REGULAR CITY COUNCIL MEETING

CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTHE COUNCIL CHAMBERS
Monday, April 27th, 2020

Present:

<table>
<thead>
<tr>
<th>Alderman Fiske</th>
<th>Alderman Revelle</th>
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<tr>
<td>Alderman Braithwaite</td>
<td>Alderman Rainey</td>
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<tr>
<td>Alderman Wynne</td>
<td>Alderman Fleming</td>
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<tr>
<td>Alderman Wilson</td>
<td>Alderman Suffredin</td>
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<tr>
<td>Alderman Rue Simmons</td>
<td>(9)</td>
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Absent:

Presiding: Mayor Stephen Hagerty

Devon Reid
City Clerk
Motion to suspend the rules and allow the meeting to be held virtually
Passed 9-0

Motion: Ald. Wilson
Second: Ald. Braithwaite

Mayor’s Public Announcements

Mayor Hagerty Announcements and Proclamations:

- Proclamation: Public Service Recognition Week - May 3-9, 2020
- Proclamation: International Compost Awareness Week - May 3-9, 2020
- COVID-19 Update

City Manager’s Public Announcements

City Manager Erika Storlie had several announcements:

- Proposals for the Harley Clarke mansion will be delayed at minimum for 60 days
- Summer camps and beaches update by Parks & Rec. Director Lawrence Hemingway
- CDBG Update
- There will be a recognition ceremony at a later date for staff who have recently retired.

City Clerk’s Communications

City Clerk Reid gave a Post Election report for the March 17, 2020 Gubernatorial Primary

Public Comment

Monique Jones  Voiced her support for the funding of Evanston Cradle to Career.

Pat Fowler  Supports limiting restaurant delivery commissions charged by third parties to restaurants.

Sheila Merry  Voiced her support for Evanston Cradle to Career. She said the organization has helped bring a significant amount of money into the community that directly helps the residents.
<table>
<thead>
<tr>
<th>Name</th>
<th>Statement</th>
<th>Watch</th>
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<tbody>
<tr>
<td>Karen Tollenaar</td>
<td>Voiced her support for Evanston Cradle to Career. She said the organization has helped bring a significant amount of money into the community that directly helps the residents.</td>
<td>Watch</td>
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<tr>
<td>Sara Chatfield</td>
<td>Voiced her support for Ordinance 32-O-20, which helps restrict the sale and adoption of cats, dogs and rabbits. She believes the passage of this ordinance will help Evanston become a more human community by preventing the needless suffering of domestic animals in the community.</td>
<td>Watch</td>
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<td>Marcia McMahon</td>
<td>Voiced her support for the funding of Evanston Cradle to Career.</td>
<td>Watch</td>
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<td>Carl Klein</td>
<td>Inquired about the rules or statute that allows the City Council to temporarily suspend Committee meetings and allow non-essential matters to be presented to City Council. Said these non-essential items should follow the standard practice before appearing at City Council.</td>
<td>Watch</td>
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<td>Eric Witherspoon</td>
<td>Voiced his support for the funding of Evanston Cradle to Career. Said it’s important to keep the City’s commitment to Human Services now more than ever.</td>
<td>Watch</td>
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<td>Tamara Friedman</td>
<td>Voiced her support for Ordinance 32-O-20, which helps restrict the sale and adoption of cats, dogs and rabbits.</td>
<td>Watch</td>
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<td>Lori Keenan</td>
<td>Shared her concern about the City Council moving forward with non-essential business matters and believes it should be postponed until the public can participate.</td>
<td>Watch</td>
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<td>Mike Vasilko</td>
<td>Expressed his concern over how the $7.5 million line of credit would be utilized. He identified several items on the agenda he believes could be postponed in order to save money.</td>
<td>Watch</td>
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<td>Martha Rudy</td>
<td>Thanked city staff who are at the frontlines of the COVID-19 pandemic. Shared her concerns over the City Council dealing with controversial agenda items during the State of Emergency.</td>
<td>Watch</td>
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<tr>
<td>Doreen Price</td>
<td>Opposed Ordinance 54-O-20</td>
<td>Watch</td>
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<tr>
<td>Kiera Kelly</td>
<td>Opposed the planned development at 605 Davis Street and 1555 Ridge Avenue.</td>
<td>Watch</td>
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<tr>
<td>John Dorfman</td>
<td>Voiced his opposition to the planned development at 1555 Ridge Avenue.</td>
<td>Watch</td>
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Special Order of Business

SP1. 2404 Ridge Avenue - Application for Appeal of the Preservation Commission Denial of a Certificate of Economic Hardship

The City Council may make a motion to accept the application for appeal. If a motion is made and adopted, the City Council shall affirm, modify or reverse the decision of the Preservation Commission within forty-five (45) days (no later than May 28, 2020). If no motion to accept the application for appeal is made and adopted, the decision of the Commission shall be final.

For Action
Item wasn’t moved for a lack of a second.

SP2. Shoreline Condition Assessment Update Discussion

City Council discussed and provided direction regarding the Capital Improvements to implement in order to stabilize the shoreline.

For Discussion
Direction provided to Staff

SP3. Dutch Elm Disease Injection Program Discussion

Staff requests City Council discuss and provide direction regarding the Dutch Elm Disease Injection Program.

Motion to approve the original plan

For Discussion
Direction provided to staff

SP4. City Owned Real Estate Assets Report from Consultant Jones Lang LaSalle (JLL)

City Council accepted and placed on file the City-owned Real Estate Assets Report from Consultant Jones Lang LaSalle (JLL).

For Action: Accept and Place on File
Passed 9-0
**SP5. Authorization for the City Manager to Access Up To A $7.5 Million Line of Credit With Byline Bank**

City Council authorized the City Manager to sign an agreement with Byline Bank to have access to a Line of Credit up to an amount of $15 million for essential functions including Public Safety, Public Health, Public Works and Community Development.

*Motion to increase credit with Byline Bank to $15 million dollars*

*Passed 9-0*

**For Action**

*Passed 9-0 as amended*

**SP6. 2020 Budget Discussion - COVID-19 Impacts**

Staff recommends City Council review and discussion of financial projections and recommendations.

**For Discussion**

**Consent Agenda**

**CM1. Approval of the Minutes of the Regular City Council Meeting of April 13, 2020**

City Council approved the minutes of the Regular City Council meeting of April 13, 2020.

*For Action*

*Approved on Consent Agenda*

**A1. Approval of the City of Evanston Payroll and Bills**

City Council approved the City of Evanston Payroll for the period of March 30, 2020, through April 12, 2020 in the amount of $2,882,784.01, Bills List for April 28, 2020 in the amount of $3,494,212.88 and credit card purchases for the period ending February 26, 2020, in the amount of $193,367.73.
For Action
Approved on Consent Agenda

A2. Approval of BMO Harris Amazon Credit Card Activity

City Council approved the City of Evanston’s BMO Harris Amazon Credit Card Activity for the period ending February 26, 2020, in the amount of $7,123.29.

For Action
Passed 8-1-0
Ald. Suffredin abstained

A3. Approval of the Replacement of One Public Works Agency Refuse Vehicle from National Fleet Auto Group

Staff recommends City Council approval for the purchase of a replacement refuse vehicle (#718) for operations by the Public Works Agency (PWA) Public Services Bureau. The replacement vehicle will be purchased from National Fleet Auto Group (490 Auto Center Drive, Watsonville, CA 95076) in the amount of $287,605.86 through the Sourcewell contract. Funding for the vehicle will be from the Solid Waste Fund (Account 520.40.4310.65550) with a budget of $283,900, and a YTD balance of $177,983. As was done with the last recycling truck purchased and due to the long time to build the truck, the chassis will be paid out of the FY 2020 budget and the remainder will be from the FY 2021 budget.

Motion to hold agenda item until the first regular City Council meeting in July

For Action
Item held until first City Council meeting in July

A4. Approval of Contract Award for the Green Bay Road Bioswale Planting Project with Nature’s Perspective Landscaping, Inc.

City Council authorized the City Manager to execute a contract for the Green Bay Road Bioswale Planting project with the low bidder, Nature’s Perspective Landscaping, Inc., (2000 Greenleaf St., Evanston, IL, 60202) in the amount of $58,640. Funding for this project is included in the adopted FY 2020 Capital Improvements Fund budget (Account 415.49.4116.65515-416540), which has a total allocation of $75,000.00, with the full balance available.

For Action
Passed 7-2
Ald. Suffredin and Fleming voted “No”
A5. Approval of Contract Award with Pan-Oceanic Engineering Co, Inc. for 2020 Water Main Improvements and Street Resurfacing Project (Bid No. 20-06)

City Council authorized the City Manager to execute an agreement with Pan-Oceanic Engineering Co, Inc. (6436 W. Higgins Avenue, Chicago, IL 60656) for the 2020 Water Main Improvements and Street Resurfacing Project (Bid No. 20-06) in the amount of $3,053,230. Funding is provided from the Water Fund, which has an approved FY 2020 budget of $2,466,000 and a YTD balance of $2,466,000; the Sewer Fund, which has an approved FY 2020 budget of $580,000 and a YTD balance of $580,000; and the 2020 GO Bond Fund, which has an approved FY 2020 budget of $152,000 and a YTD balance of $152,000. A detailed summary is included in the memo below.

For Action
Passed 9-0

A6. Approval of the Purchase of Timekeeping Software and Time Clocks with Tyler Technologies

City Council authorized the City Manager to amend the current services agreement with Tyler Technologies (P.O. Box 203556, Dallas TX 75320) for the purchase of time clocks and timekeeping software in an amount not to exceed $45,092. Funding for this purchase will come from the following accounts: General Fund (100.19.1932.64545 Personal Computer Software, 100.19.1929.62274 Test Administration, 100.40.4105.65620 Office Mach. & Equipment); Water Fund (510.40.4200.62245 Office/Other Equipment); and Fleet Fund (600.19.7710.62245 Office Equipment Maintenance).

For Action
Passed 8-1

A7. Approval of Contract Award with Hey and Associates, Inc. for Stormwater Master Plan (RFP 19-68)

City Council authorized the City Manager to execute an agreement with Hey and Associates, Inc. (26575 W. Commerce Drive, Suite 601 Volo, IL 60073) for the Stormwater Master Plan (RFP 19-68) in the amount of $590,832.51. The project will be funded from the Sewer Fund (Account No. 515.40.4531.62180), which has an approved FY 2020 budget of $300,000 and FY 2021 budget of $300,000, all of which is remaining.

For Action
Passed 9-0
A8. Approval of Evanston Cradle to Career Annual Payment

City Council authorized the City Manager to execute a payment of $50,000 to support the ongoing efforts of Evanston Cradle to Career located at 2010 Dewey Ave., Evanston, Ill 60201. The funding for the annual support is in account 100.30.3005.62647 which has a budget of $50,000 with a current balance of $50,000.

For Action
Passed 7-2  Ald. Suffredin and Fleming voted “No”

A9. Approval of Funding for the Demolition of a Residential Structure at 1239 Leon Street

City Council authorized the City Manager to execute an agreement with MBR Wrecking, Inc. and ECOPRO Plumbing & Environmental, Inc. for the asbestos remediation and demolition of a vacant, structurally unsafe residential structure located at 1239 Leon Street, Evanston. The cost for the demolition will be $48,900 which includes disconnection of the water and sewer services, asbestos remediation of the windows, demolition of structure, removal and backfill of the foundation and regrade/seed of the site. The cost of the demolition will be paid with grants provided by the Abandoned Residential Property Municipality Relief Grant from the Illinois Housing Development Authority (IHDA). Funds shall be used by May, 2020 per agreement with IDHA. Funding will be provided from the IL Vacant Expense Line Item (Account 100.24.2435.62469).

For Action
Approved on Consent Agenda

A10. Resolution 37-R-20, Authorizing the Mayor to Sign the Local Public Agency Agreement and City Manager to Sign a Preliminary Engineering Agreement with the Illinois Department of Transportation & Stanley Consultants Inc. for Federal Participation for the Ridge Avenue Traffic Signals Improvement Project

City Council adopted Resolution 37-R-20, Authorizing the Mayor to Sign the Local Public Agency Agreement and City Manager to Sign a Preliminary Engineering Agreement with the Illinois Department of Transportation & Stanley Consultants, Inc. for Federal Participation for the Ridge Avenue Traffic Signals Improvement Project. Funding is provided by the Highway Safety Improvement Program (HSIP) Grant Funds in the amount of $138,380 and the City’s Capital Improvement Fund, 2019 General Obligation Bond Funds (415.40.4119.62145 - 419008) in the amount of $47,603, which has an FY 2020 balance of $175,000, and a YTD balance of $175,000.
**A11. Resolution 38-R-20, Establishing Limits on Third-Party Food Delivery Service Fees**

City Council adopted Resolution 38-R-20, Establishing Limits on Third-Party Food Delivery Service Fees.

**For Action**
**Passed 9-0**

**A12. Resolution 39-R-20, Reimbursement of Expenditures from General Obligation Bond Issuance**

City Council adopted Resolution 39-R-20, authorizing payments relating to FY 2020 Capital Improvement Plan (C.I.P.) project expenditures up to fifteen million, five hundred and fifty thousand dollars ($15,000,000) be reimbursed by the subsequent 2020 General Obligation (G.O.) bond issuance. Capital projects will be funded by future bond proceeds.

**For Action**
**Approved on Consent Agenda**

**A13. Ordinance 53-O-20, Amending City Code Title 9, Chapter 4 "Dogs, Cats, Animals and Fowl" to Define "Animal Care Facility," "Animal Rescue Organization," and "Pet Store"**


**For Introduction and Action**
**Passed 9-0**

**A14. Ordinance 54-O-20, Amending Portions of the City Code “Powers and Duties.” to Include Pandemics and a Penalty Section for Failure to Comply with Public Health Orders**

City Council adopted Ordinance 54-O-20, amending portions of the City Code "Powers and Duties" to include pandemics and a penalty section for failure to comply with public health emergency orders. Staff requests suspension of the rules for Introduction and Action at the April 27, 2020 City Council meeting.
For Introduction and Action
Passed 9-0

A15. Ordinance 41-O-20, Amending City Code Section 7-4-1 "Permit Required, Fees, Bonds" to Designate the Public Works Director as the Approval Authority for Excavations and Restrict Excavations in Winter Months

City Council adopted Ordinance 41-O-20, Amending City Code Section 7-4-1 "Permit Required, Fees, Bonds" to Designate the Public Works Director as the Approval Authority for Excavations and Restrict Excavations in Winter Months.

For Action
Approved on Consent Agenda

P1. Ordinance 47-O-20, Amendments to Design and Project Review Committee

City Council adopted Ordinance 47-O-20 with changes to the City Code regarding the membership of the Design and Project Review Committee (DAPR).

For Action
Approved on Consent Agenda

P2. Ordinance 49-O-20, Special Use for a Planned Development and Drive-Through Facility for a Financial Institution at 605 Davis Street

City Council adopted Ordinance 49- O-20 for approval of a Special Use for a Planned Development and drive-through facility for a financial institution. The proposal includes the following Site Development Allowances: 1.) FAR of 13.02 where 4.5 is allowed and 8.0 may be requested as a maximum Site Development Allowance, 2.) Proposed building height of 220 feet where 85 feet (excluding parking) is allowed and 220 may be requested as a Site Development Allowance, 3.) 39 parking spaces where 420 are required, 4.) A 15-foot Ziggurat setback is proposed at 29 foot height along Davis where a 40-foot Ziggurat setback is required above 42-foot height, 5.) A 0-foot Ziggurat setback is proposed along the east interior lot line at 29-foot height where a 25-foot Ziggurat setback is required above 42-foot height, and 6.) A 0-foot Ziggurat setback is proposed along the west interior side lot line at 29-foot height where a 25-foot Ziggurat setback is required above 42-foot height.

For Action
Passed 8-1

Motion: Ald. Rainey
Second: Ald. Braithwaite

Ald. Fiske voted “No”
For Action
Approved on Consent Agenda

P3. Ordinance 52-O-20, Special Use for a Planned Development located at 1555 Ridge Avenue

City Council adopted Ordinance 52-O-20 for approval of a Special Use for a Planned Development. The proposal includes the following Site Development Allowances: 1.) A 3’ setback along the north property line where 15’ is required for dwelling units, 2.) No landscaping where a 10’ transition landscaped strip is required along the north property line, and 3.) A 10’ X 25’ loading space with 1.5’ rear yard setback where a 10’ X 35’ loading space with a 3’ rear yard setback is required. The project was presented to the Planning and Development Committee on April 13, 2020. After some discussion, the Committee voted to introduce the item to City Council with the amendment of removing the ground floor unit to add in four additional parking spaces and enable the building owner to lease unused parking spaces to the public. The ordinance and summary below reflects these changes.

For Action
Approved on Consent Agenda

HS1. Ordinance 32-O-20, Amending City Code Title 3 to Restrict the Sale and Adoptions of Cats, Dogs and Rabbits

City Council adopted Ordinance 32-O-20, approving restrictions on the sale and adoption of cats, dogs, and rabbits in Evanston.

For Action
Approved on Consent Agenda
Call of the Wards

Ward 1: Thanked everyone, including our first responders for their amazing work. Informed residents of maintaining a 15ft. distance if they are actively exercising or running. Lastly, she informed everyone of the passing of longtime Evanston resident, Rosemary O’Neill.

Ward 2: Thanked city staff for all of their hard work during the pandemic. Acknowledged community partners for stepping up, the teachers who continue to work hard to continue to educate kids and residents who stay at home. There will be a virtual Ward meeting on Thursday, April 30, 2020 starting at 5:00 p.m.

Ward 3: Thanked city staff for the superb work they continue to do. She also thanked first responders and essential workers.

Ward 4: Shared his appreciation for all city staff and residents. Believes there is still plenty of hard work to be done.

Ward 5: Thanked everyone in the community who is able to help and offer support. There will be a 5th Ward virtual meeting on May 6, 2020 starting at 7:00 p.m.

Ward 6: Thanked Paul D’agostino for his years of service for the City of Evanston.

Ward 7: Encouraged residents to view the videos which show Evanston first responders thanking the hard working staff at hospitals.

Ward 8: Clarified her previous remarks made regarding reparations. Also thanked Paul D’agostino and Scott Williams for their years of service.

Ward 9: Thanked city staff for their hard work, particularly those who work out in the community. Thanked all the staff who help every Tuesday and Wednesday at the food pantry. She also thanked the Outreach Team for helping deliver food boxes to senior citizens. Lastly, she asked anybody who lives in the 9th Ward and is interested in receiving a reusable facemask, to please email her to receive one.

Adjournment

Ald. Wilson led City Council into Executive Session pursuant to 5 ILCS 120/2(a) to discuss an agenda item regarding real estate. This agenda item is a permitted subject to be considered in Executive Session and is an enumerated exception under the Open Meetings Act with the exception being 5 ILCS 120/2(a)(c)(6). A roll call vote was taken and by a vote of 9-0 City Council recessed into Executive Session.