CITY OF EVANSTON  
Public Works Agency  
2100 Ridge Avenue, Evanston, IL 60201-2896 - Phone: 847-866-2950  
APPLICATION FOR A BLOCK PARTY  

**During the 2020 season, residents may apply for more than one block party.**  
Block Party MUST be 50 people of less

Proposed Location – Street Name: ________________________________________________

Between ___________________________ Street/Avenue and ________________ Street/Avenue

Proposed Date: __________________, 20___ (Allowable Dates: Allowable dates for block parties in Evanston are June 26th – September 30th. The Permit can be revoked if Evanston does not stay in Phase 4 of the Illinois Recovery Plan.)

Time: From ________________________am/pm To _________________________am/pm

1. Will liquor or beer be consumed at this block party? YES ( ) or NO ( ) (NOTE: The sale of liquor or beer is prohibited)

2. Due to the COVID-19 Pandemic, the Evanston Police Department will NOT be able to accommodate request for their presence at this year’s block parties.

3. Due the COVID-19 Pandemic, the Evanston Fire Department will NOT be able to accommodate request for their presence at this year’s block parties.

4. Due the COVID1-9 Pandemic, the Evanston Parks, Recreation, and Community Services Department, will NOT be able to accommodate request for the Let’s Play Trailer at this year’s block parties.

**PERMISSION TO HOLD A BLOCK PARTY WILL BE APPROVED SUBJECT TO THE FOLLOWING CONDITIONS**

- Due to the current COVID-19 Pandemic, permits issued for allowable dates are only for gatherings of 50 people or less at any given time during Phase 4 of the Restore Illinois Plan.** The City will accordingly adjust the size of the gatherings by following any recent guidelines from the State:**

- I agree to have **50 people or less** at my block party, YES( ) or NO( )**

- The City has the right to immediately close any block party if the guidelines for size of gatherings are not followed.**

1. Application must be filed no less than **ten (10) working days** before the date of the proposed block party.

2. Applicant must provide proof of residence (copy of Driver’s License or current utility bill) within the affected block when submitting an application, whether in person or by mail.

3. All persons within the affected block must have been notified by the applicant and no more than (3) three object to the closing of the street or the proposed activities.

4. Applicant accepts responsibility for the placement and removal of the barricades furnished by the Evanston Division of Streets and Sanitation and agrees to protect them from damage and vandalism.

5. Applicant accepts responsibility for the activities to be conducted throughout the term of this permit and agrees to clear the area of any refuse or debris which may result from the activities.

6. The City of Evanston’s city code does not authorize the issuance of permits for loudspeakers and other related amplification equipment for block parties. Inflatable structures such as bounce houses cannot be placed in the street.

7. Block Party applications are considered public information and may be distributed upon request under the Freedom of Information Act with the applicants address and phone number deleted.

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<th>Printed Name of Applicant</th>
<th>Application Date</th>
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<td>Address of Applicant</td>
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Signature of Applicant (By signing above applicant agrees to, and accepts all terms and conditions stated above)

Office Use Only

Approved By: ___________________________ Date: ___________________________

Liquor/Beer Approved By: ___________________________ Date: ___________________________

Revised July 6, 2020