



## Memorandum

To: Honorable Mayor and Members of the City Council  
Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager/Chief Financial Officer  
Tera Davis, Accounts Payable Coordinator

Subject: City of Evanston Payroll and Bills

Date: February 22, 2017

Recommended Action:

Staff recommends approval of the City of Evanston Payroll and Bills List.

Summary:

Payroll – January 23, 2017 through February 05, 2017 \$ 2,967,742.02  
(Payroll includes employer portion of IMRF, FICA, and Medicare)

Bills List – February 28, 2017

		\$ 2,336,512.56
General Fund Amount – Bills list	\$ 285,942.79	

TOTAL AMOUNT OF BILLS LIST & PAYROLL \$ 5,304,254.58

Credit Card Activity – Period Ending December 31, 2016 \$ 176,542.90

Attachments: Bills List, December Credit Card Transactions

\*Advanced checks are issued prior to submission of the Bills List to the City Council for emergency purposes, to avoid penalty, or to take advantage of early payment discounts.