTED UNDER A CONFIDENTIAL RELATIONS ALL PATENT, MANUFACTURING, SALE RIGHTS REGARDING THE SAME ARE RESERVED EXCEPT TO THE EXTENT RIGHTS ARE EXPRESSLY GRANTED TO OTHERS. THE RECIPIENT AGREES BY ACCEPTING HIP. THESE DRAWINGS NOT TO SUPPLY OR DISCLOSE ANY INFORMATION REGARDING THEM TO ANY UNAUTHORIZED PERSON.
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Design and Project Review (DAPR)

511 Main Street

Sidewalk Cafe
Aerial Map - 511 Main Street

June 19, 2020

- User drawn points
- Tax Parcels

City of Evanston IL, Imagery courtesy Cook County GIS

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**Sidewalk Cafe & Other Outdoor Dining Application [#31]**

2 messages

**City of Evanston** <no-reply@wufoo.com>  
Reply-To: ggebi78@yahoo.com  
To: crennord@cityofevanston.org

 сезонный пирожок кафе работает с 1 апреля по 1 ноября.  
годовой пирожок кафе работает с 1 апреля по 1 марта.  
меню другое работает с 29 мая по 15 октября.

Возьмите, пожалуйста, тип приложения

Пожалуйста, укажите тип приложения

Новый и обновленные приложения требуют утверждения Комитета по дизайну и проекту, с исключением приложений к городскому совету для типа 1 ресторана, энотеки или класса K лицензий с алкогольной лицензией за пределами "области" как определено в 3-4-1 Правил алкогольного регулирования Города и стремление продавать алкоголь на пирожок кафе.  *

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<td>Имя лицензированного ресторана</td>
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<tr>
<td>Адрес города</td>
<td>511 Main St, Ste A</td>
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<tr>
<td>Контактное лицо</td>
<td>Jun Chung</td>
</tr>
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</table>
| Адрес, отличный от адреса ресторана | 511 Main St, Ste A  
Evanston, IL 60202  
United States |
| Электронная почта | ggebi78@yahoo.com |
| Номер телефона | (773) 934-0909 |

Пожалуйста, приложите файл – планы должны быть согласованы для обновлений, ревизий или новых Sidewalk Cafe и Other Outdoor Dining приложений.  
Замечание: НОВЫЙ И РЕВИЗИОННЫЕ ПЛАНЫ ДОЛЖНЫ БЫТЬ СОГЛАСОВАНЫ С ГОРОДСКИМ СОВЕТОМ.

Пожалуйста, приложите файл – Свидетельство о использовании ресторана

Пожалуйста, приложите файл – Соглашение о разблокировке и вредоносности
Please check appropriate box below *

- I have attached a site plan that provides 6' distancing between tables, backs of occupied chairs and pedestrian travel.

**Reusable dishware/flatware will be used for cafe customers**

Yes

**Disposable dishware/flatware will be used for cafe customers**

Yes

**Public parking is available within 1 block**

Yes

**Valet parking is offered**

No

**Storage of tables, benches or chairs will be on the city sidewalk (Fee is listed on the City website)**

No

**Liquor service will be available at cafe**

NOTE: No Service or consumption at Type 2 Restaurants

Yes

Attach current Evanston liquor license, if applicable

20200617_110602.jpg

4.72 MB · JPG

Submittal of this application indicates that the information submitted is accurate and you, the applicant, understands and accepts responsibility to operate the sidewalk cafe in compliance with all the relevant City rules and regulations.

Yes, I agree to the above statement.

Attach a File

15924263986587895119004236894813.jpg

2.16 MB · JPG

Select a Choice

First Choice

---

Christine Rennord <crennord@cityofevanston.org>  
Thu, Jun 18, 2020 at 8:22 AM

To: ggebi78@yahoo.com
Bcc: Gary Gerdes <ggerdes@cityofevanston.org>

Thank you for submitting your NEW sidewalk cafe application. Your application has been received and is being processed.

Sincerely,

Christine A. Rennord
Design and Project Review
(DAPR)

1623 Simpson Street

Sidewalk Cafe
This map is not a plat of survey. This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.

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Jennifer's Edibles

Flower Bed 2 ft

Sidewalk 6 ft

Tree
Garbage can

Entrance 8 ft
Street light 12 ft
Street
Patio

4
8 ft

4
8 ft
Sidewalk Cafe & Other Outdoor Dining Application [#27]

2 messages

**City of Evanston** <no-reply@wufoo.com>
Reply-To: william@jennifersediblesinc.com
To: crennord@cityofevanston.org

Wed, Jun 10, 2020 at 3:28 PM

---

**Christine Rennord <crennord@cityofevanston.org>**

---

**Sidewalk Cafe & Other Outdoor Dining Application [#27]**

Seasonal Sidewalk Cafe runs from April 1 - November 1.
Year-round Sidewalk Cafe runs April 1 - March 31.
Other Outdoor Dining runs May 29 - October 15

Please select application type

Please Note: New and renewal applications require approval by the Design & Project Review Committee, with exception of applications to the City Council for a type 1 restaurant, a enoteca or a Class K liquor licensee with an alcoholic liquor license outside the “core area” as defined in 3-4-1 Liquor Control Regulations of the City Code and desirous of selling alcohol on the sidewalk cafe premises.

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<th>Seasonal, April 1-November 1</th>
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<tbody>
<tr>
<td>Name of Licensed Food Establishment *</td>
<td>Jennifer's Edibles</td>
</tr>
<tr>
<td>Evanston Street Address *</td>
<td>1623 Simpson St</td>
</tr>
<tr>
<td>Contact Name *</td>
<td>William Eason</td>
</tr>
<tr>
<td>Address, if different than food establishment address</td>
<td>IL United States</td>
</tr>
<tr>
<td>Contact Email *</td>
<td><a href="mailto:william@jennifersediblesinc.com">william@jennifersediblesinc.com</a></td>
</tr>
<tr>
<td>Phone Number 1 *</td>
<td>(224) 717-1835</td>
</tr>
</tbody>
</table>

Attach a File – Site plans are required for renewals, revisions or new Sidewalk Cafe and Other Outdoor Dining applications. Note: New AND revised site plans must be approved by City Council.

- [sidewalk_cafe_site_plan.jpg](attachment:sidewalk_cafe_site_plan.jpg) 1.54 MB · JPG

Attach a File – Statement of Restaurant Use

- [statement_of_use_jennifers.pdf](attachment:statement_of_use_jennifers.pdf) 49.41 KB · PDF

Attach a File – Release, Indemnification & Hold Harmless Agreement

- [coi_city_of_evanston.pdf](attachment:coi_city_of_evanston.pdf) 24.91 KB · PDF

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**Attach a File** – Certificate of Insurance

<table>
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<tr>
<th>File Name</th>
<th>Size</th>
<th>Type</th>
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**Please check appropriate box below** *

- I have attached a site plan that provides 6’ distancing between tables, backs of occupied chairs and pedestrian travel.

**Reusable dishware/flatware will be used for cafe customers** *

- Yes

**Disposable dishware/flatware will be used for cafe customers** *

- Yes

**Public parking is available within 1 block** *

- Yes

**Valet parking is offered** *

- No

**Storage of tables, benches or chairs will be on the city sidewalk (Fee is listed on the City website)** *

- Yes

**Liquor service will be available at cafe**

- NOTE: No Service or consumption at Type 2 Restaurants *

- No

**Submittal of this application indicates that the information submitted is accurate and you, the applicant, understands and accepts responsibility to operate the sidewalk cafe in compliance with all the relevant City rules and regulations.** *

- Yes, I agree to the above statement.

**Select a Choice**

- First Choice

---

**Christine Rennord** <crennord@cityofevanston.org>  
To: william@jennifersediblesinc.com  
Thu, Jun 11, 2020 at 7:12 AM

Thank you for submitting your sidewalk cafe application. It has been received, and is being processed.

Sincerely,

**Christine A. Rennord**

Customer Service Coordinator  
Community Development Department  
Morton Civic Center  
City of Evanston  
2100 Ridge Ave. | Evanston, IL 60201 | 847-448-8033  
crennord@cityofevanston.org | cityofevanston.org
Evanston is counting on you!
Complete the 2020 U.S. Census at my2020census.gov.

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